

Deadline: Thursday, 5:00 p.m.

The Dallas Post

ANIMALS

PET CARE ASSOCIATES, INC. "Your One Stop Pet Care Center" Bill Huddle, Sharon M. Horn, DVM

APPLIANCES

AB-COM'S New Appliance Showroom Now Open at Rt. 6 West Factoryville

REFRIGERATION PARTS Refrigerators • Freezers • Air Conditioners

APPLIANCES REPAIR

Repairs On All Makes Evening & Weekends • All Work Guaranteed

AUTO BODY REPAIR

GIADOSH ENTERPRISES Complete Auto Body Repairs 1644 Murray St., Forty Fort

AUTO

Back Mountain Auto Specialists 149 N. Main St., Shavertown

CLEANING

CHVOTZKIN'S PROFESSIONAL CLEANING Homes & Offices Quality Cleaning, Reasonable Prices, Free Estimates

A CLEAN SOLUTION. RESIDENTIAL CLEANING SERVICE FREE IN-HOME ESTIMATES

CONSTRUCTION

CHARLES BUILDERS Professional Carpentry • Roofing • Siding Replacement Windows • Tile • Electrical Plumbing

DRY CLEANERS

Steven's Town & Country Cleaners Country Club Shopping Center, Dallas Shirts Laundered • Draperies and Household Items

GENERAL HELP

Need something done? Call us for help! Shipping • Meal Prep • Pets • Parties Delivery • Yard Work • Term Papers, etc.

GLASS

We Do It All! Auto • Commercial • Residential 596 Carey Ave., Wilkes-Barre

GUTTERS

Gutters Cleaned, Repaired & Installed Aluminum Leaf Guards • Piping Underground

HEALTH

SENIORS, FORGET FIRST PRIORITY! Call FINANCIAL NETWORK PRESCRIPTION CARDS & MEDICAL SUPPLEMENTS

HOME REPAIR

JANUSZ HOME REPAIR & IMPROVEMENT Plumbing, Painting, Remodeling, Decks, Pressure Washing, Carpentry

LAWN SERVICE

Yard Work • Yard Cleaning • Weekly Mowing • Treat "White Grubs" • Lime & Fertilize • Mulch • New Lawn • Thatching

TAX PREPARATION

AMF Accounting Services Ann Marie Fowler, C.P.A. FREE PICK UP & DELIVERY AVAILABLE

TILE

FRIAR GLASS & TILE Bathroom • Kitchens • Sunrooms Shower Doors • Custom Mirrors

TREE SERVICE

RITZ TREE SERVICE Trimming • Removal • Topping • Storm Clean-Up Fully Insured • Free Estimates

UPHOLSTERY

MAZURS REUPHOLSTERY Sofas • Kitchen Sets • Chairs • Boat Seats, Etc. Free Estimates & Delivery

A.C. Curtis Upholsterer Winola Road, Clarks Summit, PA 18411

Put Your Ad Here For Only \$5.00 Per Week

Call 1-800-273-7130

Legals & Public Services 100

LEGAL NOTICE

The Kingston Township Board of Supervisors, at their regular monthly meeting Wednesday, April 11, 2001, passed on second and final reading Ordinance 2001-2

Legals & Public Services 100

PUBLIC NOTICE

The Joint Commission on Accreditation of Healthcare Organizations will conduct an accreditation survey of Wasecott's on May 16, 17, 18, 2001

Help Wanted 270

ADMINISTRATIVE ASSISTANT

Immediate opening for full time position in busy office. Responsibilities include organizing and maintaining reports and data bases, scheduling meetings, maintaining price lists, and distribution of sales leads.

FORBO LINOLEUM INC.

Hazleton, PA 18201 Attn: Theresa Lorenzi

ADMISSIONS SECRETARY

The Admissions Secretary position involves a wide range of activities including the coordination of prospective interviews, coordination of high school/community visits, talking with prospects and parents, preparing documents for direct mail and email, providing accurate statistical information regarding inquiries and providing secretarial support to the admissions team.

Entertainment 255

NEW YORK YANKEES SEASON TICKET HOLDER

(2) seats in upper level behind home plate, most weekday games avail. Call Michael Mon-Fri 5:30 pm-10:00pm, 603-7298

Help Wanted 270

AUTO DETAILER

Experience necessary. Call 719-9051

BATHING / PET GROOMER

Some experience Chez Poochie Call 674-2484

CARPENTER/MAINTENANCE

Wyoming Homes is looking for an individual to do mobile home set ups, carpentry & electrical. Exp. a plus. Competitive wages & benefits pkg avail. For appl. call 693-2920 or send resume to 1946 Wyoming Ave. Exeter, Pa. 18643

Help Wanted 270

AREA SALES MANAGER

Northeastern PA GREEN MOUNTAIN COFFEE ROASTERS A Vermont coffee specialty company, has an opening for an Area Sales Manager to cover the greater Wilkes-Barre and Allentown areas.

GMCR

33 Coffee Lane Waterbury, VT 05672 Attn: HR or FAX to: 802-244-6570 E.O.E.

BATH FITTER

"A nationally recognized remodeler" Needs 2 experienced installers to install our exclusive tubliner system in residential homes we Offer

• Steady year round work

• Earning Potential 40-45K

• Truck and tools provided

• B/C - B/S - 401K

• Paid training

If you are an experienced remodeler or carpenter looking for a career change call for an interview

BUREAU REPORTER

We need someone with the courage and skills to trash an entrenched competitor located at the fringe of our circulation. You'll join a team of reporters to stories the competition won't touch.

Help Wanted 270

CARPENTER WANTED

For small new Const remodeling Co. 696-2828 CHLD CARE Hunlock Creek home 1 child refs days 830-3284 evening 542-4693

CHILD CARE

Teachers, Assistant Teachers needed. Excellent pay and benefits. Bloom Child Enrichment Centers. 714-4206

CLASSIFIED ADVERTISING ASSOCIATE

Become a part of our Automotive Team

The TIMES+LEADER is currently seeking a Classified Automotive Sales Associate to work full time with our Automotive Classified team.

The successful candidate will possess strong communication, organizational and customer service skills. The individual we select will also be able to handle multiple priorities accurately in a fast paced work environment, be detail oriented and able to work within daily deadlines.

We offer a comprehensive benefits package, vacation and 401K plan.

CONSTRUCTION LABORERS

Must have valid Pa. driver's lic. Dependable, pay commensurate w/ exp. Call 287-5313

CONSTRUCTION SUPERINTENDENT

Successful candidate must have ability to plan, direct and coordinate activities of commercial construction job site. Supervise building construction from ground zero to final completion/punchout. To qualify, you must have experience in all phases of commercial construction, be knowledgeable of all building systems to effectively manage sub-contractor performance and exhibit excellent communication/problem solving skill. Submit letter of interest detailing work experience to:

Meriele Construction Inc. 100 Baltimore Drive, Wilkes-Barre, PA 18702. Attn: WTL/Supr.

CONSTRUCTION WORK

Helpers needed for the construction of a gas compressor station adjacent near Benton, Pa. \$9.30 hr 60 hrs per week. Must present picture and social sec card before interviewing. Must be able to pass drug test call 570-925-5004

★ CNAS ★

★ HHAS ★

Flexible Hours. Full & Part Time. All shifts (11 to 7 a plus) available for experienced & dependable persons Luz/Lack Wyo. Clys Competitive salary. Rewarding 1:1 client ratio

Call 570-602-8734 Or fax 570-602-8736

Northeast Private Duty Nursing Services

Help Wanted 270

COME GROW WITH US!

Local company is looking to fill the following FULL-TIME permanent position:

DRAFTPERSON/JOB PROCESSING

Must be experienced in reading blueprints/architectural drawings, as well as computer literate. The right individual will have the ability to prioritize as well as handle many different tasks in an office environment.

Modern Plastics Corp.

152 Horton Street Wilkes-Barre

COMMUNITY HOME WORKER

2 Full Time position are available working with developmentally disabled individuals. Training will be provided. Valid driver license required, Dallas area Sat & Sun, 11 am-9:30pm & Wed., 9:30am-11 am Thurs., 9:30am-11 am Fri., 2pm-6pm Sun 5pm For information and/or application call

Impact Systems, Inc. at 829-3671. EOE

CUSTOMER SERVICE MANAGER

Our Client, a successful growing Monroe County business, is seeking an experienced Customer Service Office Manager to lead our Customer Service Department. The successful candidate must be an individualist with strong leadership skills, personable, & package commensurate with experience. We offer an outstanding compensation package commensurate with experience, health insurance and 401K. If you are a fast learner with a strong work ethic, send or fax your resume in confidence to:

BOX 2846 TIMES + LEADER 15 North Main Street Wilkes-Barre, PA 18711 Fax: (570) 836-2471

CUSTOMER SERVICE TANNING SALON

Part time days & week-ends. Must be friendly, flexible & responsible. Call 570-821-9599

DELIVERY & INSTALLATION

Full time position available for mechanically inclined person. Past experience installing "Office Panel Systems" not required, however, this would be considered a major plus. Experience with hand and power tools and some carpentry background. Candidate also prove helpful. Heavy lifting may be required. Full time position includes full employee benefits package. Good drivers license required. Must present picture and social sec card before interviewing. Apply in person. CBI, 210 Division St. Kingston, Pa. 18704 288-7211

DISHWASHER WAITRESS

Weekends. Picketts Charge Call 675-4511

DISTRIBUTION

Establish Co. seeks PT. Licensed Forklift Operator-reach & picker. Computer manifest experience desired. 8:30-5:00pm. M-W-F. Will consider other work schedules. May be some odd/add'l hours. Reply to Dept SLW, POB 7600, W-B, Pa. 18773-7600.

CLERK OF THE WORKS 2 positions available immediately in the Tunkhannock Area School District to oversee renovation projects at the High School and Evans Falls Elementary School. Responsible to supervise construction progress and quality of work for 5 prime contractors for approximately one and one-half years. Construction / engineering experience required. Salary negotiable. Send letters of interest and resume to Carol Blundell, Superintendent, 41 Philadelphia Avenue, Tunkhannock, PA 18657. EOE

Help Wanted 270

CREDIT COLLECTIONS CLERK

Apex Waste Services, Inc. Waste Management Company, has an immediate need for a FT credit and collections clerk to evaluate customer credit and assist in collections of customer accounts. Qualified candidate must have 1-2 years collections experience & must be proficient in Excel, Word, AS400 knowledge a plus. For immediate consideration, please mail or fax resume to: Human Resources Apex Waste Services, Inc. 13 Peggy Parkway Dunmore, PA 18512 Fax: (570) 341-4715

CUSTOMER SERVICE

Furniture retailer has immediate opening. Extensive training provided, tuition reimbursement, Sunday's and most major holidays of. This position requires a high school diploma, dialysis experience is preferred, but not necessary. Interested applicants should send a resume to: Lisa McCabe D.O.N., 55 W. Linden St., Suite 3, Wilkes-Barre, PA 18702

DIALYSIS PATIENT CARE TECHNICIAN

Fresenius Medical Care North America, a leading dialysis provider, is currently seeking a Patient Care Technician. We have a full time opening available in our newest facility located in Dunmore. This is an excellent opportunity to be a part of a specialty health care team. Extensive training provided, tuition reimbursement, Sunday's and most major holidays of. This position requires a high school diploma, dialysis experience is preferred, but not necessary. Interested applicants should send a resume to: Lisa McCabe D.O.N., 55 W. Linden St., Suite 3, Wilkes-Barre, PA 18702

DIRECTOR OF REHAB PATIENT SERVICES

Berwick Hospital Center is seeking a Director to oversee our Rehab Patient Services in both an acute care and long term care setting. Candidate should have a minimum of 5 years of managerial experience and must hold a valid PA PT license. Please send resume or apply in person to: Berwick Hospital Center Human Resources Dept 701 E. 16th St. Berwick, PA 18603 Fax# (570) 759-5035 EOE

DRIVERS WANTED

Owner operators looking for drivers with option to own. Home weekend and some weeknights. Call 570-510-4835 or 570-840-1002

ENGINEERING

Local firm has FT position available • Civil engineering • Civil Auto Cad designer • Structural Engineer

HEALTH CARE WORKER

2 nights Thursday & Sat. hrs each night. Refs. Exter area. Salary neg. Call 654-7017 lea. mess.

Hotel

FRONT DESK SALES BANQUET SERVERS Exp. preferred but will train. Afternoon schedule. Apply in person. Victoria Inns & Suites Rt. 315, Pittston

Help Wanted 270

DELIVERY

MOTOR ROUTES AVAILABLE The Times Leader is looking for carriers for the Mountaintop area. Routes are tube delivery and involve no collections. Make \$1,000 to \$1,500 Per Month

Many opportunities to supplement your income! Early morning hours only you must have a reliable vehicle

Call: Mario

(570) 829-7289

DRIVER DELIVERY/WAREHOUSE

2-3 days per week Rice's Food Equipment Dallas Call 675-7423 Must apply in person

DRIVER IMMEDIATE OPENING

CDL CLASS B / YARDMAN Lumber Yard forklift experience preferred Wages & Benefits. Send qualifications to: BOX 2749 TIMES+LEADER 15 North Main Street Wilkes-Barre, PA 18711

DRIVERS OTR Star Transport Inc.

has an exciting new pay package. Exp'd drivers can start up to 34¢ per mile, full company benefits, etc. home time, great miles. Knowledge of MA rules and regulations and Community Support Systems is helpful. Travel is required. Must have valid driver's license and reliable vehicle. Please send resume to: HRSI, PO Box 98 Scranton, PA 18504 or fax to (570) 489-7329 Health Care

OCCUPATIONAL THERAPIST

PHYSICAL THERAPIST PHYSICAL THERAPY ASST. COTA

As needed per diem therapist / staff. Looking for customer service staff to work in acute rehab setting. Must be able to meet and exceed expectations. Weekend and weekdays. Contact: Program Director 570.501.4625 or fax 570.501.4646 or email at dobrien@gha.org

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Help Wanted 270

HAIR DESIGNERS

Busy Wilkes Barre salon looking to add stylist to team. Full or part time, hourly rate, commission benefit packages, paid vacation, monthly bonuses and tips. Immediate clientele guaranteed. Call Diane at 829-9591.

HEALTHCARE RECEIVABLE SPECIALISTS INC.

Healthcare Receivable Specialists, Inc. which contracts with area hospitals to complete medical assistance applications to patients who lack adequate health coverage, has a position available in the Wilkes Barre and surrounding areas. Duties include but are not limited to: completing medical assistance application with patient/and or family member, conducting home visits, document gathering, skip tracing and working with the State Department of Public Welfare. Knowledge of MA rules and regulations and Community Support Systems is helpful. Travel is required. Must have valid driver's license and reliable vehicle. Please send resume to: HRSI, PO Box 98 Scranton, PA 18504 or fax to (570) 489-7329 Health Care

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Attorney Services 200

A+B BANKRUPTCY FREE Consultation Ch. 7, 11, 13 LOW RATES 283-1800 Atty. Hunter

Lost & Found 220

FOUND: Shickshinny lake red bone male, Approx 1 yr. old, white chest, leather collar no tags, 864-2206

Special Notices 240

Fraser Fir Transplant 3-3's Bundles of 500 .75¢ each. 864-8595

UP TO DATE SPORTS FINANCE STOCKS AND MORE!!!

1-900-438-4664 EX 8131 \$2.99 PER MIN. Must be 18yrs ser-u (619) 645-8434