

The Dallas Post CLASSIFIED ADS

To place your ad...

call Mon. through Fri. 7:00 a.m. to 5:00 p.m.
Deadline: Wednesdays at 5:00 p.m.

829-7130

Toll free: 1-800-273-7130
FAX it: 570-831-7312

Sell your car or household merchandise

Add A Photo

6 lines... 4 weeks... \$12

\$12

AUTO FOR SALE
10 lines
4 weeks
\$20
Incl. Photo

REAL ESTATE
10 lines
6 weeks
\$24
Incl. Photo

Announcements	100-258	Financial	350-370	Real Estate/Sale	800-835
Employment	260-290	Merchandise	400-535	Real Estate/Rent	840-890
Animals	300-340	Call An Expert	550-758	Transportation	900-980

The Abington Journal reserves the right to reject, edit or properly classify all advertising submitted for publication. We will not knowingly accept an advertisement that might be considered misleading, fraudulent, illegal, unfair, suggestive, in bad taste or discriminatory.

Pre-Paid Ads
Ads that fall under the following criteria must be paid in advance of publication: Work wanted - Situations wanted All ad for moving, if they are leaving the area. All ads for going out of business. Ads from outside our circulation area.

Box Numbers
Blind Box Numbers are available. They may be mailed or picked up. \$3.00 charge. All information concerning the box number is confidential, and we cannot disclose the identity of the Box Holder.

Errors & Ad Cancellations
Read your ad carefully the first day it appears and report any errors before the next edition; this will be the only proof you will receive. Errors should be reported immediately as The Abington Journal can be responsible for the first incorrect insertion only. Cancellations must be called in before the regular ad deadline.

NIE MANAGER

There is an opening in our circulation department for an NIE Manager. The individual we select will promote and increase sales of the NIE program throughout the education system contained within the Times Leader's distribution area, promote community service through NIE, and assist in the battle against illiteracy.

Duties to include prepare and maintain NIE budget, achievement of circulation growth and goals, add programs to expand and enhance services offered to classrooms and teachers produce NIE materials, solicit corporate sponsorships, accounts payable and receivables for all NIE programs, special community projects and other duties as assigned.

The ideal candidate will possess excellent communication skills, fund raising experience, community business contacts, knowledge of education field, desire to combat illiteracy, ability to work flexible hours & lift up to 25 pounds, possess a valid driver's license and reliable vehicle. Bachelor's Degree in Marketing / Education is preferred. **NO PHONE CALLS.**

To apply for this position please mail or fax resume to:

Sharon Petchel
spetchel@leader.net
Human Resources Director
TIMES LEADER
15 North Main Street
Wilkes-Barre, PA 18712
We are an equal opportunity employer committed to diversity in the workplace

PLACE AN AD IN THE DALLAS POST

WILKES UNIVERSITY PUBLIC SAFETY OFFICER

Wilkes University is accepting applications for available Public Safety Officer positions. A Public Safety Officer is responsible for the safety, security and well being of all university constituents. Performs a wide variety of security duties including enforcing security and parking regulations, fire safety codes and the general laws of Commonwealth. Responds and assists with all campus emergencies and provides escort service for university community. High School Diploma or G.E.D. equivalent required. ACT 235 and C.P.R. / A.E.C. certified and Basic First Aid experience preferred. Good oral and written communication skills with the ability to provide accurate and timely reports. Knowledge of computer applications (e.g. Microsoft Word) and basic principles and practices used in dealing with the public. Valid PA driver's license required. Candidates must successfully pass a post-employment offer physical fitness test and drug screening.

Qualified candidates may obtain an application by calling the Public Safety Office at (570) 408-2349, or pick up an application at Bedford Hall, 96 W. South St., Wilkes-Barre, PA 19766, or fax a resume to Human Resources (570)408-7863 by July 25, 2003. AA/EOE.

CASH OFFICE ASSOCIATE PART TIME

There is an opening in the Business office for a part time cash office associate.

This position will be involved in receiving payments through the mail, in person and via electronic notification. It will also involve the posting of these payments to customer accounts via cash applications machine and manually.

Duties to include deposit preparation and cash application for all payments received, receipt, and opening of mail, balancing deposits prepared to posting batches, stamping checks and depositing of funds, preparation and upload of daily cash sheet.

This position involves handling cash, checks and credit cards. The individual must be honest and reliable. Previous experience in cash handling, payment processing or accounts receivable will be helpful. Must be proficient in the use of an adding machine. Computer knowledge is a must. **NO PHONE CALLS.**

Please mail or fax resume to:
Sharon Petchel
spetchel@leader.net
Human Resources Director
TIMES LEADER
15 North Main Street
Wilkes-Barre, PA 18711
We are an equal opportunity employer committed to diversity in the workplace.

SALES / MANAGEMENT \$800-\$1,500 WEEKLY

Our 39 year International sign company is now interviewing for sales and management positions. We offer complete training, no investment, daytime sale to business, commission Paid daily + monthly bonuses.

If this interests you, please send resume to:
SIGNTRONIX
522 N. 18th Street, Allentown, PA 18104
Attn: Bill Brendlinger

PRODUCTION

SBS has openings due to production increase

EXPERIENCED:

- ◆ CARPENTERS
- ◆ FRAMERS
- ◆ DRY WALL FINISHERS

SBS offers:
health/ life insurance paid
holidays/ vacations top competitive wages. Apply at:
SUN BUILDING SYSTEMS
#9 STAUFFER INDUSTRIAL PARK
TAYLOR, PA 18517
Fax#: 570-562-0737

DRIVERS

Run Dedicated

- Top wages and home weekly
- Permanently assigned equipment
- Limited number of positions

Call now!
1-877-452-5627
EOE
We accept calls 7 days a week
Subject to drug screen.
Experience required

HIGHWAY CONSTRUCTION PERSONNEL

American Asphalt Paving Co. has immediate opening for:

1. Concrete Foreperson, Finisher / Formsetter / Laborer. Experience on curbs, sidewalks and ramps.
2. Blacktop Operators
3. Lutemen

Minimum wage to start \$17.00 per hour & benefits.

Apply at:
American Asphalt Paving Co.
500 Chase Road
Shavertown, PA 18708
FAX: 570-696-3486
EOE

PLACE AN AD IN THE DALLAS POST

The Dallas Post LOCAL PROS

Call 1-800-273-7130 For Local Pros

Deadline: Monday At Noon

<h3>ADVISOR - CARD READER</h3> <p>SPIRITUALIST CLAIRVOYANT CARD READER ADVISOR All problems of life. Reunite the separated. Other readings available. \$5.00 Off With Ad Candles Oils Aromatherapy 451-1773</p>	<h3>CHASMAR CONSTRUCTION</h3> <p>R.R. 1, Box Fall, PA 18615 New homes, additions, electrical, tile, plumbing, decks and light excavation work Bernie Martin, Member EMBA - John Kuffa, Jr. 378-2557 333-5318 Insured - Free Estimates</p>	<h3>LAWN CARE</h3> <p>Special K Lawn & Landscaping Mowing • Mulching • Trimming Planting • Spring/Fall • Cleanups All Types Of Landscaping Reasonable Rates • Fully Insured 690-0469 / 696-1841</p>	<h3>TILE & GLASS</h3> <p>FRIAR GLASS & TILE Bathroom • Kitchens • Sunrooms Shower Doors • Custom Mirrors 268-270 Main Street Luzerne, PA (570) 287-2174 HOURS: Mon.-Fri.8:00-4:30 • Sat. 9-12</p>	<h3>UPHOLSTERY</h3> <p>MAZURS REUPHOLSTERY Sofas • Kitchen Sets • Chairs • Boat Seats, Etc. Free Estimates & Delivery "We're Here To Serve You Better!" R.D.#4 Dallas • 639-1721</p>
<h3>APPLIANCES</h3> <p>REFRIGERATION PARTS Refrigerators • Freezers • Air Conditioners All Makes • Cold Controls • Fan Motors Relays • Defrost Timers • Door Gaskets Bring in model # and old part. APPLIANCE PARTS & SUPPLY 936 Market Street, Kingston</p>	<h3>ELECTRICIAN</h3> <p>GWT Electric Licensed, Insured, Master Electrician. Services: remodel wiring, repairs, trouble shooting. 740-6322</p>	<h3>NURSERY SCHOOL</h3> <p>The BEST START for kindergarten begins with... Small Wonders Nursery School  696-3200 18 Country Road Shavertown, PA 18708</p>	<h3>WASTE DISPOSAL</h3> <p>WASTE REDUCTION & RECYCLING CENTER INC. Home Owners/ Contractors Relief Is Here Today! • Containers From 10 To 40 Cubic yards • Call Today For "No Obligation" Quote • Dependable Service • Fair Prices</p>	<h3>WASTE REDUCTION & RECYCLING CENTER INC.</h3> <p>Home Owners/ Contractors Relief Is Here Today! • Containers From 10 To 40 Cubic yards • Call Today For "No Obligation" Quote • Dependable Service • Fair Prices</p>
<h3>AUTO BODY REPAIR</h3> <p>GIADOSH ENTERPRISES Complete Auto Body Repairs 1644 Murray St., Forty Fort Complete Collision On All Makes & Models Established 1975 FREE ESTIMATES 287-4895</p>	<h3>FINANCE</h3> <p>Increase Your Portfolio By 13% This Year 100% Insured Reduce Estate Costs Shelter Assets Top Rated Company Call Mike Pajka 696-4818</p>	<h3>TO ADVERTISE ON THIS PAGE</h3> <p>CALL LINDA or TERRY AT 829-7130</p>	<h3>WASTE REDUCTION & RECYCLING CENTER INC.</h3> <p>Home Owners/ Contractors Relief Is Here Today! • Containers From 10 To 40 Cubic yards • Call Today For "No Obligation" Quote • Dependable Service • Fair Prices</p>	<h3>WASTE REDUCTION & RECYCLING CENTER INC.</h3> <p>Home Owners/ Contractors Relief Is Here Today! • Containers From 10 To 40 Cubic yards • Call Today For "No Obligation" Quote • Dependable Service • Fair Prices</p>
<h3>AUTO</h3> <p>Back Mountain Auto Specialists 149 N. Main St., Shavertown Dave Spurlin (Formerly Dallas Exxon) 675-3336</p>	<h3>GLASS</h3> <p>We Do It All! Auto • Commercial • Residential 596 Carey Ave., Wilkes-Barre 822-8133</p>	<h3>PAVING</h3> <p>BLACK TOPPING, PAVING Pot Holes, Driveways, Parking Lots, Concrete, Excavation, Hauling Stone & Fill Free Estimates 570-604-4501</p>	<h3>WASTE REDUCTION & RECYCLING CENTER INC.</h3> <p>Home Owners/ Contractors Relief Is Here Today! • Containers From 10 To 40 Cubic yards • Call Today For "No Obligation" Quote • Dependable Service • Fair Prices</p>	<h3>WASTE REDUCTION & RECYCLING CENTER INC.</h3> <p>Home Owners/ Contractors Relief Is Here Today! • Containers From 10 To 40 Cubic yards • Call Today For "No Obligation" Quote • Dependable Service • Fair Prices</p>
<h3>CONSTRUCTION</h3> <p>CHARLES BUILDERS Carpentry • Roofing • Siding Replacement Windows • Tile • Electrical • Kitchen • Baths • Repair Work 696-2191</p>	<h3>GUTTERS</h3> <p>GUTTERS CLEANED & REPAIRED ALUMINUM LEAF GUARDS NO JOB TOO SMALL • FREE ESTIMATES 287-3262 LEAVE MESSAGE</p>	<h3>TREE SERVICE</h3> <p>CHRIS'S TREE SERVICE • Removal • Planting Advice • Trimming • Tree Care • Lot Clearing • Fire Wood FULLY INSURED Chris Meyers: 570-868-6448 • Call: 570-817-1287</p>	<h3>WASTE REDUCTION & RECYCLING CENTER INC.</h3> <p>Home Owners/ Contractors Relief Is Here Today! • Containers From 10 To 40 Cubic yards • Call Today For "No Obligation" Quote • Dependable Service • Fair Prices</p>	<h3>WASTE REDUCTION & RECYCLING CENTER INC.</h3> <p>Home Owners/ Contractors Relief Is Here Today! • Containers From 10 To 40 Cubic yards • Call Today For "No Obligation" Quote • Dependable Service • Fair Prices</p>
<h3>Our Transfer Station Is Now Open!</h3> <p>We accept delivery of any cleanup or remodeling debris. Bring it yourself and Save \$\$\$ Call Today! 825-3522 Mon.-Fri. 7am-4pm; Saturday 7am-11am • www.wastereductionandrecycling.com 2100 Sans Souci Parkway, Wilkes-Barre, PA 18706</p>				
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