

941 Apartments/Unfurnished 941 Apartments/Unfurnished

*The Village At*  
**GREENBRIAR**  
*a gated retirement community*

4252 Memorial Highway, Dallas

Own your own home in a gated community nestled on 40 acres of peaceful woods.

**Greenbriar Offers:**  
Pool, Clubhouse, Tennis court  
Putting green, Walking trails & more

Choice lots still available.

To compliment the GREENBRIAR'S COMMUNITY **Stop By & See Our** State of the Art Assisted Living Complex offering personal care management. For info please contact Cindy or Cheryl at 570-675-1300

524 Engineering 524 Engineering

**MANUFACTURING ENGINEER**

Local company is seeking a manufacturing engineer. Responsibilities of this position include repair/upgrade to Rotary Hearth furnaces, maintenance and upgrades to forge Cooling Water System, special projects as needed. The ideal candidate will have a strong mechanical background in large industry, combustion knowledge for setup and operation of furnaces, PLC knowledge. In addition, applicants must be capable of developing skills in programming robots, mechanical presses, and basic hydraulic systems. A four-year degree in mechanical engineering or related field is a must. Minimum of three years' experience in a manufacturing environment.

EOE/M/F/H/V. Send resume to:  
The Times Leader  
Box 36  
15 N Main St  
Wilkes-Barre, PA 18711-0250

521 Editorial/Writing 521 Editorial/Writing 521 Editorial/Writing

**NIGHT SIDE PAGE DESIGNER/COPY EDITOR**

The Times Leader, a seven-day morning newspaper in Wilkes-Barre, PA, needs a night-side page designer/copy editor to work on news, sports and business pages. In addition to first-rate style, grammar and spelling skills, the successful applicant should be adept at writing compelling headlines and designing eye-catching layouts. We work in the CCI operating system, and Adobe Photoshop skills area a plus.

Please send three design clips and three stories or projects you have edited to  
Anne Woelfel at  
awoelfel@timesleader.com or  
The Times Leader  
15 N. Main St.  
Wilkes-Barre, PA 18711

**Your Phone Will Ring Off The Hook with a classified ad in The Times Leader.**



"I recently placed an ad for a Chevy '87 Cargo Van with a wheelchair lift. I thought this item would be difficult to sell, to my surprise I had several calls, all qualified buyers and the first buyer bought the van. Thank you Times Leader, I will be sure to call again! Mike"

**Get Results ... Call The Times Leader Classifieds Today!**  
**570-829-7130**  
THE TIMES LEADER  
timesleader.com

566 Sales/Business Development 566 Sales/Business Development 566 Sales/Business Development

**RETAIL ACCOUNT EXECUTIVE**

The Times Leader, a daily newspaper in Wilkes Barre, Pennsylvania has an immediate opening for a Retail Account Executive to sell advertising to our retail customers while pursuing new business prospects for the Times Leader and other products and packages. The individual will be responsible for increasing retail display revenue over previous year. This is a challenging full time position with great financial opportunity that requires an energetic, detail oriented, multi-tasking individual.

**Job Duties include but are not limited to:**

1. Prospect competing products; identify decision makers and present Times Leader products and services.
2. Provide excellent customer service by avoiding/resolving billing errors, and by completing orders and adjustments in a timely manner.
3. Be aware of and work within daily deadlines.
4. Complete daily sales reports when necessary.
5. Other duties as assigned.

We offer a competitive salary, benefits and commission plan. If you meet the above requirements, please send your resume to:

Human Resources Department  
**THE TIMES LEADER**  
15 N. Main Street  
Wilkes-Barre, PA 18711  
e-mail: cbeynon@timesleader.com  
Fax: (570) 831-7364  
No Telephone Calls Please

We are an equal opportunity employer committed to diversity in the workplace.

536 IT/Software Development 536 IT/Software Development 536 IT/Software Development

**Procurement Systems Administrator**  
Dallas, PA

Citizens Communications (NYSE: CZN) is a \$2.3 billion public company, serving 2.5 million customers in 24 states, providing local and long distance phone service, internet broadband access, video and wireless data products and services in primarily rural and suburban markets.

This position has overall responsibility for the master controls maintenance and company-wide system administration of the Purchasing Management, Inventory Control, Cross Applications, Global Taxation, and Journal Processor modules within the Infinium system in the AS400. You will be called upon to coordinate systems enhancements with IS Department, design purchasing/warehouse reporting solutions, and develop and maintain purchasing/warehouse reporting to effectively collect, analyze, and report data; coordinate assistance with IT Help Desk; administer Problem Log set-ups; document system procedures; train end users and cross train other team member; write and run queries in NGS Interactive Query.

Qualifications: Ability to trace from a report back to source data to find answers to questions; proficient with NGS QPort Query and Microsoft Office products including Word, Excel, Access, PowerPoint; strong Excel skills (including the use of vlookups); proficient with MS Access, including creating and maintaining models and queries; BA/ BS concentration in Finance and/ or Information Technology; Master's Degree preferred; minimum 2-3 years experience working in Finance, Accounting, or Financial Systems; 2-3 years experience with query writing, computer system maintenance is required.

For immediate consideration, visit www.frontieronline.com locate this position by number 230685-798 and apply online.

**Frontier Communications Solutions**  
An Equal Opportunity Employer

554 Production/Operations 554 Production/Operations

**BUYER**

Local company is seeking a direct materials buyer. The ideal candidate will have the following experience in a manufacturing environment.

MRP/ ERP systems  
Logistics  
Negotiating skills  
Supplier selection  
Purchase order creation

**Qualifications:**  
Four year degree in Business or related field.  
Minimum three years experience in purchasing.  
EOE/M/F/H/V.

Send resume to:  
The Times Leader  
Box 37  
15 N Main St  
Wilkes-Barre, PA 18711-0250

551 Other 551 Other 551 Other

**PACKAGER/INSERTER**

The Times Leader has an IMMEDIATE opening a NIGHT SHIFT ONLY Part Time Packager/ Inserter for our Packaging Department. Experience preferred, but will train the right candidate. This position reports directly to the Packaging Supervisor.

Duties include but are not limited to:

- Opening of insert skids
- Feeding of circulars into assigned hoppers
- Stackdown of ROP
- Clean up of Packaging Department at the end of assigned shift

Employees must be able to work flexible hours and be able to lift at least 25 lbs.

Interested candidates should mail, e-mail or fax a letter of interest or resume:  
Human Resources Department  
**THE TIMES LEADER**  
15 N. Main Street  
Wilkes-Barre, PA 18711  
e-mail: cbeynon@timesleader.com  
Fax: (570) 831-7364  
No Telephone Calls Please

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542 Logistics/Transportation 542 Logistics/Transportation

**DRIVERS**

**HOURLY DRIVER NEEDED FOR LOCAL DELIVERIES**

**MUST BE FLEXIBLE FOR START/ END TIMES**  
**COMPETITIVE HOURLY PAY**  
**COMPANY PAID BENEFITS**

1-800-628-7807  
www.carlislecarrier.com

506 Administrative/Clerical 530 Human Resources

**OVER 1000 LOCAL CAREER OPPORTUNITIES**

are listed 24/7 on timesleader.monster.com in combination with The Times Leader, Luzerne County's number one source of employment opportunities

542 Logistics/Transportation 551 Other

**DRIVERS**

Established Courier/Delivery company has immediate openings for Independent Contractors for part time/ fill routes & full time routes. Must have full sized cargo van or small cube truck. Must be at least 21 years old, with own auto insurance. Distribution route work in Northeast PA area. Route settlement to be discussed.

570-829-3662.  
10am - 3pm  
Monday - Friday,  
ask for recruiter.

518 Customer Support/Client Care

**OVER 1000 LOCAL CAREER OPPORTUNITIES**

are listed 24/7 on timesleader.monster.com in combination with The Times Leader, Luzerne County's number one source of employment opportunities

503 Accounting/Finance

**OVER 1000 LOCAL CAREER OPPORTUNITIES**

are listed 24/7 on timesleader.monster.com in combination with The Times Leader, Luzerne County's number one source of employment opportunities

527 Food Services/Hospitality

**RESTAURANT**

New restaurant is now hiring for:  
WAIT STAFF & DISHWASHERS  
Cuvnee  
54 Dallas Shopping Center  
570-793-6442

554 Production/Operations

**OVER 1000 LOCAL CAREER OPPORTUNITIES**

are listed 24/7 on timesleader.monster.com in combination with The Times Leader, Luzerne County's number one source of employment opportunities

**PSYCHIATRIST**

\$145/hour. Excellent full time opportunity. In patient facility, Monday - Friday, no weekends, holidays, evenings or on-call.

Call AmeriCare Services Inc.  
610-695-8521  
or email:  
kgallagher@americareservices.com  
610-695-9041

548 Medical/Health

**RN SUPERVISOR**

Little Flower Manor is seeking a full and part time RN Supervisor for the 3-11PM shift and a part time RN supervisor for the 11PM-7AM shift.

Candidates should have a minimum of 2 years supervisory experience to oversee nursing care and provide supervision and management of staff on the 3-11 PM and 11PM-7AM shifts. Experience based wage, plus shift differential.

We offer a competitive benefit package for full time and pro-rated benefits for part time.

You may obtain an application at the address listed below between the hours of 8AM-5PM, Monday-Friday, email your resume to: pmelisk@lflmstr.com or fax 570-823-5171

Little Flower Manor and St. Therese Residence  
200 S. Meade St.  
Wilkes-Barre, PA 18702  
E.O.E.

551 Other

**CHILD CARE**

For 3 children in my Mt. Top home. References required.  
570-760-4796

**CLEANING**

House & Office Works Cleaning PT. Great starting pay! Own transportation & references.  
570-820-8300

548 Medical/Health

**CNAS & LPNS**

570-287-4110  
Helping Hands Healthcare Agency

OPTOMETRIST

Full/part time OD for Hazleton & Lehigh Valley. \$475/day. Call Wayne at 570-401-3730

74% of Car Buyers Read

**THE TIMES LEADER**  
timesleader.com

554 Production/Operations

**MACHINE OPERATORS**

**Night Shift**  
We're offering:  
Want to have a full time job only working 3 or 4 nights per week? Do you want excellent benefits for you and your family? Competitive wages? Promotion opportunities? Come and see us today! Accepting applications for production work. Previous production experience a plus. Must be able to lift up to 55 lbs. Apply NOW @ AEP INDUSTRIES, INC. 20 Elmwood Ave. Crestwood Industrial Park Mountaintop, PA 18707  
EOE \* A drug free workplace

554 Production/Operations

**OVER 1000 LOCAL CAREER OPPORTUNITIES**

are listed 24/7 on timesleader.monster.com in combination with The Times Leader, Luzerne County's number one source of employment opportunities

**PRINT MACHINE OPERATORS & INSPECTOR PACKERS FORKLIFF OPERATORS (MATERIAL HANDLER) (Mountaintop, PA - Crestwood Industrial Park)**

FABRI-KAL Corporation, a major thermofforming plastics company is seeking full time **PRINT MACHINE OPERATORS, INSPECTOR PACKERS and MATERIAL HANDLERS**. Material Handler position requires current forklift certification. High school diploma/ equivalent required. Related experience preferred. Must be available for all shifts.

Competitive compensation and comprehensive benefit package (health, dental and vision insurance; life, disability; 401k, Tuition Reimbursement). Background Checks and Drug Screening are conditions of employment.

ATTN: Human Resources  
Attn: J. Gore  
Valmont Industrial Park  
150 Lions Drive  
Hazleton, PA, 18202  
FAX: 570 501-2016  
Email: jgore@hazleton.f.k.com  
EOE

610 Business Opportunities

**Thinking of selling your business?**  
Local executive willing to buy business in Wyoming Valley. All inquiries held in strict confidence

Send to:  
Times Leader  
BOX 42  
15 North Main Street Wilkes Barre, PA 18711

700 Merchandise

**WANTED: INVESTOR**

**LOW STARTUP HUGE PROFIT BRILLIANT IDEA**  
570-675-0820

706 Arts/Crafts/Hobbies

**OIL PAINTINGS**  
original, framed, Joe Paterno, Babe Ruth, Ted Williams, Jim Thorpe, Bear Bryant \$200 570-814-0566

708 Antiques & Collectibles

**BARR DOLLARS**  
40 and 40 silver certificates, all for \$175. 570-654-8744

600 Financial

**DRIVER**  
metal, antique, Leather head board \$50 each.  
570-835-3269

610 Business Opportunities

**ARCHWAY COOKIE ROUTE BE YOUR OWN BOSS GREAT BUSINESS OPPORTUNITY, ESTABLISHED TERRITORY, WILKES-BARRE AND SURROUNDING AREAS. CALL 570-578-0343 AFTER 3PM**

710 Appliances

**CASH FLOW SYSTEM**  
100% Proven Global Market  
www.rtcash.info  
800-916-8766

**CHILD CARE CENTER**  
TURN-KEY in Luzerne County. Call 570-401-2755

**FLOWER SHOP FOR SALE**  
Established Back Mountain business. Interested parties 570-696-4147, between 10 & 2pm

**HUGE OPPORTUNITY**  
Chimney cleaning, earn up to \$135 hourly \$25K required. Details: 570-325-3857

**DRYER**  
gas \$100, Lane Cedar Chest \$50, 2 Twin Beds \$20 each. 570-654-8819

**HUMIDIFIER**  
New Honeywell Never used \$15 570-654-1879

**MICROWAVE**  
two, \$75 each. Call 570-825-3269

545 Marketing/Product 545 Marketing/Product 545 Marketing/Product 545 Marketing/Product

**INTERACTIVE SALES SPECIALIST**  
**JOIN THE LEADER:**

The Times Leader, Luzerne County's #1 Newspaper, has a great opportunity for an Interactive Sales Specialist who will sell on line and convergence advertising for several websites including timesleader.com & weekender.com

The successful candidate will be responsible for sourcing new business, renewing existing accounts, generating additional advertising revenue and working closely with sales management and retail account executives in attaining the company's interactive advertising budget. This is a great opportunity for someone looking to take the next step in a highly respected company with a great brand with incredible room for growth. Get paid what your worth. Unlimited earning potential: base plus commission.

**Qualifications:**

- 2 years of sales experience (preferably media and / or online)
- Four year degree in communications, marketing or related field
- Background / experience in media sales and marketing
- Working knowledge of digital and interactive media
- Strong track record of prospecting, closing, building and maintaining client base
- Good problem-solving skills
- Solid computer and internet knowledge
- An ability to function with limited supervision at a demanding pace
- Superior verbal and written communication skills
- Entrepreneurial spirit and inclination toward taking intelligent risks
- Flexibility and adaptability to rapidly changing environment.
- Ability to work under pressure
- Resourcefulness
- High energy level
- Creativity and eagerness to learn

If you enjoy sales and are challenged by it, plus you are goal-oriented and driven to succeed this can be an exciting job for you. Interested and qualified candidates should mail, fax or e-mail cover letter and resume to:

Human Resources Department  
**The Times Leader**  
15 N. Main Street, Wilkes-Barre, PA 18711  
e-mail: cbeynon@timesleader.com or Fax (570) 831-7364

We are an equal opportunity employer committed to diversity in the workplace