

AUTOMOTIVE POSITIONS

MotorWorld Automotive Group has the following opportunities available in our service department for qualified candidates:
Detailers- Entry level detailing vehicles.
Lube Technicians- Mechanical aptitude required. Will train in proper lube procedure.
Lot Porters- Must be able to drive automatic and standard transmission vehicles.
Please note, all of the above positions require a valid PA Drivers License and a clear driving record.

To schedule an interview, contact Stacy at:
MotorWorld
 150 MotorWorld Drive
 Wilkes-Barre, PA. 18703
 570-829-3500 Ext. 5063
 E.O.E.

CONTROLLER

Valley Manufacturing, a leader in the production and machining of components for aircraft jet engines, is currently seeking a Financial Controller. This position reports to the General manager and is responsible for over-seeing all the accounting and financial functions. Candidates should have 7-10 years of progressive experience in accounting and finance and a Bachelor's Degree in Accounting. Valley Manufacturing is a subsidiary of Smiths Aerospace. Interested candidates should submit their resume to:

Human Resources Manager
 Valley Mfg. Corp.
 P.O. box 626
 120 Hazle Street
 Wilkes-Barre, PA 18703-0626
 E.O.E. M/F/D/V

**COOKS/
DISHWASHER**

Will train full or part time. Apply in person between 2 & 4.
 No experience necessary.
Chili's
 Wyoming Valley Mall

**COUNSELOR/
ADVOCATE
RESIDENTIAL**

Provide counseling, advocacy and support services to abused and/or homeless women and their children in a residential setting. Evening and weekend hours required. Bachelor's degree and experience are preferred.

**COUNSELOR/
ADVOCATE**

Provide counseling, advocacy, training and support services through a unique outreach program in a behavioral services setting. Bachelor's degree required. Experience working with victims of domestic violence, computer literacy, and experience in the mental health field are preferred.

Minority and bilingual applicants are encouraged to apply. Send resume and handwritten cover letter by August 24, 2001 to: DVSC, P.O. Box 2177, Wilkes-Barre, PA 18703-2177. E.O.E. No telephone calls will be accepted.

**COUNTER PERSON
WAITSTAFF
PIZZA PERSON
COOK
DISHWASHER**

Apply in person:
Blakeslee Plaza
 Call 643-8937

PHARMACY TECHNICIAN

The Department Of Veterans Affairs Medical Center, Wilkes Barre, Pa is currently recruiting four (4) full-time Pharmacy Technicians

Application packages are available by calling the Office of Personnel Management (OPM), Philadelphia, PA at (478) 757-3000; or in the Human Resources Office at the VA Medical Center; or by the Web Site <http://www.usajobs.opm.gov>

Applicants must refer to the particular announcement number
 Applications must be received by August 31st, 2001

Position
 Pharmacy Technician GS-0661-4/5/6
Announcement #
 PH112660
Starting Salaries:
 GS-4 \$21,123
 GS-5 \$23,633
 GS-6 \$26,342
 Per Year

CONSTRUCTION LABORERS

LABORERS Wanted For Comm/Industrial Contractor. Valid drivers license needed application can be filled out at:
A. PICKETT CONST. INC.
 128 W VAUGHN ST
 KINGSTON, PA
 M-Wed or Fri 9-11 & 2-4
 We only accept applications on our forms. Offering excellent hourly rate, medical dental benefits, paid holidays & vacation + pension plan. All inquires held in strict confidence.
 eob

**RNAC or RAC
HCR Manor Care**

has a opening for the position of RNAC/RAC. Job requirements include current knowledge of MDS/PPS process. Strong organizational and communication skills are necessary. If interested, please come in to fill our an application or fax resume to (570) 288-8081

HCR Manor Care Health Services
 200 Second Ave.,
 Kingston, PA 18704
 E.O.E.

**SALES/
APPLICATION
SPECIALIST**

A Reading-based company is seeking an individual experienced in Fire Alarm, Card Access, and Security Systems to manage an account base in the northeastern counties of Pennsylvania. A local office with company auto, business expenses and headquarters support for technical and engineering support will be provided. Benefits include insurance, income protection, liberal vacations and holidays, a 401K Plan after 1 year of service and life insurance. Salary and compensation will be commensurate with experience and background. We are an EEO Employer.

Send resume to:
BOX 3036
TIMES LEADER
 15 North Main Street
 Wilkes-Barre, PA 18711-0250

**SECURITY
OFFICERS**

**BURNS
INTERNATIONAL
SECURITY SERVICES**

Has immediate full time & part time openings in the Wilkes-Barre and surrounding areas for a possible labor dispute. We offer competitive pay & benefits are available. No experience necessary. E.O.E

Call 344-5209 for more info.

DELIVERY DRIVERS

**Earn \$10,000 to \$12,000
PER YEAR**

We have P/T opportunities for you to make great money in the early morning hours. Our independent contractors are responsible for providing great service to our home delivery customers. All you need is a reliable vehicle and a desire to work hard. We also offer ways for you to supplement this income.

**No interference with you
full-time responsibilities**
 Our carriers are:

- * Professionals
- * Accountants
- * Waitress/Waiters
- * Housewives
- * School Bus drivers
- * Students
- * Bankers
- * Nurses
- * Insurance Agents
- * Bartenders

**Early Morning Hours, 7 days/
week (approx. 20 hrs/week).**

- ◆ Pittston (surrounding areas)
- ◆ Nanticoke
- ◆ Kingston
- ◆ Plains/Miners Mills/Hudson
- ◆ South Wilkes-Barre
- ◆ Dallas/ Shavertown
- ◆ Glen Lyon
- ◆ W-B Township

CALL 829-7206

**RADIOLOGICAL
TECH
/RECEPTIONIST**

for physicians office.
 Mon- Friday 8:30-5:00.
 Benefit package includes 401k, vacation, sick time, continuing education.

Fax resume to
586-5426

RECEPTIONIST

Full Time Position, Tuesday-Saturday to answer phones, receive members, word process and input accounting data on PC, and assist with general office duties.
Send/Fax Resume:
Glenmaura Nat'l Golf Club
 100 Glenmaura Nat'l Blvd.
 Moosic, PA 18507
 FAX: (570) 343-8131

**RECREATION
ASSISTANT**

F.T. in long term care facility Call Marilyn
Dorrance Manor Nursing & Rehabilitation Ctr.
 615 Wyoming Ave.
 Kingston, PA. 18704
 Phone (570) 288-5496
 Fax: (570) 288-8335
 E.O.E.

**RESIDENTIAL
WORKERS**

Social Services Agency has one full time weekday and several part-time positions available in group home settings working with mentally challenged individuals. Full-time hours are Mon. thru Fri., 3 p-11 p (includes medical/dental benefits after 3 months). Rate ranges from \$7.75 to \$8.00/hr. Applicants must be at least 18 yr. of age and have a valid driver's license. Training provided.
Call The Institute @ 288-9386
 for more info. EOE.

RESORT SALES

Eagle Rock Golf and Ski Resort
 is seeking a Real Estate Sales person. No license required. Salary + Commission and draw. \$1.5K to 3K per week. Sales experience required. Immediate opening.
 Call Wallace or Lois at
888-898-7625

R.N.A.C.

Little Flower Manor is seeking a motivated, experienced R.N. to fill this challenging position. The successful applicant will be mission oriented and experienced with the MDS, PPS, case mix, federal regulations, medicare and medicaid. Enjoy working with a well supportive professional team and the freedom to do your work where your attention and ideas are appreciated.

For information / interview contact:
Little Flower Manor
 and Saint Theresa Residence
 200 South Meade Street
 Wilkes-Barre, PA. 18702
 Phone: 823-6131 or
 FAX: 823-5171
 E.O.E.

ELECTRICAL

LaCorte Companies, Inc. is seeking candidates for a project in Tobyhanna, PA.
**Electrical
Apprentice Helpers**
 overtime available
Electricians
 Overtime available
**Site Project
Manager**
Electrical
 We offer excellent pay-rates and a comprehensive benefits package. Please send resume to:
621 Third Avenue Extension
Rensselaer, NY 12144
Fax (518) 880-1203
 EOE M/F/D/V

**DATA ENTRY SPECIALIST
(EVENING SHIFT)**

Part-time (30+ hrs.) and per diem position available. Evening hours (3:00 PM-11:30 PM) and weekend rotations. Minimum one year experience in data entry. Must be proficient in the use of computers and have the ability to process information and evidence good judgement. Part time position offers an excellent benefit package (family health insurance, dental, vision, paid leave time, pension, AD & D, LTD, Life, EAP).
 Submit resume by Monday, August 27, 2001, to:
NO PHONE CALLS PLEASE
American Red Cross
Blood Services
 NE PA Region
 P.O. Box 420 Wilkes-Barre, PA 18703-0420
 Attn: HR Dept.
 EOE M/F/D/V

**PHYSICAL
EDUCATION/
DRIVER EDUCATION**

Teaching position. Dual certification needed. Mail or fax letter of intent, resume, current Act 34 and 151 clearances, copy of teaching certificate, unofficial transcripts and PA Standard Teaching Application to Mr. Thomas Farr, Principal, Montgomery, PA 17752. Phone (570) 547-1608 Fax (570) 547-6271.
Deadline for applications is
August 10, 2001.
 E.O.E.

**EXECUTIVE
SECRETARY**

Minimum 5 yrs. Experience
 Detail-oriented professional with strong communications skills needed to assist a top-level executive based in East Stroudsburg, PA. Must have solid computer and organizational skills, excellent phone manner, and the ability to work independently in a fast paced environment. Duties include correspondence/dictation, budgeting, and meeting planning. Attractive salary/benefits pkg. including 401-K. Send resume with salary history & requirements in confidence to:
Executive Secretary
 Send resume to:
BOX 3027
TIMES LEADER
 15 North Main St. W-B, PA 18711
 E.O.E.

**CERTIFIED REGISTERED
NURSE ANESTHETIST**

Geisinger Wyoming Valley Medical Center
 has immediate openings for full-time and per diem CRNA's.
 Geisinger Health System offers a competitive salary and comprehensive benefits package.
 Interested applicants must submit an application/resume with cover letter indicating position preference on or before Monday, August 27, 2001 to:

Geisinger Wyoming Valley Medical Center
 Attn: Human Resources
 1000 East Mountain Drive
 Wilkes-Barre, PA 18711-3462
 570-826-7519
 visit our website: www.geisinger.org
Affirmative Action Employer
Geisinger
 Health System
 Heal. Teach. Discover. Serv

CLERK OF THE WORKS

Riverside School District is accepting applications for a Clerk of the Works. The position is available October 2001 for a construction/renovation project at Riverside Jr-SR High School, East Elementary School and West Elementary School. Candidates must be experienced in all aspects of construction (i.e., general, HVAC, plumbing, electrical, etc.) and construction inspection. Experience in phasing construction and the ability to read and interpret construction documents is required. Minimum of 10 years clerk of the works experience is required. Duties include overseeing district construction project, ensuring compliance with construction contracts and timeliness of the project, acting as intermediary between the district, architect and contractors. Inquiries and letter of interest, resume, references, credentials, salary requirements and current Act 34 and Act 151 clearances should be directed to Kathy Price, Riverside School District, 300 Davis Street, Taylor, PA 18517. Deadline for applications is August 31, 2001.

**DANCE
INSTRUCTORS**

Tap, Ballet, and gymnastics instructors.
 Please send resume:
Elite Dance Company
 521 Lincoln St.
 Hazleton, Pa. 18201
 or call 501-3262

**FOX HILL COUNTY
CLUB**

Banquet, Ala Carte, Wait persons & Dishwashers needed. Full time & part time.
 Taking applications
 Tues. - Sat. 11am -2pm.
Tunkhannock Ave
Exeter, PA.

**PROFESSIONAL
CONSULTANTS**

Drug and alcohol consultant needed to facilitate prevention programs for elementary schools in Wyoming Valley area. School hours - part time - fee for service. Must have Bachelor's degree in education or human services field and experience working with young children. Send resume w/cover letter to Caron Foundation, Attn: Human Resources, Galen Hall Rd., Wernersville, PA 19565 ATTN S. Showalter. Dept WBT FAX 610-678-6805 or email sshowalter@caronfoundation.org. fax to 610-678-2716. www.caron.org

**WHAT
YOU DO**

JOIN OUR ACTIVITY TEAM
 If you are an energetic, creative person with good interpersonal and communication skills, join our activity team. Positions available are:
FACILITY FT ACTIVITY DIRECTOR
FT LEAD ACTIVITY AIDE/ PT
ACTIVITY ASSISTANT for ALZHEIMER'S UNIT
Recreation Therapist and COTA's welcomed!
 If interested, fax resume with salary requirements to 570-288-8081 or call 570-288-9315 for interview appointment.
HCR ManorCare Health Services
 200 Second Ave.,
 Kingston, PA 18704
 E.O.E.

FRAMERS

Modular Home Company seeking.
 ✓ Experience Framers
 ✓ \$13 per Hour
 ✓ Benefits & Insurance plans available
Sun Building Systems
 #9 Stauffer Industrial Park
 Taylor, PA 18517
 Fax (570) 562-0737

**BABYSITTER
NEEDED**

to care for 2 children in our Back Mtn. home, PART time. Must have flex schedule & own trans. Send resume to:
BOX 3038
TIMES LEADER
 15 North Main Street
 Wilkes-Barre, PA 18711

**BEHAVIORAL
HEALTHCARE**

LRN, Bachelrs or Mstrs Degree (human svcs field) AND 1 yr paid exp w/children. FT/PT, \$13-30/HR Wyo/Susq Cnty.
 Mail or fax resume/letter to:
Youth Advocate Program
 54 Wilmar Dr.
 Tunkhannock, Pa 18657
 (570) 836-0695

BUS DRIVER

25-30 hours per week
 Class C CDL W/P
 Endorsement
 Apply in person at:
CYC
36 South Washington St.
Wilkes-Barre, PA. 18701

CARPENTERS

Champion builders looking to hire experienced commercial carpenters. Must have minimum 5 yrs. exp. Rough & finished carpentry & layout.
 Apply in person
 7:30am to 3:30 pm.
239 Pringle Street
Kingston, Pa.

**CASHIER/
CLERK**

Full & part time.
 Apply in person,
Dallas Center Hardware,
42-44 Main St. Dallas

**FINANCE &
INSURANCE MANAGER**

Brenner Dodge/Kia in Harrisburg has an immediate opening for a professional for a professional Finance & Insurance Manager. Candidate must have a proven track record, understand and be able to sell leasing, balloon contracts, through knowledge of secondary finance market, maintain 45% new and 80% used penetration for non-MFG service contracts, be able to inter-react in payment closing situations, understand & able to use Reynolds & Reynolds, Lease Link, be familiar with Chrysler-ACE System, be aggressive in sporting deals, win Sales Personnel's confidence and deliver 100+ units per month with a well-qualified back-up F & I Manager while maintaining a minimum of \$650,000 PRU.
 This is a KEY POSITION within the Corporation. If you do not feel qualified in any of the above, don't call, however if you are qualified and want to excel within the Brenner Organization call Jack Rowinski to answer any questions you may have concerning comp., hours, benefits, or to arrange for a confidential interview at 717-232-4271.

BRENNER MOTORS INC.
1830 PAXTON STREET
HARRISBURG, PA. 17104

A DRUG FREE WORK ENVIRONMENT

FORKLIFT OPERATORS

TUNKHANNOCK AREA
 • Full time temp to perm.
 • 6pm to 6am
 • \$8.50 hr.
 • Experience necessary
 Call to make an appt & start work tomorrow.
AA TEMPORARY SERVICES
 4040 Birney Ave.
 Moosic, Pa.
 347-7341

**PETRO TRUCK
STOP**

Full-time, part-time Cashiers & Fuel Runners. Competitive wages. Paid vacations & holidays. Benefits available. Apply in person at Fuel Island or call
Joe Talarico
 654-5111 Ext. 116
 Exit 178B off I-81

**HOUSEKEEPERS
MAINTENANCE DEPARTMENT**

join our team Full Time positions
 Competitive starting wages
 benefit package
 Apply in person:
Hampton Inn
 1063 Hwy 315, Wilkes-Barre
 across from Motor World
 applications available at the front desk