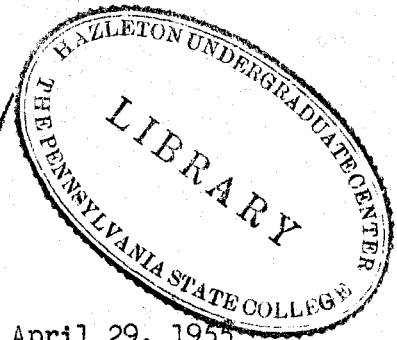


# COLLEGIAN

Weekly Newsletter edition  
The Pennsylvania State University Center  
HighAcres  
Hazleton, Pennsylvania



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Fellow Students:

Every notable university, college or high school publishes a yearbook at the end of each school year. Many centers, as they are growing in size and distinction, are producing some type of yearbook, even if only mimeographed.

This year, in fact, within the next month, I would like our center to be represented by a yearbook. What I have in mind is a summation of the year's events, remembrances, innovations, student information, and drawings, typed on multi-graph paper and bound by an attractive paper cover. A yearbook similar to ones that we are familiar with from regional high schools would be nicer looking, but insufficient funds and limited time have steered us to the project we are about to undertake.

Today at 12:20 a meeting will be held in the Collegian office for all staff members and all others who have ideas and want to aid us in assembling our yearbook. Cooperation is needed - for typing and writing. This will be your yearbook, so take the chance to help make it a memorable one.

Attached to today's Collegian is a form which all sophomores and transfer students are asked to fill out. Write-ups on all students who are leaving the center will be the main concern of our yearbook and this information will aid us tremendously. After filling out the forms, give them either to one of the staff members or put the form in the Collegian box or office.

## OUR WORKSHOP-HIGHACRES

By Lillie

"Any mail?" "Oh boy, my letter from the Center. That was quick. I just sent for this information last week." The contents of this letter could possibly be traced back to Sylvia, Betty, or Ruthie who dug out the information, typed and addressed the letter, and put it into the mail. Before continuing, we should mention that these three girls are our lovely secretaries, Sylvia Williams of Milnesville, Betty Spock of Freeland, and Ruthie Donar of Nuremberg.

Sylvia, who is stationed in the main office, is the capable secretary to Mr. Kostos, Mr. Peightal, and indirectly to all the faculty for whom many secondary things are done. All students wishing information about enrolling at our Center first contact Sylvia, who may interview them herself or refer them to the Dean of Admissions. She deals with all veterans concerning course changes, attendance, payments, and receives all applications. Besides being in charge of administrative dictation, Sylvia also has access to all general files, sends out and receives all mail, and keeps a check on all office supplies. Sylvia can always be seen tapping on her typewriter, going through files, making up reports, and a hundred other things.

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