

# BECKLEY'S BUSINESS COLLEGE

## HARRISBURG'S GREATEST COMMERCIAL SCHOOL



**DAY SCHOOL**

OPEN ALL YEAR

INDIVIDUAL PROMOTION

121 Market Street

OPPOSITE SENATE HOTEL

ENTER ANY TIME

**NIGHT SCHOOL**



DIAL  
4016

BELL  
694-R



One of the shorthand departments.



**CHARLES R. BECKLEY**  
Principal

Certified Shorthand Teacher, Member Eastern Commercial Teachers' Association. Formerly fifteen years with the leading Business Schools of Philadelphia and New England.

Both Mr. and Mrs. Beckley, who for years have assiduously followed this line of educational work, give their entire time, with six other skilled teachers, to instructing in the Bookkeeping and Shorthand Department in the day and the night school.



A sectional view of the typewriting department.

This is one of the two large shorthand departments. Every student has an individual desk of the very latest type. This affords better discipline and a higher degree of concentration.

### Why Particular People Prefer this School

It gives INDIVIDUAL PROMOTION absolutely:

It issues MONTHLY REPORTS of the student's progress to student and parents:

Our MOST MODERN METHODS save you time and make you more thorough:

It costs no more to attend this MODERN school than those that are less desirable:

Everybody that thoroughly investigates comes here. They say they would be willing to pay more to attend a school like this. The day and night school sessions are longer here (more instruction given) than in other schools of this kind.

### Are You Going to Beckley's in January?

Now Is the Time to Enroll  
POSITIONS GUARANTEED GRADUATES



The office, where all stenographers are "Finished"

**Beckley's Typewriting Department, one of the finest in the United States. Superb equipment, light and ventilation. Remingtons, Underwoods Monarchs and L. C. Smiths**

Where the REAL "Touch Typewriting" is taught. One teacher devotes her entire time to supervising the work in this department.

A prominent Harrisburg businessman called at the office last week and said, "Mr. Beckley, I tried to call you on the phone a few days ago for a stenographer, but finding a "busy wire" and being pressed hard for immediate office help, I phoned another school; but the girl they sent to me will not do. Her typewriting does not show the beautiful, even touch and artistic arrangement that YOUR students have. I want a Beckley-trained student. How soon can you fix me up?"

It took a couple of days to "finish" a girl for him and then the incompetent lost her position as usual.

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Busy as bees. Where we don't have to use artificial light.

### The B. B. C. Spirit

Students are truly happy and successful only when they are studying something they thoroughly enjoy and receive instruction in conformity to their requirements. At "Beckley's" students are made to thoroughly understand and enjoy their studies. Every student is promoted entirely individually. No student can hold another back.

### The B. B. C. News

is the name of the new school paper published by the school in the interests of the students.

### The B. B. C. Basket Ball Teams

These teams afford a great deal of pleasure and exercise for the students after school hours, when they meet at the Hassett Club. The first game of the season went off with a bang by defeating the Camp Hill High School's fast five 14 to 7. The large number of field goals made by some of our experts make Ike McCord's game look slow.

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BELL 694-R DIAL 4016



A sectional view of the bookkeeping and accounting department.