

Deadline
4:30 P.M. Mondays

The Dallas Post CLASSIFIED

Office Hours
8:30 A.M. - 5:00 P.M. Mon. - Fri.



Call 1-800-273-7130 to place your **GUARANTEED RESULTS*** classified ad

Low Rates
6 Lines • 4 Weeks \$12
Call for Business Ad rates

If you don't get results in 4 weeks, we'll run your ad Free for another 4 weeks.

Fax Your Ad
For maximum convenience - 831-7312

Photo Classifieds



AUTO FOR SALE
\$20
Incl. Photo
20 words • 4 weeks



REAL ESTATE
\$22
Incl. Photo
20 words • 6 weeks

Pre-Paid Ads
Ads that fall under the following criteria must be paid in advance of publication: Work wanted • Situations wanted All ad for moving, if they are leaving the area. All ads for going out of business. Ads from outside our circulation area.

Box Numbers
Blind Box Numbers are available. They may be mailed or picked up. \$3.00 charge. All information concerning the box number is confidential, and we cannot disclose the identity of the Box Holder.

Errors & Ad Cancellations
Read your ad carefully the first day it appears and report any errors before the next edition: this will be the only proof you will receive. Errors should be reported immediately as *The Dallas Post* can be responsible for the first incorrect insertion only. Cancellations must be called in before the regular ad deadline.

The Dallas Post reserves the right to reject, edit or properly classify all advertising submitted for publication. We will not knowingly accept an advertisement that might be considered misleading, fraudulent, illegal, unfair, suggestive, in bad taste or discriminatory.

Benco Dental Company is the nation's largest independent distributor of dental supplies and equipment, delighting our customers since 1930. We are seeking conscientious, detail-oriented individuals who desire a stable, team-oriented environment with opportunities for ongoing training and career pathing. The following positions are available:

Technical Services Coordinator

Coordinates all central technical service efforts, including company-wide service policy and fleet management; communicate with regional service managers on service & training issues; design & implement on-going service training; develop new service programs; maintain the service tech compensation plans. Position requirements include the ability to communicate effectively and excellent customer service and computer skills; familiarity with service agreements and contracts a plus.

**Customer Service Representatives
(2 Positions)**

**Bilingual Customer Service Representative
(Spanish and English) (1 Position)**

The successful candidates will assist customers via telephone regarding merchandise/small equipment orders. Position requirements include the ability to communicate effectively and excellent customer service and computer skills.

Service Scheduler

Responsibilities include scheduling dental equipment service calls, reconciling service logs for invoicing, and special projects. Successful candidate will possess excellent communication, organizational, and computer skills. We offer a competitive compensation package, including a flexible benefits program with five health insurance options, dental, vision, short/long term disability, life insurance, vacation/personal time, profit sharing, and a generous 401k retirement plan.

If this sounds like your type of work environment, we would like to hear from you! Please forward resume/letter of interest or complete an application in person at:

Benco Dental Company

Human Resources Department
11 Bear Creek Blvd. Wilkes-Barre, Pa. 18702
Fax: (570)820-3445 Email: HuResEML@benco.com
An Affirmative Action Employer M/F/V/D

NURSE MANAGER

LITTLE FLOWER MANOR
is seeking a Professional Nurse who is mission oriented, motivated, and experienced in Clinical and Management skills. Should be a take charge individual.

This Nurse will be responsible for the Nursing Care in a 46 Bed Unit and the Supervision and Direction of the Staff.

Enjoy working with a well-supported professional Team that has the freedom to do their work, and where their attention and ideas are appreciated.

For Information and an interview contact:

Nancy Defranco, RNC, DON
Little Flower Manor and
St. Therese Residence
S. Meade St., Wilkes-Barre, PA 18702
Phone: 570-823-6131 Fax: 570-823-5171
EOE



CERTIFIED NURSES AIDES

If you are ready for a change
If you are committed to providing quality care to the elderly, and seeking that they are treated with dignity and respect and compassion
If you want to work as a team member where you have the freedom to do your job and where your support and professionalism and ideas are appreciated, and
If you are seeking secure long-term employment with good benefits,

...then Little Flower Manor
wants you as an employee!

Call for available shifts

We will pay you a premium rate based on your experience.

Call for information an interview and a tour.

Nancy Defranco
Little Flower Manor & St. Therese Residence
200 S. Meade Street Wilkes-Barre, PA 18702
Phone: 823-6131 or FAX: 823-5171 E.O.E.



PERSONAL CARE ASSISTANTS

NEEDED FOR 2ND SHIFTS. PLEASE APPLY

MOUNTAINSIDE MANOR

675-5108

Genesis ElderCare

Riversstreet Manor
440 N. River St., Wilkes-Barre, PA

RN SUPERVISOR - PT, 3-11

LPN - FT, 3-11

* \$2/hr shift differential *

CNA - FT, 11-7/PT, all shifts

New, expansive benefit program!

Call Sandy Currie, Recruiter

1-800-539-1599 or 586-6466

SCHOOL DIRECTOR

Post secondary proprietary school seeks individual to manage Kingston branch. Must have experience as an educational administrator with a management background. The qualified candidate must be detail oriented, have the ability to handle multiple tasks, and be student focused. FT, salaried position. Please fax resumes to

331-2012

E-mail ryneski@epix.net or call Maureen 331-2006

GRAPHIC DESIGNER

Benco Dental, the nation's largest independently owned distributor of dental supplies and equipment since 1930, is seeking a talented graphic designer to join its dynamic Marketing team.

The successful candidate will be responsible for the development, quality control and production of graphic design materials for a broad range of projects, including corporate and product publications, sales promotion, literature, trade shows, and web design.

This position offers a fast-paced team environment to enhance creative and technical growth. Minimum qualifications include an associate degree in Graphic Design or related field with four years experience or equivalent combination of education/ experience in preparing and producing high-quality, four-color materials; expert knowledge of PageMaker, Photoshop and Illustrator; computer and technical skills a plus; an eye for detail, excellent communication, project management and organizational skills essential for maintaining accuracy during tight deadlines.

We offer a competitive compensation package, including a flexible benefits program with four health insurance options, dental, vision, short/long term disability, life insurance, vacation/ personal time, profit sharing and a generous 401K retirement plan.

For consideration, please forward resume and several non-returnable samples of your best work (photocopies acceptable) to:

Benco Dental Company
Human Resources Department
11 Bear Creek Blvd.,
Wilkes-Barre, Pa. 18702
Fax: (570)820-3445
Email: HuResEML@benco.com
An Affirmative Action Employer M/F/V/D

DENTAL ASSISTANT

A full time position is available at the Monroe-Noxen Health Center in Noxen, PA X-Ray certification is needed. Full Benefit package. Send resume to:

Human Resources Rural Health Corporation of NE Pa.

1084 Route 315

Wilkes-Barre, PA 18702-7012

Fax (570) 825-8990

EOE M/F/V/H AA

DELIVERY ROUTES

AVAILABLE

in the following areas:

- ➔ PITTSTON
- ➔ DUPONT
- ➔ EXETER
- ➔ SHAVERTOWN (motor route)
- ➔ FORTY FORT

TIMES LEADER

829-7206

FOOD SERVICE WORKERS

Metz & Associates is looking for full and part time food service workers including dishwashers, servers, cooks, cashiers, utility workers and catering. Various shifts available.

Apply today!!!

Applications will be accepted M-F, 9am to 11am & 1pm to 3pm @
Wilkes University
Student Center Building.

DRIVER/ DELIVERY

To deliver product on established routes. Trucks are 22' to 24' straight body type. Full time with full company benefits.

Apply Mon. thru Fri. from 8am to 4pm. to:
Keyco Distributors Inc.
Hanover Industrial Park, W-B

YARD WORKER

Full time yard worker needed for wholesale yard Must be 18 years of age and have a valid PA drivers. Apply

RAVE'S LANDSCAPING
Edinger Rd. Dallas

PEDIATRIC PHYSICAL THERAPIST

Seeking FT Licensed physical therapist to join early intervention program. Work with children birth to 12 yrs. of age. Work in a variety of settings i.e. home, community and center based. Exp. with children req'd. Send letter of interest and resume to:

New Hope of PA, Inc.

1150 Wyoming Ave.
Wyoming, PA 18644
EOE

Marketing Manager

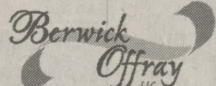
Berwick Offray, LLC, world's largest manufacturer of ribbons and bows, has an opportunity for two product managers for Sales and Marketing Department.

Responsibilities include product line development and catalog production for retail customers utilizing ribbon and bows for wrapping and decoration. Product Managers also assist in identifying developing trends and prepare concepts and present to management and large accounts.

Qualified candidates should have a Bachelor's Degree in marketing or related major, 5-10 years of marketing experience and a fashion/color sense, attention to detail, a proven ability to work with confidential data, (customers, prices, retails and new products not yet in 1 marketplace) and be willing to and able to travel including airline travel (10%-15%) Computer proficiency with MS Excel and MS Word a must, MS Access a plus. Candidates must be a self-starter, can meet deadlines, and works well in a team environment.

Berwick offers competitive compensation plus bonus, benefits program including medical, dental, and prescriptions, life insurance, paid vacation, 401K with profit sharing, tuition reimbursement and more.

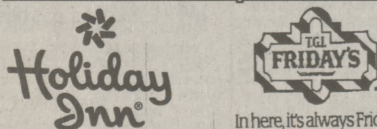
Please send resume, cover letter(including salary requirements) to: Melvin Stojakovich, Jr. Human Resources, Berwick Offray LLC, P.O. Box 428 Bombay Lane, Berwick, PA 18603



or email mel.stojakovich@berwickindustries.com
EEO M/F/V

M & B Inn PARTNERS

Owners and Operators of:



Is Looking For Hospitality Superstars For Its Newest Hotel in Wilkes Barre, PA.



If you are friendly, outgoing and desire to work for an Award Winning Organization.

- ◆ Housekeepers ◆ Maintenance
- ◆ Houseperson ◆ Night Auditors
- ◆ Front Desk Clerk

Full and Part time positions available. Generous benefit packages available.

Apply in person at the
Holiday Inn
880 Kidder St.
Wilkes Barre, Pa. 18702

Dallas Township Seeks Employee for ROAD DEPARTMENT

Dependable hard-working individual who enjoys working outdoors in both hot and cold temperatures. 40 hours per week + overtime. Applications available at:
Dallas Township Municipal Building
601 Tunkhannock Highway
Dallas, PA 18612

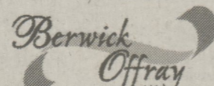
COST ACCOUNTING SUPERVISOR

Berwick Offray, LLC, world's largest manufacturer of ribbons and bows, is seeking qualified candidates for our **Cost Accounting Supervisor** opportunity. This position is responsible for supervising (2) direct reports and managing an integrated manufacturing cost system in a multi-plant environment. Work duties include the supervision of cost accounting staff; setting of standards for inventory evaluation; maintenance of cost accounting systems; oversight of inventory reduction objectives; monthly valuation and control of finished goods, raw materials and WIP inventory; and various forecasting activities for purchasing and manufacturing expenses.

The position requires a Bachelor's degree in accounting or finance (CMA or CPA preferred), 3-5 years experience as a cost accountant in a manufacturing environment, preferably in a consumer products environment. Position requires excellent computer skills with proficiency in MS Excel (familiarity with MAPICS software preferred, but not essential), good knowledge of manufacturing processes and the ability to interface with individuals at all levels and departments. Must be a self-starter, detail oriented, organized with excellent analytical skills, and a team player that can meet deadlines.

Berwick offers competitive compensation plus bonus. Benefits program including medical, dental, prescriptions, life insurance, paid vacation, 401(K), with profit sharing, tuition reimbursement and more. Please send resume, cover letter (including salary requirements) to:

Melvin Stojakovich Human Resources
Berwick Offray, LLC
P.O. Box 428, 428 Bombay Lane Berwick,
PA 18603



or email to mel.stojakovich@berwickindustries.com
EOE M/F/V/D

MANUFACTURING POSITIONS

Local silk mil manufacturing company seeks the following positions:

YARN PICKER

1st shift

CLOTH DOFFER

2nd shift

Salary commensurate with experience. Benefit package with 401(k) plan.

American Silk Mills Corp.

75 STARK ST. Plains, PA 18705
EOE

WAREHOUSE FORKLIFT DRIVERS F/T & P/T

GREAT JOBS

SIGN ON BONUS!

Join Staff Management at our client's premier facility in Mehoopany. We now offer skilled positions and ALL of the training provided!

- ◆ Start immediately
- ◆ Weekend shifts too
- ◆ Weekly paycheck
- ◆ No experience nec.
- ◆ Shift differentials
- ◆ Must be at least 18
- ◆ Up to \$9.50 per hour
- ◆ Weekly paycheck

Call to schedule an interview!

800-984-3488

ext. 111-578

Or apply online at:

www.sm.peoplescout.com

Media Code: 111 Job Code: 578

Bishop O'Reilly Jr. High School

is seeking qualified teaching candidates for the following positions:

- FT language
- French/Spanish
- PT music

Please call 288-1404 ext 333

PLACE AN AD IN THE DALLAS POST