205 **Auctions** 

### SHERLOCK'S **RED BARN INN ESTATE SALE**

**JULY 19TH 8:30 AM** 

ROUTE 11

Between Shickshinny & Berwick Restaurant equipment, collectibles, antiques, guns, 1978 Pontiac Trans AM 32,627 miles, bad motor

Entertainment 255

**PENGUINS TICKETS** 

SEATS ON THE ICE

(4) Seasons Tickets First row, buy as many as you like, face value. Call Dave 570-654-0483

**ADMINSTRATIVE** 

Local insurance agency seeking individual with computer & customer service skills. Salary based on experience. Opportunity for growth. Benefits. Send resume to:

BOX 3811 Times♦Leader 15 North Main Street Wilkes-Barre, PA 18711

**APPRENTICE** 

PPL Gas Utilities

is seeking candidates to fill an Apprentice position in the Pittston

We are seeking applicants with mechanical skills to train to become a journeyman to perform construction and maintenance work associated with the natural gas business. Experience in pipeline construction and service work in the natural gas industry is preferred. High School diploma or equivalent and driver's license with the ability to acquire a commercial driver's license is required.

EEO/AAM/F/D/V

ATTITUDES WANTED

Have you the right ATTITUDE to work for the largest carpet cleaning company? Earn up to \$7 - \$15, hour. w/paid overtime. Training with growth growth potential. Benefits available. Apply at:

Apply at:
Stanley Steamer
1006 Hwy 315
Laflin, PA
or call 570-655-4230

**AUTOMOTIVE MECHANIC** 

CHEF/ COOK

BREWS

**BROTHERS** 

1705 River Road Pittston, PA 570-883-0444

CLEANING HELP WANTED

CNA'S

Experienced & reliable. Immediate need. Call Mon. thru Thurs. 10 a.m. - 4 p.m. 287-4110

**Helping Hands** 

**Healthcare Agency** 

Full time. apply person after 4 pm.

**Help Wanted** 

#### Legals & **Public Services 100** ESTATE NOTICE

NOTICE IS HEREBY GIVEN, that Letters Testamentary have been granted to Anthony W. Austin, Jr. and Robert Austin, Co-Executors in the Estate of Thomas P. Austin, late of Ross Township, Luzerne County, Pennsylvania. Township, Luzerne County, Pennsylvania, who died on June 21, 2003. All persons indebted to said Estate are requested to make payment and those having claims or demands to present the same without delay to Anthony W. Austin, Jr. and Robert Austin, Co-Executors, c/o Stephen B. Killian, Esquire, 345 Plerce Street. Kingston.

**ESTATE NOTICE** NOTICE IS HEREBY GIVEN, that Letters testamentary have been granted to Vivian W. Granger in the Estate of Steuben G. Granger, late of Franklin Township, Luzerne County Pennsylvania, who died on July 2, 2003

All persons indebted to said Estate are request to make pay ment and those hav claims demands to present the same without deto Vivian Granger, Executrix c/o Stephen B. Klilliar Executrix Esquire, 345 Pierce Pennsylvania, 18704

**ESTATE NOTICE** 

NOTICE IS HEREBY GIVEN, that Letters GIVEN, that Letters Testamentary have been granted to John F. Price in the Estate of John F. Price in the Estate of John F. Hendler, late of the City of Wilkes-Barre, Luzerne County, Pennsylvania, who died on June 14, 2003. All persons indebted to said Estate are requested to make payment and those having claims or demands to present the same without delay to John F. Price, Executor, c/o Stephen B. Killian, Esquire, 345 Pierce Street, Kingston,

Street, Kingston, Pennsylvania, 18704

Legals &

LEGAL NOTICE TED HIS

Pursuant to the "Noncoal Surface Mining Conservation and Reclamation Act" and the "Clean Streams Law" notice is hereby given that McClure Enterprises, Inc., 3 E. McClure Ave., Old Forge, PA 18518 has made application to the Pennsylvania Department of Environmental Protection (DEP) to revise existing Surface Mining Permit # 40890301 to include a request to conduct blasting. The mine site is located in Hanover Township, Luzerne County and is know as McClure #1. The permit area is 88 acres and the directions to the permit are take the Nanticoke Exit (Interchange 164) off Boute acres and the directions to the permit are take the Nanticoke Exit (Interchange 164) off Route 81 North, proceed north on Route 29 to Exit 1 thence west off Exit 1 to New Commerce Boulevard (first intersection) thence north approximately 2,300 feet to entrance road on right. The Wilkes-Barre West PA, U.S. Geologic Survey 7.5 minute topographic maporatains the area described. A copy of the application is available for public inspection at the DEP Pottsville District Office. Written comments, objections, or a request for public hearing or informal conference may be submitted to the DEP, Pottsville, PA 17901 by August 31, 03 and must include the person's name, address, telephone number, and a brief statement as to the nature of the objection(s).

**ESTATE NOTICE** NOTICE IS HEREBY GIVEN THAT Letters GIVEN THAT Letters Testamentary have been granted to Jerry McDonald in the Estate of James R. McDonald, Deceased, late of Wyoming, Luzerne County, PA, who died on February 8, 2003. All persons indebted to said Estate are required to make payment and those having claims or demands are to present same without delay to the undersigned.

Barry A. Yelen, Esquire 1060 Citizens Bank Wilkes-Barre, PA 18701

**Attorney** Services

A + BANKRUPTCY FREE Consultation Chapter 7, 11, 13 LOW RATES. 570-283-1800 Mahler, Shaffer & Pugliese

**Special Notices 240** 

NOTICE TO ALL

PRIVATE PARTY **ADVERTISERS** 

NEW **PAYMENT** POLICY

**Effective** July 1, 2003

The Times Leader 30+ hours per week for two households. Competitive salary. References required. Laundry, Ironing a must. Respond to PO Box 70. Mountaintop, Pa. 18707 will require pre-payment on all private party advertising

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or Discover For more info Call 829-7130 205

HALSTED COMMUNICATIONS is now hiring satellite technicians in your area. If you want a challenging, technical career with a company that provides training, great benefits and excellent pay, call us today, EOE, truck or van a must,

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**TECHNICIAN** 

1-866-635-8324 or visit www.needdtv.com

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Start immediately. Local work.

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**ELDERLY COMPANIONS** 

**Electrician/Maintenance** 

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Excellent benefits. At least 2 years experi

E-mail resume to: nconsult@aol.com Or fax to: 570-714-1717

GROCREY

Gerrity's supermarket

Gerrity's Supermarket

is now hiring a Full Time Frozen Food

Manager and Full

Clerks for our Lu-

zerne Store. We are

looking for depend-

able and customer oriented individuals

required. So, if you're looking to join and work in a fast paced environment with

plenty of opportunity

Luzerne Shopping Center E.O.E.

HANDY PERSON

20 hours per. Plumbing, carpentry, etc. \$8.00 per hour. 570-693-3525

RN or LPN

Needed for busy sur-gical practice in the Hazleton area. Part-time, 1-2 days per week. Hours: 10am-5pm. Please call: Surgical Specialists of Wyoming Valley 570-821-1100

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Must have truck in-surance & tools. 570-820-6476

MANAGEMENT

Fast growing marketing company is expanding again! Looking for management candidates who are aggressive, outgoing & able to manage 25 + employees. Entry- level position leading to partnership for right person. Candidate should be flexible on hours and able to relocate to have own office. We offer competitive starting pay, major

starting pay, major medical insurance

vacation and oppor-tunity to earn sub-stantial income. For consideration e-mail

jmolitoris @vacmail.com

fax: 570-820-0920

1-800-514-9475

MANAGERS

National pizza chain looking for managers and shift runners. Benefits include

health insurance and incentive bonuses. Enthusiastic candi-

**MECHANICALLY INCLINED** 

Van body manufacturing company looking for hard working, dependable individuals. Must have valid driver's license & pass drug screen. Willing to train, great benefits. Apply in person 9am- 3pm.

Americas Body Company 375 West Union Street Nanticoke, PA

MECHANIC'S HELPER

Full time, 9-5. 570-655-8385 CITY LINE TRUCK & TRAILER

**MORTGAGE LOAN** 

UTTIVEN
Local Company looking for Loan Originators. Perfect position for someone with Consumer Finance Background. Very generous compensation plan. FHA, conforming and Subprime lender. Opportunities for advancement available. Serious inquiries only. EOE
Send resume to:
BOX 3775

**BOX 3775** 

TIMES♦LEADER
15 North Main Street
Wilkes-Barre, PA
18711-0250

MORTGAGE OFFICE

Now hiring Sales Assistants,

Telemarketers and Processors for im-

plus commission, Start earning this week. Ask for Tim 570-288-4443 or fax 570-718-0233

dates call . 570-279-0111.

candi-John at

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scheduling

ence required.

Own tools & truck needed. Call 717-901-3917

Help Wanted 270

CONSTRUCTION-WATER EXPERIENCED ONLY

Serve the elderly with companionship and help around their homes. Non-medical. No certification req. Flexible day, evening & weekend shifts available. Live-in positions available Foremen, operators, & pipe fitters for water utility work.
Experienced crew
considered.
Resume or apply to: tions available
HOME INSTEAD
SENIOR CARE
CALL 714-8041 Linde Enterprises Inc. 118 Armstrong Road Pittston, PA 18640 Attn: Bob Bayer EOE

DENTAL ASSISTANT FULL TIME
Our busy office seeks
an assistant who is

Our busy office seeks an assistant who is enthusiastic, and committed to high quality preventive dentistry. If you are interested in a generous salary plus bonus call 570-822-3040. All inquiries kept confidential.

DRIVER POSITION SERIOUS

Class A CDL, medical certification and excellent safety record required. Position is NOT over the road. Position weekends and off peak hours. \$13.05 Starting wage. EX-CELLENT BENEFITS including company paid medical and dental for employee and family. Paid Vacations, Personals and Holidays. STD and Life Insurance. Pension Plan and 401K.

APPLY IMMEDIATELY H.C.S.C. (beside the Armory) Rear 310 Market St. Kingston E.O.E.

We offer a competitive salary and excellent benefits package. Pre-employment drug screening and background check is required. Please fax, mail or email your resume referencing Job #03-145 to the following: DRIVERS Yvonne Zell PPL Gas Utilities 555 Camargo Road Quarryville, PA 17566 Fax: 717 806-1998 E-mail Address:

Werner Enterprises, a proven and continues leader in the transportation industry, has teamed up with a large manufacturing company in the Menoopany area to cre-

hoopany area to cre-ate IMMEDIATE openings for this ex-citing **DEDICATED** account! Are you account! Are you ready to get the miles you need and the home time you want?

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wanted for car lot. Varied duties. Flexible hours. Full or part time. Send resume to:

TIMES LEADER
North Main Stree
Wilkes-Barre, PA
18711-0250

DRIVER WANTED Home daily, good pay with benefits. Class A CDL. Minimum 1 1/2 years experience. 570-237-0600

ECHOCARDIOLOGY TECH Part time tech wanted for busy multi physi-cian office. Regis-tered preferred but not necessary.

Morning hours. Salary
depending upon ex-

Needed for busy car dealership. Full time, valid drivers & in-spection license nec-essary. Competitive wages & benefits. Apply in person after 11am to 5pm: perience. Send resume to: BOX 3818
TIMES♦LEADER
5 North Main Street
Wilkes-Barre, PA
18711-0250 Jo - Dan Motors 1339 N. River St. Plains, PA 18705

**EDUCATION** SECONDARY CHEMISTRY/ PHYSICAL SCIENCE TEACHER Millville Area School District is accepting

applications for chemistry/physical science teacher. Please send letter of application, PA Standard teacher application, transcripts, copy of PA certification and current Acts 34 and 151 clearances to CARPENTERS HELPER 570-331-0344 CARPENTER'S HELPER Experienced, own tools & transportation required. Call 825-3299 after 4:00

ourrent Acts 34 and 151 clearances to:
Mr. George Jones,
Principal
Millville Area
School District
P.O. Box 260
Millville, PA 17846
Application, deadline CARPENTERS/HELPERS Minimum 3 years ex-perience, must have valid PA driver's li-cense. Benefits avail-Application deadline is July 25, 2003 able, serious inquiri only. 570-639-1462

EDUCATION Secondary School idance Counselo Long-Term Substitute

District is currently applications for a Secondary School Guidance
Counselor Long Term
Substitute for the 2003-2004 school year. Submit letter of interest, application, resume, certification,

year. Submit letter of interest, application, resume, certification, Acts 34 and 151 clearances forms to: Wyoming Area School District Mr. Raymond J. Bernardi, Superintendent 20 Memorial St., Exeter, PA 18643

E.O.E. **FLAGGERS** \$8/hour and up, li-cense & vehicle re-quired 570-760-6724 Lv. mess at: 570-696-9058 **JANITOR** 

Part time position available for a janitor. Hours are M-F, 8:00 a.m. - 3:00 p.m. For additional information. contact Rich Lenahan @

**JANITORIAL** 

15 hrs/wk. evenings, no holidays.

\$7.50/hr to start. PA Driver's

license a must. Will train.

Wyoming Valley Motors 588 Market Street Kingston, PA 18704 570.287.1133

### MAINTENANCE

For 3pm to 11pm shift. Medical benefits. paid vacation, starting \$6/ hour. Call for application. 570-824-4646.

### RECEPTIONIST

Local company has immediate for openings a motivated receptionist.

Experience with Windows based essential. Should software possess good organizational skills and be able to handle multiple tasks.

offer a comprehensive benefits package.

> Send resume & salary history to BOX 3819 TIMES LEADER 15 North Main Street

Wilkes-Barre, PA 18711-0250 EOE

Full Time 2nd shift 2:30-10:30 PM BONHAM

**NURSING CENTER** 

Located just off Rte 239 between Benton & Shickshinny Call Kathy or Lisa 864-3174

### **CLAIMS ASSISTANT**

immediate opening, Auto Mechanical claims adjuster, office position. No nights or weekends. NO SELLING. Excellent opportunity. Medical & Vacation. Fax resume to:

Mr. Masi @ 570-562-7608

### ACCOUNT EXECUTIVE

American HomePatient is seeking an energetic person for W-B / Scranton areas. DU-TIES: referral source, detailing, professional presentations & travel. Must be self motivated & have excellent communication & organization skills. Clinical experience or background helpful. Please send resumes by July

AMERICAN HOMEPATIENT 75 Jaycee Dr., Valmont Industrial Ctr. W. Hazelton, PA 18201 Attn: General Manager Fax: 570-501-8401 EOE

### RESIDENTIAL PROPERTY MANAGER

Excellent opportunity available in the Dallas area handling all aspects of a 13 acre property. Responsible for home and property maintenance including house repairs, yard work, pool, snow removal and special projects. Must have electrical knowledge and be mechanically inclined. Candidate must be self-starter and highly motivated. Full time salaried position with medical benefits. Call Karen

570-655-5574 ext. 1501

### TEACHER AIDES

Needed for Special Education programs in Northampton and Monroe Counties for coming school year. Minimum high school diploma required. Send letter of interest & resume to: RECRUITMENT OFFICE,

Colonial IU 20 6 Danforth Dr. Easton, PA 18045-7899 FAX (610) 515-6550

IMPORTANT- PLEASE SPECIFY

POSITION IN APPLICATION & LET-

TER OF INTEREST. No phone calls please. EOE For all employment opportunities visit us at www.ciu20.org

### **EDUCATION**

**Full Time Teacher (Nanticoke) Part Time Assistant Teacher (Wilkes-Barre)** 

**Full Time** Partnership Aide **Classroom Substitutes** 

also needed for all

locations. For details visit our website at www.lchs.hsweb.org.

Send or fax Resume and cover letter with 3 written professional references to: Luz. Co. Head Start, Inc. ATTN: HR Manager, P.O. Box 540, Wilkes-Barre, PA 18703-0540. Fax#: 570-829-6580. E.O.E. M/F/V/D. NO PHONE CALLS

#### **EXPERIENCED EQUIPMENT OPERATORS**

SCRAPERS EXCAVATOR DOZER GRADER Apply in person the week of July 21st between 9am to 3pm KNORR CONTRACTING, INC. **BLOOMSBURG, PA** 570-759-0813

### **GOLF COURSE EQUIPMENT TECHNICIAN**

Private Golf Club in the Back Mountain area seeks a takecharge individual to direct and implement a full service maintenance program for the Golf Course Maintenance Equipment fleet, including small engine repair, reel mower maintenance, and hydraulics. Individual must be a self-starter have mechanical skills, a desire to excel, good organizational and reporting skills. Individual must be willing to learn and be able to work well with fellow staff members. This is a full-time, year-round position, competitive compensation package. Send resume to:

Huntsville Golf Club 30 Hayfield Road Shavertown, PA 18708 or fax to 675-0564

### **HELPDESK SPECIALIST**

Seeking motivated full-time individual who is able to work variable hours, Monday through Friday, with flexibility to work other hours on an as needed basis (including weekends). Associate degree in Information Systems or two years experience in Information systems or related field. Must be proficient in the use of computers, and have knowledge and experience in hardware and software support.

Competitive salary. Submit resume with cover letter by Monday, July 21, 2003:

### American Red Cross

NEPA Region Attn: Human Resources Dept., P.O. Box 420, Wilkes-Barre, PA 18703-0420. EOE M/F/D/V

#### COUNSELING THERAPEUTIC STAFF SUPPORT

Provide 1: 1 behavior interventions to children in a variety of community set tings. Demonstrate effective interventions for parents, teachers and other caregivers. Reduce unacceptable behaviors while promoting positive skill development. Full and part time positions available throughout the Monroe County area. Bachelors/ Associate Degree in Human Services or related field required. Experience with children

#### BEHAVIOR/ MOBILE THERAPIST

Masters level clinician with one year experience with children. Experience in family therapy a plus! Send resume and letter of interest to:

**Milestones Community** Healthcare, Inc. HC 89 Box 105, Pocono Summit, PA 18346.

### Become a KidsPeace **Foster Parent!**

Call us in Scranton for more info. 800-551-2238

### **CUSTOMER SERVICE** REPRESENTATIVES

ndependent distributor of dental supplies and equipment, delighting our customers since 1930. We are seeking conscientious, detailoriented individuals who desire a stable team-oriented environment with opportunities for ongoing training and career pathing.

The successful candidates will assist custom ers via telephone regarding merchan dise/small equipment orders and scheduling service calls. Position requirements include the ability to communicate effectively and excellent customer service and computer skills. Hours will include rotating 8 hour shifts between 7 am and 7 pm, Monday through Fri-

We offer a competitive compensation pack age, including a flexible benefits program with three health insurance options, dental, vision short/long term disability, life insurance, vacation/ personal time, profit sharing, and a generous 401k retirement plan.

If this sounds like your type of work environment, we would like to hear from you! Please forward resume/letter of interest or complete an application in person at:

**Benco Dental Company Human Resources Department** 11 Bear Creek Blvd.

Wilkes-Barre, PA 18702 Fax: 570)820-3445 Email: HuReEML@benco.com

An Affirmative Action Employer, M/F/V/D

# **CUSTOMER**

SERVICE REP/

SALES SUPPORT

KMS Fab, LLC, one of the leading East Coast's leading precision sheet metal fabricators is now accepting applications for the challenging position of a sales support customer service representative. Applicant must be computer literate, have good communication skills, be willing to work in a "team " environment and have 3 years prior customer service experience in a manufacturing environment. We offer a very competitive salary and benefit package along with an excellent working envi-

Please send resume and salary history and requirements to:

**KMS** 

99 Parry Street , Luzerne, PA 18709

All responses will be held in the strictest of confidence.

### DOCUMENT CONTROL **SPECIALIST**

The American Red Cross (ARC), Northeastern Pennsylvania Region, is currently seeking a full-time Document Control Specialist to perform various duties in the implementation and maintenance of database and document control sys-

Dayshift hours, with flexibility to work other hours on an as needed basis. Qualified individuals will possess a high school diploma/ equivalent and possess proficient computer skills, including database management.

Please forward your resume, cover letter and salary requirements to:

**American Red Cross NEPA Region Attn:** Human Resources Dept., P.O. Box 420, Wilkes-Barre, PA 18703-0420. EOE M/F/D/V

Submit response by

Friday, July 18, 2003.

No Telephone Calls, Please

## **BOOKKEEPER**

Bookkeeper with strong analytical skills needed. Must administer and maintain all agency internal financial statements. Sharp bookkeeping skills to perform accounts payable and receivables functions which include collection of accounts, cancellations, analyze and reconcile payment

records, etc. Must have understanding of automated systems and have a current knowledge of accounting practices. Full benefits.

Send resume to:

P.O. Box 1107 Scranton, PA 18501

### COURIER/ **CLERK**

### Part-time

Delivering information to clients, general errands, clerical work involving copying and filing. Valid driver's license and reliable vehicle required. Dependable, conscientious individual with good interpersonal skills. 25-28 hours per week, some flexibility with

Contact HR Manager, **Borton-Lawson** Engineering 570-821-1994 x 248.