TWO COLOR PRESS OPERATOR

Harcourt Learning Direct, has an immediate opening for a 2 Color Sheetfed Press Operator in a modern in-plant Printing department. Hours are 2:30PM to 10:00PM. This demanding position requires 2 years experience in a 2 color press operation, close registration and mechanical knowledge for set-up and maintenance. Salaries commensurate with experience and equivalent education may replace experience. We offer an attractive benefit package. Apply in person or send resume to:

Harcourt Learning Direct Dept TL 925 Oak Street, Scranton, PA 18551

Harcourt Learning Direct

No phone calls please EOE M/F/D/V/

SCHOOL PSYCHOLOGIST

The Schuykill Intermediate Unit #29 has a full-time position for a school psychologist for the 2001 -2002 school year. Salary is competitive and dependent upon education and experience.

If interested contact: Dr. Walter A. Banks, Supervisor Psychological Services Schuykill Intermediate Unit #29 PO box 130, 17 Maple Avenue Mar-Lin, Pa 17951 (570) 544-9131 Ext. 1217

ASSISTANT GIRL'S **VOLLEYBALL COACH**

The Lake-Lehman School District is seeking an Assistant Girl's Volleyball Coach for the 2001-2002 school year. Interested applicants should forward a letter of interest and resume detailing prior coaching experience to:

> Robert O. Roberts, Superintendent of Schools, Lake-Lehman School District. PO Box 38, Lehman, PA 18627-0038.

No phone calls please. E.O.E.

Legals & **Public Services** 100

Legals & Public Services 100

LEGAL PUBLIC NOTICE INVITATION FOR REQUEST FOR PROPOSAL DALLAS BOROUGH

The MUNICIPALITY of DALLAS requires professional service and advice to provide technical assistance for their STREET DRAINAGE IMPROVEMENT PLAN.

The MUNICIPALITY OF DALLAS is pleased to invite your firm to submit a written "Request for Proposal" for this project. The Municipality shall negotiate a contract with the highest qualified firm, subject to the evaluation of information received from interested firms, for services, at compensation which the County determines to be fai and reasonable. Should the Municipality be unable to negotiate a satisfactory contract with the firm considered to be the most quali-fied, the Municipality shall then undertake negotiations with the sec ond most qualified firm.

Detailed information as to the specific services requested are set in the Request for Proposal, a copy of which may be obtained at DAL LAS BOROUGH MUNICIPAL BUILDING, 25 MAIN STREET, DAL-LAS. PA 18612, between the hours of 9:00 am to 12:00 noon

posal" to DALLAS BOROUGH, 25 MAIN STREET, DALLAS PA 18612.

The MUNICIPALITY OF DALLAS is an Affirmative Action Equal Employment Opportunity Employer.

ADMINISTRATIVE

effectively with customers and management via the phone and in person. Responsible for administrative support to our regional manager including

gional manager including scheduling, filing, meeting and travel arrangements

correspondence, meeting minutes, and customer follow-up. Minimal travel may be required.

private sectors, posses excellent communication skills, poise, flexibility, professional manner, and demonstrated profession

diate opportunity for high energy team yer with the ability to

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200 AAA BANKRUPTCY FREE conf., Lower Fees Pyrnts OK, Attys. Beatrice 824-8833, 655-3100 Pittston. NO FAULT DIVORCE

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Help Wanted 270

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Kathy Minnich, Ben Franklin Technology Partners of Northeastern PA, 125 Goodman Drive, Bethlehem, PA 18015 Fax: (610) 861-5918. e-mail; cambridge @fast.net **ACCOUNTANTS**

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CNAS & HHAS

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Human Resources
Partner
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270 Pierce St.
Kingston, PA 18704 persons. NORTHEAST PRIVATE DUTY (570) 602-8734

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Moses Taylor Hospital Human Resources 700 Quincy Ave. Scranton, Pa. 18510 (570) 340-2027 / (570) 340-2742 fax Moses Taylor Hospital is a drug free workplace

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270 **Help Wanted**

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270

HUMAN RESOURCES COORDINATOR

Help Wanted

HOUSEKEEPERS

MAINTENANCE DEPARTMENT

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starting wage Benefit Package

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The Quaker Oats Com pany offers a competitive salary and an excellent benefit package includ-ing Medical & Denta Benefits, Life Insurance, 401k and a Variable Incentive Plan.
Qualified applicants applicants should send a resume and salary history to:

Employee & Community Relations Manager The Quaker Oats Company 750 Oakhill Road Mountaintop, PA 18707 Or E-Mail To:

Bridgett crandall@quaker oats.com Or Or Fax to (570)474-3808 NO PHONE CALLS PLEASE The Quaker Oats Company is an Equal Opportunity Employer M.F

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The Quaker Oats Company, Gatorade manufacturing facility, has an opening for a Warehouse Services Coordinator. The individual selected for this position is responsible for managing all daily scheduling activity in the warehouse office. Dutles include: Pulling all customer and

Skill requirements include Skill requirements include a proficient understanding of logistics, in particular transportation and warehousing. Ability to maintain accurate record keeping and filing. The selected candidate must be professional in handling phone calls and interacting with carrier dispatchers; react quickly and decisively; demonstrate a working knowledge of Windows based programs. Ability to handle multiple tasks is a must.

The Quaker Oats Com pany offers a competitive salary and an excellent benefit package including Medical & Dental Bene-fits, Life Insurance, 401k Plan and a Variable In-centive Plan.

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Fax: (570) 820-3445

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Human Resources Dept.
700 Quincy Ave.
Scranton, Pa. 18510
(570) 340-2027
(570) 340-2742 fax
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PROPERTY MANAGER

RESTAURANT

Forty Fort Moses Taylor Hospital has immediate full time and part time positions available for Registered Nurses, Licensed Practical Nurses and Certified Nurses Aides, for our Skilled Nursing facility.

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Call Nancy 552-4054 or Joann 552-4058 1-800-739-0748 LICENSED PRACTICAL NURSE

Full Time -3:00pm - 11:30 pm shift Full Time -11:00 pm - 7:30 am shift **OPTICIAN** CERTIFIED NURSES AIDES Must have current PA
certification, previous experience with skilled
nursing preferred and
current CPR.
Full Time Position3:00pm - 11:30 pm shift
Full Time Position 11pm -7:30 am shift

We offer a competitive starting salary as well as a flexible, fringe benefit package. Apply to: Moses Taylor Hospital Human Resource Dept. 700 Quincy Ave. Scranton, PA 18540 Phone: (570) 340-2027 Fax:(570) 340-2742 Moses Taylor Hospital is a drugfree workplace. M/F/V/H

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PET GROOMER & BATHER Neat appearance, exc. with pets. Refs. a must Please Apply in person: Canine Castle 541 Hazle St. W-B. NO PHONE CALLS!!!

Full time, benefits, paid vacation. CDL, HAZMAT required. Exp. necessary, apply. Falcon Oil 309 Main St. Blakely, PA. 383-3257 or 654-3441

POSITIONS Art Print Company, a premium quality, full color printing organization with a fast-paced, service orientated atmosphere is seeking applicants for the The Pleasant Valley School District announces the following seeking applicants for the following positions: vacancies:

Estimator
/Purchaser

Estimate for sheet fed printing operation
* (need to have knowledge of print production and procedures)

Experienced in using computers (computer estimating knowledge would be helpful)

Experienced in purchasing DIRECTOR 12 month administrative position. Enrollmen 6200+. Salary \$30-42+ w/ benefits. Degree in utrition dietetics preferred. Management supervision training; basic accounting, book keeping, organizational and communication skills required. Experienced in pur-chasing Need to work well in a fast-paced environ-ment.

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would be helpful
Must be detail
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offset presswork: minimum of 5 years experience. Knowledge of Heidelberg presses helpful
must support teamwork
and total quality system,
troubleshooting, scheduling, and maintenance
responsibilities. persons should send let ter of interest along with application, transcripts (where applicable), cre-dentials, Act 34 & Act 151

clearances to:

Own tools, experienced Call 824-9287

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