requested to filane payment and those having claims or demands to present the same without delay to Stanley Bodek, Administrator, Esquire, 345 Street, Killian, Pierce

Street, Kingston, Pennsylvania, 18704. PUBLIC NOTICE

Dalton Borough Council will hold a public hearing on May 8, 2003 commencing at 7:30 p.m. in Council Chambers to receive public comment and take testimony on an application by Dalton Investment Group for a conditional use in a C-2 conditional use in a C-2 zoning district. The ap-plicant is requesting olicant is requesting approval to construct a approval to construct a two bedroom second floor residential unit above the four bay car wash. Council may take action on this application at their regularly scheduled meeting 8:00 p.m. immediately following the public hearing.

Susan Stacknick, Secretary Dalton Borough

**ESTATE NOTICE** ESTATE OF RALPH J. MALESHEFSKI, deceased, (died March 29, 2003) late of 152 Tunkhannock Highway, Dallas, Pennsylvania 18612. Letters Testamentary having been mentary having been granted, all persons having claims against the Estate shall make the Estate shall make them known and present them, and all persons indebted to said decedent shall make payment thereof without delay, to Genevieve Maleshefski, Executrix, care of Law Offices of Bernard D. Walter, 20 North Memorial Highway, Shavertown, PA 18708.

**ESTATE NOTICE** 

NOTICE IS HEREBY GIVEN, that Letters Testamentary have been granted to Debra Anne Ulmer in the Estate of Joseph L. Gomez, late of Shickshinny, Luzerne County, Pennsylvania, who died on February 25, 2003. All persons indebted to said Estate are requested to make payment and those having claims or demands to present the same without delay to Debra Anne Ulmer, Executrix, c/o Stephen B. Killian, Esquire, 345 Pierce Street, Kingston, Pennsylvania, 18704

**ESTATE NOTICE** GIVEN, that Letters Testamentary have been granted to Mary Mohr, Executrix in the Estate of Florence E. Jones, late of the City of Wilkes-Barre, Luzerne County, Pennsylvania, who died on January 17, 2003. All persons indebted to said Estate are requested to make payment and those having claims or demands to present the same without delay to Mary Mohr, Executirx, c/o Stephen B. Killian, Esquire, 345 Pierce Street, Kingston, Pennsylvania, 18704. Street, Kingstor Pennsylvania, 18704.

**Attorney** 

200 AAA BANKRUPTCY FREE conf., Lower Fees A + BANKRUPTCY FREE Consultation Ch. 7, 11, 13 LOW RATES 283-1800 Mahler, Shaffer & Pugliese.

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LICENSED HOME DAYCARE

Openings for children

ages infant through 5.

207

Melissa 288-3215 Instructions & 210

Training

DISLOCATED WORKERS

Energy Converters (Encon), Leslie Fay, Tech-

neglas, Dennis Wind-ings, Truth Hardware

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Preparation 245 INCOME TAXES

PREPARED \$15 & UP

Help Wanted 270

**ASSEMBLY** 

FT/ seasonal in store, product assembly. Tools & transportation a must! 1-866-273-6259

QUALITY ORIENTED
PAINTERS/
A TECHNICIANS/ **HELPERS &** 

ESTIMATORS Call 570-839-5920 AUTOMOTIVE

**AUTO/ INDUSTRIAL PAINTER** painters & preppers start. 1 painter needed for 3rd shift. Experience only. \$13.50 to \$17.35 only. \$13.50 to \$17.35 per hour, benefits avail 2nd & 3rd shift prep make up to \$11.55/ hr.
QUALITY INDUSTRIAL

Twin Stacks Complex, Dallas 675-1593 CARPENTER/HELPER

Framing, roofing, siding, etc. Call 654-5775

Help Wanted 270

**CARPENTER & LABORERS** Local commercial gen-eral contractor seeks exp'd. carpenters for Full time employment.

CARPENTER / LEAD Frame & side exp. a must! 570-477-1124

Salary commensura w/exp. Call 477-3827

CARPET HELPER 283-1341 CARRIER

MOTOR ROUTE opening in the Wapwallopen area.

**Call Mario at** 

829-7289

for more information and how you can become a Motor Route Carrier.

CATERING

Looking for quality per-son to operate start up catering business in Wilkes-Barre. Refer-ences & experience needed. No investment required. Call 825-5261

CONSTRUCTION

MEDICAL PERSONS (EMT, LPN, RN) for environmental education program in New England. A required live -inposition in a relaxed, outdoor setting.

800-433-8375 or per month

> NANNY / HOUSEKEEPER

Help Wanted 270

MARKETING/

**COMMUNICATIONS** 

COORDINATOR

orongoing products training sessions. Requirements include having marketing-PR background as well as College degree & a great attitude. Send resume to:

Director of Marketing. 401 Bridge St. Old Forge Pa. 18518 www.goldentech.com

Help me care for my 4 children, plus light housekeeping. I am a stay at home Mom. \$10/hr, M-F, 9am-2pm. Well behaved children. Send work history, plus 3 supervisory references to:
216 Hilltop Dr, W. Wyoming, PA 18644.

**PRODUCTION** 

Due to continued growth, high volume stamper / fabricator has openings on all shifts for the following positions:

Hard Tool Production

Press Operators Precision Shear

Operators CNC Press Brake

Operators CNC Turret Press

Operators
Assembly & Packaging

Must be able to do own

365 Courtdale Ave Courtdale, PA

Arbys

ASSISTANT MANAGER

HAVE FUN!!

Be Recognized

Job Well Done.

Our KFC on Oxford St., Wilkes-Barre will soon be KFC/A&W. We will have positions available

for Entry Level Managers, Counter Help, and Kitchen Help. Day and Evening shifts. We provide uniforms, competitive wage, training, flexible scheduling & management who care about you. Apply in person at the following locations:

755 Kidder St. Wilkes-Barre

523 Wyoming Ave. Kingston

HAVE FUN !!

Be Recognized

Job Well Done.

KFC now has positions available for Counter

755 Kidder St. Wilkes-Barre, PA.

RN POSITIONS

2:30pm -10:30 PM Full time.

10:30pm -6:30 Am Full Time.

Apply in person to: 477 Bonnieville Rd. Stillwater, Pa. or call Cathy or Lisa at. 864-3174

SALES - OUTSIDE

Manufacturer and distributor of specialty chemicals and equipment is expanding and has several local territories available. Individuals will be selling a high quality line of Industrial Chemicals and Equipment to Commercial, Industrial, and Institutional accounts.

stitutional accounts.

We are looking for mer

RESTAURANT

set up and inspection
Pulverman

RESTAURANT

RESTAURANT

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CONCRETE / CEMENT Full time opportunity for qualified individual to oversee the daily maintenance of indoor & outdoor pool / swimming facilities.

A knowledge of applicable state water testing requirements and a current pesticide license are a must. Good starting salary and benefit program. Nation's #1 Waterproofing Co. Looking for contractors experiing Co. Experience of in Concrete installing systems. Must have own truck, tools and in-

Year round work Weekly Pay Best Package in the Apply to: The Resort at Split Rock P.O. Box 567 Lake Harmony , Pa 18624 570-722-9311, fax 570-722-8366 or e-mail sriobs@ptd.net industry

Apply Today! Start Tomorrow and Get Paid This Week! Contact Mr. Thomas at 1-800-777-6292

We offer:

COOK - BREAKFAST **EXPERIENCED** Apply at Pickett's Charge, Dallas 675-4511

COOK / DISHWASHER Immediate PT & full time positions available in our restaurant for cook & dishwasher. Flexible hours include nights & weekends. Must be reliable. Great benefits liable. Great benefits. E.O.E. Apply in person

Boscovs

15 S. Main Street 4th Floor - HR Wilkes-Barre **COOKS & WAIT STAFF** 

Dayshift FT & PT posi-tions available. Apply Abe Hot Dogs, 210 Barney St., W-B. OR for interview 570-822-5892 CYCLE/ YOGA/ STEP

INSTRUCTORS The Athletic Club Call 823-2124

DENTAL HYGIENIST Back Mtn. Experience preferred. FT/PT with excellent benefits. Call Emily at 696-3868

DRIVER

FINANCIAL

WILLING TO EDUCATE Highly motivated indi-vidual for rewarding career in financial serv-ices. Call Primerica Financial Services 822-5571

GARDENER PART TIME

Love taking care of your own garden & need to earn some extra cash? Help needed 5-10 hours per week w/bushes, flower beds, etc at large house in Lake Twp. More time at beginning & end of season. NO MOWING, 570-639-2779 leave message available for Counter Help, and Kitchen Help. Day and Evening shifts. We provide uniforms, competitive wage, training, flexible scheduling & management who care about you. Apply in person: GENERAL **GET YOUR SUMMER** 

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♦ Transportation provided.

• Earn \$60 to \$150 Must be at least

14 years old ♦ Work with friends ♦ Must live in Wilkes-Barre

since trans is provided ♦ No experience

MR. CRUISE 800-552-4872 HANDYMAN

Wanted for 4 or more hours per week, Work includes painting, grass cutting and clean up. Call 570-674-5310

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SWIM INSTRUCTORS

Call Michelle Lahey, Aquatic Director at 655-2255 or apply to Michelle at the Pittston YMCA 10 N. Main St., Pittston,

**LOOKING FOR A JOAT** 

(Jack of all trades)
Duties to include maintenance, light construction, grounds, keeping etc. Must be able to pass State Police Screening, Compensation dependent on experience.

perience. Call 570-735-3677

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fax resume to: 570-655-3220 e-mail resume to: indepchem@aol.com

Send resume to Independent Chemical Corp. Attn: Human Resources PO Box 376 Pittston, PA 18640

SALES PERSON For new home con-struction. Sales experience necessary. Open houses for Model

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SALES REPRESENTATIVE Leading NEPA film vide and new media production company seeks a self starting sales pro-Fast paced, well estab-lished, home health care manufacturer seeks en-ergetic self starter to re-port to the director of marketing. Successful candidate will help coor-dinate various marketing projects as well as professional w/confidence to accept straight commission position. Territory unlimited, main focus 120 miles radius

of Wilkes-Barre. Expenses reimbursed. Send resume to: BOX 3718

TIMES LEADER
15 North Main Street
Wilkes-Barre, PA 18711

SERVICE MANAGERS SERVICE WRITERS

Bridgestone/ Firestone Wilkes-Barre
We are looking for highly motivated candidates that sees a career in an environment that rewards performance. The company has immediate openings due to expansion in the Wilkes-Barre area. We offer base pay, \$25-\$30K per year, monthly bonus programs, comprehensive benefits package, advancement opportunities to store management. Experience in the automotive after market is a plus, however we do offer a training program to self motivated individuals that desire success.

Please call Chris 717-304-7653 for more information or fax resumes to: 866-802-0438

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Ideal for a person with personality plus!

Advancement opportunities available based solely on merit

A true opportunity to make \$400 to \$1000 weekly working full or part time

Insured Vehicle required Contact Mr. Rogers

800-552-4872 SUPERVISOR / MANAGER

Washington Inventory Service, an international company providing in-ventory management services and solutions to the nation's retailers has immediate open-ings for the following-positions in our Wilkes-Barre office: **ASSISTANT MANAGER** 

Responsibilities include onboarding, counseling and development of employees coordinating the operational aspects of an inventory, overseeing and guiding the inventory process, and maintaining exceptional customer relations and satisfaction.

Requirements include associates degree or equivalent experience, preferable in business administration / management, previous supervisory experience, excellent communication and customer service skills and personal computer experience.

INVENTORY SUPERVISOR

Responsibilities include supervising, training and allocating hourly employees throughout the inventory, implementation of account instructions tion of account instructions and compliance
with guidelines and policies while providing an
accurate, timely inventory. Requirements include strong leadership
skills, commitment to
customer satisfaction.
Minimum 1-2 years experience in retail or
service industry a plus.

Please e-mail resume to Sally at wbwisusa@epix.net

Washington Inventory Service 695 Kidder St., Ste 8 Wilkes-Barre, PA 18702 EOE / AA \* \* \* \* \* \*

WAREHOUSE **ASSISTANT** 

Duties:
Open distribution center Set up carriers Verify bundles

Assist managers

Requirements:
• Insurance & DL • Early morning

Heavy lifting required
Must be depend-

Weekends

Call Joyce 831-7337

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ree 877-767-4248 A+ M&M MARS/NESTLE A+ Mai MARS/NESTLE vending route. Unique machine. Great opportunity! Prime locations available now! Excellent profit potential. Investment required \$10K & under TOLL-FREE:

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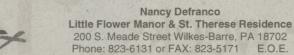
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**CERTIFIED NURSES AIDES** 

3PM TO 11PM & 11PM TO 7AM

We will pay you a premium rate based on your experience. Call for information an interview and a tour Nancy Defranco



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PRE-SCHOOL M-F 7:30 TO 4:00 674-4030

**STAFFING &** SCHEDULING COORDINATOR

**FULL TIME DAYSHIFT** HCR ManorCare Kingston East has a full time position for a staffing scheduler. The responsi bility is to prepare schedule for Nursing Department and maintain appropriate staffing levels on a 24 hour basis according to administrative re-

If you have good communication, organizational skills and interact well with people, call 570-288-



*auirements* 

**HCR ManorCare Kingston East** 200 Second Avenue Kingston, PA 18704

WILKES BARRE TRUCK CENTER

IS GROWING! Needed immediately:

**HEAVY TRUCK PARTS PERSON** DIESEL MECHANIC

> LOT PERSON/DETAILER Apply to Tom @

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REFRIGERATOR GE side by side, 18.9 cubic feet, brown, good condition, \$75. 639-1386 WASHER & DRYER,

415

Building

**Materials** 420 KITCHEN cabinets, oak, all wood, w/ garage & pantry, beautiful, kitchen Aide dishwasher & garbage disposal, Americast double deep sink, all like new, \$2000 for all.

Call 570-288-3280

Accessories 445 BEDROOM SET. Nei-man Marcus Exclusive man Marcus Exclusive Armoire, white washed oak. Dresser, 12 drawer, 2 night stands. Just 6 mo. old. Serious inquiries only, \$2200.
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DINING ROOM FURNITURE China cupboard, table 72", 5 chairs, \$500 OBO 570-735-2652 lv msg DINING ROOM SET
pedestal table with
black lacquer chair
\$1000 new, excelle
condition \$225 OBG

570-499-7708

Furniture & Accessories DINING ROOM Table

Neiman Marcus Ped-estal Exclusive dining room table. Cherry, w/ 4 reg chairs, 2 captain chairs, Intricate design. GUN CABINET

Wood w/etched glass Lighted, great condition Must sell. \$200. OBO. 570-690-7183 LIVING ROOM SET Beige w/ pastel colors. Sofa & chair, 2 end ta-bles, coffee table smoke free. \$400. Exc. Cond. 693-0884 LIVING ROOM SET Sofa Bed, Loveseat, Chair & Ottoman. Hunter green, black & brown Aztec pattern. Dark pine end tables. \$300. OBO. 5 yrs old. Non smokers 570-674-7683

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MATTRESS,

sized, all new, in wrap ping, still boxed, with frame, cost \$600, sel \$280. Call 570-407 3459 or 570-288-6813 Oak Dining Room

Light up hutch, 6 chairs, table includes leaf. Asking \$1,500 OBO. 570-333-5385 SOFA, & 2 Recliner Chairs. All leather. w/ 2 end table & 2 lamps. Good Cond. \$450. OBO. 570-457-7211

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Pools & Spas 505

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2 part time position working with developmentally disabled individuals. One position is located in the Pittston area, hours are Monday through Friday, 9:30AM until 1:30PM (day program experience is a plus) the second position is located in the Wilkes-Barre area, hours are Friday 4:30PM until 8:30PM and Saturdays 10:00AM until 5:00pm. Experience is helpful, training will be provided, valid driver's license is re-

For information or application, call

**Impact Systems** 570-829-3671

JOIN NEPA's **#1 Distribution Center** 

**Part-Time Positions** 

**Heavy Material Handling** \$9.00/hr

Mon-Thurs

4PM - 9PM Call (570) 831-2048 Mon-Thurs., 8am-8pm

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**Drug Screen Background Check CUSTOMER SERVICE REP** 

STUDIO PRINT ~ PRINT-ON-DEMAND The Studio Print Group for Offset Paperback's Print-On-Demand Services is accepting resumes for the position of Customer Service Representative. This is an exceptional career opportunity for the person who seeks a dy-

namic, fast-paced environment to showcase

their talents. Exceptional verbal (phone) and written communication abilities are a core requirement of this position. A degree in Graphic Arts is desired. A minimum of three years printing industry customer service experience is required. Proficiency with Excel, Word, Access and Outlook are required. Desktop software experience in QuarkXPress, Pagemaker

and Photoshop are required. Effective people skills to address customer issues and concern and attention to details of the product-line al services is essential and expected.

If you are interested in being considered for this outstanding career opportunity, please forward your resume in confidence to: **Personnel Department** c/o Offset Paperback Mfrs.,

101 Memorial Highway Dallas, PA 18612 email: hr@opm.com fax: 570-674-9331

**MORTGAGE CAREER OPPORTUNITIES** Local independent financial institution is currently accepting applications for the following positions: Mortgage Loan Processor (Lackawanna County) Full-time. Qualified candidates should possess previ ous banking experience in processing residential mort-

oan submissions, and closing documents. Strong communication skills are necessary. Familiarity with Freddie Mac guidelines and experience with mortgag software is preferred Mortgage Loan Originator (Luzerne County) Fullan aggressive sales mentality, and the ability to work

ndependently at meeting sales requirements. This is a sales-based position and applicants should possess ar established network for mortgage loan originations. Compensation will be incentive-based and commensu-

These positions are ideal for career minded individuals

their confidential resume with code 420.03TL to:

ate with sales levels achieved.

n a rapidly growing mortgage environment. An excelent benefit package accompanies these positions. Qualified applicants should submit

BOX 3715 TIMES ♦ LEADER 15 North Main Street Wilkes-Barre, PA 18711-0250

ADMISSIONS DIRECTOR FT position for a skilled nursing facility.

Knowledge of area referral sources and

marketing necessary. Experience in long

Send resume to:

BOX 3717

term care and regulations a plus.

TIMES LEADER 15 North Main St., Wilkes-Barre, PA 18711

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Fax: 570-675-6562

MUSIC TEACHER

Elem/Sec vocal music position beg. 2003-04 SY. PA cert. in music req. Send standard app, resume, cover letter & copies to cert., clearances,

Mr. Stephen Brodmerkel, Asst. Supt., Stroudsburg Area SD, 123 Linden St., Stroudsburg, PA 18360.

transcripts, evals. & 3 recomm. to:

EOE