Instructions & Training

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#### Campo's Express is now hiring: COMPANY **DRIVERS**

- ♦ Top dollar paid
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Call 800-326-9568 X5557 or X5552 or stop by Campo's Express, Rte 92 S. Tunkhannock

#### **DRIVERS NEEDED**

Fortune 500 Company seeks O.T.R. Drivers with a Class A CDL license and previous OTR experince. Benefit package includes health, dental, eye insurance, 401K with Co. match, DSP purchase program, local credit union, life insurance,

Paid per mile plus drop and layover pay, New equipment. Interested applicants can call

Leggett & Platt Berwick, PA (570) 542-4171 to schedule an interview

#### CUSTOMER SERVICE REPRESENTATIVE

**Equal Opportunity Employer** 

sive company in the Hazleton area. Responsibilities include processing orders, handling and resolving customer inquires and problems. College degree preferred or at least three years experience in customer service, preferably in a manufacturing environment. Strong communication, organizational skills and the ability to handle multiple tasks in a fast paced environment a must. Knowledge of Microsoft Word, AS 400 & Lotus Notes helpful. Only team players need apply. Excellent benefits and competitive salary based on qualifications. Please send resume to:

Attn: HR Department Box 667, Hazleton, PA 18201 Fax 570-450-0231 email dreimold@fl-na.com

#### LAKE - LEHMAN SCHOOL DISTRICT **HEAD GIRLS' VARSITY**

# BASKETBALL

Previous Varsity Coaching Exp. Necessary Act 34 & Act 151 clearances will be required for employment. Applications can be obtained by calling 570-675-2165, ext. 520.

### **PRESSER**

Will train. Apply in person Dallas Dry Cleaners



#### MANAGER OF PATIENT **ACCOUNTING**

This full time position will be responsible for providing management and direction of operations in the areas of billing and support functions for the 3 SHS hospitals, involving 53 departmental staff.

In addition to superior interpersonal skills, this position will require good leadership and staff development skills, a comprehensive understanding of health insurance concepts, and excellent computer skills including spreadsheet analysis.

The successful candidate will have a Bachelor's Degree or exceptional experience and abilities with a proven track record and a minimum of 5 years experience in health care financial management.

In addition to a competitive salary, we offer a full range of flexible benefits including health, dental and eye care plans, paid time off, company paid retirement, education financial aid, and child care reimbursement.

Learn more about us and the communities we serve by visiting our website www.shscares.org

Apply on line at our website

or apply in person at: Susquehanna Health System

**EMPLOYMENT SERVICES** 1100 Grampian Blvd Williamsport, PA 17701

Apply online at www.shscares.org Fax: 570-321-2358

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### **CARPENTERS**

Due to a production increase, experienced Framers, Finishers & Painters. Toter drivers, set crew personnel W/ travel req. Benefits avail.

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#### \$\$\$\$\$\$

Instructions & Training 210

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C.D.R. offers THE SEASON PASS for comprehensive training in applications like Micro-

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Our certified staff will customize a program to meet your organization's needs. Plus, actual

LITTLE FLOWER MANOR DIOCESE OF SCRANTON

Current openings for your consideration:

REGISTERED NURSE SUPERVISOR

**REGISTERED NURSE** 

LICENSED PRACTICAL NURSE

PT, 3PM TO 11PM

**CERTIFIED NURSES AIDES** 

3PM TO 11PM & 11PM TO 7AM

We will pay you a premium rate based on your experience.

Call for information an interview and a tour.

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Full-time, entry level, growth

position in our Taylor office. No

nights or weekends. Benefits

including BC/BS. Relocating to

Fax resume to Mr. Masi

562-7608

**Nancy Defranco** 

Little Flower Manor & St. Therese Residence

200 S. Meade Street Wilkes-Barre, PA 18702

Phone: 823-6131 or FAX: 823-5171 E.O.E

training can be administered conveniently on-site or at any one of our six campus locations

NATIONAL CASH ADVANCE The National leader in the cash advance

#### industry has an immediate need for: **STORE**

#### MANAGER

in our Wilkes-Barre location.

The company has grown to over 1,500 branches in just 4 years and we're still growing. This position requires the following: 1+ years of restaurant, retail, sales, or collections experience, Customer service skills, Basic computer and cash handling Ability to adapt to changing priorities.

We offer medical, dental, life, 401(k) with company match, and paid time off in the first year to our full time employees. We're closed on Sundays and there are no late hours.

Balance your life and career in an environment that's never boring! Don't miss this chance to join a dynamic and growing company that could hold your future. You can fax or mail your resume to:

#### **National Cash Advance**

c/o Terri Oreck 851 Scr/C'dale Hwy Dickson City, PA 18508 Fax: 570-963-5174

\$\$\$\$\$\$

Highway construction contractor has immediate openings for heavy equipment mechanics (Loaders, dozers, rollers, pavers, etc.). Must have own hand tools. Excellent wage and complete benefits. Year round work.

Apply at: American Asphalt Paving Co. 500 Chase Rd, Shavertown, PA 18708 Fax 9570) 696-3486

#### COUNSELING

providing effective treatment to individuals and their families who are challenged by psychological, psychiatric and developmental disorders. The following positions are currently available:

Bachelor/ Assoc. level- Therapeutic Staff Support part time morning with potential for full time employment

Master's level- Behavior/ Mobile Therapist

Degrees in counseling, Social Work, Psychology, or Human Service related field or study required. Autism exp. a plus! Exp. w/ children req'd. Positions available in Scran./ W-B & Hazleton. FT health/ dental benefits, pd. vacation, holidays, 401K, and life ins. benefits. Send resume and letter of interest to:

### Milestones **Community Health**

1150 Wyoming Ave. Wyoming, PA 18644 EOE

JOIN NEPA's **#1 Distribution Center Part-Time Positions HEAVY MATERIAL** HANDLING

#### \$9.00/hour

Mon.- Thurs. 4PM - 9PM

Call (570) 831-2048 Mon.-Thurs., 8am-8pm Fri., 8am-5pm

**Hanover Industrial Park Drug Screen Background Check** EOE M/F/D/V

#### Become a KidsPeace Foster Parent!

Call us in Scranton for more info. 800-551-2238

**Special Notices 240** 

MY BAR-B-Q

SAUCE RECIPE

#1 in USA & many other not in books. EZ to make. For info send SASE to: Recipe, P.O. Box 171 W. Pittston, PA 18643

ATLANTIC CITY

Sat. 6/21/03, \$25/ person, \$9 rebate, benefits Lupus Foundation, lunch provided. Call Sue at 570-288-8855.

MANHATTAN YACHT

Sunday brunch tax & gratuities & South St. Seaport shopping. June 8th. \$85/person. 6 seats. 570-820-8450

**Entertainment 255** 

NAZARETH BUSCH

Travel

250

Legals & **Public Services 100** 

**ESTATE NOTICE** 

ESTATE NOTICE

STATE OF RALPH J.

MALESHEFSKI, deceased, (died March 29, 2003) late of 152

Tunkhannock Highway, Dallas, Pennsylvania 18612. Letters Testamentary having been granted, all persons having claims against the Estate shall make them known and present them, and all persons indebted to said decedent shall make payment thereof without delay, to Genevieve Maleshefski, Executrix, care of Law Offices of Bernard D. Walter, 20 North Memorial Highway, Shavertown, PA 18708.

quire, 345 Pierce Street, Kingston, Penn-sylvania, 18704

May 18, start/ finish. tix \$100. 788-5030

Help Wanted 270 **ADMINISTRATIVE ASSISTANT ESTATE NOTICE** NOTICE IS HEREBY GIVEN, that Letters Testamentary have been granted to Debra Anne Ulmer in the Estate of Joseph L. Gomez, late of Shickshinny, Luzerne County, Pennsylvania, who died on February 25, 2003. All persons indebted to said Estate are requested to make payment and those having claims or demands to present the same without delay to Debra Anne Ulmer, Executrix, c/o Stephen B. Killian, Esquire, 345 Pierce Street, Kingston, Penn-

Position reports directly to CFO. PC skills required. Attention to detail & accuracy a must. Accounting or business degree preferred but will consider background & work experience. Exc. Benefit pkg. Send resume to:

TIMES LEADER 15 North Main Street Wilkes-Barre, PA 18711-0250

**ASSEMBLY** 

FT/ seasonal in store, product assembly. Tools & transportation a must! 1-866-273-6259

Help Wanted 270 Person

Apply in person **BOULEVARD BAKERY** 185 Wilkes-Barre Blvd. 821-6162 DELIVERY/WAREHOUSE

and warehouse, clear PA license, no exp. Ap-ply in person. Furniture Options 235 Spring Street, WB. 823-3488

**DENTAL ASSISTANT** 

Needed immediately. Approx. 30 hrs. per week, M-T-W, 9-5; F 9-2. Must be PA X-ray certified Dr. Anthony D.

Kuprionas 570-822-4140 DENTURE LAB TECHNICIAN Full time Dental Office lab technician. Must have experience in re-

movable prosthe

DETAIL PERSON

Wyoming Valley Motors Rte. 11 Larksville, PA 18651 570.288.7411

DRIVER/SALES COME JOIN OUT TEAMS

**Lumber Yard** 

To assist customers and contractors with material pickup and delivery. Previous lumber yard experience and/or a CDL helpful, but not necessary. Will train the right individuals. Call Jim to schedule an appointment.

**Customer Service** Representative

**A&R Building** Supply 201 Church Road Mountain Top PA (570) 474-6561; (570) 474-3503; Fax (570) 474-6593

**GENERAL LABORERS** ASAP, FT or PT, male of female. 570-655-4050.

## **TECHNICIANS**

**HVAC INSTALLATION** 

We offer company vans and company Free college level supplied uniform Excellent pay and technical training. benefits. E.O.E.

Send resume to PO Box 449 Chinchilla, PA 18410 or phone (570) 586-1007

DRIVERS

BBT

LOGISTICS

EARN \$4-6K

Fireworks company looking for someone to run a stand for 12 days in summer. Locations available in surrounding area. No investment, good credit required. Deadlines approaching soon. Call 877-429-0180 leave message.

**GARDENER P.T. 14-\$16/hr** 

Love taking care of your own garden & need to earn some extra cash? Help needed 5-10 hours

per week w/bushes, flower beds, etc at large house in Lake Twp. More time at be-ginning & end of sea-son. NO MOWING. 570-639-2779 leave message

**GOOD RETURNS REP** 

Lorillard Tobacco Co. is hiring a part time goods return rep. in the Wilkes-Barre area. Looking for a self motivated, hard worker, who has the ability to work on their own. We are flexible with scheduling to suit your needs.

uling to suit your needs. Please call Nate Bender at 570-654-0770 or fax a resume at 570-883-0670.

**GREENHOUSE LABOR** 

sary, apply in person only between 9 a.m. to

5 p.m. at: THE FLOWER TENT

906 Wyoming Ave, Wyoming (across from Midway Shopping center)

HAIR DRESSER ASSISTANT

PT, licensed with some

Peter Maria Hair Fashions 570-654-2686

HAIR STYLISTS

Immediate openings for experienced professionals for busy area salons. No clientele required. Benefits available. Paid vacation.

Apply in person at.

Mary Taylor Hair &
Skin Care Centers

Kingston + Mt. Top.

Hanover Twp

Dallas + Trucksville

570-696-1606

MECHANIC

LINDE ENTERPRISES,

Heavy Equipment Operator • Class "A" CDL Truck Driver • Diesel Mechanic •

Immediate opening for exp'd backhoe, excavator & dozer operator, Truck Driver & Diesel Mechanic. Salary negotiable. FT w/ health insurance & paid holidays. Call REESE EXCAVATING, 570-333-4385, Dallas

Help Wanted 270

WB in July.

ART MATERIAL SALES Working with pub-filling orders, con-lling inventory

urdays. Marquis Art & frame 122 S. Main St., W-B

UNIQUE OPPORTUNITY Due to our coming ex-pansion we are looking for a special finance person with an open floor, Auto experience only. We offer a demo BC/BS, paid vacations 401K, and a great par plan. Call for a confi

dential appointment 610-681-6500 ask for Mr. Louis Salazar. BABY SITTER Busy Dallas mother needs occasional baby sitter for 3 children. my home. Reliable, Mature

& Ref. a must. 675-1008 **BUSINESS MANAGER** P/T, at least 20 hrs. per wk.. MUST have prior ofc. mang. exp. Prof. in Microsoft Ofc. Qkbooks, and Internet Req. come acct. and good people skills. Fax resume to 570-823-8890. E-mail to

jrrpc@aol.com or mail to PO Box 2877, Wilkes-Barre, PA 18703 **CARPENTER & LABORERS** 

Local commercial gen-eral contractor seeks exp'd. carpenters for Full time employment. w/exp. Call 477-3827

MOTOR ROUTE

**Call Mario** 

829-7289

CHEF/ COOK

Apply in person after 4

BREWES BROTHERS

1705 River Rd., Pittston, PA 18640

CLEANING / MAINTENANCE

Person for school / day care. FT, eves & week-end hours. \$9/hr. Call 570-823-7907 for info.

**CLEARANCE!** 

Unclaimed- mismeas-ured- overstocked- vinyl windows, discontinued roofing, cabinets and more! BELOW COST. INTERSTATE Building Materials, Inc. 322 Laurel St. Pittston, 655-2811

CLERICAL/PAYROLL

Immediate openings. Keyboarding proficiency and ability to work with Windows based pro-

grams required. Knowledge of Payroll and or bookkeeping helpful. Excellent benefit

BOX 3730 TIMES LEADER

15 North Main Street Wilkes-Barre, PA 18711-0250

pkg. Send resume to:

CARRIER ROUTE Mountaintop Profit \$600- \$700 monthly.

White Haven Profit \$700- \$800 monthly.

Help/Delivery Driver

To work at busy Service Counter assisting contractors and the general public. Must have previous lumber, hardware, and building material experience. Call John to schedule an appointment.

HEAVY EQUIPMENT We offer competitive wages with complete benefits package. BC/BS/ MM/ Dental/Vision Pension available/ Va-Full time position available, full benefits package; exp. with CAT equipment a plus. E.O.E. Call for application or send resume ension available/ Va-ation/Sick Days /6 paid tion or send resume 570-253-2643; FAX:

P.O. BOX A HONESDALE, PA. 18431

HVAC CONTRACTORS Must have truck ins. tools. 570-820-6476

Help Wanted 270 LANDSCAPER HELPER

Must have Pa driver li-cense. Full time. Call Greenmeadow Nursery 570-654-7336 LIFEGUARDS

Certified, heather High-lands Community Pool 655-9643, Monday thru Friday, 9- 5. Help Wanted 270 We are a Newark, NJ based company looking for local & OTR Owner Operators. Immediate steady work between Newark & Wilkes-Barre. Call 1-800-929-9881, or stop by, we're located @ 329 Doremus Ave.,

**MANAGEMENT & TRAINING** CORPORATION at the Keystone Job Corps Center, in Drums, PA has immediate open-ings for these positions:

SECURITY OFFICER PT 32 hours

CAREER DEVELOPMENT COUNSELOR FT Bachelor's + 15 Semester hours of

Instruction + one year experience LPN INSTRUCTOR FT PA RN license + BSN Degree + Current Teaching

or direct patient care
RESIDENTIAL ADVISOR On Call

Act 34 Criminal Background Check and PA Child Abuse History Clearance required.

For information regarding these positions and an employment application, please call: Kelly J. Yahner Manager, Human Resources

(570)788-0331 By 5/09/03 Equal Opportunity Employer M/F/D/V

MOTOR ROUTE Back Mountain Profit \$600- \$700

monthly.

MOTOR ROUTE Harvey's Lake rofit \$800 monthly. Call George

829-7124

PARAMEDIC FT/PT for the Hazleton operations and for recent expansion into Tamaqua area. For ad-ditional information call 570-501-2571. Or fax resumes to: 501-2343

PHONE OPERATOR

Opening available for a part time phone opera-tor/cashier. Hours are Monday-Friday 12-5 p.m. Contact Anne Bazil at:

Wyoming Valley Motors Rte. 11 Larksville, PA 18651 570.288.7411

RECEPTIONIST

Part time for busy Pediatric Office. Includes weekends & holidays. Medical office

RESTAURANT ALL POSITIONS Apply in person City Wills

20 E. End Center, W-B

Automatic temperature control company in search of both an entry and mid-to-upper level technician to perform commissioning of digital control systems in Northeastern PA. Must have computer know edge (Windows 98/2000, Microsoft Word/ Excel.) Knowl-edge of HVAC systems a plus for entry level. Send resume in confi-

P.O. Box 351 Hazleton, PA 18201-0351

Grotto Pizza the legendary taste

## HARVEY'S LAKE

IS NOW HIRING FOR ALL POSITION FOR THE SUMMER SEASON

We need: COOKS + BAKERS ♦ SERVERS ♦ BAR SEVERS + & MORE

Experience helpful but not necessary we will train. Part time & full time position available with flexible hours and competitive compensation.

Apply in person

# **FULL TIME POSITIONS AVAILABLE**

3-11:30pm Shift **APPLY AT: HCR Manorcare-Hampton House** 1548 Sans Souci Pkwy, Wilkes-Barre PA 18702 570-825-8725 ATTN: Joan Powell



LICENSED Help Wanted 270 HOME

Melissa 288-3215 Help Wanted 270 RESTAURANT

DAYCARE

Openings for children

ages infant through 5.

HAVE FUN!! FT / PT. Must climb ladders, Drivers Lic. Dependable, No other need apply. 570-288-6794 Clear View Be Recognized For A Job Well Done. **Statewide** Classifieds

Our KFC on Oxford St., Wilkes-Barre will soon be KFC/A&W. We will have positions available for Entry Level Managers, Counter Help, and Kitchen Help. Day and Evening shifts. We provide uniforms, competitive wage, training, flexible scheduling & management who care about you. Apply in person at the following locations: ABOUT ELECTRIC
WHEELCHAIR - NEW NO COST TO YOU! if eligible. Medicare accepted. Wheelchair and
Powerchairs (scooter Powerchairs (sco style). "We treat right" Call 7 days 800-835-3155 755 Kidder St. Wilkes-Barre

RESTAURANT

HAVE FUN!!

Job Well Done.

755 Kidder St. Wilkes-Barre, PA.

523 Wyoming Ave. Kingston, PA.

RETAIL CLERK

PT / FT. For Keen's Pittston. 570-344-0535

ROOFERS

♦ SALES ♦

over 1700 locations, is now hiring in Wyoming Ave
Applications for employment are being accepted at:

Movie Gallery Inc RT 11 Midway Shopping Center

Full-time and Part-time

Some benefits include

Some benefits include: paid vacation; medi-cal/dental/life insurance; 401K; quarterly bonus plan; flexible schedule; relaxed dress code; free movie and game rentals. Questions? Please leave a message for Ron Heckel at 800-239-1949 ext. 38251.

SWIM COACH OPENING

Bishop O'Reilly High School has an opening for a Swim Coach. If in-terested, please send resumes by April 22 to:

ALL CASH CANDY ROUTE Do you earn \$800 in a day? Your lo-cal candy route. In-cludes 30 Machines and Candy all for \$9,995. 1-800-993-VEND 523 Wyoming Ave. Kingston Be Recognized

> 1-800-803-2991 ATTENTION - Work On Your Own! \$500- \$1500 P/T \$2000-\$4500 F/T 781-5112 www.makesix figures.com

AVON Entrepreneur wanted. Must be willing to work whenever you want. Be your own boss and enjoy unlimited earnings. Let's talk 888-942-4053

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the areal Pittsburgh,
Pennsylvania May 15,
2003. offering 26 new
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etc. Daniel Boone Log
Homes 800-766-9474

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DRIVER HOME EVERY
WEEKEND. Owner Operator or company drivers. 96 cents for O/Os,
Debt free company.
Class A CDL; 1 year OTR
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www.landair.com.
800-788-7357.

DRIVERS; DRIVEN TO SUCCESS CFI is now hiring Company Owner Operators, Singles and Teams. Loads with miles available immediately! Ask about ou spouse - training pro-gram. Call 1-800-CFI-DRIVEwww.cfidrive.com

WAREHOUSE

Part time 4pm-9pm Mon. thru Thur. 20 hrs. \$8.50 hr.

Apply in person. 283-WORK (9675)

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DRIVERS! \$500 HIRING BONUS for PA
Trainees! Get Prehired,
Trained and CDL licenced in only two
weeks! Farn. \$900 / KFC now has positions available for Entry Level managers & Counter Help, and Kitchen Help. Day and Evening shifts. We provide uniforms, competitive wage, training, flexible scheduling & management who care about you. Apply in person:

\$\$ BEAT THE BILLS \$\$ Create serious income, free information. Full training. Home based business.

estate notes, private mortgage notes, acci-dent cases and insur-ance payouts. 800-794-7310

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& grow rich? Wanted motivated qualified communicators. Gen-

rowle Week 17. Pay for experience up to 38¢ mi. Company. 87¢ /mi. owner ops. 1-800-846-4321 ARNOLD TRANSPORTATION

Driver-HOME
WEEKLY! Northeast
Regional 1,000 Bonus.
New pay package! Ask
about Dedicated Runs
Min 6 mo. exp. & CDL
(A) required.
1-800-347-4485

needed imme teams needed needed

DRIVERS COVENANT TRANSPORT 150 teams

Bishop O'Reilly High School Athletic Director 316 N. Maple Avenue Kingston, PA 18704 **TECHNICIANS**