

554 Production/Operations 554 Production/Operations 554 Production/Operations

INSERTER/PACKAGER IMMEDIATE NEED

The Times Leader has immediate opening for Day & Night Shift part time Packager / Inserter for our Packaging Department.

Experience preferred, but will train the right candidate. This position reports directly to the Packaging Supervisor.

Duties include but are not limited to:

- Opening of insert skids
- Feeding of circulars into assigned hoppers
- Stackdown of ROP
- Clean up of Packaging Department at the end of assigned shift

Employees must be able to work flexible hours and be able to lift at least 25 lbs. and have own vehicle. Pre-employment drug screening and background check required.

Interested candidates should mail, E-mail or fax a letter of interest or resume to:
Human Resources Department
THE TIMES LEADER
 15 N. Main Street
 Wilkes-Barre, PA 18711
 E-mail:ldaris@timesleader.com
 Fax: (570) 831-7364
 No Telephone Calls Please
 We are an equal opportunity employer committed to diversity in the workplace.

PRESS OPERATOR FULL TIME

The Times Leader has an immediate opening in our Press department as a Press Operator.

Ideal candidate will possess basic understanding of offset web printing process.

Be able to lift or move 50lbs.

Working nights and weekends required.

Clamp truck experience helpful but not required.

We offer a competitive salary and comprehensive benefits package. For immediate consideration, please send a resume with cover letter to:

jefftinner@timesleader.com, or mail to:
Times Leader
 Attention: Jeff Tinner
 15 N. Main Street, Wilkes Barre, PA 18711
 or fax to 570-831-7364
PLEASE - NO PHONE CALLS

We are an equal opportunity employer committed to diversity in the workplace.

468 Auto Parts

TIRES. (2) Brand new, mounted on rims, P195/70/R14. Asking \$80 for both. 570-779-1594

VITO'S & GINO'S

Wanted: Junk Cars & Trucks
 Highest Prices
 Paid In Cash!!!
FREE Pick Ups Call Anytime 288-8995

LINE UP A SUCCESSFUL SALE IN CLASSIFIED!

Do you need more space? A yard or garage sale in classified is the best way to clean out your closets! You're in business with classified!

500 EMPLOYMENT

Send resume to:
 Sharon Harry
 Shorning Valley Children's Association; 1133 Wyoming Avenue; Forty Fort, PA 18704
 FAX: 570-714-1249 sharry@wvcakids.org

503 Accounting/Finance

TAX PREPARER
 Free Tax School. Earn extra income after taking course. Flexible schedules. Small fee for books & supplies.
 Edwardsville, Wyoming: 288-4007
 Pittston, Plains, Dunmore, Scranton, 883-7829
 Wilkes-Barre, Hanover Twp., Tunkhannock: 417-4814

506 Administrative/Clerical

ADMINISTRATIVE ASSISTANT

Regular Part-Time reporting to Director of Development. Coordinate, develop and implement special events for fundraising. Maintain task lists, data bases and project budgets and timelines related to events. Track to collect funds raised for special events. Assist in cultivating relationships to expand funding and volunteer opportunities. Maintain communication with donors. Explore and develop new funding sources for event sponsorships. Work with and negotiate with external vendors to coordinate goods and services for events. Assist with producing event related materials. Bachelor's Degree, Marketing or related area. Computer proficiency - Microsoft Office applications, databases, Social Media, Excellent communication skills, strong interpersonal relationship building skills. Strong organizational skills, fundraising knowledge helpful. Flexibility to attend evening and/or weekend events. Salary commensurate with experience.

508 Beauty/Cosmetology

BARBER/STYLIST

Full or Part Time Position Open For busy shop in Downtown Wilkes-Barre. Call 570-824-2325

Shopping for a new apartment? Classified lets you compare costs - without hassle or worry! Get moving with classified!

STYLIST/NAIL TECH
 Experienced Stylist/Nail Tech wanted. Full or Part with some clientele. Super Styles
 545 Northampton St Kingston 570-288-4361

506 Administrative/Clerical

NEW TODAY RECEPTIONIST/FRONT DESK MANAGER

Positive Results Marketing, Main Street, Old Forge is looking for a part-time receptionist to start immediately. Position may become full-time within 90-180 days. Wage is \$8.00 per hour and hours of employ are Monday-Friday 10am-3pm. Qualified candidate will answer telephones, take messages for all employees, manage appointment schedule for CEO, make collection calls and basic office duties. Knowledge of Microsoft Office a must. Candidate must be personable, know how to dress for success and must work well with others. Benefits include paid vacation, sick pay, health insurance and fitness membership. Please forward your resume to byread@aol.com.

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522 Education/Training

ATTENTION! EDUCATORS

We Are Seeking Certified Staff 2010-2011

Physical Science Teacher/knowledge of Physics

Certified School Nurse
 PMCS-Monroe Cty. Please fax your resume to: 570-894-8175 or 570-894-2793

PA CERTIFIED SPECIAL EDUCATION TEACHER

Needed for our alternative education program located in Edwardsville, PA. Child, criminal and medical clearances are required upon hiring. Fax resume to 570-325-4365 or email resume@youthservicesagency.org

527 Food Services/Hospitality

COOKS/DISHWASHERS

Full/Part time. Good starting pay. Apply in person: Lakeside Skillet Pole 279 Lakeside Drive Harvey's Lake

EXECUTIVE CHEF

For Restaurant & Bar in the Bloomsburg area. Experience required. Resumes to PO Box 133 Bloomsburg, PA 17815

FRIENDLY'S RESTAURANT

Now Hiring Servers Grill Workers Dishwashers Excellent Wages Apply in Person @ 778 Kidder Street Wilkes-Barre, PA or Route 309 and 415, Dallas, PA

527 Food Services/Hospitality

SOUS CHEF BARTENDER SERVERS

Apply after 4pm CONNOR'S GRILLROOM DALLAS

533 Installation/Maintenance/Repair

MAINTENANCE MECHANIC

Dove is currently seeking an experienced Maintenance Mechanic. Salary commensurate on experience. Please email resumes to: jloran@dovewindows.com

Do you need more space? A yard or garage sale in classified is the best way to clean out your closets! You're in business with classified!

The H&K Group HAZLETON SITE

CONTRACTORS Lead Mechanic 2nd Shift

3 years hands on repair and supervisory experience. CDL A and State Inspection or must acquire in 90 days. Must have own tools. Competitive wages and benefits. Pre-employment drug testing required. No walk ins. Email resume to hrehkgroup.com or fax resume to 610-222-4955 (EOE)

LINE UP A GREAT DEAL... IN CLASSIFIED!

Looking for the right deal on an automobile? Turn to classified. It's a showroom in print! Classified's got the directions!

545 Marketing/Product

NEW TODAY

INNOVATIVE MEDIA SPECIALIST

Do you want to get paid to be on Facebook, Myspace, Twitter, LinkedIn all day? Positive Results Marketing, Inc. 510 South Main Street Old Forge, PA is looking for a full-time innovative media specialist. Qualified individual must be proficient with:

- Facebook
- Myspace
- Twitter
- LinkedIn
- Mobile Marketing
- E-mail Marketing

Please submit your resume to byread@aol.com

554 Production/Operations

KMS FAB LLC

KMS FAB LLC has immediate openings on all shifts for the positions listed below.

- Press Brake operators
- Turret Punch and Laser operators
- General laborers and general utility
- Sheet metal mechanics
- Punch press operators
- TIG and MIG welders
- Machine operators
- General assembly

All applicants must have prior experience.

Please email your resume to: kbrungs@kmspa.com or fill out an application at KMS, FAB, LLC. 100 Parry street Luzerne, PA. 18709 Monday-Friday between 9-5. E.O.E.

548 Medical/Health

ACTIVITIES AIDE MEADOWS NURSING & REHABILITATION CENTER

Part-Time (35 hrs. bi-weekly) No Benefits Daily work hours vary and require every other week-end coverage

Apply in person at: Meadows Nursing & Rehabilitation Center 55 West Center Hill Road Dallas PA 18612 Or email resume to: Meadowshr@hotmail.com e.o.e.

COOK

Long Term Care Nursing Facility is looking for a Full-time cook. Some experience is required.

Apply in person to: Kingston Commons 615 Wyoming Ave. Kingston, PA 18704 570-288-5496

Or e-mail resume to: RWolfe@ageofpa.com E.O.E. Drug free workplace

Find Your Ideal Employer! Place an ad and end the search! 570-829-7130 ask for an employment specialist

NEW TODAY

Village at Greenbriar Assisted Living

PERSONAL CARE AIDES All Shifts

DIETARY AIDE Part Time

HOUSEKEEPING Part Time

Apply within: 4252 Memorial Hwy Dallas, PA 18612

551 Other

FULL TIME COUNTER/WAREHOUSE POSITION

United Refrigeration is seeking a candidate with HVAC/R experience preferred, but not necessary. Competitive wages, benefits, paid holidays & vacation. No Phone Calls. Apply in person @ United Refrigeration 641 N. Pennsylvania Ave., Wilkes-Barre

551 Other

Help A Teen Embrace Their Future

Become a foster parent. Please call for more information on how you can make a difference in a teenager's life. Training, Support & Compensation provided. 1-800-588-0058 scrantonfc@friendshiphousepa.org

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TURRET PRESS OPERATOR

Full time, 2nd shift position available with expanding local manufacturing company. Ideal candidate will be capable of handling all aspects of machine set up and operation. Salary based on experience. Interested applicants send resume to: Exeter Metal Fab 243 W. Eighth St. Wyoming, PA 18644

600 FINANCIAL

610 Business Opportunities

PAYING CASH Looking to purchase small business with positive cash flow. If selling please call 570-466-6334

VANGUARD CLEANING SYSTEMS

Commercial Office Cleaning OPERATE A BUSINESS THAT YOU OWN. Since 1984 AS LOW AS \$1500 Down Equipment, Support, Customers 610-871-1895 or 570-801-0174

630 Money To Loan

"We can erase your bad credit - 100% GUARANTEED." Attorneys for the Federal Trade Commission say they've never seen a legitimate credit repair operation. No one can legally remove accurate and timely information from your credit report. It's a process that starts with you and involves time and a conscious effort to pay your debts. Learn about managing credit and debt at ftc.gov/credit. A message from The Times Leader and the FTC.

468 Auto Parts

468 Auto Parts

BUYING JUNK VEHICLES

\$150 and Up \$50 extra if driven in. Free \$20 gas card for every car purchased!! 570-760-2035

539 Legal

LEGAL SECRETARY/PARALEGAL WANTED

* AGGRESSIVE * TAKE CHARGE * POLISHED Full position in Luzerne County, PA. Benefits Commensurate with Experience. Experienced preferred in criminal law, personal injury, wills & estates. Must be a motivated team player, punctual, work efficiently & independently

All resumes are confidential Submit resumes to: Fax: 1-561-537-7213 or see our posting on Monster.com

What sets us apart from the rest? Employee Owned!

- Established East Coast Lanes
- Flexible Home Time
- Personal Dispatch 24/7
- Full Benefits Package

- Company Drivers
- &
- Owner Operators

email: drive@pennsbest.net

Apply online at www.pennsbest.net

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800.233.4808

