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21" & 19" Monitors & Much More!

Ashley PA, 43 S. Main Street Directions: At The Action Auction Company Facility. From I-81 Exit 44 onto Rt. 29. Exit 1 from Rt. 29, Make a right go 1 mile, Auction house on

Thursday 7/17, 6:20pm, Preview 5:20pm. IBM PIII & PII Computers, Laptops & Accessories: Pentium Chips Monitors, cases, speakers, logics, sound cards, hard drives, memory,

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Scystone State
Jim Chamberlain PA #AU-003486-L Terms: CASH, VISA, MC, CHECK

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Werner Enterprises, a proven and continues leader in the transportation industry, has teamed up with a large manufacturing company in the Mehoopany area to create IMMEDIATE

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WEEKLY home

Regular runs
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Over 99% no
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Legals & **Public Services 100**

NOTICE

NOTICE IS HEREBY
GIVEN that Letters
Testamentary in the
Estate of Dorothy
A. Rydd, (died April
30, 2003) late of the
Municipality of Kingston, Luzerne County,
Pennsylvania, have
been granted to
Nancy Louise Rydd,
now known as Nancy
L. Poleski.

All person indebted to said estate are requested to make payment and those having claims are directed to present same without further delay to the Executrix, c/o:

COSLETT & COSLETT ATTORNEYS-AT-LAW The Coslett Building 312 Wyoming Ave Kingston, PA 18704-3504

ESTATE NOTICE

NOTICE IS HEREBY GIVEN, that Letters GIVEN, that Letters Testamentary have been granted to John F. Price in the Estate of John F. Price in the City of Wilkes-Barre, Luzerne County, Pennsylvania, who died on June 14, 2003. All persons indebted to said Estate are requested to make payment and those having claims or demands to present the same without delay to John F. Price, Executor, 6/0 Ste-Executor, c/o Ste-phen B. Killian, Es-quire, 345 Pierce Street, Kingston, Pennsylvania, 18704

ADMINISTRATIVE

ASSISTANT

to:
John Mooney LSI
1325 River Road
Suite 209
Wilkes-Barre, PA
18702
Fax:570-270-3086
or e-mail
john.mooney@itsol.com

Experienced, inside and out, full time. 570-824-2749

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Local Back Mountain Co. FT, commer-cial/residential work. Pay & benefits com-mensurate with exp. Carroll Construction 675-5873

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Tastefully Simple
Gifts, home parties,
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Legals & **Public Services 100** LEGAL NOTICE

AUTO TECHNICIAN

Now accepting applications for full time position. We offer an excellent health benefit package, 401k, paid vacation and much more. Salary commensurate with experience. Applicant must have own tools, state inspection license a plus.

Apply in person A & A Auto

Stores 1575 Wyoming Avenue, Exeter

IMMEDIATE OPENING

Shop Work, Window Assembly

LOCAL LUMBER YARD

ANDERSON WINDOW EXPERIENCE A PLUS. Competitive Wages & Benefits. Send Qualifications to:

BOX 3805

TIMES+LEADER

CARRIER

♦ Sugar Notch

♦ Warrior Run

Ashley

Exeter

Duryea

♦ Glen Lyon

Call Rosemary Herron for

570-829-7279

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REFALDENIATIVE
F/T person needed
with excellent communication, organizational skills. Strong
attention to detail and
working knowledge of
various software programs including MS
Word and the internet. Competitive salary and benefits. Experience in customer
service preferred.
Apply in person at:
Comfort Designs
263 Schuyler Ave.

263 Schuyler Ave. Kingston, PA 18704 EOE

DENTAL ASSISTANT

Full or part time assistant needed for Kingston office. Cal 570-287-3350

CONCRETE LABORERS

Experience in poured concrete walls & flat

Call 287-4536

15 North Main Stree Wilkes-Barre, PA 18711-0250

Pursuant to the "Noncoal Surface Mining Conservation and Reclamation Act" and the "Clean Streams Law" notice is hereby given that McClure Enterprises, Inc., 3 E. McClure Ave., Old Forge, PA 18518 has made application to the Pennsylvania Department of Environmental Protection (DEP) to revise existing Surface Mining Permit # 40890301 to include a request to conduct blasting. The mine site is located in Hanover Township, Luzerne County and is know as McClure #1. The permit area is 88 acres and the directions to the permit area take the Nanticoke Exit (Interchange 164) off Route 81 North, proceed north on Route 29 to Exit 1 thence west off Exit 1 to New Commerce Boulevard (first intersection) thence north approximately 2,300 feet to entrance road on right. The Wilkes-Barre West PA, U.S. Geologic Survey 7.5 minute topographic map contains the area described. A copy of the application is available for public inspection at the DEP Pottsville District Office. Written comments, objections, or a request for public hearing or informal conference may be submitted to the DEP, Pottsville District Office, 5 W. Laurel Blvd., Pottsville, PA 17901 by August 31, 03 and must include the person's name, address, telephone number, and a brief statement as to the nature of the objection(s).

ESTATE NOTICE

NOTICE IS HEREBY
GIVEN, that Letters
Testamentary have
been granted to Linda
J. Dorrance and Luzerne National Bank,
Co-Executrices in the
Estate of Willard E.
John, Jr.,, late of the
Borough of Harveys
Lake, Luzerne
County, Pennsylvania,
who died on June 7,
2003. All persons indebted to said Estate
are required to make
payment and those
having claims or demands to present the
same without delay to
Linda J. Dorrance and
Luzerne National
Bank, CoExecutrices, CoBenjamin R. Jones, III,
Esquire, 345 Pierce
Street, Kingston,
Pennsylvania, 18704. ESTATE NOTICE

Pennsylvania, 18704. Benjamin R. Jones III Esquire 345 Pierce Street, Kingston, PA 18704

Attorney Services

A + BANKRUPTCY FREE Consultation Chapter 7, 11, 13 LOW RATES. 570-283-1800 Mahler, Shaffer & Pugliese

Special Notices 240 NOTICE

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For more info 829-7130

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Entertainment 255 BON JOVI Concer CHER TICKETS or 4 tickets. \$150 each OBO. 7/18, First Call 570-510-5452

Help Wanted 270

Legal service firm seeks entry level administrative assistant to work in our investigative department located in Wilkes-Barre, PA. Ideal candidate: video duplication, strong computer skills required, detail orientated, organized, excellent written/verbal communications with ability to multi-task in a fastpaced environment. Complete benefit package. Resumes to:

CARPENTER

DRIVERS/ MESSENGERS

Brink's Inc., the largest and most respected firm in the armored car industry is currently accepting application for messengers and drivers. Applicants must be 21 years of age, possess a valid driver's license with good driving record. A current PA Act 235 certification and/or CDL are desired. Apply in person:

BRINKS INC. 189 E. Market Street, Wilkes-Barre PA 18701

EDUCATION INSTRUCTIONAL SUPPORT TEACHER:

Elementary certifica-tion required. Send standard applications, resume, letter, copies of certification, clear-ances, transcripts, evaluations, 3 rec-ommendation letters to:

Mr. Stephen
Brodmerkel
Stroudsburg Area SD
123 Linden St.
Stroudsburg, PA
18360. EOE

EDUCATION PHYSICS TEACHER

pos. Physics or Phys. Science cert. Send standard application, resume, letter, copies of certification, transcripts, clearances, evals & 3 recommendations to:

Mr. Stephen
Brodmerkel
Stroudsburg Area SD
123 Linden St.
Stroudsburg, PA
18360. EOE

EDUCATION READING SPECIALISTS

RLAUINU JEVIALIJI

Full time and part
time elementary position. PA certified as
RDG Spec required.
Send standard application, resume, letter
& copies of certification, transcripts,
clearances, evaluations, three recommendations to:
Mr. Stephen
Brodmerkel
Stroudsburg Area SD
123 Linden St.
Stroudsburg, PA
18360. EOE

EDUCATION Wyoming Area School District is accepting applications for the following positions for the 2003-2004

school year: LONG-TERM SUBSTITUTES

Secondary Guidance Counselor

 Secondary
 (7-12) Math
 Custodian (FT)
 Head Girls

Basketball Coach Submit letters of interest, application, resume, certification, Act 34 & Act 151 clearance forms to:

Raymond L. Bernardi, Superintendent Wyoming Area School District 20 Memorial Street Exeter, PA 18643 EOE

FITNESS CENTER

MANAGEMENT SERVICES

The Association for Employee Services is soliciting proposals for fitness manage-ment services for the Shape Up Fitness Center. Interested parties can obtain a copy of the RFP from the address shown below and submit their responses as specified in Section: Proposal Format.

Proposals due by: Proposals due by: August 14, 2003 at 1:00 P.M.

Inspection of the center can be scheduled by contacting the persons listed below.

Proposals and cues

tions should be addressed to:
Attn: RFP AES/FB
PO BOX 1683
Plains, Pennsylvania
18705-1683
Dawn Moyer,
President,
Fitness Board
570-831-1549,
fax: 570-831-1466
or Nancy Jo Gubbiotti, President, AES
570-830-3478

MANAGER

Tanning Salon, 35 to 40 hours. Customer service skills, friendly, flexible, dependable. Apply in person.

Tan Fastic 239 Spring Street

TILE FLOOR/

very dependable people needed. Saturday. Experience with auto scrubber & buffer preferred.

\$6.50 to start. Call 570-594-3011

TRAVEL CONSULTANT

Earn \$500 or more per week. Call Fri – Tues.

Ask for Mary

PARTS PERSON

Looking for qualified parts person Full time excellent benefits. Apply person at: **NOTO'S HARLEY DAVIDSON** Route 315 Plains, Pa

F/T person needed in fast paced manufacrast paced manurac-turing environment. Must be dependable and have prior manufacturing expe-rience. Apply in per-son at: Comfort Designs 263 Schuvler Ave.

GROUNDS PERSON

entele required.
Benefits available.
Paid vacation.
Apply in person at or call for details:

Mary Taylor Hair & Skin Care Centers

 ◆ Kingston ◆ Mt. Top.
 ◆ Hanover Twp
 ◆ Dallas ◆ Trucksville 570-696-1606 HEALTHCARE CERTIFIED

NURSING ASSISTANTS LPN's / RN's

Medicall Staffing Solutions

All shifts, FT & PT Available \$\$ EXCELLENT RATES \$\$ Contact Linda or Mik 1-866-454-7620 bertinellia@ brandycare.com

HEAVY DUTY TOW TRUCK OPERATOR.

Class A CDL. Call 570-474-6030 **HUMAN SERVICES**

FT position evening 4pm-12am, and PT position weekends, (12 hr every other weekend). New residential program for youths, 14-17. Com-petitive rates. BA/BS in Human Services, or related field PH: 570-829-3288 or Fax 570-825-4746 EOE

HUMAN SERVICES

Part time positions available for new residential program in Wilkes-Barre. Serving youths ages 14 to 17. Awake overnight, days & 12 hours shifts every other weekend. BA/BS in Human services required or Associates Degree with experience. Fax resume to 829-3288 or email: tp@epix.net EOE



IMMEDIATE OPENING CDL CLASS B LICENSED Driver/Yardperson PITTSTON LUMBER COMPANY

an appointment at: 570-654-3328 KENNEL HELP

P/T, A.M.s, P.M.s, weekends, flexible schedule. \$5.60 Apply: SPCA 524 E. Main St., W-B Retail, PT, Relief. Va-cation. In Hazleton. 570-454-9608

Bring resume

Wilkes Barre. 821-8989

JANITORIAL

10:00pm to 6:00am, Sunday thru

for interview.

Work in the exciting world of Travel & Resort Industry. Base Pay + Bonus,

570-722-3965

Help Wanted 270

INSTALLATION/

SERVICE TECHNICIAN

Northeastern Security systems is seeking Alarm System & Bank Equipment Installation Technicians. Experience preferred but not required. We offer salary & benefits. Send resume & cover letter to:

Northeastern Security Systems 897 Wyoming Ave.

Wyoming, PA.

18644

MANAGER

Tanning Salon, 35 to 40 hours. Customer service skills, friendly, flexible, dependable. Apply in person. Bring resume. Tan Fastic, 239 Spring Street, Wilkes Barre. 821-8989

MARKETING/

ADMINISTRATIVE

Help Wanted 270 FURNITURE ASSEMBLER

F/T wood assembler needed in growing upholstery department. Must be able to work at a fast but accurate pace. Competitive wage and benefits. Experience preferred. Apply in person at:

Comfort Designs
263 Schuyler Ave. Kingston, PA 18704
EOE

GENERAL LABOR

263 Schuyler Ave. Kingston, PA 18704 EOE

Local Tree Service Co. Full time, 2 years. ex-perience. Valid PA li-cense. 570-333-4478

HAIR STYLISTS Immediate openings for experienced pro-fessionals for busy area salons. No cli-

pepartment. This po-sition requires excel-lent oral and written communication and administrative skills. Solid computer expe-rience with programs such as Word and Excel. Access experi-ence a plus. Internet savvy. The successful candidate should be self motivated, eager to learn and willing to handle multiple tasks. Two or four year col-lege preferred or equivalent experience considered. Competi-tive starting salary with good benefits. This position will re-port directly to the Residential Marketing Manager.

If you are looking to be a part of growing team in a fast paced and challenging en-vironment, mail/fax or e-mail resume with salary requirements to:

FORBO LINOLEUM, INC. Attn: Donna Reimold/ Residential Marketing Assistant Position PO Box 667 Humboldt, Ind. Park, Hazelton PA 18201 Fax: 570-450-0277 dreimold@fl-na.com

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Now hiring Sales Assistants, Telemarketers and Processors for im-mediate employment. Over the phone sales with excellent salary plus commission plus commission, Start earning this week. Ask for Tim 570-288-4443 or fax 570-718-0233

calls accepted. EOE

Klein Whole Sale Distributors

100 West End Rd Wilkes Barre, PA

We are looking for enthusiastic, friendly, smiling faces to fill all positions under new management with a new menu. A FUN PLACE TO WORK!

20 E. End Center, W-B

Pa: 16

RESTAURANT

OFFICE HELP

Nite shift, 4:00pm 2:30am Monday through Thursday. Duties include; in-voicing & answering phones. Applications taken 8am to 4pm. No cells accented Classifieds Klein Whole Dis-tributors 100 West End Rd. Wilkes Barre, PA

A+ M&M MARS/ NESTLE VENDING ROUTE. Unique Machine, Great Opportunity! Prime locations Available Now! Excellent Profit Potential. Investment Required.\$10K & under. TOLL FREE: 1-800-637-7444



DIRECTOR OF NURSING SKILLED NURSING UNIT

Susquehanna Health System has a full-time opening for a Director of Nursing in our Skilled Nursing Unit located at Muncy Valley Hospital.

The director of nursing will have administrative authority and responsibility for the nursing functions and quality care of the Skilled Nursing Unit. The DON will also direct and review the work of all nursing personnel in the care and treatment of resi-

In addition to excellent interpersonal skills, the successful candidate must be a self starter and possess strong organizational skills, communication skills, and be systems oriented. Educational requirements include graduation from an accredited school of nursing, B.S. or B.S.N. preferred; current RN Licensure with Pennsylvania State Board of Nursing; and CPR certified. Three or more years' experience in acute and long-term care nursing and a minimum of two years' supervisory experience is required. Candidates must have or obtain a criminal background check.

Susquehanna Health System offers a competitive salary, a full range of flexible benefits including health, dental and eye care plans, paid time off, company paid retirement, tuition assistance, and child care reimbursement

Learn more about us and the communities we serve by visiting our website · www.shscares.org

> Apply on line at our website or visit one of our three campus locations: Susquehanna Health System

EMPLOYMENT SERVICES 1100 Grampian Blvd Williamsport, PA 17701 EOE

community

CORRESPONDENTS

The Times Leader is seeking correspon-

dents to cover municipal and school board

meetings in the following areas: Nanticoke,

Hanover Township, Pittston and the West Side. Applicants should be curious, trust-

worthy, willing to learn and have strong

Position is ideal for someone in interested

in gaining newspaper experience, or anyone

with a strong interest in local communities.

Joe Healey, Night Editor

TIMES • LEADER

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Wilkes-Barre, PA 18711

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Basic Duties include: Mounting and bal-

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Please apply in person at 40 Me-

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Benco Dental Company is the nation's

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Position requirements include the ability to

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We offer a competitive compensation

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dental, vision, short/long term disability, life

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If this sounds like your type of work envi-

ronment, we would like to hear from you!

Please forward resume/letter of interest or

Benco Dental

Company

Human Resources Department 11 Bear Creek Blvd.

Wilkes-Barre, Pa. 18702

Fax: (570)820-3445

Email: HuResEML@benco.com

An Affirmative Action Employer

MARKETING

PART TIME

Local Company seeking a motivated indi-

vidual with prior business experience. Ap-

proximately 25 hours per week. Some

travel required. Salary \$13,500/ year.

Send resume to:

Human Resources

P.O. Box 1127

Wilkes-Barre, PA 18703-1127

An Equal Opportunity Employer

complete an application in person at:

lab department.

organizational skills.

plan.

Those interested should send a resume to:

language skills - although we'll help.

compassion committment

Help Wanted 270 PHYSICAL THERAPIST

Fill time position available in hazleton outpatient clinic. Monday through Friday. Benefits includes Continuing Ed. license reimbursement, paid APTA membership & more. Please send faxed resume to: Personnel Director Riverside Rehab Center 220 South River Street Plains, Pa. 18705 Fax 570-824-4021 EOE M/F/D/V

SECRETARY /

TRANSCRIBER INMINUMIDIA

FT general office duties, transcription experience required.
Fast paced & pleasant. Resume to Fax:
570-283-1471 or
Keystone Rehab
841 Wyoming Ave.
Kingston, PA 18704
or kri@epix.net

o JELLER

CURRENCY VAULT Brink's Inc., the largest and most respected firm in the armored car industry is currently accepting applications for a currency vault teller. Cash handling & deposit-processing experience is required. Banking experience preferred. Apply in person:

BRINKS INC. 189 E. Market Street Wilkes-Barre PA 18701 TRUCK DRIVER

Liquid Bulk Trucking Co. looking for drivers in the Taylor, PA area Taylor, PA area

Taylor, PA area trucking company is currently seeking hard
working and motivated
individuals for full time
liquid bulk tanker
driver position. We
are looking for drivers
who possess 2 years
of verifiable tractor &
liquid bulk trailer experience. Applicant
must have Haz-Mat
endorsement and
meet DOT qualifications. Health & dental
insurance with 401-K
plan offered. If you
are looking for a
great company to get
on board with please
call Sarah Ruth at
888-471-7786 ext.
168 between 8 am
and 5 pm EST, Monday through Friday or
send your resume to:
Sarah Ruth

Sarah Ruth **Trans Tech**

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FIREFIGHTER/EVO T/PT available. Successful candidate must have EMT, EVO & essential certificates. We offer competitive salary, health & life insurance, uniform allowance, vacation personal time off. Please submit resume or

EMT /

570-675-0636 Dallas Fire & Ambulance Inc. PO Box 176 Dallas, PA 18612

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A full time position is available at the Monroe-Noxen Health Care Center in Noxen, PA. Monday through Friday 8:00 a.m. to 4:00 p.m. Full benefit package.

Send resume to: **Human Resources Rural Health** Corporation of NEPA 1084 Route 315 Wilkes-Barre, PA 18702-7012 Fax (570) 825-8990 EOE M/F/V/H AA

FILE CLERKS/ CLERICAL Full-time, growth positions in our Wilkes-Barre office. No nights or weekends. Benefits. Fax resume to:

Mr. Masi 570-270-3365

CNA - 3-11, FT/PT LPN - All Shifts, PT

DIETARY - PT Apply in person: Hampton House 1548 Sans Souci Pkwy, W-B, PA 18706 570-825-8725 Or fax resume to: 570-825-4319

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MANAGER Full-time position available for motivated, detail-oriented individual to supervise staff in a regulated healthcare environment. Manage all aspects of blood region's donor suitability entity. Must be able to develop and maintain a positive, efficient and compliant

Bachelor degree with four years management experience or Associate degree with five years management experience, four years experience within a regulated business. Computer proficiency, analytical, organizational, negotiation and communication skills required. Project management

Competitive salary and benefit options, including family medical and dental/vision insurance, paid leave time, employee-matched 401(k), pension, AD&D, LTD, Life and EAP.

experience essential.

Please forward your resume, cover letter and salary requirements to: American Red Cross

P.O. Box 420 Wilkes-Barre, PA 18703-0420 EOE M/F/D/V Submit response by Monday, July 21,

2003. No Telephone Calls, Please.

NEPA Region, Attn: HR Department

HEALTHCARE BEVERL The Employer of Choice

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101 East Mountain Blvd.

ACTIVITY ASSISTANT Part time, 15-20 hours bi-weekly,

Contact Bonny Otto. SOCIAL SERVICE ASSISTANT

MARKETING ANALYST

United One Resources is seeking a fulltime Marketing Analyst. For more information and to apply, please visit:

www.unitedoneresources.com and click on "Employment"

TEACHERS

Old Forge School District is currently accepting applications for the following position:

Family & Consumer Science Teacher

Permanent Part-time French Teacher Interested certified persons may apply to

the office of the Superintendent, Dr. Gene

A. Camoni, Old Forge School District, 300 Marion Street, Old Forge, a 18518 (457-6721) ON OR BEFORE Tuesday, July 22, 2003. Requirements: Applications, PA Certification, Act 34 and 151 Clearances and Three Letters of Reference. A medical is required upon assuming the position. EOE

1