

**CUSTOMER SERVICE REP**

For full service multi-color publication, magazine and commercial printing company. Candidate must have proven track record as CSR in graphic arts with excellent communication skills and attention to detail. Computer literacy & ability to handle multiple tasks in dependable, organized manner is essential. We offer competitive salary, excellent benefits & generous personal leave policy. Join one of the nation's premier printing companies.

Apply or send resume with salary expectations to Human Resources Manager, Cadmus Mack, 34 North Crystal Street, East Stroudsburg, PA 18301

**DIETARY AIDES**

Moses Taylor Hospital is seeking full time and part time Dietary Aides for our Food & Nutrition Services Department. Prior experience in food service is preferred but not necessary. Direct involvement related to preparation, make-up, and distribution of patient and staff meals. We offer a competitive starting salary.

Apply to:  
Moses Taylor Hospital  
Human Resources Dept.  
700 Quincy Ave.  
Scranton, PA 18510  
(570)340-2027  
(570) 340-2742 fax  
NancyS@MTH.org

Moses Taylor Hospital is a drug-free workplace  
EOE M/F/V/H

**DISCHARGE PLANNER**

The Greater Hazleton Health Alliance has an opportunity for a Masters prepared Social Worker with previous acute healthcare experience to join our Case Management Team. The successful candidate will coordinate the discharge planning process; provide information on resources to patients, families and significant others; assist patients and others to make an informed decision regarding post-hospital care and placement. The Greater Hazleton Health Alliance offers a competitive salary and a comprehensive benefit package.

To be considered for this opportunity candidates are invited to submit their resume in confidence to:  
Human Resources  
Discharge Planner  
700 east Broad Street  
Hazleton, PA 18702  
Or submit via email (word format) to: tfarley@gha.org.  
Greater Hazleton Health Alliance is an Equal Opportunity Employer

**VALLEY MANUFACTURING CORP.**

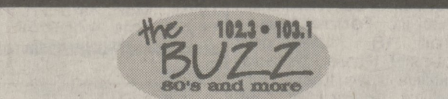
IS A WORLD-CLASS SUPPLIER OF PRECISION MACHINED PARTS TO THE AEROSPACE INDUSTRY. UTILIZING STATE-OF-ART TECHNOLOGY TO PROVIDE QUALITY PARTS, ON TIME, AT COMPETITIVE PRICING.

WE HAVE THE FOLLOWING EMPLOYMENT OPPORTUNITY AVAILABLE:  
**QUALITY ENGINEER**

- Responsibilities include:
- Knowledge of ISO9000/AS9000 Management Systems
  - Familiarity with Aerospace Material Specifications
  - Contract Review and Quality Planning
  - Inspection and Testing Techniques
  - Ability to handle multiple tasks

Bachelor's degree required. Excellent communication and interpersonal skills. Prior experience in the Aerospace Machining Industry a plus.  
Valley Mfg. offers a competitive salary and benefits package, including 401(k).  
Qualified candidates send resume to:  
**Valley Mfg. Corp.**  
P.O. box 626  
Wilkes-Barre, PA 18703-0626  
Attn: Human Resources Manager  
E.O.E. M/F/D/V

**ACCOUNT EXECUTIVE**



Join the #1 radio sales team in Northeastern Pennsylvania- THE BUZZ.  
We're seeking a highly motivated sales professional to service established accounts and develop new business. If you are creative, self starter, the opportunity of a lifetime awaits you.  
THE BUZZ offers an excellent training program, start up income, and benefits package.

**CONTACT INFORMATION:**  
Call today (570) 883-9850, ext. 117 for information on this rare opportunity or send your resume to the address below:

**Andrew Zapatek, GSM**  
98.5 KRZ  
305 Highway 315  
Pittston, PA. 18640  
E.O.E.



**ASSISTANT PRODUCE MANAGER**

Gerrity's Supermarkets is now hiring a **Full Time Assistant Produce Manager** for our Kingston Store location. This position will assist in managing our fast paced Produce Department, must be dependable and customer oriented. Previous produce experience is a plus, but always willing to train the right individual.

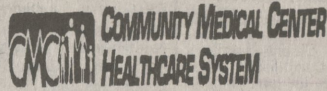
Gerrity's Supermarkets offers an above average starting salary. Including, Full Health, Dental, Prescription Plan, 401 (k) Pension, Short Term Disability, Life Insurance, and more. All interested candidates should send their resume or apply in person at:

Gerrity's Supermarket  
750 Wyoming Avenue  
Kingston PA 18704

Equal Opportunity Employer

**WORKERS' COMP/ SAFETY SPECIALIST**

Community Medical Center Healthcare System has an immediate opening for a Workers' Comp/Safety Specialist. This position will be responsible for all aspects of the self-insured Workers' Compensation program to include injury prevention, claims management, loss control, and safety education for the CMC Healthcare System. Applicants must possess certification in an area of safety, risk management, or occupational health and have a minimum of two years safety experience with a related Bachelor's degree. Additionally, the successful applicant will have three to five years of claims management experience, preferably in a self-insured environment. We offer a competitive salary and benefit package. To express your interest, please submit your resume or application to:



**HUMAN RESOURCES CMCHS**  
1822 Mulberry St.  
Scranton, PA 18510  
or FAX to (570) 969-8640

We are an equal opportunity employer

**SALES**

**Johnson Controls, Inc** is a Fortune 500 Company and the leading worldwide supplier of building control systems, services and integrated facility management. We currently have an opening for a **Technical Sales Representative** in our Wilkes-Barre office. The ideal candidate will have a Bachelor's degree in engineering or related discipline. A minimum of three to five years of progressive sales experience within specific technical business segment is required. Under direction of Area Sales Management, responsible for business development within a specific technical field; responsible to utilize the JCI sales process to secure sales for systems, services, and products within their specialty while yielding optimum profit levels. Responsible for both technical product sales and the associated value added services to support the customer. Technical Sales Representatives will meet sales and production goals, and promote the positive impact of service relationships through team selling activities and defined customer base. Technical Sales representative will become a recognized technical expert within the Area.

We offer a competitive salary and comprehensive benefits plan. Qualified applicants should fax cover letter and resume to  
(610) 276-3800.  
Attn: Area HR Manager - TSR-WB, or e-mail to: jcpjanrecruit@yahoo.com referencing this position. EOE.

**PRODUCTION MANAGER**

**Cornell Iron Works, Inc.**, an industry leader in mfg. industrial, commercial and institutional rolling doors and security closures has just moved into a new state of the art manufacturing facility. We are ISO 2001 certified, we verbal, writing, interpersonal skills, and the ability to motivate and measure performance a must.

Cornell offers a competitive salary and great benefit package. Please send resume in confidence to:  
**Cornell Iron Works, Inc.**  
100 Elmwood rd  
Crestwood Industrial Park  
Mountaintop, PA 18707  
Attn: Vicki Clark, PHR  
or  
e-mail to: vickic@cornelliron.com  
E.O.E.

**SALES MANAGER**

If you are a motivated sales management pro with a proven track record of success, we have a lucrative opportunity that will enable you to capitalize on your skills and achievements. We offer a generous salary plus commissions and competitive benefit program.  
To be considered, you must be energetic, enthusiastic, have an excellent appearance, and possess two years of proven hotel/conference sales experience.  
To apply, forward a resume with salary requirements to

**The Resort at Split Rock,**  
P.O. Box 567,  
Lake Harmony, PA 18624.  
Fax 570-722-8366  
email: srjobs@ptd.net

**SCIENCE TEACHER**

Secondary Biology / General Science Teacher, additional science certification encouraged. Full time position available beginning 2001-2002 school year. Send letter of application, PA standard application, resume, credentials, copies of certificate, and Act 34 and 151 clearances to:

Mr. Michael Mahon, Superintendent  
Wyalusing Area School District  
115 Main Street, PO Box 157, Wyalusing, PA 18853  
PH: (570) 746-1600

**DEADLINE FOR APPLICATIONS:**  
July 11, 2001  
EOE

**SERVICE PERSON**

**WITH MODULAR HOME MFG.**

- Must have modular home construction experience
- Travel required
- Salary commensurate with experience
- Immediate opening

Apply at  
**Sun Building Systems Inc.**  
#9 Stauffer Industrial Park  
Taylor, PA 18517  
or fax resume or letter of interest to:  
(570) 562-0737



One of the **TOP 100 Best Places to Work in PA**

**SHIPPING/RECEIVING MANAGER**

We are currently seeking a college graduate with three years management experience and a minimum of 3 years working in a Shipping/Receiving environment. Successful candidate must have experience with traffic logistics, contract negotiations, customer order fulfillment & warehouse operations. Excellent communication and computer skills, including spreadsheets & word processing, are a must.

Apply in person or send/e-mail/fax resume with salary history to: **Weiler Corporation**,  
Attn: **Cindy Evans**<cevans@weilercorp.com>  
1 Wildwood Drive, Cresco, PA 18326  
570-595-7495, ext. 457 FAX 570-595-9470

An EEO/AA employer, we maintain a drug free workplace and perform pre-employment substance abuse testing.

Visit our web site [www.weilercorp.com](http://www.weilercorp.com)

An ISO 9001 Company

**ELECTRICIAN HVAC SYSTEMS TECHNICIAN**

Community Medical Center Healthcare System's Plant Engineering Department has immediate openings for an **Electrician** and a **HVAC Systems Technician**.

We offer an excellent salary commensurate with experience and an attractive benefits package.

**Electrician** should have experience in Electrical Power and Distribution Systems, High Voltage, 480/208 3-phase systems, Motor Control Systems, Emergency Power Generation and distribution. Knowledge of Fire Alarm and Building Automation systems is a plus.

**HVAC Systems Technician** should have experience in all aspects of the HVAC Field including Electric Motor Systems and Pneumatic HVAC controls, ability to operate and maintain commercial boiler and chilled water systems, working knowledge of Building Automation Systems, and Universal EPA Certification required. Knowledge of DDC controls a plus.

To express your interest, please submit your resume or application to:

**HUMAN RESOURCES CMCHS**  
1822 Mulberry St. Scranton, PA 18510  
or FAX to (570) 969-8640  
We are an equal opportunity employer

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**1-800-326-9568 X5557**

**HEAVENLY HAM**

Now hiring, full and part time positions. Excellent working conditions. Flexible hours.  
Apply Within:  
**Pine Mall, Kidder Street**

**INVESTMENT CLERICAL ASSISTANT**

Financial Planning Firm seeks a full time investment clerical assistant. Responsibilities include general office work, answering phones & dealing with clients. Proficiency in Microsoft Word, Power Point & Excel required. Experience in investments & securities a plus. Benefit package includes health/dental insurance, paid vacation/holidays. Industry continuing education available. Salary commensurate with experience. Please send resume to:

Send resume to:  
**BOX 2949**  
**TIMES ♦ LEADER**  
15 North Main Street  
Wilkes-Barre, PA 18711-0250

**TECHNICAL ASSISTANT**

Seeking full time Technical Assistant to manufacture blood products. High school diploma or equivalent required. On the job training provided. Various hours, including evenings and weekend rotations. Computer skills and experience in a manufacturing environment preferred. Must have good manual dexterity.

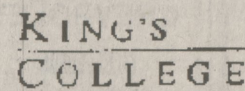
Full time position offers an excellent benefits package (family health insurance, dental, vision, paid leave, pension, 401K, AD & D, LTD, Life, AEP)

Submit resume by Wednesday, July 11, 2001 to:

**NO PHONE CALLS PLEASE**

**American Red Cross Blood Services Northeastern Pennsylvania Region**  
P.O. Box 420 Wilkes-Barre, Pa. 18703-0420  
Attention: HR Department

EOE M/F/D/V



**ASSISTANT DIRECTOR OF PUBLIC RELATIONS:** The primary responsibility of this position is the operation of a comprehensive public information program, which includes the collection, organization, dissemination and placement of news stories in a variety of media. Qualifications: The candidate will possess a Bachelor's degree in Communications, English or related field. Must be a self-starter with excellent planning, strategizing, writing, and communications skills. Excellent word processing and desktop publishing experience required. Three to five years of PR and media experience preferred.

**CAREER COUNSELOR:** the successful candidate will be a professional staff member of the Career Planning and Placement Office and will be responsible for providing career counseling services for the Career Development Across the Curriculum project. Job duties will include providing career advising and counseling services including individual and group counseling for students from freshman through senior years, career exploration and assessment, researching occupations and using the Alumni career resource network, workshop development and implementation, interview preparation and job search strategy development. Qualifications: Master's degree in counseling or related field and 2 years of applicable experience is preferred. A flexible schedule to include evening hours is essential. Strong communication, presentation, analytical and technical skills required.

**SECRETARY/DATA ENTRY CLERK:** The primary responsibility of this position is to provide clerical support and to perform data entry functions. The ideal candidate must be energetic and have excellent interpersonal skills. Demonstrated proficiency and accuracy with typing and computer applications is required. Previous data entry experience preferred. This position works a 35 hour work week and starts at \$7.25 per hour. The work schedule is Tuesday through Saturday 8:30a.m. to 4:30 p.m.

Application Process: Send cover letter with resume and list of three professional references to: Human Resources Office, King's College, Wilkes-Barre, PA 18711 or fax materials to 570-208-5967. Review of applications to begin immediately.

**HAIR STYLISTS**

FT/PT Needed. Master Cuts in the Wyoming Valley Mall is seeking motivated stylists, no clientele necessary. Master Cut offers health, dental and vision insurance.

Guaranteed hourly wage plus monthly performance bonus. Top retail commission with prizes. Paid vacation, supplies furnished, advanced training. Opportunity for advancement.  
For more information and a confidential interview call **Mary Ann at Master Cuts 826-5555**

**RECEPTIONIST**

**Greater Pittston Area Full time**

Duties include: handling multiple phone lines, light filing, light typing. Excellent benefits and salary. Please send resume to:

**BOX 2932**  
**TIMES ♦ LEADER**  
15 North Main Street  
Wilkes-Barre, PA 18711

**TEACHER**

Private pre school/daycare has full time teaching position. Competitive salary with benefits. Position avail in August, for confidential interview.

Send resume to:  
**BOX 2947**  
**TIMES ♦ LEADER**  
15 North Main Street  
Wilkes-Barre, PA 18711

**LifePlans, Inc.**

the national leader in assessment services is seeking **RNs, LPNs, and LVNs** with geriatric experience to complete long term care insurance assessment interviews on a part-time basis.  
Contact  
Bill Conley at  
(800) 525-7279  
x235  
bconley@lifeplansinc.com

**DIRECTOR OF NURSING SERVICES**

\*\*\*\*\*\$5000.00 BONUS OFFERED\*\*\*\*

Carpenter Care Center, a rural 124 bed LTC accredited facility is seeking a **DIRECTOR OF NURSING SERVICES**. Applicant must have a Pa. R.N. license with Long Term Care experience and management qualities. This position requires knowledge of state, federal, guidelines and MC, MA and MDS-2 along with basic computer skills.

**EXCELLENT BENEFITS PACKAGE WITH \$5000.00 SIGN-ON BONUS OFFERED.**

- \*401k Pension Plan
- \*Tuition Reimbursement
- \*Paid vacation
- \*Supportive Management
- \*Medical/Dental/Vision
- \*Employee stock purchase plan

Please send resume to:



**Carpenter Care Center**  
Attn: Joseph A. Traino, NHA  
30 Virginia Drive Tunkhannock, PA 18657  
EOE Drug Free Workplace M/F/D/V

**DRAFTING / TECHNICAL ILLUSTRATOR**

Draftsperson / Technical Illustrator needed to work on technical manuals for strapping - packaging equipment. Must have AutoCAD, PageMaker and Word experience, minimum of Associates in Mechanical Engineering or similar degree. Must be self-starter and team player and detail oriented. Send resume with salary history via fax or mail, or apply in person at:

**EAM Mosca Corporation**  
Attn: Personnel Manager  
Valmont Industrial Park, 675 Jaycee Drive  
West Hazleton, PA 18201  
Fax # 570-455-2442

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Call 800-326-9568 X5557 or X5552  
or stop by **Campo's Express**,  
Rte 92 S. Tunkhannock

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Where Americans call for all their home construction. 24/7 Emergency Service. Res. & Comm. fully insured. We do it all from new home construction to basic remodeling. Concrete, carpet, painting, sheet rock, roofing, siding, decks & much much more. We have the lowest prices guaranteed. 2 locations to serve you better. **WE'LL BEAT OUR COMPETITORS PRICE.** Providing the best quality work for the best possible price. Family owned & operated.

Call 570-822-8479 or toll free  
**1-888-725-8440**

**VISITING NURSE ASSOCIATION**

**PERSONAL CARE ATTENDANTS**

★ NEW PAY RATES AS OF JULY 2001 ★  
Flexible Hours  
Benefit positions available.  
Car needed for on job use

Call Lena at 552-4028

**PRINCIPAL OF ALTERNATIVE EDUCATION PROGRAMS**

To serve as staff supervisor and direct educational and treatment activities. Valid PA Sec. Principal certification or Letter of Eligibility required. Send letter of interest & resume to

**RECRUITMENT OFFICE,**  
Colonial IU 20, 6 Danforth Drive,  
Easton, PA 18045-7899 or  
FAX (610) 252-5740.  
No phone calls please. EOE.  
For all employment opportunities visit us at  
[www.ciu20.org](http://www.ciu20.org)

**REGIONAL MERCHANDISER**

Seeking a part-time Regional Merchandiser to service a major dept. store in the Northwest section of PA. This flex 20-30 hr/wk. Ready-to-Wear position entails merchandising, selling, stock adjustments, sales promotions and department upkeep. Hourly rate commensurate w/experience, plus mileage. Please send or fax resume to:

**R. Textido**  
8 Grafon Court  
Lancaster, NY 14086  
FAX: 716-685-8089

**RETAINING WALL & PAVERS INSTALLER**

Looking for a motivated energetic individual to become an integral part of a professional team. Experience in the installation of retaining walls & pavers, ability to operate machinery and CDL a plus. Call for interview  
**Keystone Retaining Wall 825-WALL (9255)**

**RN'S**

Full time, part time & per diem. 3-11 shift per diem 7-3 shift. Positions available immediately.

Interested parties may call Kate Ruski, RN Director Of Nursing at 570-472-3785 or you may also fax your resume to: (570) 472-3321 or apply in person at:

**Bear Creek Health Care Center**  
Route 115, Bear Creek, PA.

**E.O.E.**