

Business Students: Who Should You See?

By Kathleen Riley-King

The professor of the course

(phone number should be on your syllabus)

- if:
1. you have a problem with your grade or a question on an exam.

"Students are entitled to know what their grades are and the basis for the grades. They're entitled to see their papers," says Dr. Blumberg, division head.

2. if a course is closed and you want to take the course.

Advising Center (948-6152) (E355)

- if:
1. you have a routine advising problem and cannot find or do not want to bother your advisor.
 2. you have questions about program requirements.
 3. you need help with registration.
 4. you need your schedule approved.
 5. you have less than a 2.0 GPA and need assistance in completing your program.

Your Advisor

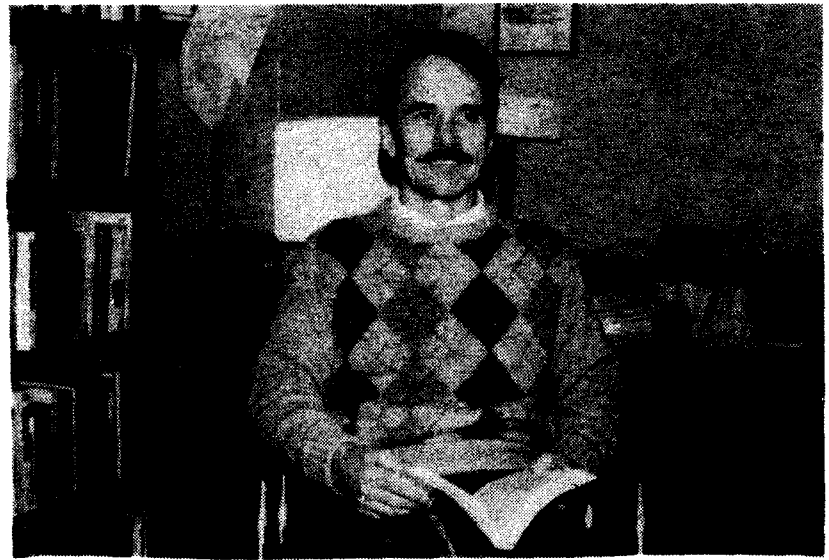
- if:
1. you need "mentoring", i.e.:
 - a. if you need advice on long-term goals
 - b. if you do not know what major to choose
 - c. if you want to know what opportunities are in your field
 2. you need help with registration.
 3. you need your schedule approved.
 4. you have questions about program requirements.

One of the six Program Chairs:

Information Systems--	Prof. Khosrowpour
Management	--Prof. R. Culpan
Accounting	--Prof. Kern
Marketing	--Prof. Yucelt
Economics	--Prof. Liggett
Finance	--Prof. R. Brown

- if:
1. you need technical information in a particular area.

Each acts, in some ways, as a department head and provides a coordinating function within the program, says Blumberg.



Business Division Chairman Dr. Melvin Blumberg

Beth Jones, coordinator of undergraduate Business programs
(E355) (948-6142)

- if:
1. you have an interpersonal problem with a professor.
 2. you cannot resolve a problem with your grade with the professor of the course.
 3. you have a complaint.
 4. the professor has denied you entry into a closed course and you are a senior and need the course to graduate.
 5. you cannot get satisfaction from any of the other recourses.

The Business secretaries (948-6141) (E355)

- if:
1. you need to be referred to the proper source.
 2. to set up an appointment to see Dr. Blumberg:
 - a. leave a message with your name, phone number, and the problem.

Dr. Blumberg, division head (E355)

- if:
1. you have exhausted all your other resources.
 2. you are referred to him.

He should be the last person you go to.

Career Services (948-6260) (CRAGS building)

- if:
1. you want to explore career options.
 2. you want to know the current status of the job market.
 3. you want help with writing a resume.
 4. you want to sharpen your interviewing skills.
 5. you want job search preparation and strategies.

See *The Capitol Campus Bulletin, 1985-1987*, p. 28, for more information.

Counseling Center (948-6025) (W117)

- if:
1. you need help with career decision making.

See *The Capitol Campus Bulletin, 1985-1987*, pp. 28-29, for more information.

Open Forums

- if:
1. you have comments, questions, or complaints about the division.

According to Dr. Blumberg, an open forum will be held once a month.

SGA

- if:
1. you cannot get satisfaction from any of the other recourses.
 2. you want to know when a forum is going to be held.