

Deadline: Thursday, 5:00 p.m.

ANIMALS

PET CARE ASSOCIATES, INC.

Your One Stop Pet Care Center Bill Haddle, Sharon M. Horn, DVM The oldest established kennel in the area open for inspection **Boarding • Grooming All Breeds Veterinary Services • Pet Supplies & Food** All vaccinations required by law for boarding animals

Pick Up & Delivery Available Stop in, take a tour, meet our friendly staff 1754 675-1621 Member ABKA

APPLIANCES

AB-COM'S New Appliance Showroom Now Open at Rt. 6 West Factoryville Amana • Crosley • Maytag • Whirlpool Sales • Parts • Repairs Call 836-6959

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Refrigerators • Freezers • Air Conditioners All Makes • Cold Controls • Fan Motors Relays • Defrost Timers • Door Gaskets 'Til Noon Bring in model # and old part

APPLIANCE PARTS & SUPPLY 936 Market Street, Kingston

APPLIANCES REPAIR

Repairs On All Makes Evening & Weekends • All Work Guaranteed MAJOR APPLIANCE REPAIR Call 675-9987

AUTO BODY REPAIR

GIADOSH ENTERPRISES

Complete Auto Body Repairs

1644 Murray St., Forty Fort Complete Collision On All Makes & Models Established 1975

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AUTO

Back Mountain Auto Specialists

149 N. Main St., Shavertown

(Formerly Dallas Exxon) 675-3336

Legals & Public Services 100

LEGAL NOTICE The Kingston Township Board of Supervisors, at their regular monthly meeting Wednesday, April 11,2001, passed on second and final reading Ordinance 2001-2. The entire text of which may be examined and copies be examined, and copi be examined, and copies are available, at the Township Managers Office, 180 East Center Street, Shavertown, PA 18708, Between 8:30AM and 4:30PM., Monday through Friday. The following is the Short title of the Ordinance:

the Ordinance: AN ORDINANCE OF THE TOWNSHIP OF KING-STON AMENDING ORDI-

IOWNSHIP OF KING-STON.
Individuals in need of special assistance to review this document may contact the Kingston Township Municipal Office at 696-3809, in advance, to make special arrangements. TDD access is available through this same phone number, the ordinance will take effect immediately.

FOR THE TOWNSHIP OF KINGSTON

Jeffrey K. Box
Township Secretary

NOTICE

Notice Is Hereby Given, that Letter Tes-tamentary have been granted to Stephen B. Kil-lian in the Estate of Lottie M. Hartman, a/k/a Lottie Baluta Hartman, late of Shickshinny, Luzerne County Pennsylvania Baluta Hartman, late of Shiokshinny, Luzerne County, Pennsylvania, who died on March 16,2001. All persons indebted to said Estate are requested to make payment and those having claims or demands to present the same without delay Stephen B Killian, Esquire, Silverblatt & Townend, 1400 Mellon Bank Center, Wilkes Barre, Pennsylvaian, Esqu. Townend, 1400 Townend, 1400 Pennsylva-Pennsylva-

Barre, Pennsylva-nia.18701 STEPHEN B. KILLIAN, ESQUIRE
SILVERBLATT &
TOWNEND
1400 Mellon Bank Center
Wilkes-Barre, PA 18701
(570)823-5181

Attorney Services

A + BANKRUPTCY FREE Consultation Ch. 7, 11, 13 LOW RATES 283-1800 Atty. Hunter

Lost & Found 220 FOUND: Shickshinny lake

red bone male, Approx yr. old, white chest, leathe collar no tags, 864-2206 Special Notices 240

Fraser Fir Transplant 3-3's Bundles of 500 75¢ eac. 864-8595

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Dave Spurlin

Legals & Public Services 100

PUBLIC NOTICE

The Joint commission on Accreditation of Healthcare Organizations will conduct an accreditation survey of Wasserott's on May 14,15,16,17,18 2001. The purpose of the survey will be to evaluate the organization's compliance with nationally established Joint Commission standards. The survey results will be used to determine whether, and the conditions under which accreditation should be awarded the organization. Joint Commission standards deals with organizational quality of care issues and the safety of the environment in which care is provided. Anyone believing that he or she has pertinent and valid information about such matters may request a public information interview with the Joint Commission's field representatives at the time of the survey. Information presented at the interview will be carefully evaluated for relevance to the accreditation process. Request for a public information interview must be made in writing and should be sent to Joint Commission no later than five working days before the survey begins. The request must also indicate the nature of the information to be provided at the interview. Such request should be addressed to:

Division of Accreditation Operations
Organization Linision

Joint Commission of Accreditation of Healthcare Organizations One Renaissance Boule-

vard Oakbrook Terrace, IL 60181

The Joint Commission wi The Joint Commission will acknowledge such request in writing or by telephone and will inform the organization of the request for any interview. The organization will, in turn notify, the interviewe of the date, time, and place of the meeting.

Entertainment 255 NEW YORK YANKEES SEASON

TICKET HOLDER (2) seats in upper level behind home plate, most weekday games ava Call Michael Mon-Fri 5:3 pm-10:00pm. 603-7298

Help Wanted

ASSISTANT DISTRICT Experience necessary. Call 719-9051 CONTROLLER BATHER/ PET GROOMER Some experience Chez **Poochie**

Apex Waste Services, Inc., a Waste Management Company, is seeking qualified candidates to interview for the position of Assistant District Controller. Qualified candidate must have a B.S. in Accounting, 2-3 years accounting exp. & must be proficient in Excel. A\$400 & People Soft knowledge a plus. For immediate con-Call 674-2484 CARPENTER/MAINTENANCE Wyoming Homes is look-ing for an individual to do For immediate con bile home set ups rpentry & Minor Carpentry & Minor plumbing & electrical. Exp. a plus. Competitive wages & benefits pkg avail. For appt. call 693-2920 or send resume to 1946 Wyoming Ave. Exeter, Pa. 18643 sideration, please mail or fax resume with salary requirements to:
Human Resources
Apex Waste Services, Inc.
13 Peggy Parkway
Dunmore, PA 18512
Fax: (570) 341-4715

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Mon.-Fri. 6:00 a.m.-7:00 p.m. • Sat. 8:00 a.m.-4:00 p.m. Over 20 Years In Business

GENERAL HELP

Help Wanted

AREA SALES MANAGER

Northeastern PA

GREEN MOUNTAIN

COFFEE ROASTERS

A Vermont based spe-cialty coffee company, has an opening for an Area Sales Manager to cover the greater Wilkes-Barre ad Allentown ar-



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Guardian Angel Services



Help Wanted 270

ADMINISTRATIVE

for full time position in busy office. Respon-sibilities include or-

ganizing and maintaining reports and data bases, schedul-

Attn:

ADMISSIONS SECRETARY

The Admissions Secretary position involves a wide range of activities including the coordination of prospective interviews, coordination of high school/community visitations, talking with prospects and parents, preparing documents for direct mail and email, providing accurate statistical information regarding inquiries and providing secretarial support to the admissions team.

Excellent interpersonal skills,

positive attitude, proficiency i

Microsoft Office Products and a comment to the value of a

technical education are es-sential. A strong sense of ini-tiative and the ability to multi-

task in a busy office environ-ment are required. Candi-dates must possess 5 years

experience or an associate degree and two years experi-

cants must be available for a

computer usage examination

Salary and benefits are com-

petitive and commensurate with experience. Send re-sume and names of (3) pro-

ment and Retention Man

Avenue, Scranton, PA. 18508

Receptionist needed. Must be fun, upbeat, outgoing, friendly. Good pay. Start now. 570-822-9002

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Theresa Lorenzi

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822-8133

270

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Gutters Cleaned, Repaired & Installed Aluminum Leaf Guards • Piping Underground FREE ESTIMATES • NO JOB TOO SMALL

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Plumbing, Painting, Remodeling, Decks, Pressure Washing, Carpentry
QUALITY WORK AT REASONABLE RATES NO JOB TOO SMALL • FREE ESTIMATES FULLY INSURED 570-477-3392

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Yard Work • Yard Cleaning • Weekly Mowing • Treat "White Grubs" . Lime & Fertilize . Mulch . New Lawn . Thatching • Hedge Trimming • Aerating

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Accounting Services

Ann Marie Fowler, C.P.A.

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586-9212

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cellent pay and benefits. Bloom Child Enrichment Centers. 714-4206

ASSOCIATE Become a part of our

ganizing and maintaining reports and data bases, scheduling meetings, maintaining price lists, and distribution and trackings of sales leads. This position requires the individual to be motivated and organized with strong computer experience is a plus. We offer a competitive salary and excellent benefit package. We are an EEO employer Please submit resumes and salary requirements to:

FORBO
LINOLEUM INC.
Box 667
Hazleton, PA

18201 currently seeking a Classified Automotive Sale Associate to work ful time with our Automotive

> letter and resume, in-cluding salary require-33 Coffee Lane Waterbury, VT 05676 Attn: HR or FAX to: 802-244-6570

BATH FITTER "A nationally recognized remodler"

tive salary and a pro-gressive benefits pack-age that includes a

401(k), stock purchase

plan, a car allowance and pest of all, free coffee!

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E.O.E.

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 If you are an
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Christopher B. Ritchie

Development Editor

TIMES **\LEADER**

15 North Main Street Wilkes-Barre, PA 18711-0250

Help Wanted

CHILD CARE

Send your resume with a letter of interest to:

Manager TIMES LEADER

CLEANING PERSON

Person Wanted To Help with cleaning 1 hour a week. Fernbrook section of Dallas. Call 675-3027 * CNAs *

Flexible Hours. Full & Part Time. All shifts (11 to 7 a plus) available for experienced & dependable persons Luz/Lack. Wyo. Ctys

270

CHILD CARE Hunlock Creek home 1 child refs days 830-3284 evening 542-4693

Automotive Team

The successful candidate will possess strong communication, organizational and customer service skills. The individual we select will also be able to handle multiple priorities accurately in a fasted paced work envi-ronment, be detail ori-ented and able to work within daily deadlines.

We offer a comprehensive benefits package vacation and 401K plan.

Lisa Pretko Classified **Advertising**

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Person wanted to clear one day a week. Ref required. Call 639-2292 CLEANING

* HHAs *

Rewarding 1:1 client ratio Call 570-602-8734 Or fax 570-602-8736

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prints/architectural drawings, as well as computer literate. The right individual will have the ability to prioritize as well as handle many different tasks in an office

ance 401(k) pension plan

Must apply in person, mornings only at: **Modern Plastics** Corp. 152 Horton Street Wilkes-Barre

COMMUNITY HOME WORKER 2 Full Time position are available working with developmentally disabled individuals. Training will be provided. Valid driver license required. Dallas area Sat & Sun., 11 am-9:30pm & Wed., 9:30pm until Thurs., 9:30am. Kingston Area- Fri.,2pm until Sun 5pm For information and/or application call

Impact Systems, Inc. at 829-3671. EOE **CONSTRUCTION LABORERS** Must have valid Pa driver's lic. Dependable pay commensurate w

pay commensurate exp. Call 287-5313 CONSTRUCTION

dinate activities commercial construc tion job site. Super-vise building construction from ground zero to final comple-tion/punchout. To qualify, you must have experience in all phases of commercial construction, be knowledgeable of all building systems to effectively manage sub-contractor per sub-contractor per-formance and exhibit excellent communicainterest detailing work experience to:

Inc. 100 Baltimore Drive, Wilkes-Barre, Pa 18702. Attn: WTL/Supr.

CONSTRUCTION WORK

Local company is looking to fill the following FULL-TIME permanent posi-

PROCESSING Must be experienced in reading prints/architectural blue-

we oπer:
Excellent wage rate
Company paid em
ployee health insur-**Help Wanted**

Apex Waste Services, Inc. a Waste Managemen Company paid holidays
Personal days
Liberal vacation
schedules customer accounts. Qualified candidate must have 1 2 years collections experi-ence & must be proficient in Excel, Word. AS400 knowledge a plus. For immedi-

CREDIT COLLECTIONS CLERK

ate consideration, pail or fax resume to Apex Waste Services, Inc 13 Peggy Parkway Dunmore, PA 18512 Fax: (570) 341-4715 **CUSTOMER SERVICE**

Furniture retailer has im mediate opening. Abilit to talk to customers manufacturers. Variou tasks included. Compute Call Gail or Lew 883-9311 M-F till 4:30pm

CUSTOMER SERVICE MANAGER Our Client, a successful growing Monroe County business, is seeking an experienced Customer Service /Office Manager to lead our Customer Service Department. The successful candidate must be an individualist with strong leadership skills, personable, and above average practical judgement. We offer an outstanding compensation package commensurate with experience, including paid vacation, health insurance and 401K. If you are a fast learner with a strong work ethic, Send or fax your resume in confidence to: SUPERINTENDENT Successful candidate must have ability to plan, direct and coor-

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Mericle Construction

Helpers needed for the construction of a gas compressor station addition near Benton, Pa. \$9.30 hr 60 hrs per week. Must present picture id & social seccard before interviewing. Must be able to ness drug test call. Nursing Services

Nursing Services

| Must be able pass drug test call | 570-925-5004

Salary negotiable. Send letters of interest and resume to Carol Blundell, Superintendent, 41 Philadelphia Avenue, Tunkhannock, PA 18657. EOE

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Per Month Many opportunities

(570) 829-7289 DIALYSIS PATIENT CARE

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Establish Co. seeks PT. Licensed Forklift Operatorreach & picker. Computer
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schedule. May be some
addt'i hours. Reply to Dept
SLW. POB 7600, W-B, Pa.
18773-7600. required. IMMEDIATE OPENING. Apply in person. CBI, 210 Division St. King-ston, PA. 18704 288-7211

2 positions available immediately in the Tunkhannock Area School District to oversee

renovation projects at the High School and Evans Falls Elementary School. Responsi-

proximately one and one-half years. Construction / engineering experience required.

ble to supervise construction progress and quality of work for 5 prime contractors for ap-

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TECHNICIAN Fresenius Medical Care
North America, a leading
dialysis provider, is currently seeking a Patient
Care Technician. We
have a full time opening
available in our newest
facility located in
Dunmore. This is an excellent opportunity to be
a part of a specialty
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Sunday's and most major
holidays of. This position
requires a high school diploma, dialysis experience is preferred, but not
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resume to:
Lisa McCabe D.O.N.,
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Local firm has F/t positions available.
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 Must have computer
 knowledge & good work
 ethics, Benefits included.
 Send resume to.
 Peschick Engineering

Blvd. Wilkes Barre Pa. 18702 570-823-4727 (Fax)

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m P.O. Box 129, Hillard, OH 43026.

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Help Wanted

Healthcare Receivable Specialists, Inc. which contracts with area hos pitals to complete medi cal assistance applica-tions to patients who lack adequate health cover-age, has a position avail-able in the Wilkes Barre \$50,000 per year. Full benefits. New model conventional Tractors. able in the volume and surrounding areas. Duties include but are not limited to: completing medical assistant with gional & OTR drivers needed. No students please. Call ARCTIC EXPRESS member, conducting home visits, documen gathering, skip tracing and working with the State Department of Public Wolfers lic Welfare. Knowledge of MA rules and regulaori with the said Community Support Systems is helpful. Travel is required. Must have valid driver's license and reliable vehicle. able vehicle. send resume to:

HRSI, PO Box 98 Scranton, PA 18504 or fax to (570) 489-7329 OCCUPATIONAL THERAPIST PHYSICAL THERAPIST PHYSICAL THERAPY ASST.

HEALTH CARE WORKER

FRONT DESK SALES BANQUET SERVERS

As needed per diem therapist / staff. Looking for customer service staff to work in acute rehab setting. Must be able to meet and exceed expectations. Weekend and weekdays. Contact: Program Director 570.501.4625 or fax 570.501.4646 or email at dobrien@ghha.org

2 nights Thursday & Sat. 11 hrs each night. Refs. Exeter area. Salary neg. Call 654-7017 lea. mess.

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wages & benefits. Bonus
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TILE