

Deadline
4:00 P.M. Mondays

The Dallas Post CLASSIFIED

Office Hours
8:30 A.M. - 5:00 P.M. Mon. - Fri.

Call 1-800-273-7130 to place your **GUARANTEED RESULTS*** classified ad

Low Rates

20 Words • 4 Weeks \$12

Call for Business Ad rates

If you don't get results in 4 weeks, we'll run your ad Free for another 4 weeks.

Fax Your Ad

For maximum convenience - 831-7312

Photo Classifieds



AUTO FOR SALE

\$20

Incl. Photo
20 words • 4 weeks



REAL ESTATE

\$22

Incl. Photo
20 words • 6 weeks

Pre-Paid Ads

Ads that fall under the following criteria must be paid in advance of publication: Work wanted • Situations wanted All ads for moving, if they are leaving the area. All ads for going out of business. Ads from outside our circulation area.

Box Numbers

Blind Box Numbers are available. They may be mailed or picked up. \$3.00 charge. All information concerning the box number is confidential, and we cannot disclose the identity of the Box Holder.

Errors & Ad Cancellations

Read your ad carefully the first day it appears and report any errors before the next edition; this will be the only proof you will receive. Errors should be reported immediately as *The Dallas Post* can be responsible for the first incorrect insertion only. Cancellations must be called in before the regular ad deadline.

The Dallas Post reserves the right to reject, edit or properly classify all advertising submitted for publication. We will not knowingly accept an advertisement that might be considered misleading, fraudulent, illegal, unfair, suggestive, in bad taste or discriminatory.

The Dallas Post

Call 1-800-273-7130 For Local Pros

CLASSIFIED PROS

Deadline:

Thursday, 5:00 p.m.

ANIMALS

PET CARE ASSOCIATES, INC.

"Your One Stop Pet Care Center"
Bill Haddle, Sharon M. Horn, DVM
The oldest established kennel in the area open for inspection
Boarding • Grooming All Breeds
Veterinary Services • Pet Supplies & Food
All vaccinations required by law for boarding animals
Pick Up & Delivery Available
Stop in, take a tour, meet our friendly staff
675-1621 Member ABKA

APPLIANCES

AB-COM'S New Appliance Showroom

Now Open at Rt. 6 West Factoryville
Amana • Crosley • Maytag • Whirlpool
Sales • Parts • Repairs Call 836-6959

REFRIGERATION PARTS

Refrigerators • Freezers • Air Conditioners
All Makes • Cold Controls • Fan Motors
Relays • Defrost Timers • Door Gaskets
Bring in model # and old part.

Daily 8:30-5:00
Sat. 'Til Noon

APPLIANCE PARTS & SUPPLY

936 Market Street, Kingston

APPLIANCES REPAIR

Repairs On All Makes
Evening & Weekends • All Work Guaranteed
MAJOR APPLIANCE REPAIR
Call 675-9987

AUTO BODY REPAIR

GIADOSH ENTERPRISES

Complete Auto Body Repairs
1644 Murray St., Forty Fort
Complete Collision On All Makes & Models
Established 1975
FREE ESTIMATES
287-4895

AUTO

Back Mountain Auto Specialists

149 N. Main St., Shavertown
Dave Spurlin
(Formerly Dallas Exxon) **675-3336**

CLEANING

CHVOTZKIN'S PROFESSIONAL CLEANING

Homes & Offices
Quality Cleaning at Reasonable Prices
Former Owners of Pierce Bakery
696-3688

CONSTRUCTION

CHARLES BUILDERS

Professional Carpentry • Roofing • Siding
Replacement Windows • Tile • Electrical
Plumbing • Kitchen • Baths • Repair Work
"NO JOB TOO SMALL" **696-2191**

DRY CLEANERS

Steven's Town & Country Cleaners

Country Club Shopping Center., Dallas
Shirts Laundered • Draperies and Household Items
Fine Dry Cleaning • Alterations • Wedding Gown Specialist
Suede • Leather • Fur Cleaning
675-0468
Mon.-Fri. 6:00 a.m.-7:00 p.m. • Sat. 8:00 a.m.-4:00 p.m.
Over 20 Years In Business

GENERAL HELP

Need something done? Call us for help!
Shipping • Meal Prep • Pets • Parties
Delivery • Yard Work • Term Papers, etc.
Call 639-5225 or 779-2465
Guardian Angel Services

GLASS

We Do It All!
Auto • Commercial • Residential
596 Carey Ave., Wilkes-Barre
822-8133

HEALTH

SENIORS, FORGET FIRST PRIORITY!
Call **FINANCIAL NETWORK**
PRESCRIPTION CARDS & MEDICAL SUPPLEMENTS
570-696-9730

GUTTERS

Gutters Cleaned, Repaired & Installed
Aluminum Leaf Guards • Piping Underground
FREE ESTIMATES • NO JOB TOO SMALL
287-3262

TAX PREPARATION

AMF Accounting Services
Ann Marie Fowler, C.P.A.
FREE PICK UP & DELIVERY AVAILABLE
INCOME TAXES PREPARED
AT REASONABLE RATES
675-1557

Put Your Ad Here For Only **\$5.00 Per Week**
Call 1-800-273-7130

TILE

FRIAR GLASS & TILE

Bathroom • Kitchens • Sunrooms
Shower Doors • Custom Mirrors
268-270 Main Street
Luzerne, PA
(570) 287-2174
HOURS: Mon.-Fri. 8:00-4:30 • Sat. 9-12

TREE SERVICE

RITZ TREE SERVICE
Trimming • Removal • Topping • Storm Clean-Up
Fully Insured • Free Estimates
639-0929

UPHOLSTERY

MAZURS REUPHOLSTERY

Sofas • Kitchen Sets • Chairs • Boat Seats, Etc.
Free Estimates & Delivery
"We're Here To Serve You Better!"
R.D.#4 Dallas • **639-1721**

A.C. Curtis Upholsterer

Winola Road, Clarks Summit, PA 18411
586-9212

Legals & Public Services 100

LEGAL NOTICE
Dallas Borough Zoning Board will hold meeting on Thursday February 22, 2001 at 7:00PM in the Council Chambers of the Dallas Borough Building 25 Main Street Dallas, PA. The purpose of the meeting is to hear a request by **DALLAS DESIGN INC.** for variance to Section 801.3 of the Borough Zoning Ordinance pertaining to parking guidelines for a proposed gourmet pizza business with takeout. By Order of Joe Moskovitz, Zoning Officer

Child Care 207

EXPERIENCED MOM
available Monday thru Friday in our lovely Mt. Twp. home. Child and infant CPR certified. Call 866-7058.

Lost & Found 220

LOST 35mm Camera in black case lost Jan 8 at Dallas elementary gym. Very sentimental. Reward for safe return 675-7803.

LOST PUPPY

15 wks old, puppy. Black and Tan. Goes by Cody. Missing from Idle Town lots of hair. Call 639-5501

Personals 230

SEEKING DESCENDANTS of King family of Derryloaghan, Newport, Co. Mayo, Ireland, who settled in Duryea area, mid to late 19th Century. Respond to: Michael King, 65 Cedar Street, Haverhill, MA 01830. Milk01830@yahoo.com

Tax Preparation 245

TAX PREPARATION Federal, State & Local. Authorized E file. Low rates. p/up & del avail. Eves & weekend appointments. 570-868-3669

Travel 250

BINGO BUS TRIP/N.Y. Feb. 16, 17, 18. Incl. 5 bingo sessions, hotel, meals & bus. 1000 per game. 670-779-0480

Entertainment 255

IN SYNC CONCERT May 26 at Hershey, (6 tickets avail) Call 670-331-7280

Help Wanted 270

ACCOUNTS PAYABLE / CUSTOMER SERVICE CLERK

Full time. Responsibilities: general ledger, monthly closings, reconciliations, and other duties. Peach Tree Accounting a must. Send resume to: Firemark Specialties 12 S. Main St. Pittston, PA 18640

ADMINISTRATIVE ASSISTANT

EARLY HEAD START PROGRAM
FT/12 Months. Trained secretary with experience related to clerical field including computer training and professional reception skills. Strong organizational skills and pleasant and professional attitude a must. Starting salary \$8.53/hr. Full benefit package including health insurance, tuition reimbursement, retirement plan. Send resume and Letter of Interest to: Executive Director, Luzerne County Head Start, Inc. P.O. Box 540, Wilkes-Barre, PA 18703-0540. EOE M/F/V/H. NO PHONE CALLS PLEASE

ADMINISTRATIVE ASSISTANT

to 30,000+. Fee Paid. Dedicated individual multi-task Excellent communication skills computer and computer graphics background good writing skills. Professional opportunity. Benefits. retirement plan. Send resume to: **Nancy Jackson 655-2322. NANCY JACKSON INC. P.O. Box 766 Tunkhannock, PA 18657** Or call 1-800-526-9568 x 5552. Or fax resume to: 570-836-2916

AUTO RENTAL/SALES AGENT

Auto rental/sales agency currently seeking mature, responsible, upbeat individuals. Mon-Sat. For your Kingston location. Requirements: • Valid Drivers License • Neat Appearance • Excellent phone/people skills • Detail oriented • Punctual a must • Experience not necessary will train. Apply: 295 Pierce St. Kingston, 12 Noon to 4 PM No Phone Calls please! M/F EOE

Help Wanted 270

ASSISTANT FIELD HOCKEY COACH

RESPONSIBILITIES: Assist Head Field Hockey Coach in organizing, developing and coaching all aspects of the women's varsity field hockey program. Actual competitive season is from September 1 through November 10. Responsibilities will include pre-season conditioning, recruiting administrative duties and related activities.

QUALIFICATIONS:

1 - 3 years of successful coaching experience. Bachelors Degree, demonstrated capability in motivating student-athletes athletically and academically, and knowledge of NCAA rules preferred. High ethical standards, strong commitment to excellence and organizational skills required.

SALARY: Commensurate with qualifications.

Application Deadline: Applications being accepted now for the 2001/2002 season. For additional details please contact:
Dr. Mary Jo Gunning Director of and Recreation 570-961-4724

Help Wanted 270

BANK PRESIDENT

Salary negotiable. Fee Paid. 15+ years banking experience. Marketing loans, investments supervision. Great opportunity for a senior VP to move to President. Full benefits etc. **Nancy Jackson 655-2322. NANCY JACKSON INC. P.O. Box 766 Tunkhannock, PA 18657** Or call 1-800-526-9568 x 5552. Or fax resume to: 570-836-2916

Help Wanted 270

CLERICAL/RECEPTIONIST

Responsible individual needed for full-time position in a clerical pool. Duties include multi-line switchboard operation, completing correspondence and assembling reports, preparing mailings, typing, proofing and other duties designated by supervisory staff. Must be a team player with good communication and computer skills. Salary \$17,000 With a great benefits package. Send resume & cover letter to: Human Resources, P.O. Box 2004, Wilkes-Barre, PA 18701. EOE

Help Wanted 270

BILLING CLERK

Individual needed for monthly contract billings, light computer and typing, and telephone correspondence. Must be accurate and demonstrate attention to detail. Part time, no weekends. Contact: **Denise at 825-5437 or fax resume / letter of interest to 825-2051. E.O.E.**

Help Wanted 270

CARPENTER

Needed for 4 week project \$15/hr 696-4894

Help Wanted 270

CARPENTER'S / CARPENTER'S HELPERS SUB CONTRACTORS

Needed for local residential contractor. Salary or pay scale according to experience. Must have valid drivers license w/ own transportation & tools. Send resume to: P.O. Box 71, Harveys Lake, PA 18161. Or call 570-639-2809 between 11AM & 3PM daily.

Help Wanted 270

CUSTOMER SERVICE

Part time. Working Mon-Fri, 8-12noon. Phone skills & data entry exp. a must. Benefits include Medical and Dental insurance, & 401(k) eligibility. Must like working in fast paced environment, calling customers & setting appointments. Account maintenance exp. preferred. If interested fax or mail resume to: 570-654-8382 Human Resource Dept.

Help Wanted 270

TRUCK DRIVER

For parts & service company, full time, benefits avail. 288-4508

Help Wanted 270

COMPUTER PROGRAMMER TO \$50,000

Fee Paid. AS/400 RPGIV. Manufacturing background. Great opportunity for advancement. Programming & analysis. Benwick area. Benefits. **Nancy Jackson 655-2322. NANCY JACKSON INC. P.O. Box 766 Tunkhannock, PA 18657** Or call 1-800-526-9568 x 5552. Or fax resume to: 570-836-2916

Help Wanted 270

COUNTER PERSON/CLERICAL

For parts & service company, full time, benefits avail. 288-4508

Help Wanted 270

CUSTOMER SERVICE

Part time. Working Mon-Fri, 8-12noon. Phone skills & data entry exp. a must. Benefits include Medical and Dental insurance, & 401(k) eligibility. Must like working in fast paced environment, calling customers & setting appointments. Account maintenance exp. preferred. If interested fax or mail resume to: 570-654-8382 Human Resource Dept.

Help Wanted 270

TRUCK DRIVER

For parts & service company, full time, benefits avail. 288-4508

Help Wanted 270

DATA ENTRY

Long term assignments available in the Wyoming Valley area. Experience doing data entry is required. Applications accepted Mon - Wed, 9am-2pm. Please bring 2 forms of ID and resume.

Help Wanted 270

DATA ENTRY SPECIALIST (EVENING SHIFT)

Full time position available. Evening hours (3:00 PM-11:30PM) and weekend rotations. Minimum one year experience in data entry. Must be proficient in the use of computer and have the ability to process information and evidence good judgement. Full time position offers an excellent benefit package (family health insurance, dental, vision, paid leave time, pension, 401K, AD & D, LTD, Life). Submit resume with cover letter by Friday, February 23, 2001:

Help Wanted 270

NO PHONE CALLS PLEASE

American Red Cross Northeastern Pennsylvania Region P.O. Box 420 Wilkes-Barre, PA 18703-0420

Help Wanted 270

DENTAL ASSISTANT

30 hrs. per week. Friendly energetic X-Ray certified. Good Benefits. Send resume to: **BOB 2696 Times+Leader 15 North Main Street Wilkes-Barre, PA 18711-0250**

Help Wanted 270

DRIVERS WANTED

No experience. CDL Class A, Tractor Trailer Training Provided. Average 1st year pay \$650/wk. Medical, dental, 401K. Must be 23 yrs. old. Mike G. 1-800-872-4618

Help Wanted 270

Delivery

The Times Leader is looking for carriers for the following Areas: **Wilkes-Barre Twp. Georgetown Area:**
Earn up to \$1,000/month

Help Wanted 270

DESIGNER/PROJECT MANAGER

Merica Development Corp. is a progressive and growing design/build firm in NEPA. We are seeking qualified applicants to interact with clients and construction personnel. Knowledge of general construction, understanding of designing systems that are constructable in the field and AutoCAD skills are required. You will be able to design from ground zero up to and including final punchout and tenant occupancy. You will interact with the best clients and companies entering this region, get exposure to all trades and have flexibility to participate in the design effort and inter-relationship between all parties to ensure a quality project. Great career opportunity with competitive salary, 401(k) health benefits and more. Please send resume to Merica Development Corp., 100 Baltimore Drive, Wilkes-Barre, PA 18702, Attn: WJL

Help Wanted 270

DISPATCHERS

TRIPLE A PROTECTION. the area's most respected name in the alarm monitoring industry is seeking qualified individuals to join our team. We are currently seeking **ALARM DISPATCHERS** for **FULL TIME** work in our 24 hour a day 7 day a week alarm operation. We currently have positions available on our **3:30pm to 11:30pm shift** as well as our **11:30pm to 7:30am shift**. Applicants must possess excellent communication and organizational skills, and work efficiently within a fast paced environment. Basic typing and computer skills a must. We provide a comprehensive, ongoing training program, excellent benefit package, 401k, tuition reimbursement, shift differentials and much more. We offer between \$8.75 and \$8.50 per hour with an increase after training.

Help Wanted 270

DENTIST

Full time dentist wanted for the Montoro-Noxon Health Center. Must have DDM or DDS, and PA state license. Competitive salary incentives, excellent benefits, paid malpractice, and CE allowance. Send C.V. to: **Human Resources Coordinator Rural Health Corp. of NE PA 1084 Route 315 Wilkes-Barre, PA 18702-7012 FAX (570) 825-8990 Phone (570) 825-8741 Ext. 22 E.O.E. M/F/V/H AA**

Help Wanted 270

DRIVERS

Domino's Pizza, Plains Plaza now hiring for Grand Re-opening. All Position avail Application & interviews at 550 Memorial Hwy, Dallas, Pa. or Plains Plaza, Thurs. Feb. 15 and Tues, Feb. 20. Noon to 2PM and 6 - 8PM

Help Wanted 270

DRIVERS OWNER OPERATORS WANTED

Hassle Free Program/Home Weekly Pa. Let us handle the paperwork for you
• Earn 90 cents loaded or empty
• Home weekly
• Paid Authorized Tolls
• Base plate program available
• Paid Unloading fee or lumper provided
• Paid State, Fuel and road taxes
• Free permits
• Gross \$1800 to \$2500 per week
Campo's Express is looking to Hire Experienced Owner Operators who have a current class A CDL, and a clean driving record. For more information Call 1-800-326-9568 X5557 or X5552

Help Wanted 270

DRIVER

to transport mail Pittston area. Split shift 6 days. Vehicle provided. Must be 21+. Clean driving record. Retirees welcome. 288-4054

Help Wanted 270

HOUSECLEANING

4 hrs per week at Harvey's Lake call Carolyn 639-1438