

EDUCATION



MISERICORDIA UNIVERSITY
GRADUATE ADJUNCT
FACULTY POOL - BUSINESS

Misericordia University in Dallas, PA invites applications for a pool of part-time instructors for two graduate business programs: MBA and MS in Organizational Management. Some openings may be available as early as Spring 2008. The candidates must hold a doctorate from a regionally accredited institution; candidates with ABD status will be given consideration. The MBA program at Misericordia University is a uniquely designed program that covers the "human side of management". Courses to be taught evening, weekend, day, and on-line may include, but are not limited to, the following:

- Accounting
- Economics
- Ethics
- Finance
- Human Resources Management
- IT Management
- Marketing
- Strategic Planning

Candidates have to be capable to teach courses at the graduate level and have commitment to the teaching of ethics and social responsibility of management. Final candidates will have to complete an interview process and a teaching demonstration.

Misericordia University is committed to excellence and actively supports cultural diversity. To promote this endeavor, we invite individuals who contribute to such diversity to apply, including minorities & women.

For confidential consideration, please enclose in your application package, a letter of application, curriculum vitae, official transcripts, and three letters of recommendation to: Corina Mihai c/o Office of Human Resources, Misericordia University, Dallas, PA 18612, or e-mail:

hr@misericordia.edu

Web ID# TJ715251

LIBRARY



MISERICORDIA UNIVERSITY

HEAD OF REFERENCE AND INFORMATION LITERACY

Misericordia University is currently accepting applications for the Head of Reference and Information Literacy of the Mary Kintz Bevevino Library. A Master's degree in library science (MLS) from an ALA-accredited institution and three or more years of experience in reference and information literacy, preferably in an academic library, is required. This is a 12-month supervisory position reporting to the Director of Library Services. The primary responsibilities of this position are to oversee all operations of the reference department and to coordinate the library's information literacy program. This person will collaborate with faculty to integrate information literacy into the curriculum in a planned and systematic way that ensures that all graduating students are information literate. Additional responsibilities include scheduling for the reference desk and ensuring that reference services are performed with a high degree of accuracy and level of customer service. This person is also responsible for the development of the reference collection and will serve as a liaison for collection development and library instruction to specified departments. Excellent communication skills and the ability to work in a team environment are essential. The ability to work evenings and weekends is required.

HEAD OF COLLECTION DEVELOPMENT

Misericordia University is currently accepting applications for the Head of Collection Development of the Mary Kintz Bevevino Library. A Master's degree in library science (MLS) from an ALA-accredited institution is required; three or more years of experience in reference and/or collection development in an academic library is required. This is a 12-month supervisory position reporting to the Director of Library Services. The primary responsibility for this position is to plan and administer the collection management and scholarly communication of library services. This person will develop and coordinate a coherent, high-quality collection development program that includes monographs, serials, and electronic resources. Experience planning budgets, developing budget reports and projections and knowledge of trends in library collection management and scholarly communication is desired. Excellent verbal and written communication skills and the ability to work in a team environment are essential. The ability to work evening and weekend hours is required.

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For confidential consideration, please enclose in your application package a letter of application, a resume, and three professional references to:

Office of Human Resources,
Misericordia University, Dallas, PA 18612,
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COPY EDITOR
NIGHT DESK

The Times Leader a daily newspaper in Wilkes-Barre, Pa., is seeking a copy editor to join its night desk.

In addition to having first-rate style, grammar and spelling skills, the successful applicant should be adept at writing compelling headlines that draw readers into our stories and be able to produce high-quality work on deadline. He or she should read copy from the reader's point of view and will be expected to voice concerns about stories when necessary. The ability to collaborate with colleagues on the desk and in other departments is essential.

The copy desk is responsible for editing stories for the news, business and sports sections. Pager design experience is preferred, but not required. The job requires working nights, weekends and some holidays.

We're looking for someone with at least two years experience at a daily newspaper, but reporters looking to make the jump into editing or recent college graduates with copy editing internships are encouraged to apply.

We offer a competitive salary and benefits package. For immediate consideration, please send a resume, cover letter and five examples of your best work to:

Chris Beynon, Human Resources Director

THE TIMES LEADER

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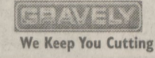
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This position requires a B.S. in Accounting/Finance as well as 3-5 years of related experience, particularly with integrated computerized accounting systems. Excellent PC skills (including MS Excel), communication and supervisory skills are required.

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