

TEACHING VACANCIES

POCONO MOUNTAIN SCHOOL DISTRICT

- (2) BUSINESS EDUCATION
- (4) SPECIAL EDUCATION (ELEMENTARY)
- (2) GENERAL SCIENCE
- (3) MATHEMATICS
- (1) READING SPECIALIST
- (1) SCHOOL PSYCHOLOGIST

Most are Tenure Track Positions
Send letter of interest, credentials, resume, Act 34 and Act 151 clearance to:

Peter M. Nish, Ph.D.
Assistant to the Superintendent
Pocono Mountain School District
PO Box 200
Swiftwater, PA 18370
(570) 839-7121 ext. 10121 EOE

NETWORK/UNIX ADMINISTRATOR

Responsibilities will include server and OS installations, maintenance, OS management, configuration changes, support for system outages, and user support. Qualifications include excellent communication, organizational, and time management skills; experience in the following areas: Windows NT, AIX, and Cisco IOS; network infrastructure design, topologies (10/100 BT, switched Ethernet); network analyzers, routers, hubs, switches, gateways, TCP/IP and other relevant protocols; security, firewalls, and VPN. We offer an excellent compensation package. Please forward resume with salary history/requirements to:

Send resume to:

BOX 3005
TIMES ♦ LEADER
15 North Main Street
Wilkes-Barre, PA 18711

SERVICE PERSON

WITH MODULAR HOME MFG.

- Must have modular home construction experience
- Travel required
- Salary commensurate with experience
- Immediate opening

Apply at
Sun Building Systems Inc.
#9 Stauffer Industrial Park
Taylor, PA 18517
or fax resume or letter of interest to:
(570) 562-0737

PT/PTA

Out patient physical therapy setting.
Please respond to:
Northeast Physical Therapy
320 Courthouse Square
Towers
Wilkes Barre, Pa. 18702
Fax 570-825-9723

MECHANIC

Medium and Heavy Duty Truck Dealership.
Full time Day Shift Mon.-Fri.
• Above average wages
• Hourly, No Flat rate
• Health Plan and Pension
Apply in person or
Send Resume to:
Nicholas Trucking
301 Main Street
Luzerne, PA. 18709

PHYSICIAN'S ASSISTANT

Group Practice looking for PA to assist doctors in office setting, as well as in hospitals in Scranton and outlying areas.
Must have current PA certification and driver's license. Send resume to:
BOX 3000
TIMES♦LEADER
15 North Main Street
Wilkes-Barre, PA 18711-0250

DRIVERS

Fuel oil truck drivers CDL /hazmat full time must work overtime excellent benefit package & wages. Apply
Newell Fuel Service,
108 S. Memorial Hwy.
Trucksville.

RN'S- LPN'S

Charge Nurse positions available
All shifts full time part-time per diem
CNA'S
positions available, all shifts full time, part-time, per diem
For more info contact Kate Rusk, RN Director Of Nursing at 570-472-3785 or (570) 472-3362 or you may apply in person at:
Bear Creek Health Care Center
Route 115, Bear Creek, PA.
E.O.E.

ST. MICHAEL'S SCHOOL is currently seeking a Principal for a combined elementary and secondary Private Academic School that serves approximately 100 students with a wide range of academic abilities, but many of who have failed in traditional educational settings. This individual will report directly to St. Michael's School Executive Director.

Master's Degree in Education and a minimum of five years of teaching and administrative experience; Pennsylvania Principal's Certificate and a valid Pennsylvania Teaching Certificate.

Interested applicants please forward or fax resume by end of the business day August 15th to:

St. Michael's School-Human Resources
P.O. Box 370 Tunkhannock, PA 18657
Or Fax # (570) 388-6979 EOE

- Competitive Salaries
- Outstanding benefits package



WAREHOUSE WORKERS

Do you go to the gym and pay for a workout? Why not earn a paycheck while you get a workout? We are in need of dependable workers with strong bodies to work 2nd and 3rd shift in the Hanover Ind. Prk. The qualified candidates will have steel toed boots and the ability to do heavy lifting. If you are a reliable worker with transportation come to our recruiting office to fill out an application. Applications are accepted Mon. - Thurs. from 9am to 3pm. Please bring 2 forms of ID.

ADECCO
32 E. Union Street
Career Link
Wilkes Barre, PA
(570)823-1211



TELLERS

First Liberty Bank & Trust has immediate opening for Full and Part Time Tellers in the Pittston Office. Qualified candidates must be available to work flexible hours including Saturdays. Application may be filled out at any branch location.

E.O.E. M/F/D/V

WAREHOUSE

(1) Local Builder Products Company seeks warehouse person, for loading and unloading of trucks. Benefit package with 401K.

Apply in person:
GSI Building Products
Rear 66 East Liberty St.
Ashley, PA.
E.O.E.

UNITED METHODIST HOMES THE WESLEY VILLAGE RETIREMENT COMMUNITY

A financially stable not-for-profit organization



WANTS YOU!

ARE YOU TIRED OF:

- Not knowing where you are working today?
- Not knowing the people you are caring for?
- Not knowing your co-workers?

WOULD YOU LIKE TO:

- Work in a warm home like atmosphere everyday?
- Work around your life style?
- Earn premium wages?
- Have an excellent benefit package?
- Have the use of an on-site exercise gym?

-THEN-

A "CHOICE" Opening exists for you to become a part of our professional team:

- CNA's** (all shifts)
- LPN's** (PT, 3-11 & 11-7)
- SERVICE ASSISTANT** (PT 9am-1pm or 5-9pm)
- PCA's** (FT 8-4 & 4-12 & PT 4-12)
- COOKS & DIETARY AIDES** (PT days & evenings)

Apply Daily 8:30 a.m. - 7:30 p.m.

Also accepting applications for our NURSE AIDE TRAINING PROGRAM
Classes to begin in Sept.
(Earn while you Learn)

Wesley Village Retirement community
209 Roberts Rd., Pittston, PA
(570) 655-2891
EOE

MAKE MONEY DRIVING YOUR CAR

The Times Leader, Luzerne County's largest newspaper, is looking for dependable carriers.

What's in it for you?

- ♦ Highest rates paid in the area (\$500 to \$1,000 per month)
- ♦ Early morning hours that don't interfere with your full-time responsibilities
- ♦ Exercise in the morning

What you need:

- ♦ A desire to work hard, 7 days a week
- ♦ A reliable vehicle
- ♦ The ability to provide "Great" service to our customers

Routes are available in the following areas:

- South Wilkes-Barre
- Nanticoke
- Plymouth
- Glen Lyon
- Warrior run
- Kingston
- Dallas/Shavertown/Trucksville

Call Rosemary at
829-7279

ENGINEERING SERVICES MANAGER

ENCON Corporation, a wholly owned subsidiary of Watlow Electric (a leading provider of electric heating elements and electric heat solutions services, products, and assemblies), has an exciting opportunity.

We are seeking an Excellent Engineering Services Manager to lead and coordinate our product, project, production engineering and quality teams in developing and achieving their business and information goals, along with the regular activities of the engineering departments. Responsibilities will include providing leadership and training in the teams' development and implementation of new and improved product design, process, capability, quality and safety activities, procedures and systems in a team-based, total quality oriented manufacturing environment.

Requirements:

- A B.S. in Engineering (Electrical, Mechanical or Industrial)
- Five years leadership experience and a track record of progressive managerial responsibility
- Ten years experience overseeing the development and design of manufacturing products, processes, and quality assurance / control functions. Knowledge of basic business functions and TQM, QS / ISO and Lean Mfg. compliant disciplines and systems
- Demonstrated ability and success in planning, organizing, coordinating, controlling and coaching engineering team functions in a small / medium size mfg. company.
- A broad and comprehensive knowledge of technologies in various engineering areas and industries
- Ability to communicate effectively with internal / external customer of ENCON. Actively and enthusiastically participate and build solid working relationships with Encon's top management team
- A strong PC and CAD proficiency
- Enjoys and excels in training and developing people in a participative team-based company.

We offer a competitive salary and benefit package along with the opportunity to work with experienced and innovative team members in a stimulating environment. For consideration, forward a resume and salary history to:

ENCON
Engineering Services Manager Recruitment
P.O. Box A, Dallas, PA 18612
or kbrunges@watlow.com

RESIDENT SERVICE COORDINATOR REGISTERED NURSE

St. Theresa Residence, a 60 unit assisted living facility is seeking a mission oriented RN to fill this supervisory position. The successful candidate should have prior experience in the assisted-living setting and a demonstrated knowledge of health care organization. Must have the ability to interact effectively with residents and families and be able to motivate staff in a positive and constructive manner. The RN will be responsible for coordinating all staffing and the health services for the residents.

Must be a mission driven individual who will be able to advance and promote our mission of dignity, compassion and respect through the delivery of care to the residents, and the treatment of staff.

For further information this on this challenging and rewarding position contact:



MICHAEL SEMIAN
Assistant Administrator
Little Flower Manor &
St. Theresa Residence
200 South Meade Street
Wilkes-Barre, PA 18702
Phone: 823-6131 or
FAX: 823-5171 E.O.E.

ARE YOU LOOKING FOR A CHANGE? DO YOU HAVE WHAT IT TAKES?

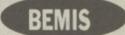
WE ARE LOOKING FOR A PRODUCTION SUPERVISOR WITH MECHANICAL SKILLS, THE ABILITY TO THINK ON YOUR FEET, WITH GOOD COMMUNICATION SKILLS, LEADERSHIP ABILITY, AND NOT AFRAID OF CHANGE OR CHALLENGE!

WE ARE A COMPANY THAT IS GROWING ARE YOU WILLING TO GROW WITH US? IF YOU THINK YOU FIT THE BILL, GIVE US A CALL & WE WILL TELL YOU WHAT WE CAN FOR YOU!

570-996-0737
(Serious Inquiries Only)

Enjoy The Convenience Of Home Delivery.
The Dallas Post
829-5000

POLYTHYLENE PACKAGING DIVISION
HAZLETON



ENVIRONMENTAL / TECHNICAL MANAGER

Bemis Company, Inc., the largest manufacturer of flexible packaging in the Americas, is looking for an Environmental / Technical Manager for the Hazleton, Pa. facility. The position will report to the plant manager and the successful candidate will possess the following qualifications:

- Bachelor's Degree (preferably in Environmental Science or Environmental Engineering)
- Strong background in EPA regulation and reporting
- 5 years in a manufacturing environment
- Supervisory experience, computer literate with excellent written and verbal skills.
- Experience in printing / flexible packaging, customer service, quality control or extrusion background a definite plus.

This is a high profile position that will come in contract with all levels of company personnel and customers. A benefit package that will reflect the quality of the company is available. All applicants should submit their resume with current wage requirements to:

Pennsylvania Career Link
75 N. Laurel Street, Hazleton, PA 18201
We are an equal opportunity employer / M/F/H/D/V

COME JOIN THE FIRST QUALITY TEAM!

FIRST QUALITY IS SEEKING TO FILL THE FOLLOWING PROFESSIONAL POSITIONS. POSITIONS ARE LOCATED IN OUR HAZLETON, PA. FACILITY.
EXCELLENT OPPORTUNITY FOR ADVANCEMENT.
EXCELLENT SALARY AND BENEFITS PACKAGE!

HUMAN RESOURCE MANAGER

Seeking an HR Manager to oversee employee relations, wage and salary administration, training, benefits, policy and procedure implementations, and other employee services. Candidate must have a Bachelor's degree in either HR Management or Business with 5-7 years experience in HR Management.

SAFETY COORDINATOR TRAINING INSTRUCTOR

Seeking an energetic individual to coordinate, monitor, and conduct the training and safety of the company. Candidate must possess a Bachelor's degree, and a minimum of 5 years experience in industrial safety and/or training.

QUALITY SPECIALIST

Seeking a Quality Specialist to ensure safety, quality, customer service, and housekeeping standards are maintained at all times. Must have a Bachelor's degree in a scientific field and 1-3 years experience in a manufacturing environment.

First Quality Enterprise, Inc.
P.O. Box 331
Mc Elhattan, PA 17748
or fax to: 5780-769-4296
for email: hr@fqnet.com
E/O/E

The "New Clubhouse Restaurant at
EAGLE ROCK RESORT

Has Position Available for:
Experienced Sous Chef
Send Resume:
Eagle Rock Resort
1031 Valley of Lakes
Hazleton, PA 18201
Attn: Human Resources
Or fax: 570-384-1371

Entertainment 255

YANKEES/SEATTLE
(2) tickets, Sat 8-18, Main level w/parking pass. \$65/both.654-2330 anytime

Legals & Public Services 100

LEGAL NOTICE
The Dallas Borough Zoning Hearing Board will meet on Thursday August 23, 2001 at 7:00 PM in the Borough Council Chamber, 25 Main Street, Dallas, PA. The purpose of the meeting is to hear a request by Gate of Heaven School, for a "Special Exception use" or a "Variance" in accordance with the Dallas Borough Zoning Ordinance, for a property at 38 McChell Avenue.

The applicant requests permission to establish an Early Childhood Center with school offices and a meeting room. The above referenced parcel presently contains a two-story residence with accessory structures.

Please refer any questions pertaining to this notice to the Dallas Borough Zoning Enforcement Officer at 675-1389.

Joseph Moskovitz, Zoning Officer

INVITATION TO BID

Sealed Bids will be received at the Dallas Borough Municipal at 25 Main Street, Dallas, PA 18612 until 12:00 PM local time on August 13, 2001 and publicly read aloud in Dallas Borough Council Chambers at 7:00 PM on that date in the regular Monthly Council Work Session.

Bids are invited for the Borough's road resurfacing program that will include Joseph Street, Sunset Avenue, Water Street, Crescent Lane and East Terrace Street. All bids shall be clearly marked "PROPOSAL FOR RESURFACING PROGRAM" Plans and specifications are available from the Borough Manager.

Bid Security in an amount equal to ten percent (10%) of the total bid shall be submitted with each bid.

Dallas Borough reserves the right to reject any or all bids or portion thereof of to waive informalities in the bidding. Dallas Borough is an Equal Opportunity Employer

Joseph Moskovitz, Dallas Borough Manager

LEGAL NOTICE

Notice is hereby given that Articles of Incorporation were filed with and approved by the Pennsylvania Department of State of the Commonwealth, in Harrisburg, on July 23, 2001, for the purpose of incorporating a non-profit corporation under the Non-Profit Corporation Law of the Commonwealth of Pennsylvania of 1988 Act of December 21, 1988, P.L., 1444, as amended for

LIGHT IN THE VALLEY NEPA, INC
Ann McCluskey-Yamulla Esquire
200 West Broad Street Suite 210 Hazelton, PA 18201
(570) 453-0366

Employment Services 260

SURFING 4 WORK
Positions posted daily russoll.net 570-821-5515

Help Wanted 270

Acc Dev. Career Opp MANAGEMENT TRAINEE TO 28K
Excellent opportunity exist with rapid growing national company. Poised to double in size in the next year. Opportunities for 40K+ & Co. Car within 18 to 36 month for the right person. Company requires degree in high energy level, perfect situation for may grads or retail sales people.
Contact
HUGH GALLAGHER, Cambridge Search, 610.439-5000, fax: 610-439-5165, e-mail: cambridge@fast.net

Legals & Public Services 100

ACCOUNT MANAGERS
"Only the Best of the Best" Leading National Marketing Firm is looking for Independent Contractors in business to business sales \$100,000+Rep for 137 year old company Opportunity to advance
CALL TOLL FREE 1-877-333-6398 Ext. 102

ACTIVITIES AID

Part time evenings, flexible schedule. Must be energetic. Call 655-3791
Highland Manor Nursing Home
750 Schooley Ave., Exeter, PA 655-3791 or fax 655-4881

Administrative Asst.

responsible for day to day Admin. support of busy office. Exc. computer skills & customer service abilities a must. Individual must be organized, detail oriented with ability to prioritize work load. Must possess solid verbal & writing skills. Individual must be able to work without direct supervision. Great salary and benefits. Send resume to:
Best Western Genetti Hotel
Attn: J. Petrochko
77 E. Market St.
Wilkes-Barre, PA 18701
or fax 570-820-8510

CDL CLASS A DRIVER NEEDED

For N.E. regional & Ft. Tex. OH etc. Well established area company. Good pay, paid health benefits, 401k, etc. Call 1-800-292-2539 ext. 259

CDL TRUCK DRIVER

National Building products company seeks professional CDL Truck Driver for Pa location. Benefits package with 401k. Apply in person: GSI Building Products Rear 66 East Liberty St. Ashley, Pa.

Dental Assistant

Back Mt. area pt & eves. experience not necessary call 675-9875

DENTAL ASSISTANT PART-TIME

Kingston area Tues. & Wed. 4:00 to 8:00 Thurs 8:30 to 5:00 Experienced preferred or will train. 570-696-4393

Help Wanted 270

ASSOCIATE ACCOUNTANT
Sealy, Inc. the leading bedding manufacturer is seeking an Associate Accountant to join its team in Delano, Pennsylvania. the position will be responsible for budgeting, capital expenditures, financial analysis and variance analysis in the areas of purchasing, labor and industry. The successful candidate will possess a degree in accounting with 2-3 years of accounting preferred. Strong computer skills, including Excel and Access are also preferred.

Please contact John Dillman at:
CareerLink
217 Center Street
Tamaqua, PA 18252-0391
570-668-4300 phone
570-668-4732 fax

CHILD CARE

KIND, CARING INDIVIDUALS
Needed to fill Director, Head Teacher & Assistant Teacher positions. At Plains & Dallas locations. Call Blanding Block Learning Center at 970-8511

CHEF

The "New Clubhouse Restaurant at
EAGLE ROCK RESORT

Has Position Available for:
Experienced Sous Chef

Send Resume:
Eagle Rock Resort
1031 Valley of Lakes
Hazleton, PA 18201
Attn: Human Resources
Or fax:
570-384-1371

CLEANING PERSON

Dallas area. PT evenings, M-F, 6-9 PM \$7.25 / hr. to start. 825-9444

CERICAL

Routine office procedures include typing, filing, customer service. 5 days week. Stan Urbanski Homes, 379 S. Main St., Wilkes-Barre, 18702

CNAs & HHAs

IMMEDIATE NEEDED
Growing Private Duty Agency. All shifts & weekends available in Luzerne & Lackawanna Counties. 3-11 & 11-7 Pittston Area Competitive Salary - for experienced & reliable persons.
Call

NORTHEAST PRIVATI DUTY

(570) 602-8734

CONSTRUCTION INSPECTORS

Roadway & Bridge inspection projects & material plants. Exp. on PennDOT pref. preferred. CE, grade, NICET, NE-CERT, BOCA, ACI, CDS desired. No Exp? we will train. Established consulting firm w/excellent benefits. Send resume to: McTish, Kunkel & Assoc. 2402 Sunshine Rd. Allentown, PA 18103, or email in ASCII text format to: jobs@mcTish.com AA/E/OE/M/F/V/H