

KEYSTONE AUTOMOTIVE OPERATIONS CAREER OPPORTUNITIES

We are growing again! Exciting career opportunities in a large national automotive distributor available for dynamic, energetic professional sales people. Don't miss this opportunity to become a nember of a progressive sales team. Applicants must have sales experience a love to work with people. Keystone offers a competitive salary and complete benefit package, including company paid BC/BS, 401 (k), vacation, holidays and sick

AUTOMOTIVE PARTS SALES POSITIONS AVAILABLE

The Sales Person will be responsible to call their customers the day before delivery to solicit orders Sales Person should also discuss new products as well as the status of the customer's business. The primary goal of a Sales Person is to grow the customer's business with Keystone over prior year's business. Periodic customer visits, both at our location and at the customer's facility are also required. The Sales Person will also be required to attend occasional trade shows, monthly sales meetings, and other company sponsored events away from the office as necessary. A Keystone Automotive Operations, Inc. sales person is required to answer technical phone traffic and assist

QUALIFICATIONS:

- At least 2 years sales experience in the automotive parts or accessory area.
- Excellent communication skills, both written and verbal.
- Good organization skills
- Must have initiative and be a self-starter Ability to work two evenings and every other
- Salary plus incentive program

Any candidate who does not possess the above qualifications will be considered for a sales assistant position. Exemplary performance as a sales assistant will qualify the employee as a sales per son candidate

Please mail resumes to: **Keystone Automotive Operations, Inc.** 44 Tunkhannock Ave., Exeter, PA 18643 Or fax to: 570-655-8115 Email to: dlayaou@key-stone.com

JOB FAIR

Thursday, May 17, 2001 1pm to 4pm

Mercy Health Care Center 147 Newport Street Nanticoke, PA 18634

- Full part time and casual pool positions
- Flexible Hours
- New starting rates Excellent benefit package
- Nurse Aide training classes
- Tuition Reimbursement Phone 570-740-5277 Fax 570-740-5216

We are currently looking for LPN's and CNA's o join our Team. We have shifts to fit all schedules. Come and learn more about us. Our supervisors and staff will be on hand to give personalized tours. EOE

LICENSED PRACTICAL **NURSES**

SIGN-ON BONUS AVAILABLE

Moses Taylor Hospital is seeking licensed practical urses to work full time in our Medical Surgical Dertment and Skilled Nursing Facility. Available shifts: 3:00 p.m. - 11:30 p.m. and 11:00p.m. - 7:30 a.m. Current Pa license required. We offer a competitive starting salary as well as flexible benefits package. Reply to:

> **Moses Taylor Hospital Human Resources Dept.** 700 Quincy Ave. Scranton, PA. 18510

(570) 340-2027 (570) 340-2742 fax KarenT@mth.org

E.O.E.

M/F/V/H

PROJECT MANAGER

Leading Mechanical Contractor seeking selfstarter for immediate opening in Project Manager position. Experience as follows: ♦ Commercial HVAC & Plumbing systems.

♦ Computer skills ♦ Field personnel management and

communication. Vacation, 401K, Health Insurance, Bonus Plan, Profit Sharing. Send resume in confidence to BOX 2874

TIMES LEADER 15 N. Main St., Wilkes-Barre, PA 18711-0250

CONSTRUCTION LABORERS ABORERS Wanted For Comm/Industrial Contractor. Valid drivers license needed appli-

cation can be filled out at: A. PICKETT CONST. INC. 128 W VAUGHN ST KINGSTON, PA M-Wed or Fri 9-11 & 2-4 We only accept applications on our forms.

Offering excellent hourly rate, medical dental benefits, paid holidays & vacation + pension plan. All inquires held in strict confidence. eoe

DRIVER/ WAREHOUSE

Immediate opening for experienced driver. Must be familiar with NE PA, have a clean driving record, attention to detail & service oriented. CDL not required but must have exp. driving 24' truck. Excellent starting rate and Full Benefit package. Apply in person to:

Interstate Building Materials,

322 Laurel St., Pittston, PA 18640

DIRECTOR **PLANT OPERATIONS & MAINTENANCE**

Community Medical Center Healthcare Community Medical Center Healthcare System seeks a qualified professional to manage -the daily operation and coordinate all maintenance and plant operation functions for the hospital. Position requirements include working knowledge of all pertinent codes and regs including but not limited to: JCAHO, ADA, and NFPA. Qualified candidates must possess minimum of 7 years facilities experience, with at least 5 years in healthcare environment. BS degree in mechanical engineering or related field. Excellent leadership, communication and interpersonal skills are necessary to be successful in this position. For consideration, please send resume to:

HUMAN RESOURCES CMCHS

1822 Mulberry St. Scranton, PA 18510 or FAX to (570) 969-8640 We are an equal opportunity employer

ASSISTANT MEN'S & WOMEN'S CROSS COUNTRY COACH

RESPONSIBILITIES:

Assist Head Men's and Women's Cross Country Coach in organizing, developing, and coaching all aspects of the varsity cross country program. Actual competitive season is from September 1 through November 10. Responsibilities will include pre-season conditioning, reruiting administrative duties and related activities **QUALIFICATIONS:**

-3 years of successful coaching experience. Bachelors Degree, demonstrated capability in motivating student-athletes athletically and academically, and knowledge of NCAA rules preferred. High ethical standards, strong commitment excellence and organizational skills required.

mmensurate with experience.

Application Deadline: Applications being accepted now for the 2001-2002 season.

> For additional details please contact: Dr. Mary Jo Gunning **Director of Athletics and Recreation** 570-961-4724

> **Marywood University** 2300 Adams Avenue Scranton, Pa. 18509

AN EQUAL OPPORTUNITY AFFIRMATIVE ACTION EMPLOYER

HVAC TECH

Top pay. Experience necessary commercial industrial institutional Benefits incld health, dental, profit sharing, truck & uniforms.

Aircon Service Co.

1-800-287-HVAC

MEAT

The nation's largest wholesale food distributor has openings for experienced meat cutters. Dayshift hours and Monday - Friday work week. Excellent benefits and competitive pay.

Apply in person to:

U.S. Food Service 13 Rutledge Drive Pittston, PA 18640

EOE WF/D/V

BERWICK HOSPITAL CENTER BERWICK RETIREMENT VILLAGE

Weekend Nursing Pool

♦RN'S... \$24

♦ LPN'S..\$18

♦ CNA... \$14

Please send resume or apply in person to: **Berwick Hospital Center Human Resources Department**

701 East 16th Street Berwick, PA 18603 Fax: (570) 759-5035 EOE

RECREATION **ADVISOR**

The Red Rock Job Corps Center is seeking an individual to work with residential students 16 to 24 years of age. At least 1 year experience in organizing and supervising various sports and recreational activities is required. Applicant must possess a valid PA drivers license. The position requires weekend and evening work. Excellent pay and benefits. Shift differential. High school diploma required, college a plus. Please mail resume to:

Management & Training Corporation RRJCC/Human Resources P.O. Box 218, Lopez, PA 18628

or fax same to 570-477-3091. You may also e-mail your resume to us at: legoc@jcdc.jobcorps.org EOE/M/F/V/D

DIRECTOR OF DIETARY SERVICES

Full Time position within the United Methodist Home's Tunkhannock Manor Personal Care Facility. Qualified individuals will have 2-3 yrs.

experience in food service management. budgeting, meal planning and preparation, food ordering. etc. A bachelor's degree in related field a plus. We offer a competitive salary commensurate with experience, full benefits, retirement plan, paid vacation, sick, hol. Please send letter of interest with resume and salary history to:

Joseph M. Corey **Tunkhannock Manor**

50 W. Tioga St. Tunkhannock, PA 18657 (570)836-2983 X 11

ASSISTANT OPERATOR **OF SANITARY SEWAGE** TREATMENT PLANTS

Local authority is need of a full time assistant operator of its sanitary sewage treatment plants. Responsibilities include overseeing the operation and maintenance of the plants in assistance of and as directed by the Chief Operator such as monitoring, maintaining and utilizing all machinery and equipment, controls, chemicals, and other additives, keeping records and preparing reports. The applicant for this position must be at least a high school graduate with at least two 2) years practical experience in the operation of sanitary sewage treatment plants or in related fields and also must have writing and communication skills, be able to define and solve technical problems using arithmetical, algebraic, and geometry means, if needed, and be certified by the Commonwealth of Pennsylvania as and for a "D" classification to operate at least an 0.6 mgd sanitary sewage treatment plant. Salary is competitive with fringe benefits. Send all resumes

and/or inquiries to: P.O. Box 150, St. Johns, PA 18247

PRODUCTION WORKERS

A local manufacturing company is looking to hire second and third shift production workers. The starting rate of pay is \$8.62 plus shift differential. Prior experience in a manufacturing facility is required. We offer competitive medical coverage, a generous 401 (k) plan, complete life insurance and disability coverage, a non-contributory pension plan as well as a variety of other benefits providing for you and your family. This is a drug free facility. Preemployment drug testing will be administered. High School diploma or GED required. Interested applicants should fill out an application or send a resume

> Mideast Aluminum Division Indalex America Inc. 330 Elmwood Road Mountaintop, PA 18707 Attn: Human Resources

Hanover Area School District **Business Office Data Processing** Bookkeeper/Secretary position

An experienced full charge bookkeeper is needed. Secretarial, typing, telephone and general office skills required. Computer knowledge preferred.

Anyone interested may apply in person to the a Hanover Area School District, Business Office, 1600 Sans Souci Parkway, Wilkes-Barre, PA 18702, between 9:00 A.M. and 3:00 P.M., for an application. Deadline is Wednesday, May 23, 2001. and must be delivered to Business Office.

A current Act 34 Criminal Record Clearance and an Act 151 Child Abuse History Clearance are required by all applicants.

Hanover Area School District is an Equal Opportunity Employer.

AUTOMOTIVE Due to recent growth, local Ford Dealership seeking individuals to fill immediate openings in the following positions:

TRANSMISSION SPECIALIST **ENGINE SPECIALIST GENERAL TECHNICIAN**

Great opportunity, excellent pay plan, benefits package. Apply in person at Service Department. Pat and Dan's

> DelBalso Ford 249 Market St. Kingston, PA288-4501

COOPER'S SEAFOOD

WATERFRONT

Part time Line Cooks. 2nd shift & weekends.

Why not see for yourself why so many chefs

have decided to make a career here at

Coopers. Apply in person:

304 Kennedy Blvd.

Pittston, PA.

• Yearly Performance Appraisals

• Excellent Wages

• Free Meals

• Uniforms

Corporate Banking Officer

Pennstar Bank, the largest community bank headquartered in Northeast PA has an immediate opening for a Corporate Banking Officer in our Commercial Lending Department.

The candidate will be responsible for new business development activities, dealing with large, high net worth customers and complex transactions.

Qualifications will include BA in Finance or Business preferred. Minimum 5-7 years experience in banking or related field. Must have strong sales orientation and solid lending skills. Effective oral and written communication skills as well as strong business development and organizational skills are needed for this position.

Salary commensurate with experience. Excellent benefits package. For consideration, please forward resume and cover letter to:

Pennstar,

Attention: Human Resources 409 Lackawanna Avenue, Suite 201 Scranton, PA 18503-2045

Equal Opportunity Employer M/F/D/V

DIET COUNSELOR/

SALES

Responsible for marketing, sales, &

customer service at the Wilkes-

Barre location. Ideal for someone

who enjoys working with people &

is health oriented. Part & full time

hours, hourly rate + commission +

added incentives.

Call Karen between the hours of

8am to 1pm or 4-8pm or leave

message on answering machine.

Call 822-4500

EOE

DRAFTING

Mechanical

Designer/Draftsman

essential. Medical benefits and

401(k) retirement plan.

Send, fax or email resume to:

Attn: Engineering Manager

P.O. Box 175

Lake, Winola, PA. 18625

Fax 570-378-3212

Email to:

engineering@roncomachine.com

Marketing Brand Manager Manufacturer of leading national Consumer Goods brand seeks Brand Manager to plan and implement consumer marketing programs. Responsible for development of annual plan, tracking and attainment of volume and share goals, budget variance analysis, agency direction in advertising and consumer promotion development, its execution and reporting of results against agreed upon objectives. Works closely w/ sales to coordinate trade promotion and evaluate results. Responsible for packaging, consumer research and coordination w/ R&D to implement product improvements and line extension. Candidates must have a demonstrated record of accomplishment in CPG brand management and a track record of success in progressively responsible marketing management positions. Experience w/specialty food brands would be particularly desirable.

'Ideal candidate is required to have BS Degree-Marketing: MS Degree Preferred!! Send resume to: BOX 2881 Times Leader 15 North Main Street

DISPATCHERS

Wilkes-Barre, PA 18711-0250

TRIPLE A PROTECTION The area's most respected name in the alarm monitoring industry, is seeking qualified individuals to join our team We are currently seeking ALARM DISPATCHERS, for FULL TIME work in our 24 hr. a day, 7 day a week alarm shifts, 7:30 AM to 3:30, 3:30 PM to 11:30 PM, & 11:30 PM to 7:30 AM.

Applicants must possess excellent communication and organizational skills, and work efficiently within a fast paced environment. Basic typing & computer skills a must. We provide a comprehensive on going training program, excellent benefit package, 401 K, tuition reim pursement, shift differentials and much more

We offer \$8.25/FIRST SHIFT, \$8.75/SECOND SHIFT, and \$8.50/THIRD SHIFT per hour with a possible in-

All interested applicants should call 1-800-222-6565 extension 3830 E.O.E.

KidsPeace National Centers KidsPeace Hospital & Acute Residential

THE RONCO GROUP **Proudly Announces:** A Spring Recruiting Open House has entry level positions available. When: Saturday, May 19, 2001

Time: 11am-2pm Where: KidsPeace Hospital, Orefield, PA. KidsPeace Hospital & Acute Residential, a JCAHO ac-Electrical Design & Drafting credited, progressive psychiatric facility for children and Experience AutoCAD R14 or R2000 adolescents welcomes RN's, LPN's, and New Graduates

> Please join us for refreshments, tours and informal interviews with our nursing department and staff. Various shifts are available. KidsPeace offers highly competitive wages.

Our new weekend program offers an enhanced rate of pay for working every other weekend. If you have never visited KidsPeace you will be pleasantly surprised with our beautiful campus and magnificent facility

For more information and directions call Gail Harries (610) 799-8966 or Susan DeSmet at (610) 799-7746. E.O.E.

OFFICE MANAGER

Automotive group seeking office manager with new vehicle dealer experience for new location in the Scranton area. If you have what it takes to run the office and file a monthly financial statement, send your resume and salary requirements to:

Rosado Group

21 Blakslee Blvd Dr. East Lehighton, PA. 18235-9002

No phone calls, please!



Fortune 500 Company seeking the following positions in manufacturing / production in a very fast paced environment.

- **♦ Shift Supervisors**
- **♦ Manufacturing Operators**
- **♦** Machine Technicians

Competitive wages and good benefit package including medical, dental, paid vacation, paid holidays, discount stock and retirement.

Please apply at: 1655 Sans Souci Pkwy, Wilkes-Barre, PA. 18702

MANAGER

For areas foremost luxury apt complex. Good salary, apt provided & fringe benefits. Excellent career opportunity w tri state apt & hotel chains. Send resume to:

Brenda Black % Vice President Manor Mgt Corp. 1377 C Spencer Ave Lancaster, Pa 17603 or call 717-393 0463 ext. 223

Seeking laborers. Outdoor physical work. 8 days on, 6 days off. Working in other States. 10 hour work days. Paid travel, company vehicles, paid motels, \$20.expenses per day. Will train and pay for

RK Hydro-Vac,

CNC LATHE OPERATORS

Chamberlain Manufacturing Corporation has openings for CNC Lathe Operators. Applicants must have the experience to run computer numerically controlled (CNC) lathe machines. We are looking for self starters with the ability to contribute and learn. A degree from vocational or technical school is a plus. Please send

resume to: Louise Pawlowski **Chamberlain Manufacturing** Corporation 156 Cedar Ave. Scranton, PA 18505 EOE M/F/H/V

Full time in Kingston area for physician. Must have computer knowledge, typing & pleasant personality.

Send resume to: **BOX 2867**

TIMES ♦ LEADER 15 North Main Street Wilkes-Barre, PA 18711

FREE MOVIES

Movie Theatre Floor Staff Positions Flexible schedules- Competitive wages

Evenings & Weekends at our Wyoming Valley Mall Cinema Apply in person 11am - 6pm Wyoming Valley Mall Cinema East End Boulevard, Wilkes-Barre Or call 570-826-9194 EOE

Pen Mart

f you are good with people, hard working and are ooking for an exciting part-time or full-time job with the potential for advancement stop in an apply.

Depending on the position we offer:

✓ Health-Benefits ✓ Dental Benefits ✓ Paid Vacation We are hiring at the following locations: West Pittston 301 Wyoming Ave; West Nanticoke-on Rte 11; Plains-329 River Road; Dallas-Corner of Routes 118 and 415; Sheatown-110 Roberts St; Russel Hill-Rte 6 Tunkhannock; Tunkhannock-Rte 6 & Tioga St; Pikes Creek-Rte 118

DRIVERS Class A OTR flatbed drivers. Looking for long

distance runners. Must be dependable with 2 yrs verifiable experience. Competitive wages new equipment, heath insurance & 401 k, Apply in person only at:

> Scranton Craftsmen, Inc. 930 Dunmore Street, Throop, PA 18512.

LABORERS FULL TIME

CDL license. Must have a valid PA D/L, and be 21 years of age or older. Call

Pittston, PA 800-237-7474.