


ADMISSIONS ASSESSMENTS RNs
 Moses Taylor Hospital is currently seeking part time Registered Nurses to perform initial nurse assessments on newly admitted patients. Current PA Nursing license required. Current CPR. Excellent nursing assessment skills needed. Available hours: 4:00pm - 9:00pm at least 3 to 5 days a week. Apply to:
 Moses Taylor Hospital, HR Dept.
 700 Quincy Ave. Scranton, PA 18510
 (570) 340-2027(570) 340-2742 Fax
 KarenT@MTH.org
 EOE M/F/V/H

CUSTOMER SERVICE
 Morgan Wholesale Building Materials, full time position. Fast paced office environment. Must be familiar with Windows, Word, and Excel
 Please fax resumes to:
1-800-242-2739,
att: Mary Shaner

FUEL OIL DRIVER
 A growing petroleum company located in the Back Mountain is looking for a full-time, year round fuel oil driver. Benefits include Medical and Dental Insurance, Paid Vacations, and a Retirement Plan. Please send resume to:
640 Main Road
Dallas, Pa.
18612

HOST/HO/STESS/ COOKS /FOOD SERVERS

 Due to expanding sales currently hiring hostesses, cooks & server. Serious Inquiries only.
Apply in person
20 E. End Center
Wilkes-Barre

RECEPTIONIST
 No experience necessary. Excellent starting salary, benefits and retirement plan. Great working conditions.
Call 570-722-8910
ask for Debbie or Ann Marie

CLERICAL POSITION
 The American Red Cross is seeking a part time clerical assistant within the Health & Safety Department. Responsibilities include file maintenance, invoicing, contract preparation, and data entry. Proficiency with MS Office and Organizational skills required. Benefit package included. Send resume and cover to:
Director of Health & Safety
American Red Cross
156 South Franklin Street
Wilkes Barre, PA 18701-1197
or fax to 825-7870
EOE

DRAFTING / TECHNICAL ILLUSTRATOR
 Draftsperson / Technical Illustrator needed to work on technical manuals for strapping - packaging equipment. Must have AutoCAD, PageMaker and Word experience, minimum of Associates in Mechanical Engineering or similar degree. Must be self-starter and team player and detail oriented. Send resume with salary history via fax or mail, or apply in person at:
EAM Mosca Corporation
 Attn: Personnel Manager
 Valmont Industrial Park, 675 Jaycee Drive
 West Hazleton, PA 18201
 Fax # 570-455-2442

LOT PERSON
 Must HAVE valid PA Drivers license. Primary duties include cleaning vehicles for delivery. Must be reliable & dependable. We offer health, dental, & vision coverage. Paid vacation & very pleasant working environment.
Apply in person:
SUN AUTO GROUP
Birney Ave.
Moosic, PA.

NURSE PRACTITIONER
 Moses Taylor Hospital is currently seeking a modified full time Registered Nurse for a Nurse Practitioner position. Current PA license, certification is geriatric preferred, minimum of 5 years Medical Surgical experience, 3-5 years experience caring for geriatric population, experience with educational program development, self directed, excellent communication skills, strong interpersonal skills, must be flexible with schedule to spend time on all shifts.
 Apply to:
Moses Taylor Hospital
Human Resources
700 Quincy Ave.
Scranton, PA 18510,1798
(570) 340-2027, (570) 340-2742 fax
Moses Taylor Hospital is a drug free workplace
 EOE M/F/V/H

GROCERY HELP
 Come join our team & grow with us. We offer a competitive salary package, which includes health insurance, 401k benefits, paid vacation. Salary based upon experience. We are now seeking full time & part time individuals in the following departments:
 • Meat Cutters
 • Deli Manager
 • Deli Clerks
 • Grocers
 • Frozen Food

Apply in person

DRIVERS WANTED
Company & Owner Operators Needed
 Campo's Express needs both company drivers and Owner Operators. Operate throughout the northeast be home weekends.
Company Driver Benefits:
 • Starting pay .32¢ per mile
 • Longevity pay up to .36¢ per mile
 • 90% No Touch Freight
 • 401K Retirement program
 • Company Paid Holidays, Vacation
 • Company Health Insurance
 • Fair and Personal Treatment
 • Rider Policy & Much More
O/O Call For Pay Schedules
 90 CENTS ALL NE MILES PLUS MUCH MORE
Call 800-326-9568 X5557 or X5552
or stop by Campo's Express
Route 92 South, Tunkhannock, PA

HIGH SCHOOL PHYSICS TEACHER
 Full time position available the start of the 2001-2002 school year. PA certified in Physics.
 Interested applicants must be PA certified. Send letter of application, resume, transcripts, credentials, Acts 34 and 151 clearances to Mr. David W. Volkman, Acting Superintendent, ATTN: Mrs. Eleanor Keys, 3550 Elmeron Avenue, Harrisburg, PA. 17109 657-5100 E.O.E. DEADLINE July 12, 2001

PRESCHOOL TEACHER/DIRECTOR
 Needed for Back Mt. Center. Must have Associate degree in early childhood or social work with minimum 1 yr. FT exp. & 2 references. 30 hrs a week/Good pay/vacation/paid holidays. Call 674-4030 for interview

SALES TRAINEE
 Put your experience in waitressing, customer service or retail to work for you. Learn how to sell carpet, ceramic area rugs, wood floors. We offer flexible work hours, 401k, health insurance & great pay. Come join our team. Apply in person to:
GIANT FLOOR
1345 R. 315
Wilkes-Barre, PA

CONSTRUCTION ESTIMATOR
 Construction company seeks full time project estimator for site work, utility work and paving work bidding. Qualified applicants will possess knowledge of Heavy Bid & Microsoft Office. Agtek take-off software, and have a minimum of 3 years estimating experience. Salary commensurate with experience, excellent benefit package, EOE. Please send cover letter & resume to: Human Resources, Locust Ridge Quarry, HC 88 Box 282, Pocono Lake, PA 18347

DRIVERS WANTED
 Part time for pick up and delivery of automobiles. Must possess current PA drivers license. Apply in person:
286 Corp.
11 S. Keyser Ave.
Taylor, Pa
Ask For Mr. D

LPNs NURSE AIDS HOMEMAKER COMPANIONS
....NEEDED FOR PRIVATE DUTY
 Supplemental Staffing, in facilities, is also available for those that desire staff relief. Competitive hourly rates, with shift differentials. Mileage reimbursement included for some cases.
Apply, in person, at
NURSING PLUS, INC.
620 MONROE AVENUE
SCRANTON, PA 18510
(570)346-6260
 Applications will NOT be mailed. Phone calls accepted for "driving directions" only!
Nursing Plus, Inc. provides equal employment opportunities to all applicants.

RN'S- LPN'S
Charge Nurse positions available
 Full time with benefits
 RN- 3pm -11pm shift
 LPN- 11pm-7am shift
 For more info contact Kate Rusk, RN Director Of Nursing at 570-472-3785 or you may also fax your resume to: (570) 472-3321 or apply in person at:
Bear Creek Health Care Center
 Route 115, Bear Creek, PA.
 E.O.E.

FOOD PRODUCTION ASSEMBLERS
 Our business is continuing to grow. Applications are being accepted for FT positions for reliable individuals. 1st shift - \$7/hr; 2nd shift \$7.25 / hr. PLUS a weekly additional \$.25/hr perfect attendance incentive bonus. Avail. benefit pkg includes AD & D, dental, disability, health, life, vision ins., 401K, sick days & vacation. Apply in person, Tues - Fri, 9am-2pm ONLY.
NO TELEPHONE CALLS
Preferred Meal Systems
4135 Birney Ave., Moosic, Pa.
 EOE M/F/V/H

WAREHOUSE OPPORTUNITIES
 Benco Dental Company is the nation's largest independent distributor of dental supplies and equipment, delighting our customers since 1930. We are seeking conscientious, detail-oriented individuals who desire a stable, team-oriented environment to assist with picking, packing, and stocking with radio frequency (RF) guns. Prior experience with RF helpful but not required. Work hours are 10:00 am to 6:30 pm for full time positions, with overtime as needed, and day and early evening hours for part time positions. We offer competitive compensation package, including a flexible benefits program with five health insurance options, dental, vision, short/long term disability, life insurance, vacation/personal time and a generous 401k retirement plan.
 If this sounds like your type of work environment, we would like to hear from you! Please complete an application in person at:
Benco Dental Company
 Human Resources Department
 11 Bear Creek Blvd.
 Wilkes Barre, PA 18702
 Fax: (570) 820-3445
 Email: HuResEML@benco.com
 Affirmative Action Employer
 M/F/V/D

DRIVERS
 We are looking for a few courteous responsible drivers for local work with dump, mixer and boom trucks, verifiable experience required. Competitive salary with full benefit package. Apply in person only:
Scranton Craftsmen, Inc.
930 Dunmore Street
Throop, PA.

PERSONAL CARE ATTENDANTS
NEW PAY RATES AS OF JULY 2001
 Flexible Hours. Benefit positions available
 Car needed for on job use.
Call Lena at 552-4028
Visiting Nurse Association

RETURN GOODS REPRESENTATIVE
 Benco Dental Company is the nation's largest independent distributor of dental supplies and equipment is seeking a return goods representative. Responsibilities will include processing paperwork for credits, opening customer returns, and handling distribution of returns. Qualifications include the ability to communicate effectively and excellent customer service, phone, and computer skills. Some heavy lifting involved. Interested candidates should submit resume and cover letter to:
BENCO DENTAL COMPANY
 Attn: Human Resources
 11 Bear Creek Blvd.
 Wilkes Barre, PA 18702
 Fax: (570) 820-3445
 Email: HuResEML@benco.com
 Affirmative Action Employer
 M/F/V/H

MEDICAL OFFICE ASSISTANT
 Pittston Medical Associates, Part time approx. 16 to 20 per week. Afternoon to early evening. Duties include answering phone, relaying messages to physician, general office work. send resume to:
Mary King, Manager
1099 S. Township Blvd.
Pittston, PA 18640
No Phone Calls Please!

MOLD TECHNICIAN
 Candidate will possess a background in mold making/mold maintenance with 5 to 10 years experience. Must have experience with Hot-Runner Molds, Stack Molds and Cold Runner molds. The applicant must also be self motivated with good communication skills and be willing to work in a team environment. Excellent starting salary and comprehensive benefits package.
Dynamic Molding
Fred Whitman
570-383-6693
Email: fwhitman@dynamicmolding.net

TEACHER VACANCY
HIGH SCHOOL HEALTH-PHYSICAL EDUCATION-DRIVER EDUCATION TEACHER
 Full-time position beginning 2001-2002 school year CPR certification preferred- must have PA certification. Send letter of application, PA standard application, resume, copies of academic transcripts, teaching certificate, Act 34 and 151 clearances to:
Mr. Michael Mahon, Superintendent
Wyalusing Area School District
 PO Box 157
 Wyalusing, PA 18853
 Telephone-(570) 746-1600
 EOE

MANAGEMENT ENTRY LEVEL
 Are you interested in a career with a Fortune 500 company, which specializes in providing managed services globally has an outstanding opportunity to begin an exciting career.
 We offer excellent salary, commissions and bonus program. Including profit sharing, 401(k) plan and full medical dental programs. This is a wonderful opportunity for a positive team oriented energetic player. Looking to make a career with a dynamic company. Send resume with salary history in confidence to:
BOX 2953
TIMES ♦ LEADER
15 North Main Street
Wilkes-Barre, PA 18711

RESIDENTIAL WORKERS
 Social Services Agency has weekday supervisor positions as well as full & part time weekend position s available in group home settings working with mentally challenged individuals. Rate ranges from \$7.75 to \$8.40/hr. Complete benefits pkg. for FT employees. Applicants must be at least 18 yr. of age and have a valid driver's license. Experience and/or education helpful but not necessary.
 Call The Institute @
 288-9386 for more info. EOE.

GOVERNMENT SALES COORDINATOR
 Benco Dental Company, the nation's largest independently distributor of dental supplies and equipment, delighting our customers since 1930. We are seeking conscientious, detail-oriented individual to market our products and services to the government primarily via telephone. The successful candidate will effectively generate contracts, purchase agreements, and prime vendor programs with the government, providing a marketing platform for Benco's supplies and services. Position requirements include the ability to communicate effectively; excellent customer service, telephone and computer skills. Two years experience selling to the government preferred. We offer a compensation package, including a flexible benefits program with five health insurance options, dental, vision, short/long term disability, life insurance, vacation/personal time, profit sharing, and a generous 401k retirement plan. If this sounds like your type of work environment, we would like to hear from you! Please forward resume/letter of interest or complete an application in person at:
BENCO DENTAL COMPANY
 Human Resources Department
 11 Bear Creek Blvd.
 Wilkes Barre, PA 18702
 E-mail: HuResEML@benco.com
 Fax: (570) 820-3445
 Affirmative Action Employer
 M/F/V/D

SURGICAL TECHNICIAN (CERTIFIED)
 FT surgical tech position assisting doctor in office and operating room. Knowledge of insurance pre certification as well as procedure and diagnosis coding preferred. Competitive salary commensurate with experience. Excellent benefit package. Send resume & salary requirements to:
Attn: Surgical Tech.
P.O. Box 1615
Kingston, PA 18704

ESTIMATOR/PROJECT COORDINATOR
 Commercial General Contractor seeking self-motivated individual with a minimum 5 years experience. Duties include quantity take off, total project costing, de-scope subcontractor and vendor quotes, buy out and submittal processes, familiar with schedule sequence. Must have knowledge of all phases of construction. Full benefit package available. All information to be kept confidential.
 Send resume to:
BOX 2950
TIMES ♦ LEADER
15 North Main Street
Wilkes-Barre, PA 18711

UNITED METHODIST HOMES TUNKHANNOCK MANOR NURSING POSITIONS
★ NEW RATES★
 LPN
 CMA
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 Part-time with full-time potential Flexible shifts Our new rates plus pay for experience make our personal care facility competitive with skilled nursing facilities We offer 100% Health insurance, dental, retirement plan, paid vacation, sick, personal, holidays interested persons please apply at:
Tunkhannock Manor
50 W. Tioga St.
Tunkhannock, PA 18657
(570) 836-2983
 E.O.E.

EAGLE ROCK RESORT BLUE MOUNTAINS, PA
Motivated Sales Professional
\$800 PER WEEK SALARY PLUS COMMISSION
 If you have a desire to succeed and want to earn \$78 - \$100K the first year join a Company where it can happen!
Resort privileges including Golf & Skiing
 → Excellent salary + commission structure
 → Comprehensive training
 → 2 years college required or 5 years Sales experience
 → No prospecting- Customers come to you
 → Professional work environment
 → Meet customers in your private office
 → Real estate license not required
 → No travel
 → Benefits include 401(k).
Give Yourself A Future - TODAY
 To schedule an interview call 888/898-7625 or 570/384-1321 You can fax your resume to 570/384-1399 or email it to hr@ddresorts.com
 We promote a Drug Free Workplace
 EOE

HUMAN RESOURCES MANAGER
 Expanding manufacturing company is seeking a HR Manager to oversee employment, employee relations, wage and salary administration, training, benefits, policy and procedure implementation, and other employee services. Candidate must have a Bachelor's degree in either HR Management or Business with 5-7 years experience in HR Management. Position located in Hazleton, PA Excellent compensation and benefits package included. For immediate consideration send resume to:
First Quality Enterprise, Inc.
 P.O. Box 331
 McElhattan, PA 17748
 or fax to: 570-769-4296
 or email: hr@fqnet.com
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PLACE AN AD IN THE DALLAS POST