

### COPYWRITER

Harcourt Learning Direct - the world's premier direct response marketer of home-based educational products has an immediate opening for a copywriter.

You'll join an award winning team of creative professionals who've revolutionized the marketing of at-home training in all direct response media.

You must be a concept thinker who is able to write aggressive sales/benefit oriented copy following a variety of strategies. A background writing direct response copy selling "intangible/service" product lines is preferred.

If you have the creativity, ability and energy to join a "cutting edge" marketing company where aggressive, double digit growth is the rule rather than the exception. If you want to participate in creating trail blazing direct response consumer advertising... if you want to work for a progressive company that offers excellent benefits, highly competitive compensation and relocation assistance, then you'll want to send us your resume, salary history and several non refundable samples of your best work to:

**Human Resources Department**  
Harcourt Learning Direct  
Dept CREATL  
925 Oak Street  
Scranton, Pa 18515

Harcourt Learning Direct is the world's largest accredited provider of off-site career training and degree programs. We are now among the Harcourt Family of companies, a leading international publisher of educational content for K-12 to College, as well as professional and trade markets.



EOE/AA M/F/D/V

### TRUCKING SUPERVISOR

Local company is looking for an individual to supervise our night operations.

- DUTIES INCLUDE:**
- Management of 5 p/t employees and 8-10 Independent contractors
  - Distribution of all our products throughout Luzerne County
  - Maintaining a truck manifest to assure proper delivery
  - Other duties as specified

You will be a key part of our management team. You must be able to thrive in a fast paced, complex environment. Management experience and solid organizational skills required. We offer a compensation package in the \$30,000 range, benefits from day one, and the use of a company vehicle for job related functions.

Send resume to:

**BOX 100**  
**TIMES LEADER**  
15 North Main Street  
Wilkes-Barre, PA 18711-0250

### Technician

For installation of car and truck accessories. Must be experienced with electronic installations and with body add on accessories. Compensation commensurate with experience. We offer a complete benefit package. To schedule an interview, call Sue at...

**821-3754**

### MOTORWORLD

150 MotorWorld Drive  
Wilkes-Barre, PA 18703

### PURCHASING AGENT

Purchasing Agent needed for Pittston area light manufacturer. Responsibilities include: Price and contract negotiation, maintain inventory control, purchase orders, supplier relationship and product development. Strong organizational, interpersonal and communication skills required. Basic computer skills a must. Excellent opportunity for qualified candidates with great salary and benefit package available.

Send resume to:

**BOX 2778**  
**TIMES LEADER**  
15 North Main Street  
Wilkes-Barre, PA 18711

Chamberlain Manufacturing Corporation, is currently recruiting for the following positions.

### Electrical Mechanic Specialist

Applicants must have a good understanding of complex hydraulics, pneumatics, mechanics CNC, PLC, TNC, NC and various electrical equipment. The successful candidate must be able to troubleshoot, repair and perform preventative maintenance on all Computer Numerical Control equipment components, and robotics plant wide. Must be able to read blueprints, read, implement and modify schematics and possess excellent troubleshooting skills. The successful applicant must have his/her own tools. A vocational school graduate or an associate's degree in a related field is a plus.

### Industrial Electrician

Applicants must be able to work with all levels of electricity. Knowledge is necessary in complex industrial equipment, i.e., motor controls, robotics, material handling, etc. Must be able to install industrial type equipment using knowledge of machine installation, such as controls conduit, and wiring. Must be able to read, implement and modify schematics. Knowledge of programmable controls is a plus. Two-year trade school graduate or equivalent with a minimum of two-year industrial background is required.

### Mechanic

Applicants must be capable of working on complex hydraulic systems and also lathes, robotics and product handling systems. Applicant must be able to read blueprints and schematics and possess excellent troubleshooting skills. Good communication and record-keeping skills are required. All applicants are required to have their own tools. A vocational school graduate or an Associate Degree in Mechanical Engineering is a plus.

Send resume to:

**Louise Pawlowski**  
**Chamberlain**  
**Manufacturing Corporation**  
156 Cedar Ave.,  
Scranton, PA 18505  
EOE M/F/H/V

### United Methodist Homes The Wesley Village Retirement Community

is looking for caring, responsible individuals interested in furthering their careers with us

AND- here are the Top 10 reasons you would want to become part of our TEAM!

- ✓ Competitive Wages
- ✓ Attractive Benefit Package including tax deferred Retirement Plan
- ✓ Bonus Programs
- ✓ Tuition Reimbursement
- ✓ State of the Art Resident Care Equipment
- ✓ Friendly and Attractive Work Environment
- ✓ Highly Professional Staff
- ✓ Dedication to Quality Care
- ✓ Village Cafe
- ✓ On-site Exercise e Gym

We Have Openings For

**CNA's**  
Part Time -All Shifts  
FULL TIME (3-11)

**LPN's**  
Full & Part time 3-11

**RN's**  
FULL TIME 3-11  
-also-

Accepting applications for our Nurse Aide Training Class beginning sometime in March

Apply Daily  
8:30 a.m. - 7:30 p.m.

### WESLEY VILLAGE RETIREMENT COMMUNITY

209 Roberts Road,  
Pittston, PA

(570) 655-2891

EOE

### FOOD PRODUCTION SUPERVISOR

A rapidly growing area food processor is seeking a Production Supervisor.

#### Applicants:

- Must be able to supervise 30+ people
- Should have food production line experience
- Should have understanding of HACCP, SSOP and GMPs
- 1st and 2nd shifts needed

#### We offer:

- Competitive salary
- Medical Insurance after 90 days
- Vacation pay
- Paid holidays

Fax resume to:

**Nardone Bros. Bakery**  
**570-208-0447**

### Vice President & Trust Officer

Pennstar Bank, N.A. is seeking a Vice President and Trust Officer in the Wilkes-Barre area. The Trust Officer will be responsible for the administration and/or the client contact of the following types of accounts: trusts, guardianships, employee benefits, investment management, custodianships, estates or agencies; represents the bank in business activities and contacts with customers, attorneys and beneficiaries relating to these accounts. Develops business in a one-on-one or through presentations to large groups of people. Serves as a training officer for all Trust & Investment products and services. The successful candidate must possess a Bachelor's degree in finance or business discipline or equivalent combination of education and work experience. Graduate of Central Atlantic School of Trust and Investments a plus. Must have seven (7) years of trust administrative and trust sales experience. Estate settlement experience is mandatory. Excellent benefit package available. Resumes should be mailed or faxed to:



Attention: Human Resources  
409 Lackawanna Avenue, Suite 201  
Scranton, PA 18503-2045  
Fax: 570-348-8374

EOE M/F/D/V

### LUZERNE INTERMEDIATE UNIT

Position available  
November 14, 2001

### EXECUTIVE DIRECTOR

Salary \$82,000 with benefits (not negotiable)

Successful candidate must have

- I.U. Executive Director Certificate or Letter of Eligibility
- Master's Degree in Education
- 10+ years in multiple areas of public education
- Administrative/Supervisory experience
- Leadership/communication skills

Send cover letter with resume, copy of Pennsylvania Certificate, Transcripts and 3 reference to:

**Mr. Ernest Ashbridge, JR**  
**President of the Board**  
**Luzerne Intermediate Unit 18**  
90 West Mt. Airy Road  
Shaverown, Pa 18708  
(Deadline April 30, 2001)

Luzerne Intermediate Unit 18 extends equal opportunity to all individuals without discrimination because of race, creed, color, sex, age, national origin or handicap.

### PURCHASING AGENT

Seeking an individual to assist our purchasing department. Individual must be a self-starter with excellent organizational and analytical skills and accounting skills. Must be proficient in Microsoft office Word and Excel. Ideal candidate should have excellent telephone and written communication skills. Foodservice experience helpful but not required. This full time position comes with an excellent salary and benefit package. Interested candidates, please send resume with salary requirements to:

**Metz & Associates**  
Two Woodland Drive  
Dallas, PA. 18612  
Attn: Human Resources

### PRODUCTION SUPERVISOR

2nd Shift

Production Supervisor with successful experience managing and motivating production team needed by local manufacturer. Must be a take-charge person capable of problem solving and process improvement in a quality conscious environment. Excellent opportunity for the right person, degree preferred but track record of success may substitute. This is a second shift position. We offer an excellent salary and benefits including profit sharing, 401K plan and full medical/dental programs.

Send resume to:

**BOX 2758**  
Times Leader  
15 North Main Street  
Wilkes-Barre, PA 18711

### COLLECTIONS REPRESENTATIVE

Benco Dental, the nation's independently owned Dental Supply Company, is seeking a collections representative. Successful candidate will possess excellent communication, organizational, and computer skills. Previous collection experience preferred. We offer a competitive compensation package, including a flexible benefits plan with five health insurance options, company paid short/long term disability insurance and a generous 401(k) plan. Interested candidates should submit a cover letter and resume to:

### Benco Dental Company

Human Resources  
Department  
11 Bear Creek Blvd.  
Wilkes Barre, PA 18702  
Fax: (570) 820-3445  
Email:  
HuResEML@benco.com  
Affirmative Action Employer  
M/F/V/D

### RETAIL MERCHANDISERS

Responsibilities for developing effective planograms within each category of merchandise. Planning, organizing & implementing merchandising sets for the Meat, Deli, Seafood and HMR areas of stores, as well as identifying an efficient product mix. Planning & launching sales producing promotions, and advising store owners on new product trends and program changes and developments.

Previous retail grocery experience in meat, deli, seafood or HMR sales/merchandising is required.

We offer very competitive compensation with Benefits that include paid Medical, Dental, Prescription AND Vision coverage, as well as paid Life Insurance and a 401K Plan with company match. Please submit your resume, which will be held in the strictest confidence to:

**Human Resources: MER**  
**Associated Wholesalers, Inc.**  
Route 422, P.O. Box 67  
Robeson, PA 19551  
FAX: (610) 693-6766  
Equal Opportunity Employer

### RNs

FT / PT, 3-11 shift. Small home-like skilled facility in quiet setting. For more info, call 639-1885. Ask for Sandy, D.O.N.  
EOE

### AUTOMOTIVE PARTS WAREHOUSE

Multi franchise automobile dealership has immediate opening for an experienced warehouse person. A valid PA driver's license and clear driving record required. We offer competitive wages and a complete benefit package. To schedule an interview, call Sue at

**821-3754**

**MOTORWORLD**  
150 MotorWorld Drive  
Wilkes-Barre, PA 18703

### PC SALES ASSOCIATE

Career opportunity available for innovative self starter as outside sales associate to assist in corporate development expansion program. Prior experience in personal computer sales will be helpful, with competitive salary/benefits package and training provided to the qualified candidates.

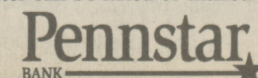
### PC SERVICE TECHNICIAN

Positions available for qualified candidates experienced in PC/Peripheral diagnostics, repair and Local Wide Area Networks. Preference will be given to the candidates holding current certifications: A+, Novell, Microsoft, Cisco, etc. Competitive Salary and Benefit Package with training will be provided. Please send resume to:

**BOX 2775**  
Times Leader  
15 North Main Street  
Wilkes-Barre, PA 18711-0250

### Branch Manager

Pennstar Bank, N.A. the area's largest locally managed community bank in Northeast PA is seeking a Branch Manager in Luzerne County. Responsibilities include providing onsite management support for policies and procedures relating to sales and service initiatives and objectives. Identifies and actively pursues Business Development Activities within the market area. Maintains constant contact with existing and potential customers assuring quality customer service. The successful candidate must have education and/or experience beyond high school; specialized banking education and training. Must have a minimum of 5 years related experience, strong leadership skills and demonstrated sales abilities. Excellent benefit package available. Resumes along with a cover letter can be faxed or mailed to:



Attention: Human Resources  
409 Lackawanna Avenue, Suite 201  
Scranton, PA 18503-2045  
Fax: 570-348-8374

EOE M/F/D/V

### BALANCED CARE AT KINGSTON

Is now Accepting applications for:

**Nursing Assistants**  
Part time & Weekends 7-3 shift  
Full-Time & Part time 3-11 Shift  
Full-Time & Part Time 11-7 Shift

### Licensed Practical Nurse

Full-Time & Part Time 3-11 Shift  
Full-Time & Part Time 11-7 Shift

We offer a Competitive starting salary with shift differential for 3-11 and 11-7, Paid health insurance including dental, 401K Program, & Paid Time off. **\$500.00 Sign-on Bonus** for Licensed Practical Nurses If you want to be part of a progressive health care team, Committed to providing quality nursing care.

Apply in person at:  
702 Third Ave. Kingston PA.  
Or Call 283-5848