

ASSISTANT MANAGER

For local thrift store.
Paid holidays & vacation. Retail exp. preferred but not necessary.

Apply:
Salvation Army
Rt 309
Wilkes-Barre Twp.
No phone calls please!

PLUMBING

HVAC knowledge of well and sewage pump helpful. Pay commensurate with experience and includes 1st priority vacation holidays and 401K plan.

Call 675-0646

DENTAL HYGIENIST

Growing dental practice seeks professional hard working committed person with strong communication and patient education skills. Part time with full time potential.

Send Resume to:
Tracey Neary DDS
40 N Market St. P.O. Box 132
Nanticoke, PA 18634
Fax to : 735-9171

SCHEDULING COORDINATOR

FT position w busy medical clinic. Duties include developing & coordinating patient & van transportation schedules. Must have scheduling experience in medical setting & must be familiar with Microsoft Word. Please send resume to:

BOX 2754
TIMES • LEADER
15 North Main Street
Wilkes-Barre, PA 18711-0250

OFFICE CLEANING

Tuesday & Thursday 1:30 to 7:00 PM
Saturday, 8:00 AM to 1:00 PM.

Apply...
Keyco Distributors
Hanover Industrial Park

PA/CRNP

Full time or part time opportunity in busy West Side physician office. Includes evening, some Saturday hours. Competitive salary and benefits. Send resume and availability to:

BOX 2741
TIMES • LEADER
15 North Main Street
Wilkes-Barre, PA 18711

TRUCK DRIVER

Exp. roll back for hauling lawn & garden, compact tractors & skidsteers. Apply:

Lehman Power
Rt. 118 Lehman
675-5040

PHYSICIAN BILLER & MEDICAL RECORD CLERK

Medical office experienced billing personnel needed for OB/GYN practice in Scranton. Duties will include all aspects of OB/GYN billing, including coding, charge entry, receivable, etc. Medical Records Clerk needed for busy Pediatric in Dickson City. Must be self directed and willing to work in a fast paced environment.

Interested applicants should send resume with salary requirements to:
P.O. Box 618
Dunmore, PA 18512

DRIVERS

Domino's Pizza, Plains Plaza & Dallas location.

Is now hiring for Grand Re-opening. All Position avail Application & interviews at:
550 Memorial Hwy.
Dallas, Pa.

MACHINE OPERATORS

Highly motivated, responsible persons wanted for fast paced state of the art production facility.

Apply must possess:
♦ Cartoner packaging equipment experience.
♦ Wrapping equipment experience

We offer:
♦ Competitive salary
♦ Medical insurance after 90 days.
♦ Vacation pay
♦ Paid holidays
Two positions available for both first and second shift. Salary based upon experience. Qualified persons need only apply.

Call for appointment
Nardone Bros. Bakery
Ask for Diane 823-0141

SALES

We Are seeking a highly motivated individual to market telecommunications products within a defined territory. The candidate will be responsible for building relationships with new customers and continuously increasing sales. A minimum of 2-3 years phone/business to business sales experience is required. Experience in telecommunications industry or related technology a definite plus. Salary plus commission and benefit package.

SALES ASSISTANT

We are seeking a sales assistant to develop business to business prospects for our outside Communications Consultants. The candidate will be responsible for making outbound calls to potential business customers and educating those prospects on our products. A minimum of 2 years phone sales experience is required. The position will lead to outside sales for the right candidate. Hourly wage plus commission and benefit package.

Please send resume to:
Post Office Box #175 Attn: Sales Mgr.
Avoca, PA 18641
Or Fax 570-451-1876

LPNs ★ CNAs

READ THIS!!!
NEW STARTING RATES

HCR ManorCare has openings for LPNs and CNAs on all three shifts, full and part time.

We have a comprehensive benefit package for full time, competitive salary, 401K Plan and opportunity for advancement.

ASK ABOUT OUR PER DIEM

If you desire to work with a nursing team dedicated to quality care of the elderly, please call Cindy Beck, between 9-5, Monday-Friday.

HCR-MANORCARE / KINGSTON
200 Second Ave., Kingston, PA 18704
EOE

SALES

Get a new start

Most of our sales people found us through and ad similar to this one. They were simply looking for a new opportunity, a new start.

We're a 38 year old national company with 60 offices across the U.S. We manufacture and sell a unique family of products to the Small Independent Businesses throughout America.

We are offering a great opportunity for the right people ... not just anyone. Together we can answer the following questions.

- how much are you accustomed to earning?
- How much would you want to earn in the future?
- Can we satisfy your financial needs?
- Can we provide you with a growth opportunity?
- Are we right for you? Are you right for us?

Find out more about us on our website
www.signtronix.com
& then call us on
Monday 610-434-2687

TELEMARKETERS NEEDED

Receive Free Nextel cell phone with unlimited usage while employed.

4PM TO 9PM
\$7/hr. to start + splits.
9PM TO 2PM
On a commission only basis.
\$20 per installation.

Call 331-4000 or
327-0293 ask for Mr. Conrad

Compliance Security Technologies Marketing Group

CONSTRUCTION INDUSTRY

Position. Growing Service Co. is seeking resumes from qualified individuals for FT estimator material/project manager experienced in commercial door & hardware. Competitive wages & benefit pkg. Send resume to:

BOX 2753
TIMES • LEADER
15 North Main Street
Wilkes-Barre, PA 18711-0250

STRUCTURAL ENGINEER

Downtown Wilkes Barre. Casual small office environment. Design of commercial, industrial, residential buildings in steel, wood, concrete, masonry. EIT, and experience preferred. AutoCAD and Computer design program experience required.

570-824-6340 extension 3

ASSISTANT MANGER

looking for three people to assist manger. We have an opening for an aggressive individual to train as an assistant manger.

NO EXPERIENCE REQUIRED

Opportunity of \$300-\$500 per week to start.

Call: (570)288-4532
or Fax: (570)283-5114
EOE

RETAIL SALES FULL/PART TIME

Competitive wages, benefits, commissions.

Apply

Lamp Factory
Rt 309
Wilkes-Barre Twp

Used Car Manager

Tunkhannock Auto Mart, a Chrysler, Jeep and Dodge dealer, has an immediate opening for an experienced used car manager. We're looking for a strong individual to partner with one of the areas best General Sales Mangers, Dave Senkow

Appraising, reconditioning auction and desking experience are required. Your sales team will consist of loyal, well trained, and highly motivated men and women. To schedule your confidential interview Please call 836-2266 Ext. 0.

EOE

Attention Early Risers

The Times Leader, Luzerne County's best newspaper, has great business opportunities available in our Circulation Department.

- You will be responsible for providing great service to our home delivery customers.
- Hours vary but are typically 3:00am to 6:00am on the weekdays and to 7:00am on Sat/Sun.
- We pay the highest rates in the area.
- Most of our routes avail. Require No Collections.

Routes are available in the following area:

- South Wilkes Barre
- Glen Lyon/ Wanamie
- Swoyersville/Luzerne/Courtdale
- Plains/Hudson
- Pittston/Duryea (surrounding areas)

Call 829-7206

SALES

SALES SALES SALES

Used car franchised dealer looking for two aggressive sales people wanting to earn big \$\$\$, over 300 used car inventory available. Auto sales experience preferred. Get -paid on both front and back plus: *Demo, 401K, Paid vacation, health benefits! Get what you deserve! For immediate consideration call 610-377-1570 Lehighton Chry-Ply-Kia-Suzuki

E.O.E.

REPORTER/COPY EDITOR



To cover local news in Back Mountain, edit press releases, take and scan photos. Variety of assignments, some evening meetings. Computer, photo skills helpful. Excellent starting point for career, at well respected paper that is now a member of The Times Leader Community Newspaper Group. Call 675-5211 or e-mail dalpost@epix.net

TARGETED OUTREACH SPECIALIST

Full time position to provide HIV/AIDS prevention/education to sexual minorities (MSM). BA required in education, communication, or related field. Send resume to:

WVAC
P.O. Box 2677
Wilkes-Barre, Pa. 18703
E.O.E.

SALES REPRESENTATIVE

Due to the expansion of our workforce and our new "State of the Art" production facility nearing completion in Moosic, Pa., we are in need of Sales Representatives with Experience in the sales of Modular Homes. We are a manufacturer of fine, Custom Modular homes, that are sold throughout the Northeast United States.

An equal opportunity employer, we offer competitive salary, plus commissions, group health insurance, 401k, dental, life, credit union, paid holidays, paid vacations.

Fax your resume to 586-9235

Call Christine to set up an Interview
586-0169

Signature Building Systems Inc.
PO Box 482
Clarks Summit, PA 18411

QUALITY ASSURANCE MANAGER

A rapidly growing area food processor is seeking a Quality Assurance Manager for its hands on dynamic second shift operation. Previous food processing experience preferred. Send resume and salary history to:

Nardone Bros. Bakery,
420 New Commerce Blvd. Wilkes-Barre,
PA 18706 or FAX to: 570-208-0447

RED LOBSTER

IS LOOKING FOR SOME GREAT NEW PEOPLE TO JOIN OUR TEAM!!!

Positions Available Are:

- DISHWASHER \$8/HR
- AC \$7/HR
- SERVERS \$2.83 HR + TIPS
- COOK \$ 8/HR

Benefits your first day, paid vacation after 1 year, medical/dental, 401k plan, profit sharing. Timely performance review.

If all of these things sound good to you, Red Lobster would like you to join our team! Apply within Monday thru Thursday between 2 and 4 PM. We will interview you immediately.

10 East End Centre, Wilkes-Barre, PA 18702

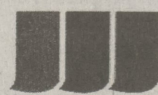
PART TIME CUSTODIANS POSITIONS

Luzerne County Community College (LCCC) is seeking applicants for a pool of part time custodians for the third shift. (10:30 pm to 6:00 am)

The job duties include the general housekeeping of college buildings. Minimum requirements: high school diploma or equivalent and one(1) year appropriate experience. Hourly salary is \$6.48

Please send you letter of application/resume to:

LCCC
attn: HRO,
1333 South Prospect St., Nanticoke, Pa 19643,
first cut-off date is march 9, 2001.



JACOBSON WAREHOUSE COMPANY

Jacobson Warehouse Company a recognized leader in the Warehousing, and Logistics industry is looking for experienced people for all shifts at its newest location opening in Hazleton, PA.

- ♦ OPERATIONS MANAGER
- ♦ HUMAN RESOURCE ADMINISTRATOR
- ♦ FLOOR SUPERVISORS
- ♦ TRAFFIC/INVENTORY CLERKS
- ♦ CUSTOMER SERVICE REPRESENTATIVES
- ♦ WAREHOUSE PERSONNEL

Jacobson Warehouse Company is an employee owned company dedicated to providing the highest level of customer service. Excellent compensation and benefits package including the following:

- ♦ Friendly Team Atmosphere
- ♦ Generous Employee Stock Option Retirement Plan
- ♦ 100% Company Paid Family Health and Dental Insurance
- ♦ 100% Company Paid Short and Long Term Disability
- ♦ 100% Company Paid Life Insurance Plan
- ♦ Training an Development Programs

Interested applicants may apply at:

Hazleton Job Center
75 North Laurel Street
Hazleton, PA 18201
Fax: (570) 459-3939
Or e-mail
www.jacobsonco.com

Drug testing and background check required. EOE

NURSING



Big City Career.

Small Town Comforts.

You can have both with Methodist Hospital's CityWork/CountryLiving program.

A division of the prestigious Jefferson Medical System, Methodist Hospital is known for providing world caliber medical careers. But that's not all. As a small community hospital, we're just as well known for our friendly approach and our neighborly environment.

RNs
\$5,000 Sign-On Bonus!!

So what's the deal? When you work three 12 hour shifts per week, Methodist will provide your housing. In your off hours, you can explore everything that city life has to offer: great shopping, restaurants, museums...whatever interests you. Then, on your off days, you can return to the comfort of your home town. That's it. Great Job. Great Pay. Great Life. The best of both worlds.

Interested?

Call (215)952-9398 today. Or send resume to: Methodist Hospital, 2301 S. Broad Street, Philadelphia, PA 19148, FAX: 215-952-9588.

Methodist Hospital Division
Thomas Jefferson University Hospital
Jefferson Health System

A Nurturing Neighborhood