

Section 7

Public Relations Officer

- A) Shall have a vote in the Senate.
- B) Handle all correspondence concerning SGA business other than club and committee correspondence.
- C) Shall maintain relations with members who hold office within the SGA at other Penn State Campuses in order to create a forum for exchange of programs and programming ideas.
- D) Inform the Senate of events on other campuses in which students from Penn State Harrisburg can participate in.
- E) Provide news outlets, such as the *Counselor*, *This Week*, *Capital Times*, *Collegian*, and Marketing Communications Office with information about events occurring on campus.

Section 8

Chair of the Meeting

- A) Preside over all meetings of the Senate.
- B) Interpret *Robert's Rules of Order*.
- C) Shall preside over the impeachment of any Student Court Justice.
- D) Enforce rules of parliamentary procedure.
- E) Add or remove agenda items during the meeting with majority vote of the Senate.
- F) Approve or reject requests for proxies.
- G) Shall be appointed by the President and confirmed by two-thirds majority vote of the Senate.

Section 9

Executive Assistants

- A) There shall be no more than five at any one time.
- B) Have duties assigned by the President or Senate.
- C) Does not have to abide by the duties in Article 3 Section 1.
- D) Can be dismissed by the majority vote of the Senate. They do not require impeachment procedures.

Article IV - Powers and Duties of the Senate

Section 1

- A) Act upon or revise the proposals brought before the SGA.
- B) Approve new ad hoc committees from the President with a majority vote.
- C) Approve new standing committees from the President with a two-thirds vote.
- D) Approve chairpersons for all committees with a majority vote.