548 Medical/Health

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600 **Financial** 700 Merchandise **Pets & Animals** 800 **Real Estate** 900 **Service Directory** 1000

548 Medical/Health

CASE MANAGERS (RN

The Wilkes-Barre VA Medical Center is currently recruit-

ing four (4) full-time Registered Nurses to serve as Case Managers. The Case Manager is primarily responsible for coordinating care of the veteran patient between VA

and non-VA community providers. Duties will include, but

are not limited to, telephonic contact and coordination

with non-VA health care providers and facilities. Will also

need to follow-up veterans to ensure appointments are

kept and no shows rescheduled. Excellent communica-tion and interpersonal skills required. The Case Manag-er will ensure appropriate testing and follow-up studies

are completed to ensure continuity of patient care. Flex-

Ible work schedule that may include weekend day coverage as approved by Chief, Medical Service.

VA offers an excellent benefit package to include: Health

and Life Insurance, Annual/Sick Leave, 10 paid Holidays

per year, and an attractive retirement package to include

a tax deferred savings plan. Salary is commensurate with

education and experience. THE APPLICANTS SELECTED FOR THESE POSITIONS MAY BE ELIGI-

BLE TO APPLY FOR AN EDUCATIONAL LOAN REIM-

BURSEMENT AWARD UNDER THE PROVISIONS OF

RN's must hold a current, full and unrestricted license

and be a graduate of a school of professional nursing.

Masters degree in nursing or a related field preferred,

with a BS degree in nursing or related field. At least 2

years of successful nursing practice required. Certifica-

Interested applicants must submit
VA FORM 10-2850a APPLICATION FOR NURSES AND

NURSE ANESTHETISTS, OF-306 DECLARATION OF

FEDERAL EMPLOYMENT, AND a copy of your current

license. Applications may be obtained online at www.usajobs.opm.gov

or by calling (570) 824-3521 EXT 7209 OR 7320.

MARCH 20, 2008.

APPLICATIONS MUST BE RECEIVED BY

AN EQUAL OPPORTUNITY EMPLOYER

tion in Case Management preferred.

THE EDUCATION DEBT REDUCTION PROGRAM.

DEPARTMENT OF VETERANS AFFAIRS

MEDICAL CENTER

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ANNOUNCEMENTS

110

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Crew Cab \$18,885 **04 Jeep Grand** Cherokee Only \$9,995 04 Subaru Baja \$15,998

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Wilkes-Barre BANQUET SERVERS

BANQUET BARTENDERS on experience Must be able to carry up to 25 lbs Apply in person: Waterfront Banquet Facility 670 N. River St

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Immediate opening for an experienced driver. Must familiar with NE PA have a clean driving record and service oriented. Air brake CDL preferred, but not required. Must have experience driving a 24 foot truck. Excellent starting rate and full benefits package. Apply in person to:

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Interstate Building

Logistics/ 548 Medical/Health **Transportation**

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We seek: Experience in business development and public relations a must. ·Highly developed organizational, analytical and communication skills (both oral and written). Must be able to direct and control resources as well as operations and the ability to meet deadlines.

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Other

Fax: (717) 720-1115

551

Other

EDUCATION

551



551

MISERICORDIA

Other

Other

DIVERSITY INSTITUTE COORDINATOR The primary responsibility of the Coordinator will be to organize all the activities of the Diversity Institute, the responsibilities of the Special Assistant to the President for Diversity, the Northeastern PA Diversity Education Consortium (NEPDEC) and the Luzerne County Diversity Task Force. Other main duties include website maintenance, arranging meetings and workshops, transcribing minutes of meetings, database development, tracking monthly expenditures and preparing budget reports. The qualified candidate will be detail oriented, self-directed, and possess the ability to handle multiple assignments in a professional and efficient manner and must be able to work varied hours at times including but not limited to diversity camps. Excellent telephone, organizational, interpersonal, both verbal & written communication skills are essential. Computer proficiency and experience with the Internet and basic computer software programs in a Windows environment is required. Five years office experience in a demanding secretarial role is required. Associate's Degree or equivalent from two-year college or technical school. Pref-

DIRECTOR OF ADULT and CONTINUING EDUCATION Misericordia University is accepting applications for the full-time position of Director of Adult and Continuing Education, reporting to the Dean of the Center of Adult and Continuing Education. Doctoral degree preferred. A Masters Degree required and seven to ten years progressively responsible related experience and/or training (education sales, marketing, admissions, etc.). Sales experience is the corporate sector is a plus, but candidates must have progressively responsible experiences in working with nontraditional students in a collegiate environment, an understanding of current theories and practices in adult learning, a commitment to quality academic and outcome-based assessment. The position is responsible for the development, management, and growth of credit and non-credit initiatives, including instructional sites and

in traditional, accelerated, and online formats at on and off-campus locations in addition to special interest seminar courses. For confidential consideration, please forward a letter of application and resume to Misericordia University, Human Resources, 301 Lake St., Dallas, PA 18612, or e-mail: <u>hr@misericordia.edu</u>.

Misericordia University is committed to excellence and actively supports cultural diversity. To promote this endeavor, we invite individuals who contribute to such diversity to apply, including minorities & women.

erence will be given to candidates with college courses or equivalent combination of education and experience.

strategic alliances for Misericordia to provide educational programs for adults