

Deadline
4:30 P.M. Mondays

The Dallas Post CLASSIFIED

Office Hours
8:30 A.M. - 5:00 P.M. Mon. - Fri.



Call 1-800-273-7130 to place your **GUARANTEED RESULTS*** classified ad

Low Rates

6 Lines • 4 Weeks \$12
Call for Business Ad rates

If you don't get results in 4 weeks, we'll run your ad Free for another 4 weeks.

Fax Your Ad

For maximum convenience - 831-7312

Photo Classifieds



AUTO FOR SALE
\$20
Incl. Photo
20 words • 4 weeks



REAL ESTATE
\$22
Incl. Photo
20 words • 6 weeks

Pre-Paid Ads

Ads that fall under the following criteria must be paid in advance of publication: Work wanted • Situations wanted All ad for moving, if they are leaving the area. All ads for going out of business. Ads from outside our circulation area.

Box Numbers

Blind Box Numbers are available. They may be mailed or picked up. \$3.00 charge. All information concerning the box number is confidential, and we cannot disclose the identity of the Box Holder.

Errors & Ad Cancellations

Read your ad carefully the first day it appears and report any errors before the next edition: this will be the only proof you will receive. Errors should be reported immediately as *The Dallas Post* can be responsible for the first incorrect insertion only. Cancellations must be called in before the regular ad deadline.

The Dallas Post reserves the right to reject, edit or properly classify all advertising submitted for publication. We will not knowingly accept an advertisement that might be considered misleading, fraudulent, illegal, unfair, suggestive, in bad taste or discriminatory.

MACHINIST / MAINTENANCE MECHANIC

The candidate for this position will be responsible for troubleshooting and repairing all mechanical, electrical and pneumatic equipment. Must possess the ability to build and improve assemble fixtures for assembly processes. Fixtures range from hand held assembly tools to bench top semi-automated fixtures. Machining experience and good mechanical skills are required. Competitive salary and full benefit package including 401(k). Qualified candidates may submit their confidential resume and salary history to:

BOX 3110
TIMES LEADER
15 North Main Street, Wilkes-Barre, PA 18711

PACKAGER PART TIME

Times Leader's packaging department is searching for stable, dependable individuals to fill positions on all shifts in our mailroom.

Individuals must be able to stand for long periods of time, and lift up to 20 lbs on a consistent basis. Responsibilities include preparing inserts for distribution into our various products.

Previous mailroom experience helpful but not required. We are willing to train

Complete an application at:

TIMES LEADER
90 East Market Street
Wilkes-Barre, PA

SENIOR COST ANALYST

The Paper Magic Group, Inc., a manufacturer of greeting cards, seasonal products and paper novelties, a leader in the industry, has the following immediate opening for a **Senior Cost Analyst**.

Successful candidates will have 5+ years in standard costing/manufacturing accounting. Experience in inventory analysis, margin analysis, forecasting and budgeting. JD Edwards a plus. Must have experience with ERP systems. B.S in Accounting.

We offer a competitive salary and benefits package with downtown parking, 401(k)/Profit Sharing, medical and dental insurance, paid vacations, holidays and sick time, tuition reimbursement program and Monday through Friday daytime work schedule.

Please fax or send resumes to:

The Paper Magic Group
P.O. Box 977
Scranton, PA 18501

Attn: Human Resources Department
FAX (570) 207-7825

Pre-Employment Drug Testing Required

EOE Employer

SHIPPING CLERK

Local manufacturer is seeking experienced, hard working individuals to perform the following shipping duties; pull product to fill orders, package product according to specifications, prepare orders for shipment. Forklift experience necessary. Computer experience a plus. Competitive salary and full benefit package including 401 (k). Qualified candidates may submit their confidential resume to:

BOX 3111
TIMES LEADER
15 North Main Street
Wilkes-Barre, PA 18711

SMALL ENGINE MECHANIC

Must service & maintain rental equipment. Responsible to maintain inventory, check in & out equipment.

Call 654-6179
ask for Frank Jr.

VIDEO TAPE EDITOR

WBRE-TV has an immediate opening for a motivated part-time videotape editor. This position requires the ability to work quickly and proficiently under deadline pressure. Ability to operate videotape editing machines and knowledge of video production techniques preferred. Duties could also include some photography work. Please send resume to:

Al Zobel, ND
WBRE-TV
62 S. Franklin St. W-B, PA 18701
E.O.E.

CAFETERIA/CUSTODIAL SUBSTITUTES

The Lake-Lehman School District is seeking substitute custodial and cafeteria workers. Applications can be obtained by calling 675-2165. Completed applications should be forwarded to:

Administration Office,
Lake-Lehman School District
PO Box 38
Lehman, PA 18627-0038
EOE

JCPenny Custom Decorating In-Home Salespersons -Window Coverings-

- ◆ Full-Time
- ◆ Commission Sales
- ◆ Paid Training
- ◆ Paid Mileage
- ◆ Company benefits
- ◆ Associate Discount
- ◆ Personal Leads
- ◆ Energetic Self-Motivated
- ◆ Professional-Career Oriented
- ◆ Selling Experience Preferred
- ◆ Car Required

Mail resume to:

JCPenny
Custom Decorations
Wyoming Valley Mall
East End Blvd. (Rt. 115)
Wilkes-Barre, PA 18702
Equal Opportunity Employer

CUSTOMER RELATIONS ATTENTION \$13.36 + PER HOUR

Local distributor for international manufacturer has its divisional office in Wilkes-Barre. Now expanding and has openings in our customer relations dept. No experience required. Company offers:

- Complete Training
- No Layoffs
- Rapid Advancement
- Pd vacations & benefits

All applicants must be neat in appearance, hardworking & ready to start immediately. Call Monday only 9am-3pm

570-331-3080

CUSTOMER SERVICE

A great opportunity awaits people with excellent customer service skills and who are computer literate. We are looking for candidates who have an avid interest in:

- ◆ Infant Nutrition
- ◆ Prepared Foods
- ◆ Pet Care

We also have SEASONAL positions available in the confection and snacks department. Competitive hourly rate. Training provided. Applications accepted Tues.-Thurs. from 9am-3pm.

ADECCO
32 E. Union Street
Career Link
Wilkes Barre, PA
(570)823-1211



RNs
Per Diem Operating Room and PACU Personnel

Surgical Specialty Center of NE PA in collaboration with the Wills Eye Surgical Network, is seeking Operating Room and PACU Personnel for the new surgery center in Forty Fort. Strong skills are required in Perioperative nursing and pre and post operative patient care. Exc. salary. Fax your resume ATTN: Janet, 570-331-7614.

Join a Great Team!

- Part-time
- Flexible hours.
- Uniforms & Meals.
- Competitive pay.

House Keepers Laundry Personnel House Person/ Van Driver

Apply in person:

East Mountain Inn
2400 East End Blvd.
Executive Housekeeper
Wilkes-Barre
822-1011

INSPECTOR/ PROGRAMMER

Local Aero space manufacturer has opening for a programmer/operator of a large State Of The Art CMM. Background in aero Space Inspection and CMM's preferred. Training will be provided. Complete benefit pkg. is included. Reply to:

Attn: Quality Manager
Ashley Machine & Tool co.
P.O. Box 8
Wyoming, PA. 18644
fax 570-283-1698

INTERNET SALES ACCOUNT EXECUTIVE

The Commerce Shop, a subsidiary of United One Resources, Inc. is a leading edge Internet Solutions company. The Commerce Shop currently has an opening for a minimum 2-3 years experienced Internet Sales Account Executive. We develop Intranet and Internet sites. Our comprehensive solutions including Consulting, Hosting, Design, Programming, and Custom Website Development. The ideal candidate must have strong sales experience, leadership skills, good presentation skills, an understanding of technology and the Internet, be goal oriented, independent, capable of handling multiple tasks at once. At least 2-3 years experience in sales with strong closing background. Technology sales experience a plus, also a BS in Information technology or its equivalent a plus. Please fax, email or mail resume along with salary information to:

United One Resource
P.O. Box 390
Wilkes-Barre, PA 18703
Fax: 570-824-7180

Email: lgardner@unitedonerresources.com

TRUCKING

is looking for a potential private trucking company to deliver our papers to 3 Distribution Centers in Luzerne County.

- ◆ Total of 500 miles, weekly (approx.)
 - ◆ We are a TIME-SENSITIVE operation: You will need a minimum of 3 trucks with lift gates and 3 drivers
 - ◆ Hours of operation are 2:00am-3:30am, seven days a week.
- Great opportunity to supplement your business in the off-peak hours.
Rates negotiable.
Call 829-7296

CUSTOMER SERVICE REPRESENTATIVE

Growing manufacturer has a position open for a customer service representative in a fast paced environment. The ideal candidate must possess excellent communication skills, along with computer experience. Must be a team player with a can-do attitude and have excellent follow-up skills. Salary \$18,000-\$20,000 plus benefits.

Send resume to:

BOX 3120
TIMES LEADER
15 North Main Street
Wilkes-Barre, PA 18711

DELIVERY DRIVERS

Earn \$10,000 to \$12,000 PER YEAR

We have P/T opportunities for you to make great money in the early morning hours. Our independent contractors are responsible for providing great service to our home delivery customers. All you need is a reliable vehicle and a desire to work hard.

◆ No interference with your full-time responsibilities

Our carriers are:

- * Professionals
- * Accountants
- * Waitress/Waiters
- * Housewives
- * Students
- * Bankers
- * Nurses
- * Bartenders
- * Insurance Agents
- * School Bus drivers

Early Morning Hours,
7 days/ week

- ◆ South Wilkes-Barre
- ◆ Kingston
- ◆ Pittston
- ◆ Plains/Miners Mills
- ◆ Wilkes-Barre (North/East End)

CALL 829-7206

DRIVERS Class A & B

Large, wholesaler seeking Class A & B drivers, excellent benefit package. Competitive rates. Apply at:

Klein Candy Company
100 West End Rd.,
Wilkes-Barre, Pa EOE



EDUCATION SECONDARY SOCIAL STUDIES /GIFTED TEACHER

Needed immediately. Certification social studies required; dual certification preferred. Salary according to professional contract.

Deadline for application is October 24, 2001

Please send resume application, copy of certificate, and current Act 34 and Act 151 clearances to:

Mr. Theodore J. Geffert,
Superintendent,
Crestwood School District,
281 S. Mountain Blvd.
Mountaintop, Pa 18707

APPOINTMENTS SETTERS \$9.00 HOUR

Bonuses, benefits & inctives. No experience necessary but preferred. No selling involved. Hiring immediately. For interview

Call
570-331-3080

PHARMACIST

Full-time opportunity available for a highly motivated pharmacist. Multi faceted responsibilities will include Unit Dose Dispensing, IV Therapy, Clinical and Computer Services, interaction with other health care professional, Long Term Care pharmacy experience preferred, but not required. Must be flexible to work rotating weekend hours and on-call. Excellent salary, benefits, and more.

Please send resume to:

Northeast Professional Pharmacy,
53 Gravel Street
Wilkes-Barre, Pa 18705

No phone calls or walk-ins please.

POSITIONS AVAILABLE FT RNs with a SIGN ON BONUS!

\$1000

Come Join Our Team At
Northeast Health & Hospice Care

ALSO SEEKING
FT or Contract Physical Therapy positions available.

Salary Commensurate With Experience,
Comprehensive Benefit Package and
Tuition Reimbursement for full time RN positions
Call 654-0220 or
Fax Resume To 654-0360

RETAIL SALES Permanent Full/PT

Apply
LAMP FACTORY
RT 309
Wilkes-Barre
call 826-1633

BALANCED CARE CORPORATION

is currently accepting application for:

PT/PER DIEM SPEECH THERAPIST
for rehab/LTC facility.

WEEKEND HOUSEKEEPER

NIGHT HOUSEKEEPER- 20 hr /wk neg.

FULL TIME DAY HOUSEKEEPER

COOK
6am to 2:30 & 11am to 7:30 pm

DIETARY AID- 3- 8pm

Please send resume to:
Balanced Care of Kingston
702 Third Ave. Kingston, Pa. 18704