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Education/ Training

Training

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www.dallassd.com **FULL TIME TEACHING POSITIONS FOR THE** 2013-2014 SCHOOL YEAR

- High School Guidance Counselor
- High School Technology Education
- Middle School Technology Education
- Middle School/High School Music concentration in band.

If a complete application packet is on file, please submit a letter of interest only. All others submit a complete application packet. For details visit the Employment page of the district web site, www.dallassd.com All application packets must be received by Deadline: May 9, 2013

Accounting/ **Finance**

Finance

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reconciliations, assist in documentation and monitoring of internal controls, lead monthly and year-end inventory counts and reconciliations with our Supply Chain. Bachelor's or higher degree in Accounting or Finance required, CPA designation preferred. The qualified candidate must have 5+ years Accounting/Finance experience in a manufacturing environment,

be proficient in Microsoft Office applications with emphasis on Excel, a strong understanding of accounting theory, be highly detail oriented and organized, possess excellent communication and interpersonal skills with a customer service focus, ability to work cooperatively and collaboratively with all levels of employees, management, and external agencies to maximize performance, creativity, problem solving, and results, and the ability to meet assigned deadlines. Qualified applicants can submit a resume with salary requirements to:

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Support/Client Care

Customer 518

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Experienced Franchised Dealer Service Writers, Managers

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The Company offers a competitive salary and benefits package including medical benefits and 401(k).

Interested applicants should send their resume, along with references

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Support/Client Care

Support/Client Care



CUSTOMER SERVICE REP PART TIME

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Please send cover letter and resume to: jmccabe@civitasmedia.com

> or to: Jim McCabe The Times Leader 15 N. Main St. Wilkes-Barre PA 18711

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