

The Dallas Post CLASSIFIED ADS

To place your ad...
 call **829-7130**
 Mon. through Fri. 7:00 a.m. to 5:00 p.m.
 Deadline: Tuesdays at 5:00 p.m.
 Toll free: 1-800-273-7130
 FAX it: 570-831-7312

Sell your car or household merchandise **\$12** Add A Photo
6 lines... 4 weeks...
 AUTO FOR SALE **\$20** 10 lines 4 weeks Incl. Photo
 REAL ESTATE **\$24** 10 lines 6 weeks Incl. Photo

Announcements	100-258	Financial	350-370	Real Estate/Sale	800-835
Employment	260-290	Merchandise	400-535	Real Estate/Rent	840-890
Animals	300-340	Call An Expert	550-758	Transportation	900-980

Instructions & Training 210

COUNTRY WESTERN DANCE LESSONS
 For Beginners All Ages Welcome
 Dupont Fire Hall Dupont, PA
 287-6442
 Every Tuesday Night 8 - 9 pm
 Starting on March 11, 2003
 After lessons open dancing until 11 pm \$4.00 pp
 Sponsored by Anthracite Rose Rose Dance Club

Help Wanted 270

TECHNOLOGY CONSULTANT
 Needed to work on state contract to provide support for school district technology planning efforts. Bachelor's degree in education or technology related field & strong written & oral communication skills, project management experience, ability to work independently required. Experience working in or with schools, strong educational technology knowledge & skills.
 Send letter of interest & resume to:
CURRICULUM OFFICE
Colonial IU 20
 6 Danforth Dr.
 Easton, PA 18045-7899
 FAX (610) 252-5740
 IMPORTANT- PLEASE SPECIFY POSITION IN APPLICATION AND LETTER OF INTEREST
 No phone calls please. EOE
 For all employment opportunities visit us at www.ciu20.org

CLAIMS ADJUSTER
 Immd. opening. Auto Mechanical claims adjuster, office position. No nights or weekends. NO SELLING. Excellent opportunity. Medical & Vacation. Fax resume to:
Mr. Masi at 570-562-7608

DENTAL HYGIENIST
 Back mountain office seeking an enthusiastic full time hygienist. Must be organized, people person with excellent communication skills. Evening hours 1 Sat. per month. If you are interested in joining our quality ethical team send resume to:
Dr. David Spring
 661N. Memorial Hwy
 Dallas, Pa. 18612

GENERAL CLEAN-UP
 Person needed for local trucking company. Top \$\$\$ + benefits
Campo's Express
 800-326-9568
 X 5563

PHARMACIST
 Independent Retail Wyoming Valley Pharmacy. I.V. experience a plus.
 Send resume to:
 BOX 3680
 TIMES LEADER
 15 North Main Street
 Wilkes-Barre, PA 18711-0250

LUZERNE COUNTY HEAD START INC.
 We are looking for qualified and motivated candidates to join our Head Start Team
 ★ **FAMILY WORKER BILINGUAL (Eng./ Sp.)**- FT, W-B
 ★ **FAMILY ADVOCATE**- FT, Wilkes-Barre (2 Positions)
 ★ **TEACHER**- FT , Lake Lehman
 ★ **TEACHER**- FT , Wilkes-Barre Bilingual (Eng./ Sp. preferred)
 ★ **ITINERANT TEACHER**- FT , Temp thru June 2003
 For details visit our website at www.lchs.hsweb.org
 Send or fax resume & letter of interest with 3 written professional references
 ATTN: HR Manager
 Luzerne County Head Start Inc.
 P.O. Box 540, Wilkes-Barre, PA 18703
 FAX: 570-829-6580
 E.O.E. M/F/V/H NO PHONE CALLS

MACHINE ASSEMBLY
 Immediate opening for machine assembler; must have strong mechanical ability. Trade school or min. 5 years exp. in machine maintenance preferred. Competitive salary, excellent company- paid benefits. References & salary history required. Mail or fax resume (Fax: 570-455-2442), or apply in person, Monday through Friday, 9:00 am to 4:30 pm.
EAM Mosca Corporation
 Valmont Industrial Park
 675 Jaycee Dr.
 W. Hazleton, PA 18201

SHIFT ELECTRICIAN
 Alcoa KAMA, a manufacturer of plastic sheet and film, is seeking four experienced electricians with 5 years experience in the electro-mechanical field for our Extrusion facility. A GED or HS Diploma is a must but candidates with a two-year degree in Electronics, Automated Systems or similar degree are preferred. The applicant will be proficient in reading blueprints and ladder logic, able to perform diagnostic tests on DC and AC drives, and be able to troubleshoot systems up to 480 volts. Proven experience with PLCs. General mechanical work will also be required. The position offers a competitive wage and benefit program including 401(k). Interested applicants may apply in person or send resume with salary history to:
Alcoa KAMA
 600 Dietrich Avenue
 Hazleton, PA 18201
 Resumes and Applications will be accepted until **March 12, 2003**
 E.O.E. M/F/D/V

COOK
 PT/FT. Exp. needed. Apply in person:
Pikes Creek Park
 Rt. 118, Pikes Creek
 477-3188

DRIVER/DELIVERY PERSON
 must be 21 with a valid PA driver's license. Apply in person
MATTRESS MAN
 778 Kidder St, Wilkes-Barre 822-7831

ADMISSIONS REPRESENTATIVE ALLIED MEDICAL & TECHNICAL CAREERS
 FORTY FORT, PA (Greater Wilkes-Barre Area)
 If you enjoy helping other, as well as working in a fast paced competitive environment then this is the career for you.
 Send your resume to:
 AMTC
 166 Slocum St., Forty Fort, PA 18704
 Attn: Regional Executive Director
 No Phone Calls.

ASSISTANT DIRECTOR FOOD SERVICES
 for an Acute Care Hospital- Scranton Northeastern, PA. Proven knowledge of production, catering, retail menu development, merchandising, and regulatory standards. Customer service and communication skills a must. Positions feature a competitive salary and benefit package with a generous bonus program. Requirements- Hotel/ Restaurant Degree; CDM or equivalent. Minimum 4 yrs. experience. Interested candidates should send resume & cover letter to:
cmccann@metzcorp.com

ELECTRO TECHNICIAN
 Immediate opening. Basic electronic and electromechanical skills with min. 2 year degree or certification required. Exp. w/ electrical and electronic control of packaging machinery & PLC motor control troubleshooting preferred. Excellent company paid benefits. Must have references. Mail or fax resume (Fax: 570-455-2442), or apply in person, Monday through Friday, 9am to 4:30pm
EAM Mosca Corporation
 Valmont Industrial Park
 675 Jaycee Dr.
 W. Hazleton, PA 18201

SETTLEMENT AGENT(S)/ TITLE PROCESSORS
 United One Resources, Inc. is currently seeking experienced Settlement Agents/Title Processors for our Wilkes-Barre location. In this position you will be responsible for preparing commitments, communicating with lenders & real estate professionals, as well as conducting settlements. Candidates should have previous experience in the industry and at minimum: an associate's degree in paralegal, real estate or accounting. We offer a professional work environment, competitive salary and an excellent benefits package. For consideration please send salary history and resume to:
United One Resources, Inc.
 PO Box 390
 Wilkes-Barre, PA 18702
 FAX: 570-824-7811
 EMAIL: lgarner@unitedonerresources.com

Spring Is Coming... Think Spring Think New Career... Think Healthcare
 HCR ManorCare is offering a 13 day paid training to become a nursing assistant in our facility. Classes will start April 1, 2003, Monday-Friday, 7:00-3:30 p.m. After graduation, you will be hired for the shift of your choice, part time or full time on all three shifts.
 If you are interested in training and growing with a team who is dedicated to the residents quality of life, stop in for an interview Monday-Friday, 9:00-5:00 p.m. at
HCR ManorCare Health Services
 200 Second Avenue,
 Kingston, PA 18704
 E.O.E.

IMMEDIATE OPENING RN SUPERVISOR FT/PT 3PM-11:30PM
 Excellent opportunity to join our staff of friendly, Caring Employees. We offer outstanding benefits, Competitive Salary, 401K Educational Assistance and Opportunity for Career Advancement
LPN FT/PT 11PM-7:30AM
 Call Joan Powell, Human Resources Director
 825-8725 Fax 825-4319
 Or Apply in Person:
HCR MANOR CARE HAMPTON HOUSE
 1548 San Souci Parkway
 Wilkes-Barre, PA 18706
 EOE M/F/D/V

NATIONAL ACCOUNTS CUSTOMER SERVICE REP
 Benco Dental Company is the nation's largest independent distributor of dental supplies and equipment, delighting our customers since 1930. We are seeking a national accounts customer service representative. Successful candidate will be responsible for providing customer service to institutional, government, and partner sharing customers by placing orders and processing returns; preparing quotes and bids; assisting in the preparation and distribution of school kits. Qualifications include good communication and computer skills; previous customer service experience preferred.
 We offer a competitive compensation package, including a flexible benefits program with five health insurance options, dental, vision, short/long term disability, life insurance, vacation/personal time, profit sharing, and a generous 401k retirement plan.
 If this sounds like your type of work environment, we would like to hear from you! Please forward resume/letter of interest or complete an application in person at:
Benco Dental Company
 Human Resources Department
 11 Bear Creek Blvd.
 Wilkes-Barre, Pa. 18702
 Fax: (570)820-3445
 Email: HuResEML@benco.com
 An Affirmative Action Employer M/F/V/D

DIRECTOR OF PATIENT SERVICES & RESIDENT ADMISSIONS Berwick Retirement Village
 Applicant must be a PA licensed nurse or a degreed social worker with strong assessment skills. Two years of LTC experience preferred. Must have excellent people skills and work well with physicians. This position offers a competitive salary and benefit package.
 Please send resume or apply in person to:
BERWICK HOSPITAL CENTER
 Human Resources Department
 701 East 16th St., Berwick, PA 18603
 EOE
 Fax # 759-5035

ADMINISTRATIVE ASSISTANT
 Individual needed for a part time flexible schedule, 20 to 30 hours per week.
 The candidate selected will have a professional telephone manner and be detail & customer service oriented. Applicant must have typing and experience with PCs.
 To apply, send your letter of interest to:
Caroline Youngman
 VP Advertising & Marketing
TIMES LEADER
 15 North Main Street
 Wilkes Barre, PA 18711

DRIVER
 To transport teens.
 Part time, flexible hours.
 Leave message @570-574-9224

\$10.50 Per Hour PART TIME
Mondays & Tuesdays Flexible Hours Available
 You'll be a Customer Care Specialist with Education Direct, answering calls from people throughout the country. The ideal candidates will possess excellent communication and organizational skills, the ability to work independently, basic fluency with computer keyboarding, lots of energy and a positive attitude.
 For consideration, call (570) 961-4838 weekdays 9:00 am to 5:00 pm OR feel free to stop by any weekday between 9:00 am and 5:00 pm.
THOMSON EDUCATION DIRECT
 925 Oak Street
 Scranton, PA 18515
 EOE/AA M/F/D/V

ASSISTANT PRINCIPAL OF ALTERNATIVE EDUCATION PROGRAMS
 Valid PA Elementary & Sec. Principal or Principal K- 12 certification required. Minimum salary \$48,022 negotiable based on experience. Send letter of interest and resume to:
RECRUITMENT OFFICE
Colonial IU 20
 6 Danforth Dr.
 Easton, PA 18045-7899
 FAX (610) 252-5740
 IMPORTANT- PLEASE SPECIFY POSITION IN APPLICATION AND LETTER OF INTEREST
 No phone calls please. EOE
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HUMAN RESOURCES DIRECTOR
 The Times Leader is currently seeking a full time Human Resources Director, a key member of the senior management team.
 The successful candidate will have experience in organizational design & training. The desired candidate should have experience in all areas of Human Resources compensation and benefits programs as well as administration of OSHA & employment safety programs.
 Ideal candidate will possess a four year degree in Human Resources or related field, possess excellent communication and organizational skills.
 We offer a competitive compensation package commensurate with experience.
 Send resume and letter of interest to:
Pat McHugh
 President & Publisher
TIMES LEADER
 15 North Main Street
 Wilkes Barre, PA 18711
 We are an equal opportunity employer committed to diversity in the workplace.

Become a KidsPeace Foster Parent!
 Call us in Scranton for more info.
 800-551-2238