

REGISTRATIONS TO BE HELD AT WALNUT STREET BUILDING

Registration for the Spring Semester is to be held January 29-31. Students are asked to be sure to bring their fountain pens, know their student number, and if they are veterans to also know their "C" number, and Army serial number. All information that is requested on the various forms must be printed, and legibility is an absolute requirement. If any questions arise during registration, do not hesitate to ask the people in charge of the section.

Following is the registration schedule and students are requested to report at the time specified, based on their last name:

- Jan. 29--8:00 A.M.--A to B inclusive.
10:00 A.M.--C to E inclusive.
1:30 P.M.--F to H inclusive.
- Jan. 30--8:00 A.M.--I to L inclusive.
10:00 A.M.--M
1:30 P.M.--N to R inclusive.
3:30 P.M.--S.
- Jan. 31--8:00 A.M.--T to Z inclusive.
10:00 A.M.--Transfers to other colleges.

Detailed Registration Procedure.

When registering, students will first be given forms according to their class: Yellow forms for freshmen, white forms for sophomores, brown forms for special students.

Here are the steps to be followed in registration:

STEP 1—Students will enter Room 13 where they will be given the Statistical Card and the Directory Card. They will also be given instructions which should be kept in mind throughout the entire registration procedure. Mr. Steele and Mr. O'Neill will be placed in charge of this work.

STEP 2—Students will proceed from Room 13 to 15 where they will receive their schedules from Mr. Kostos. No schedule changes will be allowed except by the authorization of Mr. Kostos.

STEP 3—Students will proceed from Room 15 to 16. There they will

receive the card which requires the signature of the scheduling officer. Students will fill in the general information requested and copy accurately the schedule which was given them by Mr. Kostos. Mr. Carpenter, Miss Campbell, and Miss Garbrick will be in charge of this step in the procedure. They will check carefully the information on the card against the schedule given the student by Mr. Kostos. When they are satisfied that the information recorded is complete and accurate, they sign in the space provided for the scheduling officer.

STEP 4—The student will proceed from Room 16 to the Library. Old students will then be given the large registration card and student course cards. New students will be given, in addition to the above, the student personnel record sheet, activities card and general English card. Students will fill in all information on the respective forms. Miss Phillips will be in charge of the distribution of forms to the students. Dr. Ramsay and Miss Dossenbach will be available to answer any questions regarding the proper completion of the various forms. Mr. Broadley and Mr. Kreyer will act as checkers in this step of the procedure. It will be their duty to check the information recorded on the large yellow cards, (student course cards) and also make a general check to see that all forms required for registration have been completed. After they are satisfied that the registration of the individual is in order, they will detach Card C, give it to the student, and transmit the remainder of the student's registration material to Miss Collier and Miss Scarnecchia for separation and alphabetizing.

STEP 5—The student, if a veteran, will proceed to Room 2, where Mr. Pavone and Mr. Levine will be in charge. The student, if not an ex-GI, will proceed directly from the Library to the Book Store. The function

of Mr. Levine and Mr. Pavone will be to record the serial number and "C" number of the student on Card C, and also to superintend the completion of the various veterans' forms that are to be completed at that time.

STEP 6—The student will then proceed to the Book Store and surrender his C Card and receive his books. The following people have been assigned to help in the Book Store and will receive instructions from Mr. Zerbe: Mr. Carr, Mr. Coburn, Miss Davey, Mr. McMullen, Mr. Martin, and Miss Staffieri.

Changes Of Schedule.

Changes of schedule will be permitted on February 12 and 13. Also schedules can be changed on February 18-19-20. February 20 is the last day for change of schedule without penalty.

Miss Staffieri Stricken With Appendicitis

Miss Staffieri, our instructor in Spanish, was stricken with an attack of acute appendicitis during the Christmas vacation. She was admitted to the Du Bois Hospital, which is located in her home town of Du Bois, Pennsylvania.

The operation was successful and we were pleased to hear that Miss Staffieri is well on her way to recovery.

The students and faculty of Hazleton Undergraduate Center wish to extend their best wishes to Miss Staffieri for a speedy recovery, and hope that she will be among us again in the near future.

After stumbling around looking for contentment for years I suddenly learned that you can not find it by hunting furiously for it. Happiness sneaks in through a door you didn't know you left open.

—John Barrymore

The U.S. spent \$90,000,000 for chewing-gum in one year, according to a statistician. And got plenty of action for its money, if you ask us.

Ambition is like the sea wave, which the more you drink, the more you thirst.

—Tennyson

Land Purchased For College at Altoona

Formal purchase of a 40 acre tract of land for use as a college campus was completed yesterday, officials of the Altoona Undergraduate Center of the Pennsylvania State College revealed.

Officials said \$35,000 was paid for the land on the site of former Ivy-side Park at Juniata Gap on the city's northwestern limits. The center, started here in 1939, has outgrown quarters obtained from the Altoona School Board. Existing buildings on the land will be used by the center. (Taken from the Hazleton Standard Sentinel)

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BOOK STORE PROCEDURE DURING REGISTRATION

Students will receive their books and supplies from the Book Store during the registration period which is to be held January 29-31.

It will be necessary to take over the entire Game Room for the use of the Bookstore during the Final Examination week. The Game Room will be closed to the use of the students during the Finals.

Below is given a description of the procedure to be used in securing books and supplies on Registration Day.

Step 1. On entering the Game Room, each student will receive a mimeographed sheet listing the courses and the textbooks needed for each course. Every student will fill in the blanks at the top of his sheet. S. G. A. and Bluebook fees will be paid or accounted for at this point. Veterans and other students whose books and supplies are to be paid for by various agencies will give all the information requested at the top of the page.

Step 2. The student will pass along the tables and the need books will be issued to the student if available. The person who issues the books, will check off the book issued and enter the price in the proper space provided on the mimeographed sheet.

Step 3. At the Bookstore counter the student will receive the necessary supplies and equipment. At this point the Veteran's credit card will be filled out for use during the next semester.

Step 4. The student will then pass to the checker. At this point the mimeographed sheet will be carefully checked and totaled. The total of the bill must be paid or accounted for at this point. Veterans will sign a special printed book bill form in quintuplicate, a copy of which will be given to the Veteran when it has been filled out completely. Every student will also surrender a card from the Registration Form which gives the student's name and the courses listed. The Veteran's C number and S number should be on this card. Clearing with the Checker is the last procedure in the Bookstore.

Suggestions to be observed by the students.

1. Do not obtain any books from the Bookstore unless you are absolutely certain that you are going to continue in that course. The privilege of exchanging books was abused last semester. Books will be changed by the Bookstore only if you change your course by an Administrative Order.

2. If you are repeating a course you are supposed to use the same books that you used last semester unless there have been changes in required textbooks.

3. Students who expect to pay by check shall draw the checks in favor of the College Student Union of Hazleton. You will need two checks—one to pay the S. G. A. and Bluebook fees and one to pay for the textbooks and supplies. The S. G. A. fee is \$7.50 and the Bluebook fee is 50 cents.

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