

## BUYER II

Silberline Mgr. Co., Inc., the global supplier of effect pigments, has an opening for a Buyer II at its corporate headquarters in Hometown, PA.

This position is responsible for purchasing a large variety of items and materials required in production, maintenance and office. Must show judgment and creativity. Possess good working knowledge of materials purchased and sources of supply.

Qualified candidates must possess a Bachelor's Degree in Business Administration or related field, and strong computer skills including spreadsheet and database experience. Familiarity with fully integrated Enterprise Resource Planning (ERP) software is desired. Previous Industrial Buyer experience of 2 years minimum preferred.

Interested individuals should submit their resume with salary history to:

Director, Human Resources  
Silberline Mfg. Co., Inc.  
P.O. Box B, Tamaqua, PA 18252  
EOE

## Keystone Coca-Cola

Currently has positions available in their Accounts Receivable Department.

## Analyst & Data Entry

Full time day & mid-shift available. AS 400 experience preferred, but willing to train. Attention to detail a must! Fax resume Attention Office Manager 570-655-2634 or mail to:

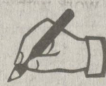
Keystone Coca-Cola  
Attn: Office Manager  
300 Oak Street  
Pittston, PA 18640  
E.O.E.

## RECEPTIONIST/ CUSTOMER SERVICE

Mesko Glass 596 Carey Ave. Wilkes-Barre is looking for Customer-Service Rep to take phone calls, greet customers, and sell. Phone personality, flexibility, and willingness to learn are keys to this position. We offer full medical, vacation, holidays, 401K and profit-sharing.

Call Barbara at 207-4270 for interview.

## REPORTER/COPY EDITOR



To cover local news in Back Mountain, edit press releases, take and scan photos. Variety of assignments, some evening meetings. Computer, photo skills helpful. Excellent starting point for career, at well respected paper that is now a member of The Times Leader-Community Newspaper Group. Call 675-5211 or e-mail dalpost@epix.net

## APPOINTMENT SETTERS

Give away free home wireless security systems. Along with a free Nextel Telephone. Base Salary Plus commissions.

Compliance Security  
Technologies Marketing  
Group.  
760-1001 or 760-1003  
ask for Mr. White

## TRUCK DRIVER/DELIVERY

To deliver product on established routes. Trucks are 22' to 24' straight body box type. Full time with full company benefit. Apply Mon through Fri. From 8am to 4pm. to:

Keyco Distributors, Inc.  
Hanover Industrial Park, W-B.

## CONTRACT SPECIALIST AND NURSING ASSISTANTS

THE DEPARTMENT OF VETERANS AFFAIRS MEDICAL CENTER, WILKES-BARRE, PA IS CURRENTLY RECRUITING ONE (1) FULL-TIME CONTRACT SPECIALIST, AND FIFTEEN (15) FULL-TIME NURSING ASSISTANTS.

APPLICANT PACKAGES ARE AVAILABLE THROUGH THE DELEGATED EXAMINING UNIT (DEU), RICHMOND, VA. TO RECEIVE AN APPLICATION PACKAGE FOR THESE ANNOUNCEMENTS, THE INTERESTED PERSON SHOULD CALL DEU AT 1-800-368-6008 AND REFER TO THE PARTICULAR ANNOUNCEMENT NUMBER.

| POSITION            | ANNOUNCEMENT # | CLOSING DATE                      |
|---------------------|----------------|-----------------------------------|
| CONTRACT SPECIALIST | VAR-SO-1-1764  | FEBRUARY 15, 2001                 |
| GS-1102-11          |                |                                   |
|                     |                | \$43,326- \$56,322 PER DIEM ANNUM |

| POSITION                           | ANNOUNCEMENT # | CLOSING DATE      |
|------------------------------------|----------------|-------------------|
| NURSING ASSISTANTS                 | VAR-SJ-1-1761  | FEBRUARY 22, 2001 |
| GS-0621-4 (TARGET GS-5)            |                |                   |
| OR GS-0621-5                       |                |                   |
| GS-4 \$21,123 - \$27,461 PER ANNUM |                |                   |
| GS-5 \$23,633 - \$30,726 PER ANNUM |                |                   |

## SALES REPRESENTATIVE

Tri-State Industrial has immediate openings for seasoned sales professionals in business to business sales.

Candidate should have at least 2-3 years experience working with small to medium sized companies, in a highly competitive market. Must have strong closing skills and be willing to prospect. A comprehensive training program supports knowledge of customer prospecting and a strong desire to succeed. First year potential 40K. Full benefit package including company car. College degree preferred. Send resume or fax resume and salary history to:

Tri-State Industrial  
256 Johnson Street  
Wilkes-Barre Twp. 18702  
Fax: (570) 825-9808

## VAN DRIVER

Medical Clinic seeks full time person to transport patients to/from therapy.

Duties also included light maintenance. Must have Valid PA drivers license. Safe driving record and experience in transporting patients.

Send resume to:  
BOX 2738

TIMES LEADER  
15 North Main Street  
Wilkes-Barre, PA 18711-0250

## LEGAL SECRETARY

For Downtown WB Law firm.

Requirements:  
• 3-5 yrs. Prior secretarial experience.  
• Knowledge of correct grammar usage and spelling.  
• Proficient in Microsoft word & Dictaphone.  
• Good phone etiquette & dependable.

Excellent working environment commensurate with experience. Send resume to:

BOX 2734  
TIMES LEADER  
15 NORTH MAIN STREET  
WILKES-BARRE, PA 18711-0250

## PHYSICAL THERAPIST

For long term care facility. Per diem liability insurance required. Genuine interest in long term care necessary.

Apply in person or  
call 864-3174  
Bonham Nursing/Rehab Center

## SALES

Earn \$800-\$1500 per week selling. For a 60 second message call toll free 598-5900 M/F/H EOE RA9197

## SALES REP

Auto finance organization seeks sales rep to solicit prime credit loan contracts form area auto dealers. Excellent pay with commission & benefits

Send resume to:  
BOX 2713  
Times Leader  
15 North Main Street  
Wilkes-Barre, PA 18711-0250



## STAFF ATTORNEY

Blue Cross of Northeastern PA invites qualified candidates to consider a position on our Corporate legal staff. A critical member of the team, this position provides legal advice and counsel to Blue Cross, its HMO and subsidiaries. Represents the company or manages outside counsel in various matters related to indemnity and managed care health insurance. Will also review and draft contracts, and provide opinion on regulatory issues.

This position requires a Juris Doctorate Degree from an accredited law school, plus six years general legal experience. Experience in healthcare, insurance law or general corporate law is preferred. Must be a current member of the PA Bar and licensed to practice in Pennsylvania. Experience in benefits contracting and ERISA related matters is a plus.

For consideration, please forward your resume and salary requirements to:

Blue Cross, Attn: TL-23, 19 N. Main Street, Wilkes-Barre, PA 18711  
Fax: (570) 200-6730  
email: Anne.O'Malley@bcnepa.com  
EOE M/F/V/D

## WAREHOUSE JOBS

Full Time Positions on all Shifts

### SEARS LOGISTICS

Wholly owned subsidiary of  
**SEARS**  
(Hanover Industrial Park)

- Light & heavy duty Material Handlers
- \$8.00 to start
- Benefits eligible within 90 days
- raise & Incentive after 90 days
- Drug Screen & background check
- Part Time also available

### CALL FOR IMMEDIATE

INTERVIEWS:  
831-2013

## MANAGER/MARKETING

Hazleton, PA

Duties: Manage sales activities, direct, hire, fire of personnel, training to evaluate, develop & control sales, coordinate & establish sales territories, goals for distribution & advise dealers, distributors & clients related to sale & advertising techniques, assist dealers in promoting sales, review and analyze & determine customer needs, represent company, coordinate sales unit, prepare periodic sales reports. Must have bachelors degree (any field), 2 yrs. exp., req'd, must have work authorization, 40 hrs. w/k. 9am-5pm. Mon-Fri. Send 2 resumes to:

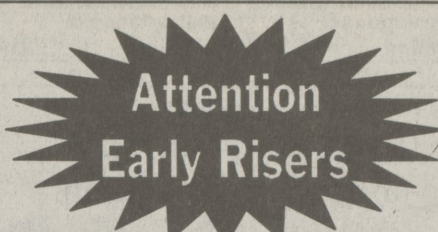
Perfume Heaven, Inc.  
160 N Gulph Rd.  
King of Purssia, PA 19406

## RN

Outpatient radiology facility seeks FT/PT RN for cardiac stress testing. M-F, no wknds or holidays. ACLS a plus. Fax resume 820-7905

## SECURITY OFFICERS

Immediate opening for Full & part time in Wilkes Barre. Benefits for full time. EOE 1-800-682-4722



The Times Leader, Luzerne County's best newspaper, has great business opportunities available in our Circulation Department.

- You will be responsible for providing great service to our home delivery customers.
- Hours vary but are typically 3:00am to 6:00am on the weekdays and to 7:00am on Sat/Sun.
- We pay the highest rates in the area.
- Most of our routes avail.
- Require No Collections.

Routes are available in the following area:

- South Wilkes Barre
- Glen Lyon/ Wanamie
- Swoyersville/Luzerne/Courtdale
- Plains/Hudson
- Pittston/Duryea (surrounding areas)

Call 829-7206

## SALES PEOPLE WANTED

One of PA's most progressive and highest paying new car dealerships is looking for qualified sales people. Benefits include salary plus commission and bonus; Also, health & dental plan, 401(k) plan, paid vacation and employee purchase plan.

Send resume or apply in person to:

Greg Martin  
Cocca Ford Lincoln Mercury  
577 E Main Street  
Wilkes-Barre, PA 18702

## RN

Registered nurses wanted for a full-time position in a Wilkes-Barre home health agency. We are looking for candidates able to travel to areas throughout the Wyoming Valley. Must be able to work weekdays along with weekend and holiday rotation. Competitive salary and benefit package. Please call 824-9811 or send resume or letter of intent to:

PHHCC  
328 Scott Street, W-B, PA 18702  
EOE

## TUNKHANNOCK RESIDENT COUNSELOR

PT position available working in a community rehabilitation residence assisting adults with mental health diagnosis learning community living skills. Various shifts, including weekends & overnights 8 to 20 hours per week. Prior experience or educational background a plus, but not necessary, will train the right candidate.

Call Judy at 836-6868.  
EOE

## RNs

Northeast Health & Hospice

Has Immediate Openings For  
**FULL TIME RN'S**

Case Manager Field Positions  
**RN CALL NURSES**

After hours / weekends  
Home Health/Hospice experience required  
Comprehensive benefit package,  
salary commensurate w experience,  
mileage reimbursement.

Call or fax resume to:

PHONE: 654-0220  
FAX: 654-0360

## LOGISTICS COORDINATOR

Progressive local manufacturer seeking dynamic individual for Logistics Coordinator.

The ideal Candidate should possess a bachelors degree in logistics of business management or 3 to 5 years distribution experience, excellent organization skills, exceptional ability to plan workload and assignments, outstanding analytical skills, customer focus, ability to handle multiple projects simultaneously, excellent verbal and written communication skills and proficiency with Microsoft tools. We offer competitive salary commensurate with experience and an excellent fringe benefits program.

Interested candidate should  
Send resume to:  
BOX 2729  
Times Leader  
15 North Main Street  
Wilkes-Barre, PA 18711-0250

## CERTIFIED SURGICAL TECH

Part time position. Available immediately with local surgeon. Variable hours and call. Salary to commensurate with exp. Excellent Benefits.

P.O. Box 1463.  
Kingston Pa. 18704

## PLUMBING

HVAC knowledge of well and sewage pump helpful. Pay commensurate with experience and includes 1st priority vacation holidays and 401K plan.

Call 675-0646

## SCHOOL PSYCHOLOGIST

The Schuylkill Intermediate Unit #29 has a full-time position opening for an individual certified in Pennsylvania as a school psychologist. Salary is competitive and dependent upon education and experience. If interested contact:

Dr. Walter A. Banks, Psychological Services  
Schuylkill Intermediate Unit #29  
PO box 130  
17 Maple Avenue  
Mar-Lin, Pa 17951  
(570)544-9131 Ext. 1217

## PERSONAL CARE ASSISTANTS

Part time, every other weekend, day shift, 7am-3:30pm.

Part Time 3pm-11:30pm

Please Call 655-6957.

## Clinic Nurse Positions (RN/LPN)

Sign-On Bonus

Geisinger Health System has Clinic Nurse position available in their Central Wilkes-Barre Clinic located on Wilkes-Barre Blvd.

**Part-Time Clinic Nurse**  
\$750 SIGN ON BONUS

**Full-Time Clinic Nurse**  
\$1500 SIGN ON BONUS

Previous Clinic experience preferred. Applicants must be able to perform routine nursing functions in this busy Family Practice/ Internal Medicine/Pediatrics Clinic. Valid Penna. RN/LPN license is required

Geisinger Health System offers a competitive salary and comprehensive benefit package. Interested applicants should send resume/ application with cover letter indicating position applying for on or before Monday, February 26, 2001.

Geisinger Wyoming Valley  
Attn: Human Resources  
1000 East Mountain Drive  
Wilkes-Barre, PA 18711-34-62  
570-826-7519

**Geisinger**  
Health System

AFFIRMATIVE ACTION EMPLOYER  
M/F/D/V

## Bridge/Highway Construction Pre-Vailing Wage Rate

Local contractor now accepting applications for early spring start-up. Experience is required.

Project Managers:  
Bridge Personnel: Foreperson, Cement Finishers, Carpenters, Laborers, Crane Operators

Highway Personnel: Foreperson, Scream Op, Roller Op, Luteman, Laborers.

Asphalt Technicians: Excellent benefits and high hourly wages.

Apply at:

American Asphalt Paving Co.  
500 Chase Road Shavertown, PA. 18708  
NO PHONE CALLS!

E.O.E.

M/F

Enjoy The Convenience  
Of Home Delivery.  
The Dallas Post  
829-5000