

Business courses at Donegal will help later

Students at Donegal High School are currently in the process of selecting their program of study for the 1977-78 school year. The business education department teachers have prepared the following information as an aid for parents and those students who are interested in choosing business subjects as a part of their 1977-78 program of studies. —ed.

Those students who plan to attend college might well be practical and elect business subjects that will enable them to acquire a salable or personal-use skill. Typing and shorthand will help in taking notes and typing term papers, or will enable them to earn money by typing for other students (50c to \$1 per page).

Often students are unable to complete four years of college and are forced into the labor market. High school business subjects certainly would be an added skill and a great help in obtaining employment in the tight job squeeze.

Notehand and family finance, data processing, accounting I, business English, business machines, and office practice are other subjects that should be seriously considered by college bound students.

Check the want-ads in the newspaper; talk to teachers, parents, guidance counselors, friends with jobs and friends without jobs, and the present seniors. Ask former graduates what subjects they would take if they could do it all over again.

The following selector of business subjects is suggested if students plan to obtain entry-level employment after graduation in the area of accounting: Grade 9—typing I, general business training; Grade 10—typing II, shorthand I, business mathematics; Grade 11—accounting I, business machines and data processing, CIVIC; Grade 12—accounting II, business law, clerical office practice, CIVIC.

Prospective clerical workers should choose these subjects in addition to required classes: Grade 9—typing I; Grade 10—typing II, general business training, business mathematics; Grade 11—shorthand I, accounting I, business machines and data processing, CIVIC; Grade 12—clerical office practice, business English and business arithmetic, business law, CIVIC.

Students preparing for stenographic work would need these subjects: Grade 9—typing I; Grade 10—typing II, general business training, business mathematics; Grade 11—shorthand I, accounting I, business machines and data

processing, CIVIC; Grade 12—shorthand II, business English and business arithmetic, secretarial office practice, business law, CIVIC.

The above subject sequence is suggested as ideal; if students do not choose to enroll in a particular subject during the grade listed, they may

pick it up the following year if all other prerequisites are met.

This information is presented as a guideline and students are in no way obligated to follow these suggestions; but they should consider this outline before making their selections.

Poem



Valentine Day

by Chester Wittell

The second month gives us a day
When all the shops and stores display
An article which we shall find
Especially for us designed.

I play the faithful lover's part
And send my love a candied heart,
Gift-wrapped in paper colored blue—
The color which we say is true.

Although 'tis purely sentimental
And the nexus accidental,
The use, it seems, though apt and quaint,
Has naught to do with any saint.

A curious thought which—false or true—
Depends upon one's point of view;
So take the pill and swallow it,
Or spit it out, as you see fit.

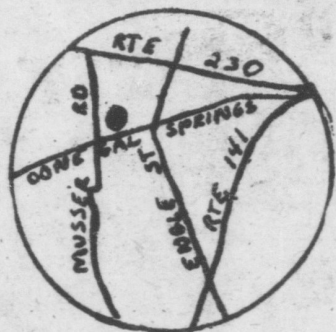
But as for me, I house a doubt
Of something we should think about:
Though I send her a valentine,
How do I know that she is mine?

From "Garnered from the Garden Spot."

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