

# The Dallas Post CLASSIFIED ADS

To place your ad...  
 call **829-7130**  
 Mon. through Fri. 7:00 a.m. to 5:00 p.m.  
 Deadline: Wednesdays at 5:00 p.m.

Sell your car or household merchandise **Add A Photo**

**6 lines... 4 weeks... \$12**

AUTO FOR SALE \$20  
 10 lines  
 4 weeks  
 Incl. Photo

REAL ESTATE \$24  
 10 lines  
 6 weeks  
 Incl. Photo

Announcements	100-258	Financial	350-370	Real Estate/Sale	800-835
Employment	260-290	Merchandise	400-535	Real Estate/Rent	840-890
Animals	300-340	Call An Expert	550-758	Transportation	900-980

Toll free: 1-800-273-7130  
 FAX it: 570-831-7312

The Abington Journal reserves the right to reject, edit or properly classify all advertising submitted for publication. We will not knowingly accept an advertisement that might be considered misleading, fraudulent, illegal, unfair, suggestive, in bad taste or discriminatory.

Pre-Paid Ads: Ads that fall under the following criteria must be paid in advance of publication: Work wanted - Situations wanted All ads for moving, if they are leaving the area. All ads for going out of business. Ads from outside our circulation area.

Box Numbers: Blind Box Numbers are available. They may be mailed or picked up. \$3.00 charge. All information concerning the box number is confidential, and we cannot disclose the identity of the Box Holder.

Errors & Ad Cancellations: Read your ad carefully the first day it appears and report any errors before the next edition; this will be the only proof you will receive. Errors should be reported immediately as The Abington Journal can be responsible for the first incorrect insertion only. Cancellations must be called in before the regular ad deadline.

Instructions & Training 210

**C.D.E. Computer Learning Centers**  
 "Making office life easier!"

**THE SEASON PASS**  
 Unlimited Corporate training-  
 10 people for one year  
 CALL TODAY: 570.383.8752

C.D.E. offers THE SEASON PASS for comprehensive training in applications like Microsoft Word, Excel, Access, and PowerPoint for up to 10 people in your corporation. We also provide IT certification training in A+, MCSA, Network+, MCSE, Cisco and Web Design. C.D.E. can help your organization work more efficiently!

Our certified staff will customize a program to meet your organization's needs. Plus, actual training can be administered conveniently on-site or at any one of our six campus locations.

**Flexible Scheduling**  
 Day and Evening Classes  
 Guaranteed Lowest Price

C.D.E. Computer Learning Centers  
 Jewelcor Building, 2nd Floor  
 Wilkes-Barre  
 PH: 570 823 3891

**HELP DESK COORDINATOR**  
 Looking for a team player with great communication and technical abilities

The Paper Magic Group, Inc., a leading U.S. manufacturer of seasonal consumer products, has an immediate opening for an experienced Help Desk Coordinator. Responsibilities include:

- \* Setting up new user accounts and managing established user accounts on network
- \* Setting up PCs for connection to network
- \* Monitoring server processes, event logs and performance
- \* Keeping up to date on supported software and hardware trends and changes
- \* Providing solutions to problems being experienced by end-users
- \* Communicating with programmers and other technical personnel to explain problems and reach solutions and
- \* Completing special projects.

The successful candidate must have some college and/or specialized information technology training, at least 11/2 years of recent help desk or related IT experience, and proficiency in the use of MS Office 2000, MS Outlook, and Window OS. Good troubleshooting and problem solving skills, experience installing, configuring, and troubleshooting 3rd party applications, and ability to provide prompt, courteous, and complete resolution of end user problems is essential. Attention to detail and excellent communication skills a must. AS400 experience a plus.

Paper Magic offers a competitive salary and benefits package with paid downtown parking, 401K/ Profit Sharing, medical and dental insurance, paid vacations, holidays and sick time, tuition reimbursement program and Monday through Friday daytime work schedule.

Interested candidates, please fax or send cover letter and resume to:

**PAPER MAGIC GROUP**  
 Attn: Human Resource Dept.  
 P.O. Box 977  
 Scranton, PA 18501  
 FAX (570) 207-7825

Pre-Employment Drug Testing Required EOE Employer

**MARKETING REPRESENTATIVE**

The American Red Cross (ARC), Northeastern Pennsylvania Region, is currently seeking a full-time Marketing Representative to join our team in Wilkes-Barre.

Qualified individuals will possess a BA/BS in Marketing, Sales, Communications or related field or two years relevant experience. Direct sales experience a plus, excellent verbal and written communication skills required. Occasional evening or weekend work.

The ARC offers competitive benefit options, including family medical and dental/vision insurance, paid leave time, employee-matched 401(k), pension, AD&D, LTD, Life and EAP.

Please forward your resume, cover letter and salary requirements to:

**AMERICAN RED CROSS**  
**NEPA Region**  
 Attn: HR Department  
 P.O. Box 420  
 Wilkes-Barre, PA 18703-0420  
 EOE M/F/D/V  
 Submit response by  
 Monday May 19, 2003  
 No Telephone Calls, Please.

**RESEARCH MARKETING MANAGER**

The Times Leader is currently seeking an experienced Research Marketing Manager.

The ideal candidate will possess a Bachelor's Degree in marketing or related field, be highly organized, self motivated and detailed oriented. Excellent communication and presentation skills a must.

This person will have direct responsibility for managing our primary quantitative and qualitative research for advertising, sales development, newsroom, marketing, circulation and senior management.

We offer a competitive salary and full benefits package.

Send resume & cover letter to:  
**Caroline Youngman**  
 VP Marketing & Advertising  
**TIMES LEADER**  
 15 North Main Street  
 Wilkes-Barre, PA 18711

We are an equal opportunity employer committed to diversity in the workplace.

Help Wanted 270 Help Wanted 270 Help Wanted 270

**INSTRUCTOR**

Education Direct, a Thomson Company, the world's largest accredited provider of onsite career training and degree programs, is seeking a full-time instructor for our Paralegal and Criminal Justice programs for the 9:15 A.M. - 6:00 P.M. shift. Candidates must have a minimum BS in Criminal Justice, Paralegal, or related legal field with legal experience a plus. We require excellent telephone and writing skills, as well as computer skills, including knowledge of various software applications. The position offers a comprehensive salary/benefit package.

Please send resume with salary requirements to:

**THOMSON**  
 EDUCATION DIRECT  
 Human Resources Department  
 Department EDU  
 925 Oak Street  
 Scranton, PA 18515

EOE M/F/D/V  
 NO PHONE CALLS PLEASE

**Grotto Pizza**  
 the legendary taste

**HARVEY'S LAKE**

IS NOW HIRING FOR ALL POSITION FOR THE SUMMER SEASON

**We need:**

- ◆ COOKS ◆ BAKERS
- ◆ SERVERS ◆ BAR SEVERS ◆ & MORE

Experience helpful but not necessary we will train.  
 Part time & full time position available with flexible hours and competitive compensation.

**Apply in person**  
 EOE

**Design Homes, LLC**  
 Currently has openings in the Engineering Department

For **Experienced Draft Person** With

- Production Drawing
- Permit Set
- Auto-Cad 2000

Reliable Transportation

We offer:

- 401K
- Life/Health Insurance
- Paid Holidays
- Paid Vacation
- Competitive Wage Scale

Applications are being accepted at:  
**Design Homes, LLC**  
 11 Edwards Drive  
 Bloomsburg, PA 17815  
 570-752-1001 E.O.E.

**Berwick Offray LLC**

**COST ACCOUNTANTS**

Berwick Offray LLC, a leading manufacturer of ribbons and bows, has excellent career opportunities for experienced Cost Accounting professionals.

**Senior Cost Accountant** responsible for developing, implementing, and maintaining Standard Cost system for multi-divisions recommend costing methods/procedures and oversee valuation of Finished Goods, WIP, & Raw Material inventories. Will also direct physical inventory counts. BS in Accounting or Finance & five years cost accounting experience required.

(2) **Cost Accountants** responsible for performing cost roll-ups, maintain spreadsheets to calculate costs for inventory valuation and to assist with standard cost revaluation and bill of materials and routings for manufactured items. Will also prepare detailed analysis for various reports and summaries. Requires BS in Accounting or Finance & three years cost accounting experience.

All positions require excellent organizational, planning, analytical, project management, and communication skills. MS Office Suite proficiency is required. Some overnight, air-line travel required.

Berwick offers competitive benefits, compensation and bonus. Please send resume, cover letter (including salary requirements) to:

**Melvin Stojakovich, Jr.**  
 Human Resources  
 Berwick Offray LLC  
 PO Box 428, Bomboj Lane  
 Berwick, PA 18603  
 or e-mail  
 mel.stojakovich@berwickindustries.com  
 EEO M/F/V

**SECURITY OFFICER**

Red Rock Job Corps Center (RRJCC) has an immediate opening for an individual with a high school diploma or equivalent along with one year of organized police/ security experience. Any fire fighting experience would be a plus. This position will perform guard duties for students between the ages of 16-24. Excellent benefits. Please mail resume to

**Management & Training Corporation**  
 RRJCC/Human Resources  
 P.O. Box 218  
 Lopez, PA, 18628 or fax same to:  
 570-477-3091 You may also e-mail your resume to us at  
 legoc@jcdc.jobcorps.org  
 EOE/M/F/V/D

**RN**  
 PT/ Rotating Shift  
 Charge Nurse responsibilities,  
 Fill in Supervisor

**CNA**  
 PT/ all shifts

Stop by and fill out an application or call:  
**Kingston Commons**  
 615 Wyoming Ave. Kingston, PA 18704  
 (570) 288-5496 Fax: (570) 288-8335  
 EOE

**EDUCATION TEACHERS**  
 Long term subst. positions for SY 2003-04. Biology, mathematics, English & elementary cert.

**READING SPECIALIST**  
 Elem. position beginning 2003-04 SY. Send standard app., resume, cover letter, copies of cert., transcripts, clearances, eval., 3 recomm. to:  
 Mr. Stephen Brodmerkel,  
**Stroudsburg Area SD,**  
 123 Linden  
 St., Stroudsburg, PA  
 18360.  
 EOE

**DRAFTING/ TECHNICAL ILLUSTRATOR**

Draftsperson/ Technical Illustrator needed to work on technical manuals for strapping packaging equipment. Must have AutoCAD, PageMaker and Word experience, minimum of Associates in Mechanical Engineering Technology or similar degree. Adobe Frame Maker experience a plus. Must be a self-starter & a team player and detail oriented. Send resume with salary history via fax or mail, or apply in person at:

**EAM Mosca Corporation**  
 Attn: Personnel Mgr.  
 Valmont Industrial Park  
 675 Jaycee Dr.  
 W. Hazleton, PA 18201  
 Fax: 570-455-2442

**PHYSICAL THERAPIST**

Select Medical Rehab, a leading provider in rehab services is searching for qualified LPT's in the following locations: Dallas, Allentown PA. Contact Marion Ward at:  
 1-888-734-2202 ext. 110. Fax resumes to 1-800-293-6854 or email maward@selectmedicalcorp.com

**CARPENTERS**

Due to a production increase, experienced Framers, Finishers & Painters. Toter drivers, set crew personnel W/ travel req. Benefits avail.

**Sun Building Systems**  
 #9 Stauffer Ind. Park  
 Taylor, PA 18517  
 Fax (570) 562-0737

**OPTICIAN**

FT/PT, experience is a plus but will train. Excellent starting salary. Please contact Jeremy at 826-1700.

**MGR TRAINEE**

A management position can be yours after 6 months specialized training. Earn from \$25,000 to \$35,000 a year in management. We will send you to school for a minimum of 3 weeks expenses paid, train you in the field with a guaranteed income (discussed at interview) to start selling and servicing established accounts. A local position is available if you are of legal age, career minded, competitively inclined, bondable, ambitious & aggressive. Hospitalization, major medical, dental, exceptional retirement plan. For a personal interview, call:

John DiPiazza at 570-347-1551  
 Wed 5/7/03, Thurs 5/8/03, Fri 5/9/03  
 between 10:00 A.M. - 5:00 P.M.  
 No telephone interviews please.  
 EOE.

**CAREER COUNSELOR**  
 Part-Time  
 Penn State NE Campuses

24 hours/week career counselor to work with students in associate degree programs. Requires travel to the three Penn State campuses in NE PA. Position is funded by a grant through 6/30/03 with strong prospect of refunding for next year. Requires master's degree and counseling background. Send cover letter & resume by 5/23/03 to:

Dan Downey  
 Penn State Wilkes-Barre  
 PO Box PSU  
 Lehman, PA 18627  
 AA/EOE

**LOOKING... FOR A NEW CAREER?**

Join the Healthcare Field  
 Be a Nursing Assistant

HCR - ManorCare can offer you a paid 13 day training to become a nursing assistant in our facility.

Classes will start June 9, 2003  
**Monday-Friday 7:30 AM - 4:00 PM**  
 After class, you will have a position on the shift that you desire, 7-3 PM, 8-11 PM, OR 11-7 AM.

If you are interested, come in and apply, Monday - Friday from 9:30 AM - 5:00 PM:

HCR - ManorCare  
 200 Second Ave.  
 Kingston, PA 18704  
 E.O.E.

**WANTED!**

**SIDING, WINDOW & REFACING INSTALLERS**

Installers looking for steady work, immediate pay program and monthly bonus program. Need reliable transportation, tools and insurances. Call Wes:

**570-883-5611**

**Become a KidsPeace Foster Parent!**

Call us in Scranton for more info.  
 800-551-2238