

Deadline
4:30 P.M. Mondays

The Dallas Post CLASSIFIED

Office Hours
8:30 A.M. - 5:00 P.M. Mon. - Fri.



Call 1-800-273-7130 to place your **GUARANTEED RESULTS*** classified ad

Low Rates
6 Lines • 4 Weeks \$12
Call for Business Ad rates

If you don't get results in 4 weeks, we'll run your ad Free for another 4 weeks.

Fax Your Ad
For maximum convenience - 831-7312

Photo Classifieds



AUTO FOR SALE
\$20
Incl. Photo
20 words • 4 weeks



REAL ESTATE
\$22
Incl. Photo
20 words • 6 weeks

Pre-Paid Ads
Ads that fall under the following criteria must be paid in advance of publication: Work wanted • Situations wanted
All ad for moving, if they are leaving the area.
All ads for going out of business.
Ads from outside our circulation area.

Box Numbers
Blind Box Numbers are available. They may be mailed or picked up. \$3.00 charge. All information concerning the box number is confidential, and we cannot disclose the identity of the Box Holder.

Errors & Ad Cancellations
Read your ad carefully the first day it appears and report any errors before the next edition: this will be the only proof you will receive. Errors should be reported immediately as *The Dallas Post* can be responsible for the first incorrect insertion only. Cancellations must be called in before the regular ad deadline.

The Dallas Post reserves the right to reject, edit or properly classify all advertising submitted for publication. We will not knowingly accept an advertisement that might be considered misleading, fraudulent, illegal, unfair, suggestive, in bad taste or discriminatory.

2nd Shift CNC Technician
Rapidly growing injection-molding company looking for a highly motivated person for a 2nd shift CNC Technician. Computer experience is required. A strong mathmatic background is a plus. Will train the right candidate. Must be able to work overtime. Please apply in person to:
Carpenter Certech, Inc.
Hanover Industrial Estates
550 Stewart Rd, Wilkes-Barre, PA 18706
NO PHONE CALLS PLEASE!!!!
AN EQUAL OPPORTUNITY EMPLOYER
M/F/N/D

CARRIER FOR BACK MOUNTAIN
\$500 - \$700 per month
Call George 829-7124

FULL TIME
Hours are 8:00AM-4:30PM, Monday-Friday. Starting at \$7.75/hour. Medical/dental benefits after 90 days.
Duties include:
◆ Shipping and packaging of samples & displays
◆ Sending out literature
Send resume to:
BOX 3298
TIMES ◆ LEADER
15 North Main Street
Wilkes-Barre, PA 18711
EOE

Sales Professionals
As a Professional Telephone Agent with Education Direct, you will receive a starting rate of **\$8.50 per hour**. After six months, earn up to **\$10.00 per hour**. Prove yourself as a top agent and earn up to **\$14.00 per hour and possibly more...**
Answer calls from people throughout the country who are looking to start or advance in their present jobs or call people who contacted us on our educational programs. Plus you'll have an opportunity to work on other exciting projects.
You'll also receive these outstanding benefits:
● Paid Training
● 401(k) Retirement plan
● Paid Holidays/Vacation
● State-of-the-Art Call Center
● Opportunity for Advancement
● Health Insurance
● Paid Life Insurance and AD&D
● Tuition Reimbursement Opportunities
● Education Direct Programs

HUMAN RESOURCES ADMINISTRATOR
Fast paced, growing company has an immediate opening for a Human Resource Administrator. Applicant must be "Hands On" individual. This high profile position requires a working knowledge of federal and state labor laws, effective organizational and time management skills and adequate computer abilities. Excellent oral and written communication skills are necessary. Main job duties include all aspects of hiring, recruiting, employee benefits and personnel file maintenance. Prior experience required. We offer competitive salary and benefit package. Please send resume and salary requirements to:
BOX 3295
TIMES ◆ LEADER
15 North Main Street
Wilkes-Barre, PA 18711

APPRENTICE 1
PPL Gas Utilities is seeking to fill an Apprentice 1 position in the Pittston area. We are seeking applicants to perform construction and maintenance work associated with the natural gas business. Knowledge of equipment operation and pipeline construction is preferred. H.S. diploma or equivalent and driver's license required. We offer a competitive salary and excellent benefits package. Pre-employment drug screening is required. Please reference Job #01-065 when responding.
Send fax or e-mail resume to:
PPL Gas Utilities
555 Camargo Road
Quarryville, PA 17566
Attn: Yvonne Zell
Fax: 717-806-1998
E-Mail: eyzell@pplweb.com
EEO/AA/M/F/D/V

BARTENDERS/ BARMAIDS
hard working congenial, energetic, team players needed at Irem Country Club. Call 675-1134 ext. 221 for interview.
Opening March 18th

GLENMAURA NATIONAL GOLF CLUB
Has the following positions available:
GOLF COARSE MAINTENANCE STAFF
CLUBHOUSE WAIT STAFF
LIFEGUARDS
Full & part time positions. Experience preferred.
Apply in person or send/fax resume:
Glenmaura Nat'l. Golf Club
100 Glenmaura Nat'l. Blvd.
Moosic, PA 18507
Fax: (570) 343-8131

Build Your Career While Helping Others Advance Theirs!
The ideal candidate will possess excellent communication skills, the ability to work independently, lots of energy, and a sincere desire to succeed.
For consideration call
(570) 961-4838
Weekdays- 9:00a.m. to 9:00p.m.
Stop by any weekday between 9:00a.m. and 5:00p.m.
THOMSON
EDUCATION DIRECT
Formerly Harcourt Learning Direct
925 Oak Street - Dept. TMST
Scranton, PA 18515
EOE/AA M/F/D/V

PRINTING SUPERVISOR
Press department shift supervisor with strong web offset printing background sought for stable Wilkes-Barre area magazine printer in business 30+ years. Experience w/4 color process & prior supervisory experience required. 3 rd shift, competitive salary and benefits. If you would like to join our team, send resume with salary history to: HR Manager
Kappa Graphics
50 Rock St, Pittston, PA 18640

AUTO RECONDITIONER
MOTORWORLD has an immediate opening for a full time Auto Reconditioner. We offer competitive wages and an excellent benefit package. A valid PA driver's license and a clear driving record are required. Apply in person to Steve Serge at:
MotorWorld
150 MotorWorld Drive
Wilkes-Barre, PA 18703
(570) 821-3759
E.O.E.

CLERICAL SUPPORT DATA ENTRY
Great opportunity for an organized individual. This position requires good computer skills preferably in MS Office, keyboarding, and data entry. Excellent organizational and communication skills required. Candidate must be organized, reliable, attentive to detail, and possess a strong work ethic. Must have the ability to work well in a team environment. Flexibility work hours possible.
We provide a friendly working environment and a competitive compensation and benefits package including 100% tuition reimbursement.
GUARD INSURANCE GROUP
Employment Coordinator
GUARD Insurance Group
16 S. RIVER ST. P.O. A-H
Wilkes-Barre, PA 18703
E-mail: jobs@guard.com
Fax: 570-823-5930
Visit us on the web www.guard.com

HAIRSTYLIST
Ft/Pt., busy Dallas salon
No following necessary
Ask for Dave
Call 675-4701

Now Hiring DATA ENTRY KEYERS
Liberty Business Information, Inc. is now accepting applications for experienced (alpha/numeric) Data Entry Keyers in their Wilkes-Barre facility.
● WE OFFER FULL & PART TIME HOURS
● NO WEEKENDS
Starting wages are \$8.50/hr. We offer paid holidays, paid vacation and health insurance. Full time hours are 9 to 5 Monday thru Friday, Part time hours are 9 to 3 Monday thru Friday.
If you are looking for an opportunity and a future with a growing company, please call Liberty Business Information to arrange an interview.
(800) 339-9043

INSURANCE STAFF POSITION
◆ Located in the W-B area
◆ Assist with agent's marketing efforts
◆ Provide quality service to State Farm policy holders
◆ Competitive salary
This employment opportunity is with a State Farm agent, not with State Farm Insurance Companies and requires the successful completion of licensing requirements to sell and service State Farm products.
Please mail or fax resume:
State farm Agency
Field Office
600 Baltimore Drive W-B, PA 18702
Ph: 570-821-7525 Fax: 570-821-7535

BANKING OPPORTUNITIES
Due to the expansion of our organization, we are seeking highly motivated, experienced bankers looking for a job opportunity with a progressive company that places a strong emphasis on customer service.
Our expansion has created the following positions in our Wilkes-Barre and soon to be open Kingston Offices:
PERSONAL BANKING REPRESENTATIVES
Candidates for these positions must have teller and new account experience and be extremely customer service oriented. Full and part time positions are available.
First Heritage Bank offers a competitive salary and benefits package in addition to a pleasant working environment. Interested individuals should forward a resume to:
FIRST HERITAGE BANK
Human Resource Dept.
64 N. Franklin St., P.O. Box 810
Wilkes-Barre, PA 18703-0810
Fax: (570) 821-8559
Email: hr@firstheritagebank.com

There's No Need To Rely On Luck
when looking for a place where the respect you give is returned to you ten times over....
SIGN ON BONUS !
RN SUPERVISOR - FT, 3-11 & 11-7
LPNs - FT/PT, 3-11 & 11-7
CNAs - PT, 7-3 & 11-7
Pool Available For All Positions
We're looking for nurses who care and are committed to quality care. Competitive salary & benefits package.
☆☆☆☆☆☆
RECEPTIONIST - FT, dayshift
Call us at Kingston Commons where love is ageless.
Kingston Commons
615 Wyoming Ave., Kingston, PA 18704
570-288-5496 / Fax: 570-288-8335
E.O.E.

CRNA
\$15,000 SIGN ON BONUS
COMPETITIVE WAGES & BENEFITS
Full-time position available. Must have current certification as a CRNA and current PA RN license. Qualified candidates should mail resume to:
Human Resources Director
Sunbury Community Hospital
350 N. 11th St.
Sunbury, PA 17801
or fax us at: 570-286-3576
E-mail: human.resources@sunburyhospital.com

LIBRARIAN
Part time news librarian. Education in Library Sciences and computer capability required. Experience a plus. Send resume and cover letter to:
Diana Kurutz
The Times Leader
15 North Main St.
Wilkes-Barre, PA 18711

UNITED METHODIST HOMES
A financially stable, not-for-profit organization
WANTS YOU
TO JOIN OUR ORGANIZATION TO DELIVER A CONTINUUM OF EXCEPTIONAL SERVICES TO OUR ELDERLY POPULATION.
IF YOU ARE LOOKING FOR A REWARDING AND CHALLENGING CAREER THAT WILL MAKE YOU PROUD TO BE A PART OF OUR TEAM....
THEN STOP IN TODAY TO TALK WITH OUR PROFESSIONAL STAFF ABOUT THE OPPORTUNITIES WE HAVE AVAILABLE.
We currently have openings for
CNA - FT, 7-3 & 11-7 & PT, all shifts
LPN - PT 3-11 & 11-7
PCA - FT/PT 4-12 & PT 8-4
SECURITY - PT 10:30p-6:00a
You will enjoy many benefits with our Team. Here are just a few:
◆ Medical & Dental Insurance
◆ Life Insurance
◆ Tuition Reimbursement
◆ Paid Time Off Program
◆ State-of-the-Art Equipment
◆ On-site Exercise Gym
Apply Daily 8:30 a.m.-7:30 p.m.
WESLEY VILLAGE RETIREMENT COMMUNITY
209 Roberts Road, Pittston, PA
(570)655-2891 / www.umhwc.org
EOE

CUSTOMER SERVICE REPRESENTATIVES
PART TIME WORK
Teleryx is seeking part time customer service representatives who are interested in working 5:00-9 pm. Candidates must have customer service exp., computer literacy, excellent communication skills and be available for full time 4 week paid training.
Teleryx will offer above average starting rate, paid time off, opportunities for advancement and a great work environment.
Interested candidates can apply to:
Teleryx
600 Lasley Ave., Wilkes-Barre, PA 18706
Fax: 570-301-5044
Email: kuhl@teleryx.com
PH: 570-301-5084
E.O.E.

SUPERVISOR
Local company seeks an individual with 2 or more years of supervisory experience in a retail environment. Duties include overseeing the daily operations for multiple locations. Candidates must have prior management experience along with excellent oral and written communication skills. Send resume and salary requirements to:
BOX 3294
TIMES ◆ LEADER
15 North Main Street
Wilkes-Barre, PA 18711

NORTHEAST HEALTH & HOSPICE CARE
has immediate openings for:
RN FIELD NURSES
Full / Part Time, 1 yr. Med Surg Experience
PHYSICAL THERAPISTS
Contract position,
Luzerne / Monroe Counties
HHAs
CNA preferred, Full / Part Time
● Competitive Benefits Package
● Mileage Reimbursement
● Salary Based on Experience
Call 654-0220
or Fax Resume to: 654-0360

JANITORIAL
Busy Pittston manufacturer seeks experienced janitor. Duties include maintaining restrooms, offices & cafeterias. Hiring for full/part time, 1st or 2nd shifts.
Apply in person @
Kappa Graphics
50 Rock St,
Pittston, PA 18640
655-9681

MARKETING ASSISTANT
\$400/Wk
Are you enthusiastic, motivated, hard working, a people person and want a modern office environment? Full time, Mon.-Fri. 1 p.m.-9 p.m. & Sat. 10 a.m. - 3 p.m. Bonuses & cash incentives. Duties, dealing with customers on the phone, setting appointments. Telephone experience required.
For interview please call 11 a.m.
570-331-3086.