

RATE ANALYST

Blue Cross of Northeastern PA is seeking qualified applicants for our Rate Analyst role. Position writes new policies and annual renewals. Analyzes data, such as group characteristics and claims experience, to determine benefits and rates. Completes the ERISA reporting process and utilizes Common Actuarial system to obtain data and supplies accurate and timely information to internal customers.

Requires a BS in Math, Accounting or related field and three years experience associated with financial reporting and rating and settlement issues, preferably in the Healthcare Industry. Must be proficient with a PC, including Excel and Word software.

For immediate consideration, please forward resume and salary requirements to: Blue Cross, ATTN: TL-35, 19 N. Main St., Wilkes-Barre, PA 18711 FAX 570-200-6730 Email to Anne O'Malley@bcnepa.com

E.O.E. M/F/D/V

RECEPTIONIST

Part time afternoon position. Individual must have experience with multi-line phone system, excellent customer service skills and basic computer knowledge. Health / D / V / Per. and 401K. Pleasant working conditions, no weekends.

Respond by 3/26/01.

Maternal Family & Health Services

15 Public Square Ste 600

Wilkes-Barre, PA 18701

Phone: 570-826-1777

Fax: 570-823-7042

Email: jobs@mfs.org

see m/f/d/v

DRIVERS

Experienced only. CDL Class A or B with verifiable experience. Local and OTR available. Competitive wages and benefit package.

Apply in person

Scranton Craftsmen, Inc.

930 Dunmore Street

Throop, PA

DRIVERS

Driver Career opportunity. Roll off, read load and tractor trailer needed. Valid CDL license and recent medical card. Immediate openings, steady work, traveling a radius of 50 miles. Knowledge of area, home evenings. Experience a "plus" or will train. Competitive rates and benefits.

Call 825-3522 to set up an appointment.

PRE-PRESS/ JOB PRODUCTION

W-B Media(print/tape/disc) service co. req. exp. pre-press/job admin. team member. G-4, Q; PM; PS skills mandatory. Web exp; design exp; system cust. serv. and/or plate exp all plus. Schedules; M-R 2:00pm-11:30pm or M-F 8:30am-5:00pm. Hlth; 401K, pd v/h. Send ltr/resume w/ salary and schedule req. to: Dept. MWK, POB 7600, W-B 18773-7600.

EQUIPMENT OPERATORS

Experienced only need apply. Commercial and residential. Competitive wages and benefit package.

Apply in person:

Scranton Craftsmen, Inc.

930 Dunmore Street

Throop, PA.

REPORTER/COPY EDITOR



To cover local news in Back Mountain, edit press releases, take and scan photos. Variety of assignments, some evening meetings. Computer, photo skills helpful. Excellent starting point for career, at well respected paper that is now a member of The Times Leader Community Newspaper Group. Call 675-5211 or e-mail dalpost@epix.net

Full Time \$\$ for Part time Hours Up to \$15/hr.

◆ No experience necessary

◆ Energetic

◆ Must be good w/people

◆ A Good Team Player

◆ Full time + Part time

Call for an interview

Ellen Ramik1-800-995-2075

SENIOR ACCOUNTANT

Career opportunity. Rapidly expanding national automotive distributor is seeking an experienced individual to work in our Finance Department. The successful candidate must have a BS in Accounting with 7 to 10 years experience preparing monthly financial statements, account reconciliation and account analysis for a multi-company operation. Excellent computer skills required.

We offer a competitive salary commensurate to experience and a complete benefit package including BC/BS, major medical, dental, life insurance and a 401(k) plan included.

For confidential consideration, please send your resume with salary requirements to:

KEYSTONE AUTOMOTIVE OPERATIONS
Human Resources Department
44 Tunkhannock Avenue
Exeter, PA 18643

DRIVER/ WAREHOUSE

Immediate opening for experienced driver. Must be familiar with NE PA, have a clean driving record, attention to detail & service oriented. CDL not required but must have exp. driving 24' truck. Excellent starting rate and Full Benefit package.

Apply in person to:

Interstate Building Materials,
322 Laurel St., Pittston, PA 18640



FOOD PROCESSING

Energetic & ambitious person needed for gourmet food plant. Previous food experience pref. Must be able to work M-F, day shift + OT. This is a full time position w/an excellent benefit package. Apply in person ONLY to:

House of Bricks

625 S. Main St., Wilkes-Barre, PA 18701

NO phone calls please

LABORERS- FULL TIME

Seeking laborers. Outdoor physical work. 8 days on, 6 days off. Working in other States. 10 hour work days. Paid travel, company vehicles, paid motels, expenses, \$20.00 per day. Will train and pay for CDL license. Must have a valid PA DL, and be 21 years of age or older.

Call

RK Hydro-Vac, Pittston, PA
800-237-7474.

E.O.E.

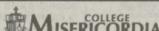
PRODUCTION LINE WORKERS

The Lion Brewery, Inc. is hiring 2nd and 3rd shift temporary workers at \$9.00 per hour plus shift differential. Lifting, daily overtime, and Saturdays required. Candidates must submit to drug screening. Benefits available and opportunities for long term employment.

Applications accepted at Luzerne County Career Link, Union Street in Wilkes-Barre (formerly Wyoming Valley Job Center)
Job #WEB 153723

TELEMARKETING-B2B

W-B Media (print/tape/disc) service co. req. contract/followup to business/non-profit prospects/customers. Advancement to telesales possible. M-F 8:30-5:00; Hlth, 401k, pd. v/h. Send ltr/resume with salary req. to: Dept. TBB, POB 7600, W-B 18773-7600.



SECURITY OFFICER

Full-Time

College Misericordia, is currently accepting applications for full time Safety & Security Officers. Qualified individuals will be certified with Act 235 or successfully pass within 90 days of hire, have Act 34 clearance and possess a valid PA Driver's license.

Physical aspects of this position include, standing, walking, working in extreme weather conditions, and the ability to handle emergency situations. The schedule for this position is 11 pm - 7am shift. Flexibility within work schedule may vary at times.

For confidential consideration, please forward a letter of application and resume to:

COLLEGE MISERICORDIA
Attention: Human Resources
301 Lake Street
Dallas, PA 18612
or e-mail: hr@miseri.edu

College Misericordia is committed to excellence and actively supports cultural diversity. To promote this endeavor, we invite individuals who contribute to such diversity to apply, including minorities and women.

ACCOUNTANTS PAYABLE CLERK

(Part Time)

Benco Dental Company, the nation's largest independently owned distributor of dental supplies and equipment, is seeking a part time accounts payable clerk. Responsibilities include processing and distributing payments to manufacturers, utilities, and/or persons who provide goods, products, and services needed. Successful candidate will have excellent communication, telephone and computer skills (including Excel) and must be detail oriented. Qualified individuals should submit a cover letter and resume to:

Benco Dental Company

Human Resources Department
11 Bear Creek Blvd.
Wilkes Barre, PA 18702
E-mail: HuResEML@benco.com
Fax: (570) 820-3445
Affirmative Action Employer
M/F/V/D

ROOFING FOREMAN

Exp., Non Drinker, Drivers lic. Ability to direct & motivate crew in a fast paced environment with emphasis on safety & detail. Shingles, modified. EPDM exp. helpful. Benefits, references.

Also need Laborers.
Call 735-0846 or Fax 740-1375

DIRECTOR OF DISTRIBUTION

Giftware company relocating to Humbolt Industrial Park seeks Director of Distribution to oversee its newly constructed, state of the art center.

Candidate will direct all warehouse activities: budgets, Labor/material efficiency, contracts, cost control, develop goals and staff. Must have warehouse mgmt. system (WMS) experience, strong analytical skills, ability to interact with a diverse workforce. We offer competitive benefits. Please fax or -mail resume w/sal reqs to:

HR Mgr: 914-964-1298;
lindar@egiftware.com

SUMMIT HEALTH CARE CENTER

Has openings for the following:

CHARGE NURSES

RNs - FT 3-11 & 11-7

LPNs - FT, 3-11 & 11-7 (Temp)

CERTIFIED NURSES AIDES

FT - 7-3, 3-11 & 11-7

Per Diem and Weekend Positions Available

Competitive starting rates, excellent benefit package. Call to schedule an interview, or stop by:

Summit Health Care Center
50 N. Pennsylvania Ave., Wilkes-Barre, PA 18701
(570) 825-3488
E.O.E. Drug-Free Workplace M/F/D/V

SYSTEM ENGINEER

Local manufacturer's IT group seeks a self-starter to assist in server, network, workstation and software installation, troubleshooting and maintenance. Candidate must be organized, have strong communications skills, have a BS in CS or IT, or at least four years of support experience in IT environment. Strong problem solving skills essential. Must be proficient with TCP/IP, Microsoft NT4.0 Server and MS Office. Macola v7.5 plus. MCSE NT4.0 or 2000 candidate preferred. Excellent compensation and benefits to the qualified candidate. E-mail resume with salary requirements to epc801@cs.com or snail mail to:

Send resume to:
BOX 2784
TIMES ♦ LEADER
15 North Main Street
Wilkes-Barre, PA 18711
E.O.E.

Are you disabled and seeking employment or know someone who is?

PIBH, a non profit corporation, seeks to help persons with disabilities find meaningful employment. Training assistance is offered. There is never a charge to applicants. For information and referral

Contact Kim Cruz at PIBH
Fax: 1-800-561-9794
Phone 1-800-447-8860
Email kime@pihb.org

TELLERS

The Fidelity Deposit & Discount Bank

Full-time tellers for its branches located within Luzerne County. Positions are responsible for operating a full-service teller station and promoting the bank's products and services. Previous cash handling and/or sales experience preferred. A friendly outgoing personality is a plus.

The Bank offers pleasant working conditions, competitive starting rates and an attractive benefit package. Applications may be completed at any of our branch offices.

M/F V/H E/OE

PRESS/ PRODUCTION

W-B Offset Print/Bind/misc. production dept. req. ind. for 2:00pm-11:30pm M-R. Exp. pref. but will train. Hlth. 401K, pd. v/h. Reply to: Dept. PDF, POB 7600, W-B PA 18773-7600.

Legals & Public Services 100

Legals & Public Services 100

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AUDIT REPORT TOWNSHIP OF DALLAS

December 31, 2000

ASSESSED VALUATION \$21,859,595 TAX RATE 9 MILLS

GENERAL FUND

CASH BALANCE, JANUARY 1, 2000		\$701,656
RECEIPTS		
REAL ESTATE TAXES	2,355	
PER CAPITA TAXES	56,894	
REAL ESTATE TRANSFER TAX	643,413	
EARNED INCOME TAXES	73,769	
LICENSES AND PERMITS	34,111	
FINES AND FORFEITS	42,180	
INTEREST, RENTS AND ROYALTIES	3,835	
PUBLIC UTILITY REALTY TAX	271,852	
RECYCLING/ACT 101	35,368	
OTHER SHARED REVENUES & ENTITLEMENTS	3,000	
LOCAL INTERGOVERNMENTAL REVENUES	10,006	
CHARGES FOR SERVICES- PUBLIC SAFETY	7,177	
MISCELLANEOUS REVENUES	5,611	
TOTAL REVENUES		\$1,394,675
TOTAL AVAILABLE		\$2,096,331
EXPENDITURES		
GENERAL ADMINISTRATION	143,477	
PUBLIC SAFETY-POLICE-FIRE-ZONING	578,220	
HEALTH AND WELFARE	2,320	
PUBLIC WORKS-SANITATION	271,852	
PUBLIC WORKS-HIGHWAYS	252,729	
CULTURE-RECREATION	4,400	
JOINT DEVELOPMENT	296,346	
MISCELLANEOUS EXPENDITURES	9,292	
INTERFUND OPERATING TRANSFERS		
TOTAL EXPENDITURES		\$ 1,558,736
CASH BALANCE DECEMBER 31, 2000		\$ 537,595

STATE LIQUID FUELS HIGHWAYS AID FUND DALLAS TOWNSHIP, DALLAS PA DECEMBER 31, 2000

UNRESERVED FUND BALANCE, JANUARY 1, 2000		\$ 14,068
REVENUES		
INTEREST EARNINGS	\$ 1,306	
GRANT-STATE LIQUIDS FUEL	\$ 136,344	
INTERFUND OPERATING TRANSFER	\$ 9,292	
TOTAL REVENUES		\$ 146,932
TOTAL REVENUE AND FUND BALANCE		\$ 161,000
EXPENDITURES		
HIGHWAYS AND STREETS	\$ 140,604	
TOTAL EXPENDITURES		\$ 140,604
CASH BALANCE DECEMBER 31, 2000		\$ 20,396

EMPLOYEE BENEFIT TRUST REPORT NON-UNIFORMED EMPLOYEES PENSION PLAN DALLAS TOWNSHIP AS OF 12-31-00

JANUARY 1, 2000 INVESTMENTS (INTEREST RECEIVABLE ON INVESTMENTS \$47)		\$ 506,489
REVENUES		
INTEREST-DIVIDENDS-RENTS-ROYALTIES	\$ 62,372	
MISCELLANEOUS REVENUES	\$ 139,067	
TOTAL REVENUES		\$ 201,439
TOTAL AVAILABLE		\$ 707,928
EXPENDITURES		
PAYMENTS TO PARTICIPANTS	\$ 44,994	
OTHER RETIREMENT SYSTEM EXPENDITURES	\$ 12,579	
TOTAL EXPENDITURES		\$ 57,573
INVESTMENTS AS OF DEC. 31, 2000		\$ 650,318
INTEREST RECEIVABLE ON INVESTMENTS		\$ 37

POLICE PENSION TRUST FUND DALLAS TOWNSHIP, DALLAS, PA DECEMBER 31, 2000

INVESTMENTS JANUARY 1, 2000 (INTEREST RECEIVABLE ON INVESTMENTS \$109)		\$ 2,917,250
REVENUES		
INTEREST-DIVIDENDS-RENTS-ROYALTIES	\$ 318,059	
MISCELLANEOUS REVENUES	\$ 91,391	
TOTAL REVENUES		\$ 409,450
TOTAL AVAILABLE		\$ 3,326,700
EXPENDITURES		
INSURANCE PREMIUMS	\$ 2,490	
OTHER PUBLIC EMPLOYEE CULTURE AND RECREATION	\$ 57,292	
TOTAL EXPENDITURES		\$ 59,782
INVESTMENTS AS OF DEC. 31, 2000		\$ 3,266,918
INTEREST RECEIVABLE ON INVESTMENTS		\$ 343

DALLAS TOWNSHIP AUDITORS
BARBARA J. MEARS
THERESA R. THOMPSON

JACKSON TOWNSHIP, LUZERNE COUNTY 2000 AUDITORS REPORT

CASH BALANCE	12-31-00	\$ 357,296
GENERAL FUND		\$ 39,705
STATE LIQ. FUEL FUND		\$ 11,186
CAPITAL PROJECTS		\$ 467,306
TOTAL ASSETS		\$ 875,493
REVENUES		
REAL ESTATE TAXES	\$ 142,081	
EARNED INCOME TAXES/WAGE TAXES	\$ 396,790	
REAL ESTATE TRANSFER TAXES	\$ 39,705	
PER CAPITA TAX	\$ 10,673	
OCC. PRIV TAX	\$ 6,175	
TOTAL TAXES	\$ 545,604	
LICENSES & PERMITS	\$ 7,677	
FINES & FORFEITS	\$ 14,437	
INTEREST, RENTS, AND ROYALTIES	\$ 25,401	
INTERGOVERNMENTAL REVENUES	\$ 1,784	
FEDERAL	\$ 138,736	
STATE	\$ 4,078	
LOCAL	\$ 144,598	
TOTAL	\$ 875,493	
CHARGES FOR SERVICE	\$ 17,419	
MISCELLANEOUS REVENUES	\$ 11,235	
OTHER FINANCING SOURCES	\$ 217,747	
TOTAL REVENUES	\$ 1,034,118	
EXPENDITURES		
GENERAL GOVERNMENT	\$ 140,050	
PUBLIC SAFETY	\$ 205,257	
HIGHWAYS & STREET	\$ 303,789	
CULTURE AND RECREATION	\$ 2,500	
DEBT SERVICE	\$ 60,652	
MISCELLANEOUS EXPENDITURES	\$ 163,365	
OTHER FINANCING USES	\$ 76,904	
TOTAL EXPENDITURES	\$ 952,504	
EXCESS OF REVENUES OTHER EXPENDITURES	\$ 81,614	
TAX RATES, CENSUS AND OTHER INFORMATION		
ASSESSED VALUE OF REAL ESTATE AS OF December 31, 2000		\$ 8,478,560
TAX RATES		
GENERAL PURPOSE	14 MILLS	
DEBT PURPOSE	3 MILLS	
TOTAL	17 MILLS	
EMPLOYEE COMPENSATION: TOTAL WAGES, SALARIES AND COMMISSIONS PAID THIS YEAR		
SHELLENE BRUNO, CHAIRPERSON		\$301,644
WILLIAM SMOLOK, AUDITOR		
DONALD WERKHEISER, SECRETARY		

LEGAL NOTICE

The Kingston township Zoning Hearing Board will conduct a public hearing on April 2, 2001 at 8pm, in the Kingston Township Municipal Building, 180 East Center Street, Shavertown, PA 18708.

ITEM I- Application No. 01-2 of Victor T. and Kathleen L. Ambruso, 1523 W. Eight Street, Wyoming, PA 18644 to appeal from the governmental action and decision of the Board of Supervisors of Kingston Township Zoning Ordinance and Zoning Ordinance Map effecting a parcel of land located 1525 W. Eighth Street, Wyoming, PA 18644 and owned by Jerome and Arlene Kane. Said action and decision rezoned the subject parcel of land from Agricultural (A-1) to Neighborhood Commercial (B-1).

The Application may be examined in the office of the Zoning Officer during regular business hours. Physically challenged individuals in need of special assistance to attend public meetings may contact the Kingston Township Municipal office at 696-3809 in advance of the meeting, to make special arrangements.

FOR THE KINGSTON TOWNSHIP ZONING HEARING BOARD
Benjamin W. Gorey
Zoning Officer

LEGAL NOTICE

The Kingston Township Zoning hearing Board will conduct a public hearing on April 2, 2001 at 8pm in the Kingston Township Municipal Building, 180 East Center Street, Shavertown, PA 18708.

ITEM II Application No. 01-3 of Joseph C. Blazes, 61 Atherholt Drive, Wyoming, PA 18644, to create a sub-standard size residential lot in an Agricultural Zone A-1 by subdividing an existing 13.25 acre property located at 44 Atherholt Drive, Wyoming, PA 1644 (PIN - E9 - A-86) into two parcels, one being 1.25 acres with an existing dwelling less than 400 feet wide at the building line and with less than 100 feet front set back.

The Application may be examined in the Zoning Officer during regular business hours. Physically challenged individuals in need of special assistance to attend public meetings may contact the Kingston Township Municipal Office at 696-