

Chamberlain Manufacturing Corporation, manufacturer of military and commercial metal parts, has openings for the following positions:

CNC LATHE OPERATORS
Applicants must have the experience to run computer numerically controlled (CNC) lathe machines. We are looking for self-starters with the ability to contribute and learn. A degree from a vocational or technical school is a plus.

MANUFACTURING ENGINEER(CNC)
Position requires extensive experience in CNC programming, selection of tooling, part processing, along with the ability to determine metal removal rates, HP requirements and sequence of operations. Experience with MasterCam a plus. Background in machinist/tool and die work also desirable. Minimum 4 years manufacturing experience in a machining environment required.

MAINTENANCE SUPERVISOR
Responsible for supervising mechanics, electricians, electronics technicians and welders in maintaining, installing, repairing and rebuilding a wide variety of mechanical, hydraulic, numerically-controlled and electronically-controlled manufacturing equipment. Candidate should possess 3 years experience in maintenance supervision in a manufacturing environment and/or 5 years hands-on experience as a manufacturing engineer, maintenance mechanic, electrician, electronics technician or welder. Associates Degree in Mechanical or Electrical Engineering is preferred. Advanced vocational or technical training a minimum.
Please send resume to:
Human Resources
Chamberlain
Manufacturing Corporation
156 Cedar Ave.,
Scranton, PA 18505
EOE M/F/H/V

SALES CONSULTANT
Here we grow again!

Recent & upcoming expansion has created immediate opportunities for career minded sales professionals. We have openings in all our sales divisions.

2000 was the best year in our history & with our franchises we believe 2001 & beyond will be even better.

No previous automobile sales experience necessary, we will train you to be professional & successful. We offer above average earnings & a comprehensive benefits package.
To schedule an appointment call:
Joe Falkowski at 288-7411 or
email: joeF@wyomingvalleymotors.com
or stop by our Larksville location.

WV
WYOMING VALLEY MOTORS
EOE

CLINIC NURSE (RN/LPN)
KINGSTON CLINIC
Family Practice /Internal Medicine /Pediatrics
Sign on Bonus \$1,500

Geisinger Clinic located in Kingston has an immediate opening for a full-time Clinic Nurse. Prior clinic experience preferred. This position will primarily work in pediatrics. Applicant must be able to perform routine nursing functions in this busy clinic. Valid Penna. RN/LPN license is required. Geisinger offers a competitive salary and comprehensive benefit package.

Geisinger Health System requires a completed application and/or resume and cover letter indicating title and position applying for. Application must be received on or before Friday, February 23, 2001 to be considered for this position.

Geisinger Wyoming Valley
Attn: Human Resources
1000 East Mountain Drive
Wilkes-Barre, PA
18711-3462
570-826-7519
AAE M/F/D/V

APEX WASTE SERVICES, INC.
13 PEGGY PARKWAY
DUNMORE, PA 18512

Assistant District Controller

Apex Waste Services, Inc., a Waste Management Company, has an immediate need for a full time Assistant Controller to supervise the accounting department and provide support to the District Controller. Qualified candidate must have a BS degree in Accounting and 3-4 years accounting experience, showing a progressive background. CPA preferred. Qualified candidate must be proficient in Excel, Word, AS400 knowledge a plus. For immediate consideration, please mail or fax resume to:
Human Resources
Apex Waste Services, Inc.
13 Peggy Parkway
Dunmore, PA 18512
(570) 341-4715

Restaurant
Wait Staff Needed
Fluent in Italian. Waiter or Waitress
Celestino's Rest.
Bill 655-9230

MAKE MONEY DRIVING YOUR CAR
EARN UP TO \$1,000 A MONTH

If you are an early riser, you can earn up to \$1,000 a month as an independent contractor for the Times Leader.

It's a second income that doesn't interfere with your regular job or other daytime responsibilities. Hours vary but typically 3:00am to 6:00am on the weekdays and to 7:00 am on Sat/Sun

We require that you have a reliable vehicle. Most of our routes avail. Require no collections.

Routes are available in the following area:
• South Wilkes Barre
• Plymouth
• Kingston/ Forty Fort/Swoyersville
• Plains
• Pittston/Duryea

Call 829-7206

GENERAL MANAGER

The Dallas Area Municipal Authority is currently accepting applications for General Manager. The qualified individual will have three to five years experience in the Wastewater Treatment field. A DER treatment plant certification and a understanding of sewer design, sewer repair, sewer installation, and collection system operation is preferred. Background in Solid Waste collection, Recycling and Composting facilities operations desirable. Strong organization, oral and written skills are necessary to interact at all levels of the organization and to communicate with the Board of Directors and customers of the Authority. Experience with municipal finance and pc computers is required, as well as, familiarity with computerized billing and collection programs.

The position offers an excellent benefit package and the salary will be based on experience. Interested applicants may submit their resume no later than noon on February 21, 2001 to:

DAMA
530 S. Memorial Hwy.
Shavertown, PA. 18708
No phone calls or office visits
Dallas Area Municipality is an equal opportunity employer.

LOAN COLLECTOR / TELLER

Independent Bank seeking
Part Time loan collector &
P/T or F/T Tellers

Please Send Resume to:
Human Resource Department
P.O. Box 156
Luzerne, PA 18709

Service Opportunities
MotorWorld has immediate openings available in our Pre-owned Department for the following positions.
Automotive Technicians
Apprentices Technicians
Part Time Lot Porters

All applicants must possess a valid Pa Driver's License and a clear driving record. We offer competitive wages and an excellent benefit package. To schedule and interview call Jim Keller Monday through Friday at

Motor World
150 Motor World Drive
Wilkes-Barre, pa 18703
570-885-7614

RECEPTIONIST

Offset Paperback is seeking applications that meet the following minimum requirements - high school graduate, receptionist experience desired, computer experience with Word and Excel required, Access experience desired, excellent telephone skills, pleasant personality, organized and available to work 8 a.m. to 5 p.m. If interested, please complete our employment application at the Dallas facility.

Offset Paperback Mfrs., Inc.
101 Memorial Hwy.
Dallas, PA 18612
We are a drug free workplace.
E/O/E

ALLEGHENY LUTHERAN SOCIAL MINISTRIES

The Oak Senior Community Administrator

Come join our dedicated team

Allegheny Lutheran Social Ministries seeks an energetic team player to direct the day-to-day functions of a 55-bed personal care facility, 33-unit independent living apartment complex, and 16-unit cottage community to ensure the highest degree of quality care for our residents.

Responsibilities include promoting the campus within the community to meet occupancy goals; conducting resident admissions in personal care and independent living; monitoring compliance with current regulations; and preparing an annual operating budget. A current nursing home administrator's license (or ability/willingness to acquire one) and bachelor's degree required, preferably in business administration or health care administration. Master's degree preferred.

Nestled against beautiful Mt. Nittany on 35 acres near Penn State University. The Oaks is one of three senior communities owned and operated by Allegheny Lutheran Social Ministries, a non-profit health and human service agency affiliated with the Evangelical Lutheran Church in America. EOE.

For more information
call 800.400.2285 or 814.696.4500

Please submit resumes to: President/CEO
915 Hickory Street, Hollidaysburg, PA. 16648.
Fax: 814.696.4561 Email: info@alsm.org
http://www.alsm.org

Inventory Analyst

Harcourt Learning Direct, formerly ICS Learning Systems is looking for an Inventory Analyst to handle multiple tasks such as inventory maintenance of the promotional literature used for lead fulfillment, maintaining a computerized forecasting system, and preparation of necessary purchase orders.

Position requires:

- Strong computer skills in Word and Excel
- Excellent planning skill, with an emphasis in math skills
- The ability to work independently
- Good communication and organizational skills
- Handle multiple projects simultaneously with the ability to meet deadlines in a fast paced environment

Harcourt Learning Direct is the world's largest accredited provider of off-site career training and degree programs. We are among the Harcourt Family of companies, a leading international publisher of educational content K-12 to College, as well as professional markets.

We offer a competitive salary and an attractive benefit package. For immediate consideration, please send your resume with salary requirements to:
Manager, Human Resources
Harcourt Learning Direct
DEPT MK TL
925 Oak St
Scranton, PA 18515

Harcourt Learning Direct
A Harcourt Higher Learning Company
EOE/AA M/F/D/V

SERVICE TECHNICIAN
Wanted for small motors.
Paid training.
No experience Needed!
Must have reliable transportation and a Great Outgoing personality. Great \$ Opportunity!! Endless possibilities and potential!!
Please call Lynn @
1-800-883-3235 ext. 205
for more info.

PROFESSIONAL TELEMARKETER ONLY

If you are professional tele-marketer between 10 & 20 appointments per day currently. We want to speak to you. Tell us what you feel you deserve and we will come to an agreement that is fair for both parties. Day & Night Shift available.
Call Sonja today
760-1003 or 331-4000 & 760-1001
The Compliance Security Marketing Group

DRIVERS WANTED
Campo's Express
Needs Class A CDL Drivers.
With these great benefits:

- Late model high-rise conventionals,
- Home Weekends
- Starting Pay .32¢ per mile
- Longevity Pay up to .36¢ per mile
- Unloading & stop-off pay
- 401K Retirement Program 100% match
- Company paid holidays & vacation
- Company paid health insurance
- Fair & personal treatment
- Rider Policy & Much more

Call 800-326-9568
X5552 or X5557 or stop by
Campo's Express, Route 92
South Tunkhannock, PA

Human Resources Director

Multi-line international apparel manufacturing company currently seeking individual for key position in a fast growing organization. This position offers an exceptional opportunity for a highly motivated, energetic individual. Responsibilities include:

- Managing the recruitment, selection and orientation of company personnel
- Benefits administration, including Health, 401(K), life insurance and COBRA administration
- Creating and maintaining job descriptions and organizational charts
- Managing all employee relations issues, including union and nonunion personnel
- Overseeing the process of employee evaluation and goal-setting
- Special projects

The successful candidate will meet the following requirements:

- A Strong generalist background, including familiarity with all aspects of HR compliance and employment law
- Strong ability to prioritize, including the ability to handle multiple tasks simultaneously
- Exceptional interpersonal and communication skills
- The ability to work independently
- PC proficiency

We offer a competitive starting salary and comprehensive benefit package. If you are looking for success in a fast-paced, professional environment, please forward resume with salary requirements to:
The Astro Apparel Group/ Dept S
300 Brook street
Scranton, Pa 18505

RESTAURANT SERVICES INC.

Area Signature hotel, restaurant, and banquet facility is looking to hire career minded professionals

EXECUTIVE CHEF
BANQUET MANGER
BANQUET SERVERS

The applicants must be well organized, creative, possess excellent managerial skills and the ability to effectively execute respective positions. Must be able to work flexible hours day and evenings shifts, wknds and holidays. Competitive salary and benefits package avail send resume or letter of intent to

PERSONNEL MANAGER

162 Cemetery St.
Archibald, PA 18403

SALES-VETERINARY SALES

Multi million dollar. East Coast Distributor of pharmaceutical, biological, & capital equipment is seeking and entry level Outside territory sales manager to join our profession sales team in our Wilkes-Barre/Scranton/Binghamton territory. Candidate must possess college degree & minimum 1 year of outside sales experience. Please submit cover letter with Salary history & resume to:
National Sales Manager
PO. Box 7521
Newark, Delaware,
19714-7521
or fax to:
302-454-0910
or email to:
pvsi003@attglobal.net

COMMERCIAL PRINTING SALES REPRESENTATIVE

The Press Enterprise, Inc. Commercial Printing Division seeks candidates for a cold-web offset printing sales position.

Representative will work with such industries as, but not limited to: newspapers, universities, trade publications, retail/grocery and advertising agencies. Positions requires travel.

Successful candidate will:

- Be an effective communicator with all levels of management.
- Have a printing background, preferable in cold-web offset.
- Have sales experience.
- Have an attention to detail.
- Be customer service oriented.

Computer experience helpful. Position provides a base salary with incentive commission program. Medical/surgical, prescription, dental and vision benefit package available after three months. Please place job posting #1 on your resume.

Submit resume to:
Lorraine Kreischer, Human Resource Manager
Press Enterprise, Inc.
3185 Lackawanna Ave. Bloomsburg, PA 17815
E-mail: kreislar@enterpe.com
Fax 570-784-9226 Smoke/Drug Free Environment
EOE

"Share Your Home Share your Heart"

PA MENTOR needs families to provide stable homes to emotionally/mentally challenged children & adults.
PA MENTOR offers initial/on-going education, 24 hour support and a minimum monthly compensation of \$1,200.00
CALL 1-800-825-7014 extension 203.

INSTALLATION COORDINATOR

This is an excellent opportunity for a self-directed highly motivated individual to build a successful career in the security industry. Coordinate installations with customers and perform various administrative duties relevant to the installation process. Must be proficient in MS Office and adaptive to multiple operating systems. Strong communications skills are required. In addition to joining the leader in the industry, you will be able to take advantage of Blue Cross/Blue Shield benefits, great salary, dental, 401(k) plan, employee stock purchase, tuition reimbursement and much more.

To apply send fax or resume to:
Andy Hegedus/Operations Manager,
ADT Security Services, Inc.
445 N. 6th Ave. Scranton, PA 18503
Fax: 570-969-5721
EOE M/F/D/V
tyco Fire & Security
ADT

VALLEY MANUFACTURING CORP.
IS A WORLD-CLASS SUPPLIER OF PRECISION MACHINED PARTS TO THE AEROSPACE INDUSTRY. UTILIZING STATE-OF-THE-ART TECHNOLOGY TO PROVIDE QUALITY PARTS, ON TIME, AT COMPETITIVE PRICING.

WE HAVE THE FOLLOWING EMPLOYMENT OPPORTUNITY AVAILABLE:

PAYROLL/HUMAN RESOURCES ASSISTANT

Responsibilities include processing an automated weekly payroll and related reporting, answering employee questions and assisting in the administration of human resources including compensation, benefits, Worker's Compensation, short term disability, long-term disability, and employee orientation. Completion of special assignments and projects as required.

Required strong computer skills, attention to detail, and a high degree of accuracy. Excellent communication and interpersonal skills. Previous experience in Payroll and/or Human Resources a plus.

Valley Mfg. offers a competitive salary and benefits package, including 401(k).

Qualified candidates send resume to:
Valley Mfg. Corp.
P.O. Box 626
Wilkes-Barre, PA 18703-0626
Attn: Human Resources Manager
E.O.E. M/F/D/V

PARTS MANAGER POSITION

Schuylkill Haven, PA. Facility

- 5 years Mack Experience Preferred
- Computerized Inventory Management and general computer skills
- Knowledge of Rinfo/Karmack preferred
- Good Management and People Required

Excellent Benefits including 401-K, Blue-Cross/Blue Shield, Factory training, paid vacation time, competitive compensation package based on experience.

Professional Motivated Individuals should apply to this Leading Mack Trucks Distributor in the Northeast. Send Resume:
Personnel Department
Allentown Mack Sales & Service, Inc.
1407 Bulldog Drive Allentown, PA 18104
Apply online in employment section of our website:
www.allentown-mack.com

SECRETARY/CLERK POSITIONS

Luzerne County Community College invites applications for a pool of part and full-time secretaries and part-time clerks. Minimum qualifications for the positions include a High School diploma, two years of appropriate office experience, evidence of proficiency in typing (40 w.p.m.) and knowledge in the use of computers. Minimum qualifications for the Clerk positions include a high school diploma, one year general office experience and knowledge in the use of computers. Hourly starting salary is \$6.48. Interested applicants should send letter of interest and resume to:
Luzerne County Community College
John T. Sedlak
Director of Human Resources
1333 S. Prospect St.
Nanticoke, PA 18634,
postmarked no later than
February 26, 2001.
No phone inquiries please.
EOE Institution

pantry quik

HVAC POSITION
For maintenance of and requiring knowledge of Refrigerated cases /AC/ Heating with local food chain. Will be supplied with truck.
Call 822-2701
between 9am and 5pm