THE **MUSEUM** COMPANY

Warehouse Operations Positions

The Museum Company, a national chain of 100 retail stores, is establishing a new distribution center in Hanover Industrial Estates -Wilkes-Barre. We're looking for enthusiastic people to fill the following positions:

Reception Administration Responsible for payroll, new hire paperwork, front desk reception and general office duties

Must be organized and skilled in MS Office **Transportation Associate**

Responsible for scheduling pick-ups, tracking trucks and working with our 100 retail stores on all aspects of delivery. Must be organized and computer literate. Previous transportation industry experience preferred.

Quality Checkers

Responsible for receiving and checking newly arrived merchandise. Must be computer-literate and highly detail-oriented.

Equipment Operators

Responsible for operating high lift/reach trucks, conveyors, or stock pickers. Must have prior MHE equipment operation experience and an excellent safety record.

Warehouse Associates Responsible for ticketing, picking and packing

nerchandise. Must be accurate and able to andle fragile items. Some light lifting required.

We provide a competitive compensation and benefits package. Please apply in person at the Job Center, 32 East Union Street, Wilkes-Barre, or call 570-826-2401 for an application. We look forward to hearing from you! EOE.

Are You LOOKING for a Career? We seek candidates for GUARDPrep, an 8-10 week Preparatory Program starting in June that is designed to train individuals for entry-level professional positions in various disciplines

GUARD Security Bank GUARD Capital

RESTAURANT

We are also seeking candidates for these professional and support positions: HR Recruiter

 Bookkeeper Administrative Assistant Maintenance

Customer Service

Look at our website at www.guard.com for our on-line listing of openings in insurance, banking, and investments. You may just find

your career!

throughout the organization. These employees will participate in an intensive, multi-faceted curriculum for approximately two months. A Bachelor/Associate degree or commensurate experience is required, and applicants from a wide range of academic majors and fields are sought.

GUARD is a premier area employer which offers: a competitive salary

> with no ceiling on your potential; advancement opportunities resulting from growth that has allowed us to double our operating area in three years, our staffing and client base in five years, and our home office space since the end of 1999; 100% tuition reimbursement for graduate and undergraduate courses; and a high-tech environment.



for a

Send a résumé or apply in person: 16 South River Street ~ P.O. Box A-H ~ Wilkes-Barre, PA 18703 570-825-9900, ext. 5061 ~ Fax: 570-825-5930 ~ EOE E-mail: jobs@guard.com ~ www.guard.com

TRAVEL CONSULTANT

Travel World Kingston office is looking for a travel agent with experience in the travel industry. Salary is commensurate with exp.

> Please call **Debbie Freas** at 288-9311 for an interview.

Help Wanted 270

ELECTRONICS TECHNICIAN

Pennsylvania's premier music store in William-sport has a full time position for an Electronics Technician in our Service Department. We are looking for people who have a degree or certificate in Electronics Technology. A background in consumer electronics would be a plus. A valid PA driver's license is required along with a willingness to work overtime as needed. We offer a competitive benefits package. If you feel that you can contribute to the success of our service center, please stop at our store at 201 Mulberry Street, Williamsport, Pa for an application. ENVIRONMENTAL

PROJECT ENGINEER

Develop proj. plans & technical reports; Intercost tracking; Sample & analytical data validation skills and/or QA/QC exp. a+ B.S./.A. in relevant enemail: hr@ecc.net ECC is an EOE/AA.

FINANCIAL SERVICE REPS

New York Life Insurance is adding Financial Service Representatives. Three-year formal training and development program. Complete benefits, income between \$35,000 to \$50,000. Business background or sales experience preferred. Inquiries from experienced agents held in confidence. For appointment call:

John Mackarey (570) 969-3111 E.O.E. M/F

GOLF/ARCHERY/COUNSELORS NATURE, SOCCER, VOLLEY BALL STREET HOCKEY, MUSIC, DANCE LIFEGUARD SWIM INSTRUCTORS CANOF AND KAYAK

MAINTENANCE STAFF For more information Call 824-4646

* HAIR STYLIST *

National C. seeking a PA licensed hair stylist to work in Wilkes-Barre area nursing home. Please call Elise at 1-800-380-0770

HARDWARE STORE CLERK

Experience helpful. Apply in person, Dallas Center Hardware, 42-44 Main St. Dallas

HHA /CNA Per Diem position avail-able. Previous Home Health Care required Mileage reimbursement competitive salary excellent working litions. Orientation

conditions. Orientation provided. Please apply in Diversified Nursing, Inc. 210 Division St Kingston, PA 18704 (Brooke Ave. entrance) E.O.E.

570-331-3360

HVAC TECH Top pay. Experience necessary commercial industrial institutional

INTERNSHIPS

Get into the music business by promoting bands like Radiohead, Lifehouse.

LABORER/DRIVER full time position for Bk. Mt. Const. Co. 5yrs. exp. Call 675-5873

LANDSCAPE LABORER Must have drivers license Full Time Exeter Area Call 654-0620

Behavioral Healthcare Staff **VARIOUS POSITIONS**

PT or FT in Wyoming /Susquehanna Cty. Bachelors or Masters Degree and experience working with children \$13-30 per hour. Fax or mail resume:

Youth Advocate Program 54 Wilmar Dr, Tunkhannock, Pa 18657 (570) 836-0695

LAWN IRRIGATION SERVICE PERSON

Neat, dependable, will train. call for interview.

675-2228

Help Wanted 270 INDUSTRIAL TEAM MEMBE

Candidates must steady work history.

We are a 12-hour shift ope tion that offers an excell benefit package. Start wage is \$9.29 / hour.

LABORER

Full time, prepping apartments, painting & light maintenance. Plumbing experience & own tools a must. Apply in person only: Green Acres Apts. Church St. Kingston

LANDSCAPE LABORERS Vanted Pa drivers eq'd \$7 hr to start all 477-3031

LANDSCAPERS Experience in retainir wall systems & patios. \$8-\$15/hr as per experience.

\$8-\$15/hr as per ex-perience. Benefit pack-age call 654-7000

LAWN MAINTENANCE/ LANDSCAPERS Needed, valid drivers li-cense a must. 288-4042

LICENSED PRACTICAL NURSES

LINE COOKS WAIT STAFF &

DISHWASHERS Apply in person. Emerald Restaurar 531-533 Scott St. Wilkes Barre,

LOT PERSON

Light maintenance and delivery, dependable v valid PA Drivers license.

MAINTENANCE/CLEANER Part-time for Osterhou Free Library. Early morn ing and some Saturdays required. Contact Mr Pilch at 823-0156

MANAGER

Snack bar at Hickory Run State Park. Memorial day to Labor Day. Commis-sion paid plus bonuses. Call 1-888-271-0858 or email: akatz@frontiernet.net

MANICURIST & STYLIST Wanted for W-B Salon. FT/PT. Call Jill 760-4830

Help Wanted 270 MARKETING

Health South, the nation leading provider of sugery, diagnostics, a rehabilitative healthca has a full time opening for a Marketing Representative. Job responsibilitie include marketing physician practices, educating on the spectrum of services including surgery diagnostics and outpatient rehab. Other duties include application to the conduction of the c

include conducting tours of facilities, attending conferences as an exhibitor, and facilitation o community and physiciar program presentations Position requires excellent communication skills ent communication skills regional travel, marketing Submit resumes with sal ary history to:

HEALTHSOUTH 425 Adams Avenue Scranton, PA 18510 Fax: 347-4351 Phone: 348-1114 E.O.E.

MEAT CUTTERS

The nation's largest wholesale food distributo wholesale food distribut has openings for experi-enced meat cutters. Dayshift hours and Mon-day - Friday work week. Excellent benefits and competitive pay. Apply in person to:

U.S. Food Service 13 Rutledge Drive Pittston, PA 18640

EOE M/F/D/V MECHANICAL DRAFTER

Manufacturer of HVAC products seeks a me-chanical drafter. Candi-date must have strong date must have strong computer, math, written and verbal skills. Preference will be given to experienced applicants. Secure position with benefits. Send resume to P.O. Box 69, Wyalusing, PA 18853. Attention:
Engineering Manager

MECHANIC

Construction equipment dealership accepting ap-polications for 2-5 year exp'd Mechanic for shop field work. FT with benefits. EOE Call 570-825-9973 8am-5pm, Mon.-Fri.

OFFICE **MANAGER**

Rosado Group 21 Blakslee Blvd Dr. East Lehighton, PA. 18235-9002 No phone calls, ple

OFFICE MANAGER

Computer literate, good communication skills accounting background helpful. Salary neg. Call 714-6695

PAINTERS Exp. & references, transportation nec. mess. 287-0273

ENVIRONMENTAL PROJECT ENGINEER

DELIVERY DRIVERS

EARN

\$100

PER NIGHT

Must have dependable vehicle & insurance.

If interested please apply at:

154 S. Pennsylvania Ave. Wilkes Barre

49 Broad St. Pittston

700 Market St. Kingston

or leave message at

EOE

817-5866

Develop proj. plans & technical reports; Interpret govt. specs & engineering drawings; Knowledge of remediation tech, scheduling. cost tracking; Sample & analytical data validation skills and/or QA/QC exp. a+ B.S./.A. in relevant environmental discipline desired w/3yrs field exp. Fax 650-347-4211 or

email: hr@ecc.net ECC is an EOE/AA.

Help Wanted 270 BERWICK HOSPITAL CENTER

144 bed acute care hospital with 240 bed nursing attached.

REHABILITATION SERVICES

DIRECTOR **EMERGENCY** SERVICES

SERVICES
Berwick Hospital Cente
has an immediate open
ing for an experienced
self-motivated individua
to manage our Emer
gency Department
Qualifications would in
clude a PA RN license
minimum of three years
of Emergency Depart
ment nursing, ACLS cer
tification, demonstrate
leadership experience
and commitment to cus
tomer service excellence

ASSISTANT BUSINESS OFFICE DIRECTOR

are currently look n individual to as for an individual to assist in the dally management of our Business Office, 5+ years experience in a hospital Business Office with at least 3 years supervisory experience. Extensive knowledge of billing on UB92's collections, managed care, Medicare and Medicaid experience. Must have excellent communication skills and PC knowledge.

Please send resume to: **Berwick Hospital Center** Human

Resources **Department** '01 East 16th St. 18603 FAX# (570) 759-5035 EOE

PAINT STORE CLERK

Stock & drive. Paid benefits, Reply to: King Glass & Paint 1079 Main Street or fax 570-288-5463

PEDIATRIC CLINICAL Program Manager (full-time) Nursefinders of Wilkes-Barre/Allentown is seek-ing a professional, enthu-siastic RN to manage our ediatric experience a nust. Home care expe rience preferred.
We offer great pay, great benefits, 401K, and bonus incentives.
Fax resume to 610-776-1205

urther information call Sue at 388-213-9772. **Nursefinders** The Professional Choice www.nursefinders.com

Help Wanted

PHARMACIST

PHARMACY TECHNICIAN Full time and or part time. Fast growing long term care pharmacy. Knowledge of QS/1 helpful. Willing to train. Excellent salary & benefits. One salary & benefits. One Sat. a month, no Sundays Send resume to:

Salerno's

PRINTING HELPERS SLC Graphics has imm

today: 50 Rock St, Pittston, PA 655-9681 PROC/PKG



PART TIME

niring for a part time pool of employees for proc/pkg dept. These are part time positions ONLY. Will train (food or packaging exper. helpful). You must be available minimum of 9am - 3 pm and at least 1 day per week.

* PRO SHOP *

★ Course Workers ★ Full Time. Must be reliable & hardworking. Wknds required.

★ CART ATTENDANTS★

RECEPTIONIST agnostic radiology facili eks full time receptionis

RECEPTIONIST full time in Kingston area or physician. Must have computer knowledge yping & pleasant per

270

Pharmacy 50 Route 611 Thierry Plaza, Unit 10 Bartonsville, PA. 18321

SLC Graphics has immediate openings in our Press & Bindery Depts. FT employment w/ rapid advancement. Steady 2nd & 3rd, 8 & 12 hour shifts in the Bindery. 8 hr. swing shifts in the Press. Entry level positions w/ no exp. Starting rate \$7.50/\$8.50 per hour. Hurry and should be supposed to the start of th our. Hurry and apply

Gourmet food plant now hiring for a part time poo of employees for

Apply in person to:
House of Bricks
625 S. Main Street
Wilkes-Barre, PA
18701
No phone calls please

Must be avail days & wknds, Pro shop requires accounting capabilities previous exp. a plus but not required. Reliable.

lenged individuals: ranges from \$7.75 to \$8.00 /hr. Complete benefits pkg. for FT em-ployees. Applicants must Medical insurance and computer exp. preferred. Respond to: W.B.I.C. 146 Mundy Street Wilkes-Barre, Pa. 18702 Fax (570) 820-7905 be at least 18 yrs of age and have a valid driv cense. Experience &/o

Flexible hrs. Excellen wages. Apply in person Tues. thru Fri. 10am noon 2pm-4pm **BOX 2867** TIMES • LEADER
15 North Main Street
Wilkes-Barre, PA 18711

OFFICERS

SECURITY

Pa. Act 235 Officers needed in the Wilkes-Barre area. Must have clean criminal record, own transportation, telephone, and be neat in appearance. Apply in person Mon. thru Fri. 10am. to 5pm.

or call for evening/weekend appointment Intrepid Detective Agency, 11 E. Diamond Ave. Hazleton, 570-455-1984, or 800-587-1980. EOE

SCHOOL

PSYCHOLOGIST The Schuykill Intermediate Unit #29 has a full-time position for a school psychologist for the 2001 -2002 school year. Salary is competitive and dependent upon education and experience. If interested contact:

Dr. Walter A. Banks, Supervisor **Psychological Services** Schuykill Intermediate Unit #29 PO box 130, 17 Maple Avenue Mar-Lin, Pa 17951 (570)544-9131 Ext. 1217

LABORER/ DRIVER

Full time position for Bk. Mt. Const. Co.

5yrs. exp. Call 675-5873

Help Wanted 270 Help Wanted PROJECT COORDINATOR & SERVICE COORDINATOR

Cornell Storefront Sytems, a national costruction related firm seeking two positions:

Project Coordinator
To manage the estimating order entry and project management tasks of its products. Specifically duties will include arrange for the product engineering manufacturing and installation scheduling in accordance with customer needs. Qualified applicants must be comfortable with technical details, possess verbal skills to solve problems and be highly organized.

Service Coordinator
To manage the repair and service need of our Customers. Duties include coordinate service on nationwide scale, develop quotations and project management of replacement parts. Qualified applicants must be comfortable with technical details enjoy a fast paced work environment possess verbal skills to solve problems and be highly organized. For both positions we are looking for a team player who enjoys a close family atmosphere. Excellent benefits package included. Please send resume and salary history to Mr. Christopher Slocum Cornell

Storefront System 190 Wells Street, Suite 201 Fort, Pa. 18704 Phone: 800-882-6773

complete package including 401K, and a compre hensive training pro gram. Applicants mus developed

Fax 800-882-6772 Website: cornelistarefrants.com>

for more info E.O.E.

RESTAURANT **SERVERS** Exp. preferred but will train. Apply at Abe's Hot Dogs, 103 Casey Ave., Rt. 309, near Kmart. **RESIDENTIAL WORKERS** avail. in group home set

> WAITSTAFF Apply in person Vic Mars 612 Main St. Edwards

18702

E-mail:

RN'S/LPN'S education helpful but not Nurses needed for private duty cases in Shavertown, Trucksville, and Hazleton. Skilled home care visits available in the Wilkes-Barre and surrounding areas. We offer great pay, health benefits, 401K and incentives. necessary. Call the Institute @ 288-9386 COOKS & DISHWASHERS incentives.
Call for an immediate in terview at 570-714-4210 or 877-780-6144 (toll free)

Nurse finders

RESIDENTIAL SALES Compression Polymers Groups an Equal Opportunity Employer PROFESSIONAL

270

Triple A. Protection, the area's largest electronic security & fire detection systems firm **Help Wanted** RNS/ CNAS for a RESIDENTIAL SALES Per Diem Positions Available Fo RN's on all shifts SALES PROFESSIONAL to service new & existing customers based within diem all shifts Lackawanna. zerne, Wyoming 8 Susquehanna diately at:

Bear Creek Health

Care Center

For more information:
Call Kate Rusk, R.N.,
Director of Nursing at
(570) 472-3785 or
472-3662. county sales territory. We offer a protected sales territory, competitive salary plus commissions compensation benefit

cations and organizational skills and un Join our team of Heroes on the Home Front. Trach exp. required. Pediatric. Wonderful, steady case in Pittston. Excellent pay, 401K, va-cation time and health in-surance at group rates. We look forward to meeting you. Call us M-F to schedule your ap-pointment. dergo a complete security background check. Please send background detailed resume to. **HR** Administrator Triple A Protection 23 Case Ave. Wilkes-Barre, PA

Fax: 570-970-6232 883-9022 jobs@aaa.vectorsecuri ty.com EOE 1-877-9BAYADA

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Leading national marketing firm is looking for independent Contractors in business 100,000+ REP FOR

Bored? Bills piling up? Patra Fashions is hiring in your area.. No cash invest-ment. Call 570-648-1054

and PhotoShop. Ability to troubleshoot basic problems with fonts, files and able to supervise operators on correcting problems. Ability to maintain daily schedules **MAC OPERATOR** Strong background in Macintosh operating system and good working knowledge of Macintosh layout and retouching applications such as Quark Xpress, PageMaker, Illustrator and PhotoShop. Ability to troubleshoot basic problems

PRE-PRESS

OPPORTUNITIES

Offset Paperback Mfrs., Inc. a worldwide leader in the production of paperback books with an expanding Studio Print commercial printing operation is seeking candidates with the following qualifications and skills.

Ability to supervise, train and motivate personnel to produce 4/color pre-press

work at high quality levels. Through knowledge of 4/color separations. Back-

ground in Macintosh operating systems. Good working knowledge of Macintosh

Layout and retouching applications such as Quark Xpress, PageMaker, illustrator

background with understanding what printing presses need to produce quality 4 to 6 color work. Able to work afternoon or midnight shift.

PRE-PRESS SUPERVISOR

SCHEDULER/CHECKER Must be able to work the afternoon shift. Logs in incoming work and proofchecks outgoing work. Strong computer skills. Must pay attention to detail is

with fonts, files and be able to communicate problems. Commercial printing

essential. Self-motivated requiring limited supervision. We offer a very competitive wage and salary program, excellent fringe benefits and the opportunity to be part of a worldwide concern. If interested, please forward resume in confidence or complete our employment application at the

Dallas plant on Memorial Highway OFFSET PAPERBACK MFRS., INC. 101 Memorial Highway, Dallas PA 18612

MANGER TRAINEES Pump-n-Pantry is accepting applications for Manger Trainees and Assistant Manger Trainees. We also have openings in all stores for full and part time Sales Associates.

Pump-n-Pantry Wants you on our Team!!

Excellent pay and benefits • Clean, friendly, family atmosphere in all stores • Paid Vacations Annual performance reviews • Quarterly bonus program • Stimulating "People Contact" Complete paid training • Management opportunities • Flexible hours • Full and Part Time hours Variety of job Duties

ASK US FIRST!!!!!! Customer service is our top priority at Pump-n-Pantry. If you have enthusiasm, are reliable, have an imagination and enjoy working with people!! Apply Now!!

WE OFFER

Hands on retail experience, (if you are considering a career in retail sales)

Pump-n-Pantry

All resumes can be sent to: Larry Martin

c/o Pump-n-Pantry RR 6 Box 6028, Montrose, PA 18801

Email: Imartin@pump-and-pantry.com WE'RE

GROWING Compression Polymers Corp is expanding its Moosic operation. We are presently looking for self-motivated, responsible individuals to fill production, electrical maintenance & mechanical maintenance positions. Get in on this opportunity to join our team. We offer competitive wages and a full benefit package.

Look at these reasons for making Compression Polymers Corp. your next career choice.

We Offer:

♦ \$7.75 starting rate for persons with no experience ♦ Wage review after 90 days

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♦ Paid Vacation Paid Personal leave Shift differential for second and third shift hours.

♦ 4x4 shifts and stead shifts available Apply in person at:

801 Corey Street Moosic, PA 18507

NO CALLS PLEASE

270

CNA's 7p-7a 6 days per pay period and per

You may also fax your (570) 472-3321 or apply person at
Bear Creek Health

Care Center Rt. 115, Bear Creek E.O.E **RNs***LPNs

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ACCOUNT **EXECUTIVES** "ONLY THE BEST OF

137 YEAR OLD COMPANY OPPORTUNITY TO ADVANCE CALL TOLL FREE 1-888-776-6398

Help Wanted 270

8-12 preset qualified appts./wk\$1400-\$2300 wkly. comm. Senior Market Honesty & Integrity req'd 1-800-664-8156 SECURITY GUARD

NO PROSPECTING

SALES

PT flexible hrs. Call Mon - Fri. 8-4 lve name & phone # on machine Will train 826-0145 SHIPPING/RECEIVING

CLERK Growing manuf. Hazleton seeking exper enced shipping and receiving clerk. Day shift
good pay and excellen
benefits. Inventory &
computer entry experience a plus. Send re-

SITE DIRECTOR,

INFORMATION SYSTEMS INFURMATION 3TOLEM)
Directs and controls the information systems for a major hospital and its satellite centers in Wilkes-Barre, PA. We offer a competitive starting salary and a comprehensive benefit package. A Masters Degree in Electrical Engineering or computer related field and 2 years experience in computer programming and database development and management experience, in depth knowledge of PC operation systems and a working knowledge of health care software systems required.

Qualified candidates should fax resume to (570) 831-8993 or send it to: Mercy Health Partners C/O Human Resources 25 Church Street Wilkes-Barre, PA 18765 EOE M/F/D/V

Pre-school teacher 15-25 hours a week minimum 2 yr. degree and clearances required. Call 675-1220

Help Wanted 270 STAFF ATTORNEY

Successful candidate must be a licensed attorney in the State of Pennsylvania and possess 3-5 years legal experience. Prior prop-erty/casualty insurance defense experience a plus. We offer a challenging work environment along with

ostaples@pennmillers.com or fax to 829-2060.

seeks an organized, re-sponsible, and dedicated professional to coordi-Responsibilities include placement and supervi placement and supervision of employees, scheduling and on going case management. You must have excellent follow-up and communication skills. You are required to be on-call 7 consecutive nights every other week including holidays. You will be compensated a generous amount for on-call. College degreed applicants someone with social services or discharge planning background. Health care experience a definite plus.

TIMES ◆LEADER
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Wilkes-Barre, PA 18711

All locations all shifts. GRICO's Restaurant Call 654-9120.

a comprehensive compensa-tion and benefit package. Inence a plus. Send resume with desired start ing salary to: Send resume to: BOX 2862 terested applicants please submit resume along with salary requirements to: Hu-TIMES • LEADER 15 North Main Street Wilkes-Barre, PA 18711 man Resources 72 N. Franklin St., P.O. Box P, Wilkes-Barre, Pa. 18773-0016 or e-mail to

STAFF SUPERVISOR eading PA Home Health and Private Duty provider

Mail your resume and cover letter to:
Adminstrator BOX 2864

WAIT STAFF NEEDED