551

GENERAL

resume to:

RECEPTIONIST

Looking for candidates willing to work 2 second shifts and

2 days shifts per week. Weekends and holidays are required. Candidate must have previous

experience working in a medical office and an understand-ing of medical termi-

nology. Candidate must possess good phone skills and able to handle a fast paced environment.

tlculp1@verizon.net

Buyers

Read

THE TIMES LEADER

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GENERAL WILKES-BARRE AREA

SCHOOL DISTRICT

is now accepting applications for the

following position at Kistler Elementary School

SWIM INSTRUCTORS

Part-Time
3 Days Per Week
APPLY TO:
Dr. Jeffrey T. Namey
730 South Main St

Wilkes-Barre, PA 18711-0375 (570) 826-7182

An equal opportunity employer M/FH/V

Please resume to:

lousgarage.com

ment today at 570-829-7130!

BIRCHWOOD

REHAB & NURSING

A 121-bed SNF seeks

SPEECH PATH.

To join our rehal team & help

resident's lives.

FT/PT avail. PA Lic. + CCC Req.

COMPETITIVE SALARY!! STRONG

Call:570-735-2973 Fax:570-735-8420

395 East Middle Ro

548 Medical/Health

NURSING Wesley Village Campus

NURSING POSITIONS We presently have openings available in our Skilled Nurs-

ing Facility for: RN SUPERVISOR - PT (11pm to 7:30am) LPN - FT & PT (11 pm to 7 am)

CERTIFIED NURSE AIDES (Full & Part - time (11pm to 7am)

We also have openings for PCA

(PT)Weekends Only All Shifts We offer a competitive starting salary and shift differential

on our evening and night shifts, as well as health, dental, life insurance and 403(b) retirement plan. Apply:

WESLEY VILLAGE CAMPUS 209 Roberts Rd Pittston, PA 18640 Or email: wvhrdirector@umhwc.ora EOE

Birds? Cats? Dogs? Skunks? Snakes Sell Your Animals with a Classified Ad! 570-829-7130

548 Medical/Health

548 Medical/Health

PHARMACISTS

The Berwick Hospital Center is cur rnet Berwick Hospital Center is cur-rently accepting applications for full time and per diem Pharmacists. Experience within a hospital setting dealing with IV ad mixture and unit dis-tribution preferred. PA Pharmacist License required.

Please send your resume or apply in person to: Berwick Hospital Center



701 E. 16th Street Berwick, PA 18603 Fax: (570) 759-5035 E-mail: carol_a_martinez@chs.net EOE



OPHTHALMIC TECHNICIAN

FT & PT Ophthalmic Technician needed. Previous experience or medical background preferred, willing to train. Candidate must enjoy working with patients in a fast paced environment Competitive salary & benefits

> Please send resume to: Director of Human Resources Eye Care Specialists 703 Rutter Avenue Kingston, PA 18704

Fax: (570) 287- 2434

548 Medical/Health 548 Medical/Health

PERSONAL ATTENDANT OT/COTA Must live nea Duryea area SOUGHT TO JOIN OUR TEAM & Weekends Only. Must be able to lift 150 pounds. HELP OUR RESIDENTS TO Experience preferred. 570-602-7714 570-237-5864 A SPEEDY RECOVERY!

FT/PT/PRN
GREAT SALARY
+ BENEFITS
Call & Apply
TODAY Collect cash, not dust! Clean out your basement, garage 570-735-2973 Fax:570-735-842 or attic and call the Classified depart-

BIRCHWOOD REHAB & NURSING

395 East Middle Rd Nanticoke Find Your Ideal Employee! Place an ad and end the search! 570-829-7130

ask for an employ-

PT / PTA BIRCHWOOD

REHAB & NURSING SEEKS AN ENERGETIC, PA LIC. PT & PTA
TO JOIN OUR
SUPERB REHAB TEAM! FT/ PT/ PRN TOP SALARY BENEFITS Call & Apply TODAY! 570-735-2973 Fax:570-735-8420 395 East Middle Rd

CAREER SERVICES **POSITION**

Nanticoke

The individual will be responsible for administering career and employment assistance to all students/gradu-ates in order for the placement goals to be met. Ideal candidates should be detailed oriented and organized. Previous sales experi-ence a plus. We offer a competi-

tive salary and ben-efits package. Please submit letter interest along resume and salary requirements

Campus Director Allied Medical and Technical Institute 166 Slocum Street Forty Fort, Pa. 18704 or fax to (570) 287-7936

548 Medical/Health

Other **Your Phone** The Animal Emergency Clinic of Wyoming Will Ring is seeking candidates to fill the following positions: Off The Hook VETERINARY TECH Second shift and overnight technicians to share in a exciting, fast paced environment with a focus on critical and opperance. with a classified ad in

emergency medi-cine. Nights, overnights, week-ends and holidays required. Candi-date must have pre-"Beautiful Ad layout! The ad brought a new auto sale within 1 day and more potential buyers vious experience Please emai from the Wilkes-Barre Area. Thanks!" cindymoser@verizon.net

Barbush Auto Sales Drums

The Times Leader.

Get Results ... **Call The Times Leader Classifieds Today!** 570-829-7130

THE TIMES LEADER timesleader.com

Other

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Other

PPL Corporation provides energy for millions of customers while providing challenging and rewarding careers for thousands of employees around the United States and abroad.

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Other

Field Manager-Distribution Operations and Supervisor-Metering Services

PPL Electric Utilities is seeking candidates for a Field Manager-Distribution Operations and a Supervisor-Metering Services for its Central Pennsylvania service area with locations in Wilkes-Barre, Hazleton and Frackville.

The Field Manager-Distribution Operations must have a bachelor's degree or at least 10 years' management/ supervisory experience in an electrical or construction industry. Responsibilities include, but are not limited to, supervision of foremen responsible for the construction and maintenance of the transmission and distribution facilities and substations. In addition, the overall safety performance

The Supervisor-Metering Services must have a bachelor's degree or related work experience, and will be responsible for supervising metering personnel and maintaining inventory of meter equipment.

For consideration for these positions or for more information, use the online tool at www.pplweb.com. Click on careers > job postings, then complete the online response form for the appropriate source code (08-0026 for Supervisor-Metering Services and 08-0027 for Field Manager-Distribution Operations) and job.

PPL is an equal opportunity, affirmative action employer dedicated to diversity and the strength it brings to the workplace -- $\rm M/F/D/V$



Production/ **Operations** **Production/ Operations**

Operations

FOE



The Men's Wearhouse Distribution Center located in Center Point Industrial Park, Jenkins Twp., Pa. is seeking to fill part time positions for the following:

Dry Cleaning/ Laundry Room Associates Shipping Associates Quality Control Associates Tuxedo Associates

Part time applicants must be available for a one day 8 hour new hire orientation. We will be offering the following shifts: 6:00 am - 10:00 am 10:00 am - 2:00 pm

4:30 pm - 8:30 pm 6:30 pm - 10:30 pm Individuals must be able to work some holidays and weekends. Applicants must be self-motivated and have a high standard of work ethic and quality.

The Men's Wearhouse was voted one of the Best 100 Companies to work for in America: Weekly Pay, Store discounts and Much More!! Interested applicants can apply on line at

www.tmw.com or send a resume to: The Men's Wearhouse

Attn: Human Resources Department 185 Centerpointe Boulevard Jenkins Township, Pa. 18640

COME JOIN OUR TEAM!



Unison Engine Components, a leading manufacturer of jet aircraft engine components, is seeking candidates for the following positions:

PRODUCTION POSITIONS

Our Mountaintop facility is seeking semi-skilled produc-tion labor for grinding operations. Lifting is required, along with quality inspection. Rotating shifts are required.

MACHINE OPERATORS

Our Tru-Form facility is seeking machine operators. Qualified candidates are required to read and interpret blueprints, set-up and operate conventional lathes, and must be able to perform dimensional measurements using calipers and micrometers. Machine shop background preferable. Must be willing to work 2nd or 3rd

The Company offers the ideal candidates an excellent starting salary and benefits package.

> Please send all resumes to: **Unison Engine Components - Mountaintop** P.O. Box 68 Mountaintop, PA 18707 Fax: 570-474-3044

No phone calls, please M/F/D/V E.O.E. Candidates who are hired may be subject to and must comply with all applicable U.S. export control and

security regulations.

DIRECTOR OF SURGICAL SERVICES

We are currently seeking a Surgical Services Director to manage our busy OR Department.
Requirements include but are not limited to: •State RN Licensure required •Management/ Supervisory experience in Hospital Surgery Services department required
PACU, Same Day Surgery and Central Sterile

experience desirable
•Knowledge of JCAHO & Department of Health standards Please send resume or apply in person to:



701 E. 16th Street, Berwick, PA 18603 Fax: 570-759-5035 Or e-mail resume to carol_a_martinez@chs.net

Installation/ Maintenance/ Repair

Installation/ **Maintenance** Repair

Installation/ Repair

MAINTENANCE MECHANICS

Join our growing team! Valmont-PennSummit a leader in tubular steel electrical transmission & wireless communica-tions pole design & fabrication is seeking a:

Maintenance Mechanics -1st & 2nd shift

Local manufacturer looking for Maintenance Mechanics with several years experience with electrical 480 volt phase 3, Hydraulic, Pneumatic, and misc. fabricating shop equipment. Ability to work without supervision. Competitive salary with company paid benefits Please apply at:

Valmont-PennSummit 225 Kiwanis Boulevard West Hazleton, PA 18201 Fax: 570-454-5946 E-mail: jobs@pennsummit.com E.O.E.

Resources

Resources

Resources

HUMAN RESOURCES

Join our growing team! Valmont-PennSummit a leader in tubular steel electrical transmission & wireless communications pole design & fabrication is seeking a:

Director of Human Resources

Growth opportunity for "hands on" Human Resources Generalist with prior management experience. Provide leadership and be a part of the Management Team. Overall responsibility for HR Dept including effective recruitment, safety & risk management, and benefits. Responsible for administering HR policies, programs, and practices, including planning, organizing, developing, implementing and coordinating. We offer a competitive compensation package, including excellent benefits. Send resume with salary requirements to:

Valmont-PennSummit Valmont-Perinschiller 225 Kiwanis Boulevard West Hazleton, PA 18201 E-mail: jobs@pennsummit.com Fax: 570-454-5946 E.O.E.

HETIMES LEAD

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The Times Leader, a privately owned, growing daily newspaper in Northeastern Pennsylvania has the following opportunities available immediately.

FEATURES / ENTERTAINMENT WRITER / MUSIC CRITIC

An immediate full-time opening for a features writer able to cover, skillfully & creatively, a full range of arts, entertainment, leisure and lifestyle topics. Preference will be given to candidates with experience and top-notch skills in covering the home-and-garden beat as well as anything related to music, from local bands and troupes representing a spectrum of tastes and styles to national acts and issues. We seek a lively and self-motivated wordsmith who can turn a creative phrase while keeping accuracy and integrity paramount. We not only want you to cover stories but find them, then persuade people to share them. The ideal candidate also will be able to step out of realm on occasion to cover general features, such as family life, food or travel, or features as daily or breaking news on short notice. A keen eye for style (both in language and in life) and a finger on the pulse of today's society are crucial. We're looking for someone who knows today's and tomorrow's talkers from yesterday's news but also knows where the latter might fit into the scheme on any given day. Hours are generally daytime Monday through Friday with occasional and/ or sporadic nights and weekends.

Send us your best clips and tell us why we (and the greater Wilkes-Barre area) must meet you now.

Flexibility is a must. Three to five years' experience preferred, in addition to a bachelor's degree.

NIGHT SIDE PAGE DESIGNER/ COPY EDITOR We are searching for a night-side page designer/copy editor to work on news, sports and business pages. In addition to first-rate style, grammar and spelling skills, the successful applicant should be adept at writing compelling headlines and designing eye-catching layouts. We work in the CCI operating system, and Adobe Photoshop skills are a plus. Please send three design clips and three stories or projects you have edited to Anne Woelfel at awoelfel@timesleader.com

We offer competitive salary and comprehensive benefits package for the above positions.

TEMPORARY ASSIGNMENT

GENERAL ACCOUNTANT Position is available immediately and will last for three months with the potential for full time employment. Essential job duties: account reconciliation, journal entries, and accruals. Requirements: Excel experience necessary, 2-5 years general accounting experience, Bachelor's degree preferred.

For immediate consideration, please submit your resume, the position you are applying for and salary requirements to:

HUMAN RESOURCES DEPARTMENT THE TIMES LEADER

15 N. Main StreetWilkes-Barre, PA 18711 cbeynon@timesleader.com Fax: (570) 831-7364 No Telephone Calls Please

We are an equal opportunity employer committed to diversity in the workplace.