

Help Wanted 270

PRODUCTION/PAGINATION
The Sunday Dispatch is looking for a full time Production/Pagination person. Responsibilities include:
• Creative ad design for clients
• Production/pagination of 3 weekly newspapers
• Typesetting
• Page output

Minimum requirements:
Proficiency in Multi-act Creator, Quark Xpress and Adobe Acrobat. Prefer media/agency experience.
Send resume to:
Ron Bartizek
Sunday Dispatch
109 New Street
Pittston, PA 18640

RECEPTIONIST
Due to expansion and growth position available. Full time position for our 3-11 shift. Candidate should have prior physician office experience, knowledge of medical billing, word independently in a fast paced environment. Company paid health insurance, pension plan.
Reply to:
Valley Open MRI Diagnostic
451 3rd Ave. Kingston
Attn: Human Resources

RECEPTIONIST
Part time afternoon position. Individual must have experience with multi-line phone system, excellent customer service skills and basic computer knowledge. Health/ID/Per. and 401K. Pleasant work environment, conditions, no weekends. Respond by 04/06/01.

Maternal & Family Health Services
15 Public Square, Suite 600
Wilkes-Barre, PA 18701
Phone - 570-826-1777
Fax - 570-823-7042
Email - jobs@mhfd.com

RECEPTIONIST/SWITCHBOARD OPERATOR
Part-time, Mon. thru Fri. 4pm to 6pm. Switchboard experience helpful. Send resume to:
Sue Greenfield
700 Mellon Bank Ctr.
Wilkes-Barre, PA 18701
or fax to: 829-1840

REGISTERED NURSE OR EXPERIENCED SOCIAL SERVICES PROFESSIONAL
Are you an independent worker, organized, comfortable with authority and looking for a challenge? Then we have the perfect choice for you. We are presently seeking a Program Specialist to coordinate and supervise services for 4 community living homes serving Mentally Retarded adults. Carbon, Monroe, and Pike Counties. Applicants must possess excellent verbal and written communication skills, be a team player and be self motivated. Full time schedule with competitive salary and benefit package. Interested? Send resume or letter of intent to:
Personnel Director
Human Resources Center Inc.
RR # 4 Box 620
Honesdale, PA 18431
E.O.E.

REHAB SPECIALIST
Part time
For Wilkes-Barre
Chiropractic office.
Send resume to:
PO Box 2015
Wilkes-Barre, PA 18703
Attn: Kathy

RESIDENTIAL SALES PROFESSIONAL
Triple A Protection, the area's largest electronic security & fire detection systems firm is accepting resumes for a RESIDENTIAL SALES PROFESSIONAL to service new & existing customers based within our
Lackawanna, Luzerne, Berks, and Susquehanna county sales territory. We offer a protected sales territory, competitive salary plus commissions based on sales, a complete benefits package including 401K, and a comprehensive training program. Applicants must possess developed communication and organizational skills and undergo a complete security background check. Please send a detailed resume to:

HR Administrator
Triple A Protection
23 Case Ave.
Wilkes-Barre, PA 18702
Fax: 570-970-6232
E-mail:
jobs@aaa-vector.com
EOE

RESTAURANT FOOD & BEVERAGE MANAGER
Scranton, Wilkes-Barre area. Only experienced person need apply.
33 Old Mill Road
Wilkes-Barre, PA 18702
or 653-5705

RN
Local home health agency seeking an RN to perform Medicare visits in Kingston, W-B and Back Mt. involves 3 to 4 am home visits a week. Usually Mon, Wed, Fri. Homehealth exp. preferred. Call 696-4041

RN'S/LPN'S
For Home Health Position
Full Time/Part Time
Competitive Salary, Benefits and Pension Plan.
Send Resume To:
HCC Home Health
(A Division of Hospice Community Care)
385 Wyoming Avenue
Kingston, PA 18704
E.O.E.

ROOFER'S/LABORER'S
Need reliable worker with transportation. After 6 PM call rich 820-9622

SHIPPER/RECEIVER
Call 824-3577

Help Wanted 270

ROUTE SALES
Archway cookie route for sale. Financing available. Potential \$50-\$60/year. Call 570-675-9935

SALES ASSISTANT/RETAIL BROKERAGE FIRM
Highly motivated self starting individual to work in fast paced environment. Applicant should possess excellent communication & organizational skills. Experience with Word Processing is required. Knowledge of the brokerage field preferred. Send resume to:
Solomon Smith Barney
Cross Creek Pointe
Suite 401
1065 Highway 315
Wilkes-Barre PA, 18702
No Phone Calls Please
EOE M/F/D/V

SALES CAREER
Do you want to substantially increase your income? We offer a structured introduction program, paid professional development program, competitive benefits pkg. and opportunity for advancement. For more info, contact Tom Candiano
1-800-444-3370

SECRETARY
Real Estate appraisal firm needs secretary w/ computer skills. Very flexible hrs. great opportunity for a parent to work currently in home. Mon-Fri.
Call 639-5429 after 5pm.
or Send Resume To:
219 S. Main St.
Wilkes-Barre, Pa. 18701

SECURITY
A large community in the Poconos is looking for 2nd & 3rd shifts, full-time & part-time, midweek or weekends, gate & patrol help. Knowledge of patrol operations, radio use, security, and the like needed, but no training; supervisory positions possible. Interested applicants call (570) 842-6889 during 8:00AM & 4:00PM Monday through Friday. Ask for the Chief.

SERVICE OPPORTUNITIES
MotorWorld has immediate openings available in our Pre-Owned Department for the following positions:
APPRENTICE TECHNICIANS
LOT PORTERS
All applicants must possess a valid PA Drivers License and a clear driving record. We offer competitive wages and an excellent benefit package. To schedule an interview, call Jim Monday through Friday at:
MotorWorld
150 MotorWorld Drive
Wilkes-Barre, PA 18703
570-885-7614
EOE

SHOP FOREPERSON
For auto shop. Full time. Pay based on experience. Call Tony 868-4495

TELLER POSITIONS
Two permanent Part Time teller opportunities available immediately at Landmark Community Bank in Pittston, PA. Experience preferred. Competitive pay rate. Flexible schedule (may include alternating Saturdays) to be discussed at interview. Please send resume to:
Landmark Community Bank
25 South Main Street
Pittston, PA 18701
or fax to 570-891-0001
Attn: M. Lewis
E.O.E.

TRUCK DRIVER
CLASS A ODL. Part time, flexible hours, local only. Must have medical card. Apply in person. WPI Repair 201 S. 4th Ave. Exeter. 655-3640

WAREHOUSE OPENINGS
Keystone Automotive Operations has a full time opening on second shift from 4:30 p.m. to 1:00 a.m. good starting salary with 90 day probation, bonuses and excellent benefits for full-time employees. No sales, no exp. growing company and apply at:
KEYSTONE AUTOMOTIVE OPERATIONS
ATTN: Human Resources
444 Tunkhannock Avenue
Exeter, PA 18643

WHY ARE YOU STILL READING
Dowd Marketing is hiring appointment setters. Work Part time and earn full time pay. Day and Evening shifts available. No Sales, No Exp. necessary. We offer Medical Benefits, Daily Incentives, and much more. Why wait? Call now 570-268-1992

Statewide Classifieds 282
BEHIND in the house payments? Avoid Bankruptcy. Avoid Foreclosure. Assistance programs available to SAVE YOUR HOME! No credit or equity needed! Call UCMA 1-800-474-1407 www.ucma.com

DETENTION OFFICER
Must be 21 years, high school/equivalent, clear background. Rotating shifts, exc. benefits, retirement. Greenville County Detention, SC. 1-864-467-2314, EOE/AA

DRIVER Company Drivers & Owner Operators. Call today and ask about our GREAT New Compensation and Bonus Packages! Boyd Bros. 800-543-8923 (OO's call 800-633-1377) E.O.E.

DRIVER REGIONAL Up to 40c. Home weekly. Teams / Solos OTR to 41c/39c Condo's \$10,000. Bonus. CD/LA EOE KLM/AA. 1-800-925-5556 or KLLM.com

DRIVERS COVENANT Transport Owner Operators /Solos .83c Exp. .88c Coast to coast runs. Teams start up at .46c for Ex-perience Drivers. 1-800-441-4394. Owner Operators 1-877-848-6615 Graduate students 1-800-338-6428

DRIVERS DEDICATED REGIONAL & OTR Swift Transportation now available up to \$5,000. Division reimbursement for experienced drivers. Hiring for Vans. Flatbeds. O/O & Auto-haul Divisions. 1-800-441-4953

DRIVERS Exp'd drivers start at .34c/mi. Top Pay-40c/mi. Regional: 36c/mi. Lease Program New/Used! M.S. Carriers. 1-800-231-5209 EOE

DRIVERS - Inexperienced? Learn to be an OTR professional from a top carrier. Great pay, executive style benefits and conventional equipment. Call today! U.S. Xpress 888-936-3338

DRIVERS in order to meet their freight demands Decker Transport is sponsoring CDL training through All-State Career School. Decker offers Average 1.0c per mile, \$500 weekly medical, dental & 401k. Complete medical equipment. -Inexperienced drivers call Joe A today for an interview at 800-872-4616. Experienced drivers call 800-444-4743.

DRIVERS North American Van Lines has openings in Logistics. Relocation, Blanketwrap, & flatbed trucks. Min. of 3 mos o/tr exp. req'd. Tractor purchase program available. Call 1-800-348-2147 Dept. PAS

DRIVERS team up to ramp. Johnny 5-000 miles per week. Newer, condos conventional. Lease options avail. No money down! Fuel incentives & more. O/O Welcome! Call Burlington Motor Carriers 1-800-583-9038

DRIVER WANT WEEK ENDS OFF pet home every weekend running regional with more pay than most long haul drivers! 6 mos. OTR req'd. Heartland Express 1-800-441-4953. www.heartlandexpress.com

FORT MYERS BEACH Vacation Rentals on large sand beaches. Large homes with pools, 1-2 bedroom condos/cottages. Winter baseball nearby. Arvida Realty Services 1-800-237-6285. www.arvidarealty.com

LAKE WYRRAY SOUTH CAROLINA - new waterfront neighborhood! Estate lots + hardwoods and fabulous views! Waterfronts approved for private docks. Boat storage. Call Johnny Oswald 800-351-0828

MTA Schools-Truck Driver Training in just 3 weeks. Lifetime job placement. No money down student loans. Classes start every week 1-800-682-2600

MYRTLE BEACH, SC OCEANFRONT Family Motel Spring special 2 bedroom efficiency \$199 5 nights Sunday-Friday. Special dates thru June 9th. Firebird Motor Inn 800-852-7032 www.firebirdinn.com

OCEAN CITY, NJ Summer rentals "Plenty of Availability." Call FREE full color 2001 rental Guide. NO FEE TO TENANT. Academy RealEstate.com Realtor 800-789-8884

POLE BUILDINGS 2'x3'2"x10' \$6,995 w/1 service door 2 9x7 steel overhead doors; flush eaves; galvalume roof/painted sides; 30x40x10 \$8,495, w/1 service door, 1 10x10 sliding door, flush eaves, Galvalume roof/painted interior. 1-800-331-1875 or 717-354-7561 www.fetterlillesales.com

POOLS: HOME-OWNERS WANTED Kayak Pools looking for demo homesites to display new pools. Free Kayak Pools. See what you're looking for! Let's talk 888-942-4053. No up front fee.

AMAZINGLY LOW Tanning Beds, Buy Factory Direct. Exc. Service. Flexible Financing Avail Home / Commercial Units FREE Color Catalog Call Today 1-800-842-1310

Statewide Classifieds 282

POSTAL JOBS \$48,323. yr. Now Hiring! No exp. - paid training - great benefits. Call for lists, 7 days (800) 429-3660 ext J300

POSTAL JOBS to \$18.35 per/hr. Wildlife Jobs to \$21.60 per/hr. No exp. necessary, includes benefits. Application & exam information call 9:00 a.m. - 9:30 pm 7 days, 1-800-358-4687 ext 0477

SALMON RIVER property 2.6 Acres Exclusive riverfront \$39,900. Watch salmon run from your back door. Catch huge salmon & steelhead. Roadfront utilities. Totally private riverfront! Call ACL @ 1-800-229-7843 or www.LandbackCamps.com

SAWMILL \$3795. New saw lumbermill 2000. Large pacific, more options. MA factor of sawmills, edger skidders. Norwood Sawm 252 Sunnoll Drive, Buffalo, 14225. 1-800-578-1363

STEEL BUILDINGS Sale 5,000+ sizes 40x60x14; \$10,674; 50x75x14; \$13,919; 50x100x16; \$18,000; 60x100x16, 19,706; Mini storage bldgs, 40x160, 32 units, \$17,228. Free brochures. www.sentinelbuildings.com

TRACTOR RIDING Yard machine used approx 4 times \$700. Call 675-2706

TRAILER prism 2000 21 fiberglass tandem used 3 times \$850 Call 675-2706

Medical Equipment 477 Call 675-2706

ELECTRIC LIFT CHAIR (1) (1) Adult portable commode Call 287-7050

Miscellaneous 480 Call 675-2706

ATTENTION HOMEOWNERS. We need homes to model our vinyl windows, vinyl siding, or roofs in this area. 25% reduction in cost! Low prices! 100% Call 675-2706

CARPET STRETCHER Professional, with attachment. Pk \$360 use only 3 times \$250, 639-5377

TANNING BED Home unit, repositioned, leather w/ret. Will travel. Call 800-248-9832

Restaurant Equipment 507 500 lb crystal tips \$900, 3 ft griddle \$300, 5 ft griddle \$500. Restaurant tables \$250 each, restaurant chairs \$15 each, forks, knives, spoons, \$1.25 each call 266-7384

ICE CUBE MACHINE 500 lb crystal tips \$900, 3 ft griddle \$300, 5 ft griddle \$500. Restaurant tables \$250 each, restaurant chairs \$15 each, forks, knives, spoons, \$1.25 each call 266-7384

VA EASTERN SHORE WATERFRONT Community near Chincoteague Island. \$6,000 wooded lot. \$12,000 Got lot, \$58,000 Waterfront lot. Moore Warfield Glick, Inc. 800-258-5843 or 410-208-1300

WEATHER & EMERGENCY related repairs of barns, houses, garages. Woodford Bros., Inc. for straightening, leveling, foundation repairs. 1-800-Old-Barn. www.1-800-Old-barn.com

Positions Wanted 290

CLEANING HOUSE during school hours - reasonable experience good organizer. Reasonable rates. 283-0726

Pets 320 DACHSHUND 4 month old, female, shots up to date. Serious inquiries only. Reservations included. \$375. Call 824-4643

GERMAN SHEPHERD AKC black & red female, 3 yrs. old. Lasso daughter, world class German lines, 100% obedient, never see, great with children, excellent watch dog. Asking \$1,500. Scranion Wilkes Barre 1-888-879-3884 570-760-0310

PITT BULL PUPPY 12 wks. old, lg. boned. Shots & wormed. Moving, must sell. \$175. 436-0414

SHETLAND SHEEP DOG PUPPIES A.K.C. REGISTERED (3) males, (3) females, \$400 each Tri-factored, saddle, 1 yr old children call 570-696-2230

SIBERIAN HUSKY AKC, 1st shots, 4 mo. old. \$300. Call 831-5154

Business Opportunities 350 BUSY AUTO & TRUCK REPAIR BUSINESS. Bradford County, 3 Bays, office, waiting area & apt attached. Equipment incl. Possible owner finance. 570-363-0802 till 5 pm After 5, 570-924-4633

CONVENIENCE STORE with huge game room. Call Barbara Joyce, DR. Hcwr. fl. New cherry kit. Fin. Base with wet bar. 3 lease. Terms/financing possible. 570-894-3469

GROCERY & MEAT MARKET Profitable Priced to sell. Wyoming Valley location. Asking \$150,000. DRY CLEANER Full service Wyoming Valley location. Price Reduced to \$15,000. AUTO REPAIR SHOP Major operation. RE included. Asking \$580,000. MASSAGE THERAPY BUSINESS Excellent reputation. NE PA area Asking \$30,000. CONVENIENCE STORE Great location. Luzerne County. Asking \$179,000.

TAKE OUT PIZZAN/MEAT SALES FOODS West Side location. Asking \$60,000. Empire Business Brokers 570-824-5250

Building Materials 420 72" color vinyl van. Paid \$260, asking \$125. New in box. Call 788-3485

DOUBLE SINK W/VANITY TOP Lovely 3 BR home including formal LR & DR, eat in Kit, centrally located. Call 675-2706

PROLOG GOWN, formal prom style gown 32" new never worn tag still on beautiful baby pink color. Over glitter, \$130. Call 675-2363

Furniture & Accessories 445

DINNING ROOM SET Large trestle table, china server, 6 chairs, med. pine by Burlington. New. \$500 to \$2500. Call 282-9992

DINNING ROOM TABLE Oval, Cherry, w/2 leaves and 6 upholstered chairs. Exc. Cond. asking \$1500. Call 788-3485

ENTERTAINMENT CENTER Contemporary, 3 pc. white wash, glass coffee tables. Pk \$1600. Sacrifice for \$502 for all. Must call. 570-760-0310

ENTERTAINMENT CENTER Light oak \$75, sets of (3) tables light oak \$75, complete bedroom set \$350. Call 788-3485

TABLES & LAMPS Old Fashion marble, glass & brass. \$175. OBO. Can purchase separately. May be antique. ex. cond. 719-1069

TABLE (wood) and (6) cushioned high back chairs, \$150, set (2) cushioned double bed sofa seldom used \$200, recliner blue \$50, call 696-1681 w. mess.

WATERBED Waterbed, heated, Queen size, exc. cond. Asking \$200, 333-4858

Landscaping & Gardening 470 TRACTOR RIDING Yard machine used approx 4 times \$700. Call 675-2706

Medical Equipment 477 Call 675-2706

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