

548 Medical/Health

CNAs
Sought to join our quality nursing team!
BIRCHWOOD REHAB & NURSING
Part Time
All Shifts
COMPETITIVE WAGES!
DRUG/BACKGROUND CHECK REQUIRED
Or Send Resumes to: **JOBS@CQCARE.COM**
Fax: 877-571-1952
Stop in & Apply TODAY!
395 East Middle Rd

COMMUNITY

HOMEWORKER

Full time position
Week on, week off in the Dallas area.
Includes 7 sleep over nights. Working with developmentally disabled individuals. Training is provided. Valid drivers license required. \$21,174 annually to start + benefits.
For information or application call **Impact Systems** at 570-829-3671
EOE
We are a drug free workplace

COMPANION

16 year old male with Aspergers' Disorder, evenings & every other weekend. Medical exp., Child Abuse Clearance & resume req. Shavertown area. Send resume to: The Times Leader, Box 88, 15 N Main St, Wilkes-Barre, PA 18711.

DENTAL ASSISTANT

Part Time, for busy Wilkes-Barre office. Experience necessary. Call for interview 570-822-4065

DISHWASHER

Full time temporary position.
11:30am to 7:30 pm
40 hours per week.
HIGHLAND MANOR NURSING HOME, 750 Schooley Ave, Exeter, PA 18643
570-655-3791 ext. 23 between 9am & 5pm
EOE

Nurse/Med Assistant-PT RECEPTIONIST-FT

For OB/GYN office. Both, send resumes to: PO Box 1527 Kingston, PA 18704

509 Building/Construction/Skilled Trades

CONSTRUCTION INSPECTOR
Reilly Associates is a local, full-service engineering firm seeking to fill the position of Construction Inspector. Experience in construction of sanitary sewers, water lines, site development & roadways required.
Mail, Fax or e-mail resume to: Reilly Associates
49 South Main St
Pittston, PA 18640.
Fax (570) 654-6880
E-mail: careers@reillyengineering.com
EOE M/F/H/V

551 Other

551 Other

Electrical Estimator Assistant

Fast growing NE PA electrical contractor looking to add to its estimating team. Commercial and industrial electrical experience required. Estimation software experience a plus.

Send resume to: The Times Leader
Box 87
15 N Main St
Wilkes-Barre, PA 18711-0250

ARAMARK - Wachovia Arena

Seasonal/ Part Time Only
Office Administrator
Catering Event Supervisor
Prep Cooks (Day/Event)
Event Warehouse
Evenings/Weekends a must

Fax: 570-970-7611
Applications will also be accepted Monday - Thursday

548 Medical/Health

PERSONAL CARE AIDES
Part Time positions, all shifts. Excellent starting wage.
Inquire within: Village at Greenbriar 4252 Memorial Hwy Dallas, PA 18612

YOU HAVE TALENT. THEY NEED TALENT.

ANYONE ELSE SMELL PAY DIRTY?

timeleader.com monster.com

RNs LPNs

Full/Part Time
Openings
7-3, 3-11 + 11-7 TOP SALARY + BENEFITS
STRONG MANAGEMENT TEAM
Call: 800-442-1353
Fax: 877-571-1952
JOBS@CQCARE.COM
Stop in & Apply TODAY!
BIRCHWOOD REHAB/NURSING
395 East Middle Rd

551 Other

ASSISTANT BUSINESS ADMINISTRATOR

Northwestern Lehigh School District
Available immediately. Enrollment 2,400; \$33.6M budget. Starting salary range mid 60's. Bachelors in acctg/finance and public school or public school auditing experience required. Must also possess working knowledge of GAAP, PC skills, strong analytical, problem-solving & communication skills. Please see website: www.nwlehighsd.org for more info.
EOE

551 Other

LINE UP A SUCCESSFUL SALE IN CLASSIFIED!

Do you need more space? A yard or garage sale in classified is the best way to clean out your closets! You're in business with classified!

CASE MANAGER

Progressive Child Welfare Agency seeking an "HOURLY" Case Manager in Dunmore, PA. Hours will vary weekly. Bachelor's Degree required. Excellent compensation. Please send resume to: Family Care for Children & Youth, Inc. Suite 1 Dunmore, PA 18512 Attn: Pam Kaus EOE

509 Building/Construction/Skilled Trades

CONSTRUCTION INSPECTOR
Reilly Associates is a local, full-service engineering firm seeking to fill the position of Construction Inspector. Experience in construction of sanitary sewers, water lines, site development & roadways required.
Mail, Fax or e-mail resume to: Reilly Associates
49 South Main St
Pittston, PA 18640.
Fax (570) 654-6880
E-mail: careers@reillyengineering.com
EOE M/F/H/V

551 Other

551 Other

Electrical Estimator Assistant

Fast growing NE PA electrical contractor looking to add to its estimating team. Commercial and industrial electrical experience required. Estimation software experience a plus.

Send resume to: The Times Leader
Box 87
15 N Main St
Wilkes-Barre, PA 18711-0250

ARAMARK - Wachovia Arena

Seasonal/ Part Time Only
Office Administrator
Catering Event Supervisor
Prep Cooks (Day/Event)
Event Warehouse
Evenings/Weekends a must

Fax: 570-970-7611
Applications will also be accepted Monday - Thursday

551 Other

AUTOMOTIVE HEAD TECHNICIAN

Experienced, responsible, honest, competent team player. 40 hours per week. Valid drivers license ASE certified ability to diagnose and repair all types of drive-ability problems foreign & domestic vehicles. Knowledgeable with scan tools, lab scope, metering tools & wire diagrams. Inspection license preferred. Excellent pay and benefits. A email resume to: fortyfortube@epix.net or Fax 570-718-1502

CABLE TV INSTALLERS

Experience preferred but not necessary. Electrical or carpentry experience is helpful. We are a drug free company which offers health benefits, 401(k) & above average wage. Applicants must have a clean background & driving record. Call between 9am-5pm.
717-656-0509
Ask for Dave

NEW TODAY

Carpenters & Laborer
For general construction, roofing & siding. Must have tools, transportation & references. Call between 8am & 4pm. 570-822-3552

LINE UP A SUCCESSFUL SALE IN CLASSIFIED!

Do you need more space? A yard or garage sale in classified is the best way to clean out your closets! You're in business with classified!

CASE MANAGER

Progressive Child Welfare Agency seeking an "HOURLY" Case Manager in Dunmore, PA. Hours will vary weekly. Bachelor's Degree required. Excellent compensation. Please send resume to: Family Care for Children & Youth, Inc. Suite 1 Dunmore, PA 18512 Attn: Pam Kaus EOE

509 Building/Construction/Skilled Trades

CONSTRUCTION INSPECTOR
Reilly Associates is a local, full-service engineering firm seeking to fill the position of Construction Inspector. Experience in construction of sanitary sewers, water lines, site development & roadways required.
Mail, Fax or e-mail resume to: Reilly Associates
49 South Main St
Pittston, PA 18640.
Fax (570) 654-6880
E-mail: careers@reillyengineering.com
EOE M/F/H/V

551 Other

551 Other

Electrical Estimator Assistant

Fast growing NE PA electrical contractor looking to add to its estimating team. Commercial and industrial electrical experience required. Estimation software experience a plus.

Send resume to: The Times Leader
Box 87
15 N Main St
Wilkes-Barre, PA 18711-0250

ARAMARK - Wachovia Arena

Seasonal/ Part Time Only
Office Administrator
Catering Event Supervisor
Prep Cooks (Day/Event)
Event Warehouse
Evenings/Weekends a must

Fax: 570-970-7611
Applications will also be accepted Monday - Thursday

551 Other

GENERAL IMS

Integrated Marketing Solutions
In Wilkes-Barre is seeking Day and Night Shift Appointment Setters.
We are looking for positive, energetic people with great personalities and phone skills to fill the Appointment Setter positions. The average pay rate is \$13.89 per hour. Qualifications: Successful candidates should have excellent phone skills. Previous phone experience preferred, but not necessary.
Interested applicants can call Ann Marie at 570-793-3206 to schedule an interview.

GENERAL THE WOODHOUSE

DAY SPA

is looking to hire a dependable, hard-working person to help with laundry and general spa maintenance. Must be available days, evenings and some Saturdays. Please apply in person at the spa Monday-Friday, 9 - 6.
387 WYOMING AVE. KINGSTON
570-763-0063

GENERAL THE WOODHOUSE

DAY SPA

is looking to hire a dependable, hard-working person to help with laundry and general spa maintenance. Must be available days, evenings and some Saturdays. Please apply in person at the spa Monday-Friday, 9 - 6.
387 WYOMING AVE. KINGSTON
570-763-0063

LINE UP A GREAT DEAL... IN CLASSIFIED!

Looking for the right deal on an automobile? Turn to classified. It's a showroom in print! Classified's got the directions!

GROCERY FOODTOWN

WE'RE HIRING FOR: MEAT WRAPPER
Full Time

CASHIERS

Part time
Day & evening

BAGGER

Evenings
Part time

DELI

Part time
Night & weekends

401K. Apply at

THOMAS'S FOODTOWN
50 Wyoming Ave. Kingston

HOUSEKEEPER

Full time, must have child care experience & references. Laundry, light cleaning, babysitting, Dallas area. Valid driver's license. Salary based on experience. 570-406-5174

554 Production/Operations

554 Production/Operations

BUYER

Local Large Global Manufacturer is in need of a Buyer. 3 to 5 years experience plus a related 4 year degree required. Experience with JIT, Kanban, lean manufacturing, excellent communication skills required. Demonstrated experience with foreign suppliers, quick turns, expediting materials, ISO requirements and monitoring supplier performance on quality & service preferred. Send resume to: The Times Leader
Box 86
15 N Main St
Wilkes-Barre, PA 18711-0250

We offer a competitive salary, commission plan and benefit package. If you meet the above requirements, please send your resume to:
Chris Beynon
HR Director
Email: cbeynon@timesleader.com
Times Leader
15 N Main Street, Wilkes-Barre, PA 18711

We are an equal opportunity employer committed to diversity in the workplace.

551 Other

551 Other

Electrical Estimator Assistant

Fast growing NE PA electrical contractor looking to add to its estimating team. Commercial and industrial electrical experience required. Estimation software experience a plus.

Send resume to: The Times Leader
Box 87
15 N Main St
Wilkes-Barre, PA 18711-0250

ARAMARK - Wachovia Arena

Seasonal/ Part Time Only
Office Administrator
Catering Event Supervisor
Prep Cooks (Day/Event)
Event Warehouse
Evenings/Weekends a must

Fax: 570-970-7611
Applications will also be accepted Monday - Thursday

551 Other

MAINTENANCE HELPER

Property management company looking for individual willing to become a jack of all trades. Duties will include building maintenance, grass cutting, snow plowing & some janitorial work. Full time with benefits.
Send resume or apply in person to: Luzerne Products 180 Courtright St. Wilkes-Barre, PA 18702

NANNY NEEDED

for details
570-852-9387

ROLLOFF TRUCK DRIVER

Class B, Experience Preferred Call. 570-696-1374

TITLE CLERK

Full time or part time position. Experience preferred, but will train.
SATURN OF WYOMING VALLEY
Fax resume to: 570-735-2681 or call 570-823-6555

554 Production/Operations

BINDERY PERSON

Part time
ZODIAC PRINTING
Qualifications required 3+ years of set-up and operation of Printing bindery equipment. Cutters, folders, Saddle Stitchers / Multi-pocket binders. Please send resume to: tomz@zodiacink.com or call for appointment
Call 570-474-9220
Crestwood Industrial Park, Mountaintop, Pa.

557 Project/Program Management

MANAGER

For Convenient Store. Full time. Experience required. 570-237-5058

566 Sales/Business Development

CLASSIFIED ADVERTISING SALES ASSOCIATE

Do you like to talk on the phone? Do you enjoy meeting new people? Can you sell?

The Times Leader, a daily newspaper in Wilkes-Barre has a challenging full time position open for an energetic, detail oriented, multi-tasking individual to sell advertising to private individuals and commercial advertisers. Work week will be Tuesday through Saturday. Our ideal candidate will possess pleasant, professional phone manner along with excellent spelling, grammar and typing skills, experience with Word, Excel, email and internet searches. We need someone that is able to work independently and within daily deadlines. One year experience in either an office or retail / restaurant environment preferred. Previous telephone sales and computer experience a must.

We offer a competitive salary, commission plan and benefit package. If you meet the above requirements, please send your resume to:
Chris Beynon
HR Director
Email: cbeynon@timesleader.com
Times Leader
15 N Main Street, Wilkes-Barre, PA 18711

We are an equal opportunity employer committed to diversity in the workplace.

551 Other

551 Other

Electrical Estimator Assistant

Fast growing NE PA electrical contractor looking to add to its estimating team. Commercial and industrial electrical experience required. Estimation software experience a plus.

Send resume to: The Times Leader
Box 87
15 N Main St
Wilkes-Barre, PA 18711-0250

ARAMARK - Wachovia Arena

Seasonal/ Part Time Only
Office Administrator
Catering Event Supervisor
Prep Cooks (Day/Event)
Event Warehouse
Evenings/Weekends a must

Fax: 570-970-7611
Applications will also be accepted Monday - Thursday

551 Other

551 Other

Electrical Estimator Assistant

Fast growing NE PA electrical contractor looking to add to its estimating team. Commercial and industrial electrical experience required. Estimation software experience a plus.

Send resume to: The Times Leader
Box 87
15 N Main St
Wilkes-Barre, PA 18711-0250

ARAMARK - Wachovia Arena

Seasonal/ Part Time Only
Office Administrator
Catering Event Supervisor
Prep Cooks (Day/Event)
Event Warehouse
Evenings/Weekends a must

Fax: 570-970-7611
Applications will also be accepted Monday - Thursday

551 Other

551 Other

Electrical Estimator Assistant

Fast growing NE PA electrical contractor looking to add to its estimating team. Commercial and industrial electrical experience required. Estimation software experience a plus.

Send resume to: The Times Leader
Box 87
15 N Main St
Wilkes-Barre, PA 18711-0250

ARAMARK - Wachovia Arena

Seasonal/ Part Time Only
Office Administrator
Catering Event Supervisor
Prep Cooks (Day/Event)
Event Warehouse
Evenings/Weekends a must

566 Sales/Business Development

FRONTIER CONTRACTOR

Has immediate opening for territory outside sales reps. Average \$1200 per week. Work hours 3pm to 9pm. Must have reliable vehicle. Call 866-440-6908

581 Employment Wanted

Caregiver
I also do Light Housekeeping, available Full/Part time & have excellent references & experience
570-829-4312
Leave message

600 FINANCIAL

610 Business Opportunities

ATTENTION: Local MLM's, Ready to ride the next wave? Local gals distributing beautiful skin care & supplement, harnessing ocean grown red algae, Icelandic moss, & Irish seaweed. Just me in PA!
www.myogilife.com/OceanView
570-578-6842

BUSINESS PACKAGE

Well established service business in Mt. Top area. Service, parts, and repairs for power equipment with many other revenue opportunities. Dealer authorizations for many name companies and wholesale distributors. Can transfer dealerships to any location and turnkey. Retiring. Includes necessary business tools and six months free consulting, 35k. For details send letter of interest to Business Offer, P.O. Box 143, Mt. Top, PA 18707

DAYCARE CENTER

40 child capacity, Turn Key Operation, All offers considered. 570-709-7575

LIQUOR LICENSE

R1 License Lackawanna County \$25,000
Call 570-430-1308

LOOKING TO PURCHASE SMALL BUSINESS WITH POSITIVE CASH FLOW!

If selling please call 570-466-6334

UPSCALE SALON

FOR SALE.
570-288-5862

700 MERCHANDISE

706 Arts/Crafts/Hobbies

SEWING MACHINE

Factory, with Formica table top. \$20. Call for details. 570-675-1912

708 Antiques & Collectibles

CHAIR- Queen Ann Antique 2000
570-735-8950

CHINA DISH
Victorian china bone dish, \$25.
570-675-0920

FRAMED PICTURE
16x13, American Theres Pittston. Showing Elvis Presley movie. Ideal for Elvis fan. \$15. Call 570-655-9474

LIGHT SHADE
Antique dome hanging light shade, excellent condition, \$250.
570-298-2277

NEW TODAY

ROCKY GLEN PARK & SAN SOUCI PARK
Movie & Coin. \$10.
570-824-4424

551 Other

551 Other

Electrical Estimator Assistant

Fast growing NE PA electrical contractor looking to add to its estimating team. Commercial and industrial electrical experience required. Estimation software experience a plus.

Send resume to: The Times Leader
Box 87
15 N Main St
Wilkes-Barre, PA 18711-0250

ARAMARK - Wachovia Arena

Seasonal/ Part Time Only
Office Administrator
Catering Event Supervisor
Prep Cooks (Day/Event)
Event Warehouse
Evenings/Weekends a must

Fax: 570-970-7611
Applications will also be accepted Monday - Thursday

551 Other

551 Other