

509 Building/Construction/Skilled Trades

SKILLED TRADE JOBS!

Companies are aggressively seeking people with all levels of experience for jobs in hundreds of occupations.

These employers, will never know who you are, what skills, you have, and your desire to work for one of these companies, until you let them know who you are.

WE CAN HELP! INTERVIEW NOW BY PHONE OR WEB FREE! Call Today, Sunday or any day!!
1-866-781-5627 or timesleader.monster.com No Resume Needed!

Our system creates one for you - FREE! With an 8 minute phone call or use our convenient Online Interview Form, our automated process will match you with employers that are hiring - NOW!

Choose from one of the following positions to enter your information.

Building General #51
Professional #40
Construction #47
Manufacturing #41

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1-866-781-5627 or log on to timesleader.monster.com

This FREE service is available 24 hours a day 7 days a week and is presented by **The Times Leader. Don't Wait, Do it today!**

YOU HAVE TALENT. THEY NEED TALENT.

ANYONE ELSE SMELL PAY DIRTY?

timesleader.com monster.com

518 Customer Support/Client Care

CUSTOMER SERVICE INSIDE SALES

Immediate opening, hourly 3-4 days, 25 hours/week. Must have strong computer and phone skills, be organized, able to multi task and be a self starter. Fax resume to 570-674-5922 or e-mail: tsmith@ricefoods.com

CUSTOMER SERVICE JOBS!

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Choose from one of the following positions to enter your information.

Customer Service Representative
Help Desk Representative

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518 Customer Support/Client Care

CUSTOMER SERVICE REPRESENTATIVES

RFM Services is recruiting experienced Customer Service Representatives in the Wilkes-Barre market. Call center experience is required. Technical background is a plus. Must have computer knowledge, and possess good people skills. Competitive starting rate. Busy, pleasant office environment in the Wilkes-Barre area. Call 570-426-9106. Ask for Sally or Fax resume to: 570-517-5003 or email mllmiller@rfservices.com

WE CAN HELP! INTERVIEW NOW BY PHONE OR WEB FREE! Call Today, Sunday or any day!!
Use Job Code #18
1-866-781-5627 or timesleader.monster.com No Resume Needed!

CUSTOMER SERVICE/ SALES SUPPORT

Steel distributor seeks talented customer service representative to assist sales force. Exceptional benefits include 100% paid health care, profit sharing, bonus programs, health club membership. Candidate must be very organized, possess a strong work ethic and the ability to perform under pressure in a professional manner. Basic computer knowledge a must.

Send resume to: The Times Leader, Box 53, 15 N Main St, Wilkes-Barre, PA 18711-0250

SUMMER WORK \$17 BASE
Ideal for students, flex schedule, no experience necessary, all majors, sales/service, conditions apply, all ages 17+. 570-371-6427

timesleader.com

521 Editorial/Writing

NEW TODAY NEWS AND FEATURES CORRESPONDENTS

The Times Leader has immediate openings for creative and self-motivated individuals to cover evening news events, including municipal and school board meetings.

Our correspondents are paid a competitive per-story rate. Successful candidates must be detail-oriented and have the ability to meet strict deadlines. Prior newspaper experience is preferred, but not necessary. Send a letter of interest, along with writing clips to:

The Times Leader
Dan Burnett
Assistant City Editor
15 N. Main St.
Wilkes-Barre, PA 18711
Email: dburnett@timesleader.com

GREAT JOBS AND GREAT BENEFITS.

AND NOW THE EMPLOYEES TO APPRECIATE IT.

timesleader.com monster.com

527 Food Services/Hospitality
Now Hiring All Positions!
Full & Part Time. Benefits available. Apply in person: Bob Evans, Highland Park Blvd. (Across from Super Wal-Mart)

522 Education/Training

EDUCATION JOBS!

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Choose from one of the following positions to enter your information.

Teacher Independent School Principal and Assistant District / School Level Administrator Counselor & School Psychologist Librarian or Clerk Paraprofessional Substitute Corporate Trainer

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524 Engineering

SENIOR BRIDGE ENGINEER AND LAND DEVELOPMENT ENGINEER

Reilly Associates is currently seeking experienced engineers for our growing Pittston and Stroudsburg offices. Bridge Engineers require expertise in bridge design and structures. Land Development Engineers must have experience in the design of commercial and residential sites. These senior positions require a demonstrated commitment to quality and management of projects for adherence to schedule and budget. Applicants must have 10 years of experience, BSCE and PE. Excellent benefits and salary. EOE/M/F/V/H.

Send, fax or e-mail resume to: Reilly Associates, 49 South Main Street, Suite 200, Pittston, PA 18640. 570-654-6880 (fax) Careers@reillyeng.com

524 Engineering

SHEET METAL FABRICATION

Due to recent growth, KMS Fab, LLC., (www.kmsfab.com) has immediate openings for the positions listed below.

•Class A Sheet Metal Mechanics
•CNC Turret Operators
•Press Brake Set up and Operators
•Powder Coating Positions and Line Supervision

Applicants for the above positions must be self-motivated and willing to work in a team environment. KMS offers opportunity for advancement and an excellent work environment. A comprehensive benefit package is also included. Please send your resume with salary history and requirements via email to spargo@kmsfab.com, apply in person or mail to:

KMS FAB, LLC., 100 Parry Street, Luzerne, PA 18709. Applications are also available online at www.kmsfab.com.

533 Installation/Maintenance/Repair

ASSISTANT COMMUNITY MANAGER

Private gated community seeking assistant General Manager. Previous experience and BA/BS desired, send resume and salary requirements to Indian Mountain Lake Civic Association, Inc. 1000 I.M.L., Albrightsville, PA 18210.

CATV INSTALLERS / TECHNICIANS

Experience in cable modems a plus! Will train right candidate. Must have valid drivers license. We supply company vehicle and tools. Competitive pay & benefits package. Contact Ms. Smith: 570-719-0680 Fax: 570-719-0683

HVAC TECH

Nationwide facilities company has an opening for an EPA certified HVAC Tech with 2-3 years experience. Company provides truck, gas card, cell phone, benefits and an hourly rate of \$18-\$22 based on experience. Send resumes to: hr@firstservicenet-works.com or fax to 1-443-989-1346.

LAWN IRRIGATION TECHNICIAN NEEDED

Must have at least 3-5 years experience. Would be responsible for service work, troubleshooting & new installations. Pay commensurate with experience, health, vacation time & pension plan. Call M-F, 8am-4pm (570) 961-2039 Based out of Scranton, PA

542 Logistics/Transportation

DELIVERY DRIVER

For Home Oxygen CO: \$12/hour plus benefits. Clean driving record & criminal history a must. Fax only to: 989-839-2970

DRIVER/TRANSPORTATION JOBS

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Use Job Code 45
1-866-781-5627 or timesleader.monster.com No Resume Needed!

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Choose from one of the following positions to enter your information.

Shuttle Bus Driver
Delivery Driver
Messenger
Taxicab Driver
Limousine Driver
School Bus Driver
Transit Bus Driver
Auto Transporter
Valet & Parking Attendant

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536 IT/Software Development

COMPUTER JOBS!

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Use Job Code #16
1-866-781-5627 or timesleader.monster.com No Resume Needed!

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Choose from one of the following positions to enter your information.

Design / Development Engineers
Programmer / Analysts
IT Administrator
IT Service Technician
User interface Design / Data Architect
Internet / Intranet / New Media Design

542 Logistics/Transportation

FABRI-KAL Corporation, EOE Human Resources Dept. Attn: M. Murray Crestwood Industrial Park 955 Oakhill Road Mountain Top, PA 18707 Email: mmurray@hazleton.f-k.com Fax: 570-403-5413

542 Logistics/Transportation

COMMUNITY HOME WORKER Attention Night Owls

Full time awake over night hours. (Sunday, Monday & Tuesdays.) (Tuesday, Wednesdays & Thursdays.) Working with developmentally disabled individuals in the Dallas area. Valid driver's license is required. Training is provided. Starting salary is \$8.68/hour plus benefits. If you have a desire to help others and enjoy challenging work, call **Impact Systems** at 570-829-3671 EOE Drug Free Workplace.

542 Logistics/Transportation

Collect Cash. Not Dust!

Sell it in The Times Leader

Call Classified 829-7130
THE TIMES LEADER timesleader.com

542 Logistics/Transportation

542 Logistics/Transportation

Join a Progressive Company! Fabri-Kal Corporation, a major thermoforming plastics company is seeking a full time Logistics Administrator for Mountain Top, PA. The Logistics Administrator is responsible for the safe, clean, efficient and productive operation of the traffic department by providing coordination and communications to team members. Qualifications: 3 years experience, excellent coordination and communication skills, and proficiency in MS computer applications, SAP preferred.

542 Logistics/Transportation

DRIVERS CONTRACT COURIERS

Deliver to nursing homes using your own vehicle and earn excellent pay. P/T work for almost F/T pay. Routes are round-trip from Nanticoke. You must have a winning attitude, appearance, and a reliable mini-van or small pick up with cap. Call 800-818-7958 for a personal interview! www.networkexpressinc.com

Do you need more space? A yard or garage sale is classified is the best way to clean out your closets! You're in business with classified!

542 Logistics/Transportation

Competitive salary and comprehensive benefits package: Health Insurance, Dental & Vision, Disability, 401K, Tuition Reimbursement, Paid Leave and Holidays. Drug screening and background checks are conditions of employment. Applications are accepted Monday-Friday 8AM-5PM; or you may forward resume to:

542 Logistics/Transportation

COMMUNITY HOME WORKER

Full time week on/week off (including 7 sleep over night shifts) schedule working with developmentally disabled individuals in the Kingston & Exeter areas. Valid driver's license is required. Training is provided. Starting salary is \$21,694 plus benefits. If you have a desire to help others and enjoy challenging work, call **Impact Systems** at 570-829-3671 EOE Drug Free Workplace.

542 Logistics/Transportation

HEARING AID DISPENSER

Join a growing Audiology department at Valley ENT. Fax resume and salary requirements to: 570-283-0302

542 Logistics/Transportation

566 Sales/Business Development

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548 Medical/Health

COMMUNITY HOME WORKER Attention Night Owls

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548 Medical/Health

DENTAL JOBS!

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522 Education/Training

EDUCATION

MISERICORDIA UNIVERSITY ASSISTANT REGISTRAR

Misericordia University is currently accepting applications for a full-time Assistant Registrar. The primary responsibility of this position is to assist the Registrar in the coordination of university registration activities and support with the daily operations of the Registrar's office, specifically student records. Some of the main duties include transcribing and evaluating academic records of students applying for enrollment, consulting with required personnel to devise registration schedules and procedures, and to aid in analyzing statistical data on registration for administrative use in formulating policies. A Master's degree and four to ten years related experience and/or training within a college/university registrar's office is preferred; or equivalent combination of education and experience. The qualified candidate will be detail oriented, self-directed, and possess the ability to handle multiple assignments in a professional and efficient manner. Excellent telephone, organizational, interpersonal, both verbal & written communication skills are essential. Computer proficiency and experience with the Internet and basic computer software programs in a Windows environment is required.

For confidential consideration, please forward a letter of application and resume to: Misericordia University, Attention: Human Resources Department, 301 Lake Street, Dallas, PA 18612 or e-mail to: hr@misericordia.edu

Misericordia University is committed to excellence and actively supports cultural diversity. To promote this endeavor, we invite individuals who contribute to such diversity to apply, including minorities and women.

551 Other

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522 Education/Training

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