PAGE 16 THE POST

Sunday, September 2, 2007

CLASSIFIED SALES CONSULTANT

The Times Leader, a daily newspaper in Wilkes - Barre has a challenging full time position open for a bilingual, energetic, detail - oriented, multi - tasking individual to sell advertising to private individuals and commercial advertisers.

Our ideal candidate will possess pleasant, professional phone manner along with excellent spelling, grammar and typing skills. Ability to speak English and Spanish fluently is also required, as the successful candidate will be assisting our Spanish speaking customers. We need someone that is able to work independently and within daily deadlines. One year experience in either an office or retail/ restaurant environment preferred. Telephone sales experience preferred but not required.

We offer a competitive salary, benefits and commission plan. If you meet the above requirements; please send your resume to:

Chris Beynon, HR Director email: cbeynon@timesleader.com

THE TIMES LEADER

15 N. Main Street Wilkes-Barre, PA 18711

We are an equal opportunity employer committed to diversity in the workplace.

PACKAGER/INSERTER

The Times Leader is looking for a NIGHT SHIFT ONLY Part Time Packager/ Inserter for our Packaging Department. This position reports directly to the Packaging Supervisor.

Duties include but are not limited to:

- Opening of insert skids Feeding of circulars into assigned hoppers
- Stackdown of ROP

Operators CNC Laser

Clean up of Packaging Department at the end of assigned

Employees must be able to work flexible hours and be able to lift at least 25 lbs.

Interested candidates should mail, e-mail or fax a letter of interest or resume: **Human Resources Department**

> THE TIMES LEADER 15 N. Main Street

Wilkes-Barre, PA 18711 e-mail: cbeynon@timesleader.com Fax: (570) 831-7364 **No Telephone Calls Please**

We are an equal opportunity employer committed

to diversity in the workplace.

TRADES **Help Wanted** 270 RE-BAT MANUFACTURING s currently looking for a lead installation **UP TO** 25 technician trainee. Individual must be professional, do quality work, have a POSITIONS AVAILABLE minimum 10 years construction related Metal & Assembly Manufacturer has openings on all 3 shifts for: experience & some plumbing knowledge. Paid vacation, medical benefits. Exceptional pay scale. 35K - 50K to start with M.I.G., T.I.G. potential increase to 70K+ per year as a Welders CNC Press lead install technician. Please send resume with salary history to: Operators CNC Press 934 Wyoming Ave

Forty Fort, PA 18704 No Phone Calls Will Be Accepted. Web ID# TJ706080

RETAIL ACCOUNT EXECUTIVE

The Times Leader, a daily newspaper in Wilkes Barre, Pennsylvania has an immediate opening for a Retail Account Executive to sell advertising to our retail customers while pursuing new business prospects for the Times Leader and other products and packages. The individual will be responsible for increasing retail display revenue over previous year. This is a challenging full time position with great financial opportunity that requires an energetic, detail oriented, multi- tasking individual

Job Duties include but are not limited to:

- Prospect competing products; identify decision makers and present Times Leader products and services
- Provide excellent customer service by avoiding/ resolving billing errors, and by completing orders and adjustments in a timely manner
- Be aware of and work within daily deadlines.
- Complete daily sales reports when necessary.
- Other duties as assigned.

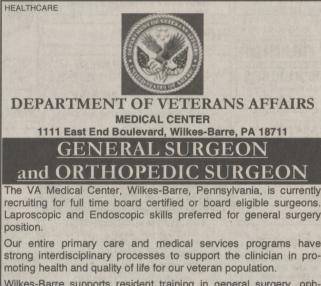
position

We offer a competitive salary, benefits and commission plan. If you meet the above requirements, please send your resume to:

> **Human Resources Department** THE TIMES LEADER 15 N. Main Street Wilkes-Barre, PA 18711

e-mail: cbeynon@timesleader.com Fax: (570) 831-7364 **No Telephone Calls Please**

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moting health and quality of life for our veteran population. Wilkes-Barre supports resident training in general surgery, ophthalmology and dentistry, and is closely affiliated with the two terti-ary care medical centers in VISN 4, located in Philadelphia and

Pittsburgh Salary is commensurate with qualifications and will be determined by a compensation pay panel. In addition to an attractive salary, we offer paid malpractice insurance, vacation/ sick leave, health and life insurance coverage, and an attractive retirement package, in cluding a tax deferred savings plan.

Please fax your curriculum vitae to: 570-821-7289 or e-mail to: helene.becker@va.gov

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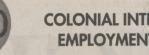
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Real Estate Sales –

Not Timeshare

No Real Estate license

necessary Excellent Payroll Structure



COLONIAL INTERMEDIATE UNIT 20 EMPLOYMENT OPPORTUNITIES

Coordinator of Educational Technology to support educational technology initiatives for school districts in Northampton, Monroe, Pike Counties. Dynamic Personal & interpersonal skills needed to work with multiple school districts, regional partners, & state agencies. PA Instructional Technology certification required. Experience with online learning, assistive technology (UDL), video conferencing, integrated learning systems, performance management systems, & project management essential. Excellent written, oral communication, raining, & presentation skills required. Salary commensurate with experience. Deadline for applications: September 28, 2007.

Training Consultant to Support Assistive Technology for Northampton, Monroe, Pike Coun-PA certification in Special Education or Hearing Impaired or Visually Impaired or Instructional Technology Specialist. Ability to work effectively to support student achievement within inclusive settings. Ability to learn & use variety of software & hardware, conduct trainings, facilitate meetings, work effectively with teams to identify appropriate technology supports & implementaion strategies for students. Deadline for applications: September 28, 2007

Training Consultant to support Response-to-Intervention for Northampton, Monroe, Pike Counties. PA Elementary or Special Education certification required. Must have 5 yrs. teachng experience & knowledge of intervention programs & strategies to increase student achievement. Exc. written & oral communication required to provide training & technical assistance to educators. Knowledge of Microsoft Word & PowerPoint beneficial. Deadline for applications: September 28, 2007.

Speech Therapists - School Age and Early Intervention. Valid PA Speech & Language Impaired certification required. Will also consider licensed speech therapists and bachelor's degrees with background in delivering speech therapy (must be willing to enroll in certification program).

<u>Secretary</u> to assist in the coordination of workshops, projects, & activities in Curriculum Services. Advanced skills in Microsoft Office. Exc. org. skills with ability to coordinate multi-ple activities and projects simultaneously. Exc. skills in: grammar, punctuation, spelling, proofreading, oral & written composition; independence & self-initiative; confidentiality. High pressure work with tight deadlines. Deadline for applications: September 10, 2007.

Occupational Therapist, Registered. Public school locations in Northampton & Monroe Counties. PA licensure required. Salary commensurate with experience

To apply: submit application to the Recruitment Office Colonial IU 20, 6 Danforth Drive, Easton, PA 18045-7899. Application available - www.ciu20.org or at central office in Easton or Colonial Academy in Wind Gap. EOE



Manager with at least 5 years experience. Successful candidate will be responsible for credit approval, review of credit limits and the collection of delinquent accounts. Must possess excellent verbal and written communication skills. Competitive salary and benefits package offered.

Interested candidates may send resume with salary history to: BOX 5168 **TIMES LEADER**

15 North Main St. Wilkes-Barre, PA 18711-0250

Only those resumes with salary history will be considered.

Web ID# TJ706769

RETAIL AGENT - Part - Time What can you do if given the chance?

We currently have a local career opportunity for a Part-Time Retail Agent in our AAA Mid-Atlantic Branch office in *Wilkes - Barre.

Our retail agents serve members/ clients by selling various travel products, counsel members concerning travel requests by explaining and/ or preparing auto touring materials; as well as, selling AAA memberships and related travel products i.e. travelers checks and discount

