Deadline

4:30 P.M. Mondays



# The Dallas Post CLASSIFIED

Office Hours

8:30 A.M. - 5:00 P.M. Mon. - Fri.

## Call 1-800-273-7130 to place your GUARANTEED RESULTS\* classified ad

**Low Rates** 

6 Lines • 4 Weeks \$12

Call for Business Ad rates

If you don't get results in 4 weeks, we'll run your ad Free for another 4 weeks

Fax Your Ad

For maximum convenience - 831-7312

**Photo Classifieds** 



Incl. Photo

Incl. Photo 20 words • 6 weeks

REAL ESTATE

**Pre-Paid Ads** 

Ads that fall under the following criteria must be paid in advance of publication: Work wanted • Situations wanted All ad for moving, if they are leaving the area. All ads for going out of business. Ads from outside our circulation area

**Box Numbers** 

Blind Box Numbers are available. They may be mailed or picked up. \$3.00 charge. All information concerning the box number is confidential, and we cannot disclose the identity of the Box Holder.

**Errors & Ad Cancellations** 

Read your ad carefully the first day it appears and report any errors before the next edition: this will be the only proof you will receive. Errors should be reported immediately as The Dallas Post can be responsible for the first incorrect insertion only. Cancellations must be called in before the egular ad deadline.

The Dallas Post reserves the right to reject, edit or properly classify all advertising submitted for publication. We will not knowingly accept an advertisement that might be considered misleading, fraudulent, illegal, unfair, suggestive, in bad taste or discriminatory.

## **BIG PACK** ATTACK

#### 100 Immediate Starts!!!

Industrial Support Personnel needed to start a new venture!

Call us to learn more about how you can become part of this Great long-term job opportunity.

Day Shift, Fun Upbeat Atmosphere, Great Incentives, No heavy Lifting, Health Dental Life Insurance

> **Packaging and Assembly Experience Necessary**

Mehoopany / Tunkhannock, Meshoppen, Wilkes-Barre and surroundings area also Call us immediately for more information: 825-2105



#### **ACCOUNTS** RECEIVABLE CLERK

We are currently seeking an experienced Accounting Clerk. Duties include processing daily sales invoices and performing job cost analysis. You should be familiar with month end closing procedures and have a working knowledge of Microsoft Office. A.S. Accounting degree preferred. Competitive salary and full company benefits including 401(k).

Please send resume and cover letter to:

WEPCO, INC. PO Box 381 Pittston, PA 18640

## **Administrative Assistant**

Education Direct, is currently searching for an Administrative Assistant to provide clerical support to a diverse management group.

Qualifications include a Associates degree from a two-year college or university; or three to five years related experience. Experience in Microsoft Office, Power Point and Excel required. Background experience in accounting

Education Direct is the world's largest accredited provider of offsite career training and degree programs. We are among the Thomson family of companies, a leading international publisher of educational content K-12 to College, as well as professional markets.

We offer a full benefit package including:

Medical, Dental & Vision plans, Tuition Reimbursement Opportunities, 401K Retirement Plan, Education Direct Program Discounts, Vacation, Sick & Personal Days.

For consideration, please send resume to:

## THOMSON

**EDUCATION DIRECT** 

Director, Human Resources Education Direct 925 Oak Street-Dept.HR Scranton, PA 18515

NO PHONE CALLS PLEASE EOEE/AA

#### **HEAD NURSE OBSTETRICS**

Wayne Memorial Hospital is seeking an Obstetrics Head Nurse. Position offers excellent salary and benefits, including Blue Cross / Blue Shield Indemnity Health Care benefits, including family coverage, sign on bonus, relocation assistance and very generous time off program.

Requirements include previous management and clinical experience in OB or related setting, and current PA license. BSN preferred.

This professional challenge will present exceptional opportunity to be innovative and be a part of a dedicated team providing quality care for expanding This and other opportunities may be viewed on the Hospital's Web www.humanresources @wmh.org. Fax, email or

**Wayne Memorial Hospital Human Resources Department - TL** 601 Park Street, Honesdale, PA 18431 Fax: (570) 253-8397 Email: humanresources@wmh.org

Equal Opportunity Employ

#### HIGH SCHOOL PRINCIPAL HIGH SCHOOL **VICE-PRINCIPLE**

The Greater Nanticoke Area School District is now accepting applications for

employment for the above positions.

Applications can be obtained by calling the office of the Superintendent at 735-1270 between the hours of 8:00 am and 1:00 pm.

#### LICENSED CUSTOMER SERVICE REP

For Wilkes-Barre P & C Insurance Agency. Call 822-9229

#### PEDIATRIC PHYSICAL **THERAPIST**

Seeking FT Licensed physical therapist to join early intervention program. Work with children birth to 12 yrs. of age. Work in a variety of settings i.e. home, community and center based. Exp. with children rea'd. Send letter of interest and resume to:

> **New Hope** of PA, Inc.

1150 Wyoming Ave. Wyoming, PA 18644

#### SALES **OPPORTUNITY**

Corporate Express, is a leading distributor of office products and office furniture. We are seeking a dynamic, creative and selfdirected individual to join our Furniture Sales team. Top candidates will have 5+ years successful contract furniture sales experience. Candidate must be able to prospect and develop relationships in the business and design community. Must possess a team oriented style, have proven track record of accomplishments and thrive in a fast paced environment. We offer an excellent salary and benefits package. Please mail resumes to **Human Resources at:** 

Corporate Express

P.O. Box 1575. Harrisburg, PA 17105, fax to 717-985-1767, or email: heather.reed@cexp.com

### Wayne Memorial Hospital **NURSING OPPORTUNITY**

sive Health Care System delivering servces in a rural community. Modern faciliies, advanced clinical equipment and a Nursing Department that has maintained consistent staffing levels without mandating overtime distinguishes our hospital in the region. Current openings include:

**OPERATING ROOM RN** FT/PT/PD with On -Call

PCU RN (float to ICU) FT/PT Evening Shift

MAT/CHILD HEALTH RN FT/PT Night Shift

Excellent wages, flexible benefits, structured sign on incentive options, relocation assistance, BSN annual incentives, very generous Paid Time Off program, Blue Cross / Blue Shield Indemnity Health Insurance including family coverage highlight this employment package. Enhanced hourly rates for Registered Nurses who prefer per diem arrangements. If you would like to join this dedicated team, Fax, email or mail resume to:

Wayne Memorial Hospital

Human Resources Department - TL 601 Park Street, Honesdale, PA 18431 Ph: (570) 253-8989 Fax: (570) 253-8397

Email: humanresources@wmh.org **Equal Opportunity Employer** 

#### **HEAVY EQUIPMENT MECHANIC**

Full/part time position available immediately. Experience with CAT equipment a plus. EOE. Send resume or application to:

LINDE ENTERPRISES, INC. P.O. BOX A HONESDALE, PA 18431 570-253-2643

#### CNAs

Positions Available. Full and Part Time ALL SHIFTS

(Differential for 3-11 & 11-7) Rates based on experience. Premium weekend rates, benefit package.

Apply in person: Cheryl Butry, RN, DON

#### **EVENING RECEPTIONIST**

4:00 PM - 7:00 PM (Monday-Friday) Apply in person:

Heritage House 80 E. Northampton St., W-B, PA 18701 Div. of WVHCS

#### **CONSTRUCTION YARD CLERK**

FT position opening at local heavy and highway electrical construction company. Duties include maintaining shipping, receiving, inventory & equipment records. Telephone correspondence & various associated paperwork. Computer & forklift exp. helpful. Send resume and salary re-

> **Wyoming Post Office** Box 242 Wyoming, PA 18644 We are an equal opportunity employer



### Genesis ElderCare

**Riverstreet Manor** 440 N. River St., Wilkes-Barre, PA Would Like To Invite CNAs, LPNs and RNs

#### TO ATTEND OUR OPEN HOUSE May 30, 4pm to 6pm

Enjoy refreshments & tour of our facility. Call Sandy Currie, Recruiter 1-800-539-1599 or 586-6466

#### **WAREHOUSE PERSON**

Building Products Company looking for warehouse/driver CDL license. Exc. benefits package w/401K plan. EOE. Apply in person to:

Joe Dula **GSI Building Products** R 66 E. Liberty St. Ashley, PA

SIGN ON

Join Staff Management at our client's

premier facility in Mehoopany. We now

have skilled positions and

WE provide ALL of the training!

Up to \$9.50/hr.

**Part Time** 

**Training Provided!** 

To schedule an interview call

us at 800-984-3488

extension 111-S78

OR apply online at:

www.sm.peoplescout.com

Media Code: 111Job Code: S78

Either way contact us today!

♦ Start immediately

♦ Weekend shifts too

♦ Weekly paycheck

♦ All shifts available

♦ No experience nec.

♦ Must be at least 18

## MAGIC GROUP

PAPER

The Paper Magic Group, Inc., a manufacturer and distributor of greeting cards and seasonal products, a leader in our industry, has an immediate opening n our corporate headquarters for a sales analyst reporting to our Marketing Research Manager.

Primary duties include developing and maintaining databases of key customers retail sales data, preparing analysis of sales performance by region trade class, customer demographics and product

Bachelor's Degree in Business Related Major required. Experience in a similar position preferred. Must be proficient in Microsoft Excel, Word, and We offer a competitive salary and benefits pack-

age, with paid downtown parking, 401(k), medical and dental insurance, paid vacations and holidays Monday through Friday daytime work schedule.

If you are interested in joining a winning team you should fax or send a resume with salary require

The Paper Magic Group Inc. Attn; Human Resources Department P.O. Box 977 Scranton, PA 18501 Fax: (570) 207-7825

Pre-Employment Drug Testing Required EOE/Employer

PLACE AN AD IN THE DALLAS POST

## ASSISTANTS NEEDED FOR 2ND & 3RD

SHIFTS. PLEASE APPLY MOUNTAINSIDE MANOR

PERSONAL CARE

675-5108



PT 3-11, 6 days / pay every other W/E PT 11-7, 4 days / pay every other W/E

CNAS

PT 7-3 Just every other W/E FT 3-11, every other W/E PT 11-7, 8 days / pay every other W/E

**PERSONAL CARE UNIT** 

LPN

PT 3-11, 8 days

Benefits include paid health, vision, sick & vacation time, personal days, tuition reimbursement & pension plan, depending on hours worked.. Interested applicants should fax resume to 674-3132 or please call 675-2131 ext. 378, or email to

#### PRESS / PLATE OPERATOR (Three Positions Open)

Make ready and operate web newspaper press. This press is currently an offset press.

Prepare negatives for exposure to printing plate Exposes a photo-polymer coated metal plate to negative film semi-automatic and automatic equipment to produce offset printing plates. The selected candidates will have essential duties and responsibilities to include the following:

• Ability to use a densitometer in the setting of ink. The densitometer will be ed in both solid print and in gray bar areas

Adjust controls to regulate black and color ink to density standards. Adjust controls to regulate water. Achieve and maintain a correct ink/water

Ability to do page impositions including color positions for straight, collect

press runs consisting of broad sheet, tabloid and booklet publications.

Operate and set-up for press runs.

• Operate running console by:

■ Preset all ink controls, preset all water controls

■ Preset and maintain all cut-off compensators Preset and maintain tensions for all roll sizes Preset and maintain all PIV setting.

■ Set register with a minimum of waste, including black plates

Perform all make ready duties based on pre press reports. Be able to perform maintenance on and about the press.

Prepare negatives for exposure. Operate the plate processing equipment. Place unpunched plate in & remove from semi-automatic punching

We are willing to train the right candidate who is dependable, responsible and willing to learn The Times Leader offers a competitive salary and benefits program. To apply send or email your resume to:

**Chuck Winner, Pressroom Superintendent** TIMES LEADER

15 North Main Street, Wilkes-Barre, PA 18711-0250 email: charlesw@leader.net We are an equal opportunity employer committed to diversity in the workplace

## Got an apartment to rent?

Post a vacancy with Apartments.com and gain access to thousands of potential renters each

and every day.

apartments.com.

♦ WilkesBarreScranton 

com

PLACE AN AD IN THE DALLAS

Modular Home Co, Residential Exp. required

Plumber trainee position also avail. Benefits, Insurances, 401K

Sun Building Systems #9 Stauffer Ind. Park Taylor, PA 18517 Fax (570) 562-0737

# **Enjoy The Convenience** Of Home Delivery.

The Dallas Post

829-5000

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